



EXPO
EVENT SERVICES

Exhibitor Services Manual



**LET US HELP
ELEVATE
YOUR NEXT EVENT**

**South Florida Travel & Adventure Show
February 20 - 21, 2027
Broward County Convention Center - Hall A
Fort Lauderdale, FL**

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For detailed information & to place orders visit our [online store](#)

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[FI Travel & Adventure Show Helper](#)

WELCOME TO ONLINE ORDERING



We are pleased that Expo Event Services has been selected as the official contractor.

Expo Event Services Online Ordering Portal

powered by Boomer Commerce is live.

Click [here](#) to place your show orders.

This area will provide you with the place to order all your booth furnishings, flooring, labor, sign hanging, and material handling needs for your upcoming show. If you need help shipping your materials, please contact TS Shipper at info@tsshipper.com or submit a request for a quote via the **QUICK QUOTE FORM - TSShipper**. If you need any help ordering your services, please do not hesitate to contact us. We want to make sure you have exactly what you need for a successful event!

If you have questions about the ordering process, please email us your show requirements and the EES Exhibitor Service Center will send you a quote for all your furniture and rental needs. Upon approval of the quote, you will receive an official invoice from Expo Event Services to make your pre-event show payment via our online processing company.

Thank you.

Expo Event Services Show Team

orders@expoeventservices.com

Existing Users

If you have previously placed orders with us, enter your login name (your e-mail address previously provided) and your password in the box on the right. If you have forgotten your password, press "Forgot Password" in the box to receive a new temporary password.

New Users

Contact us for a username and password so you can begin ordering your exhibit booth needs.

SHOW INFORMATION - SCHEDULE

Welcome to Florida and the South Florida Travel & Adventure Show

We are pleased that Expo Event Services has been selected as your Official General Contractor. Our goal is to help make sure your show participation is a success! As the official service contractor for this exposition, we are enclosing various equipment rental and service order forms for your information and use.

Please review our payment policy carefully. As a reminder, Expo Event Services requires payment in full at the time you place your order, along with a credit card charge authorization. This may be used to cover items such as labor and freight handling, not included with your initial payment. *As of July 13, 2026 a 3.5% credit card processing fee will be added onto your invoice when paying by credit card.*

Take advantage of our substantial price discounts! Order online and complete your payment by the applicable discount deadline to qualify for the reduced price

Official General Contractor

Expo Event Services
1700 York Avenue, 2T
New York, NY 10128

Phone: (201) 300 - 2782
Fax: (917) 591 - 8316
Email: orders@expoeventservices.com

10x10 Booth Furnishings:

- (1) 8' Black Drape Back Wall with 3' Black Drape Side Walls
- (1) 6' x 30" Black Skirted Table
- (2) Standard Chairs
- (1) ID Sign (44"w x 7"h)
- (1) Trash Bin
- 10x10 Black Booth Carpet

Show Schedule Move In/Move Out		
Exhibitor Move-In:	Friday, February 19, 2027	9 a.m. - 5 p.m.
Event Open:	Saturday, February 20, 2027	9:30 a.m. - 5 p.m. Travel Advisors 10 a.m. - 5 p.m. Public
Event Open:	Sunday, February 21, 2027	11 a.m. - 4 p.m.
Exhibitor Move Out:	Sunday, February 21, 2027	4 p.m. - 8 p.m.

*Should the event venue or the event move in and/or move out schedule change, Expo Event Services reserves the right to adjust pricing according to any cost increases associated with the respective change.

Expo Event Services will begin returning empty shipping containers at **4 p.m.** on **Sunday, February 21, 2027**; this process should take approximately **2 HOURS**.

Please keep this in mind when scheduling labor and freight pick-up.
All carriers must check-in for pick-up no later than **6 p.m.** on **Sunday, February 21, 2027**

SHOW INFORMATION

SHIPPING ADDRESSES

Advance Receiving / Shipments

Advance Shipments are through TS Shipper, The Official Show Carrier ONLY.

Contact: dtullo@tsshipper.com

Direct Shipments to Show site

FL Travel and Adventure Show 2027
Exhibitor Name & Booth #
c/o Expo Event Services
Broward County Convention Center - Hall A
1950 Eisenhower Blvd.
Ft. Lauderdale, FL 33316

Shipments Can Only Arrive:
Thursday, February 18, 2027- 11 a.m.-5 p.m.
Friday, February 19, 2027 - 9 a.m. - 5 p.m.

Service Center

Expo Event Services is here to take care of your on-site needs. All contractors and production personnel will be available, along with any services you might desire such as Furniture and Freight Handling. Please contact us at (201) 300-2782

To assist you in planning your participation in the show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have, we ask that you read the following.

TEAMSTER UNION

The Teamsters Union has jurisdiction for the operation of all material handling equipment, all unloading and reloading, and the handling of empty containers. Exhibitors may unload their own vehicles provided they do not use any material handling equipment (forklifts, flatbeds, dollies, pallet jacks, etc.).

CARPENTER UNION

Carpenters handle the erection and dismantling of display and exhibit booths. This includes all display work as well as uncrating and re-crating machinery and equipment. Carpenters install and dismantle drapery, table skirting and floor coverings.

ELECTRICAL UNION

Electricians handle all electrical work, which includes supplying power lines to your booth, connecting equipment to outlets and installing signs or banners that are lighted, unless they are permanently a part of the exhibit back wall.

