Exhibitor Tool Kit

Dear **Exhibitor,**

We look forward to welcoming **Travel & Adventure 2027** to Javits Center.

We are pleased to announce our **NEW** Javits Service Portal, an online ordering system that allows you to place your **electrical, technology, and plumbing** orders based on your specific needs — no forms required.

The **Advance Rate** will only be valid for orders placed by **January 8, 2027.** Orders are to be placed via our Javits Service Portal.

Please refer to the USEFUL TOOLS section below for work rules and additional resources. If you have any questions about placing an order, please contact our **Exhibitor Solutions Team** at services@javitscenter.com or call us Monday – Friday 9am-5pm (ET) at 877.452.8487 or 212.216.2319.

Placing An Order For Multiple Booths

If you are placing an order for multiple booths, please note that YOU MUST SUBMIT A SEPERATE ORDER FOR EACH BOOTH.

For step-by-step guidance, please refer to this quick video tutorial. If you need additional assistance, don't hesitate to call us directly at 212-216-2319, Monday through Friday, 9:00 a.m. – 5:00 p.m. EST.

Get the Best Wi Fi Experience at Javits

For the best Wi-Fi experience at the Javits Center, we recommend using devices that support Wi-Fi 6 or newer.

The Javits Center has upgraded its wireless infrastructure to **Wi-Fi 7**, the latest generation of wireless technology designed to support high density event environments.

Your device also plays an important role in your Wi Fi experience. Devices that support **Wi-Fi 6, Wi-Fi 6E, or Wi-Fi 7** are better equipped to take advantage of our upgraded network and provide improved performance and connectivity throughout your event.

Before arriving onsite, we recommend:

- Using devices that support Wi-Fi 6 or newer
- Updating your device operating system
- Installing the latest wireless drivers and software updates

For questions or assistance with your event technology needs, please contact the **Javits Center Technology Solutions team** at **212 216 5432** or **technology@javitscenter.com**.

Once You Place Your Order

Please submit a booth diagram showing where you'd like your electrical, internet, and plumbing services installed. This applies to all booth sizes. Submitting your diagram before arriving at the Javits Center helps reduce labor costs and prevents installation delays. Without one, your setup may be delayed, and additional labor charges could apply.

For your convenience, click here to access a booth diagram template. Be sure to:

- Mark power drop wattage (e.g., 500W, 1000W, 1500W)
- Indicate Internet placement with an "I"
- Include your event name, booth number, measurements and booth orientation.
- If it's a revision, label it clearly and include the revision date.