FREIGHT HANDLING

Expo Event Services has the responsibility of receiving and handling all exhibit materials and empty crates. It is our responsibility to manage docks and schedule vehicles for smooth and efficient move-in and move-out of the exposition. EES will not be responsible for any material we do not handle.

WORK BREAKS & GRATUITIES

Solicitation of tips or gratuities in any form is prohibited. Please do not tip any EES employee, as all are paid at an appropriate wage scale. Paid breaks of fifteen minutes at the mid-point of each four hour block of work and a one hour meal break at the end of each four hour work period must be given to each employee. Please attempt to work your people to conform to these mandatory break periods.

IN GENERAL

Any questions arising with regard to union jurisdictions or practices should be directed to the EES manager on the floor. Craftsmen at all levels have been instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor.

PAYMENT POLICY

Payment for Services

Expo Event Services requires payment in full at the time services are ordered. Further, Expo Event Services requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor and freight handling, not covered by your initial payment.

As of July 13, 2026 a 3.5% credit card processing fee will be added to your invoice when paying by credit card.

Discount Prices

To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).

Method of Payment

Expo Event Services accepts MasterCard, AMEX and Visa. Business Checks are only accepted 2 weeks before the show, **no checks accepted at show site**. Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank.*

Third Party Billing

Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. Expo Event Services reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See Third Party Billing Request form.

Tax Exempt

If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the Expo Event Services office for this show. Expo Event Services must receive your certificate by the deadline date on the order forms; or tax will appear on your invoice.

Adjustments and Cancellations

Adjustments to your invoice will not be made after the close of the show. Some items, services and labor are subject to cancellation fees. Refer to each order form for details.

If you have any questions regarding our payment policy,
please call Expo Event Services at (201) 300 - 2782
or visit our Service Center at the show.

*Exhibitors will be charged a \$25.00 fee for returned NSF checks.

* *As of July 13, 2026 a 3.5% credit card processing fee will be added to your invoice when paying by credit card.*

PAYMENT & CREDIT CARD CHARGE AUTHORIZATION

Deadline Date: February 2, 2027

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY		EMAIL ADDRESS		BOOTH NUMBER	
ADDRESS STREET		CITY	STATE	ZIP	COUNTRY
Phone		Fax		PO Number	
AUTHORIZED CONTACT SIGNATURE		AUTHORIZED CONTACT - PLEASE PRINT		DATE	

Cardholder: _____ Email: _____

Account #: _____ Exp. Date: _____ Security Code: _____

Billing Address: _____ City/ST/Zip: _____

Signature: _____ Date: _____

Advance charges may be paid by company check but credit card information is required for freight, additional services or rentals ordered at the show site which will be invoiced to your credit card. At the conclusion of the show a complete invoice will be prepared and sent to you reflecting all charges and payments. No credit will be given after close of event on items or services ordered but not received.

Our Credit Policy requires 100% Payment with order for service, tax and anticipated freight. This form with your credit card information for payment of advance and show site orders must be forwarded to the Expo Event Services in order for us to provide any equipment or services. No Purchase Order Numbers will be accepted in lieu of payment. Full payment of rental charges must accompany your order to qualify for the discounted rates. ALL orders received at the Service Desk will be charged at Standard Rates. A \$25.00 surcharge will be added to your account if any credit charges for services are denied or if any checks are returned. TERMS: Due upon receipt. Unpaid accounts after 14 days from invoice date will accrue a service charge of 0.0575% per day, annual interest rate 21%.

Exhibitors will be responsible for all fees connected with the collection of their accounts.

Services and Equipment Ordered

If someone other than the exhibiting company is to be invoiced for items/services on this form, YOU MUST complete the "Third Party Billing" Information Form

Furniture & Accessories Order Form	\$
Display Labor Service Order Form	\$
Specialty Furniture Order Form	\$
Shipping Information and Freight Service Order Form (Non Taxable)	\$
Cart Services	\$
Other Expo Event Services' Services (Specify)	\$

FULL PAYMENT in U.S. funds drawn on a U.S. Bank

\$

CANCELLATION: Cancellation after deadline will be charged at 50% of prevailing rate.

LATE REQUEST: Request after deadline will be filled as available at the standard rate.

THIRD PARTY BILLING REQUEST

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY		EMAIL ADDRESS		BOOTH NUMBER	
ADDRESS STREET		CITY	STATE	ZIP	COUNTRY
Phone		Fax		PO Number	
AUTHORIZED CONTACT SIGNATURE		AUTHORIZED CONTACT - PLEASE PRINT		DATE	

The exhibiting firm is primarily responsible for the payment of charges. In the event you have arranged for an exhibit house or other party to handle your display and be billed for services, we will agree to this third party billing if they supply the appropriate credit card information below. Advance payment in full must accompany your order including estimated labor and drayage charges. Additionally, both firms must sign the following statement:

WE UNDERSTAND AND AGREE THAT WE, THE EXHIBITING FIRM, ARE PRIMARILY RESPONSIBLE FOR PAYMENT OF CHARGES. IN THE EVENT THE NAMED THIRD PARTY FAILS TO PAY ALL CHARGES, SUCH CHARGES WILL BE PAID BY THE EXHIBITING FIRM ON DEMAND, INCLUDING ANY AND ALL FEES CONNECTED WITH THE COLLECTION OF THIS ACCOUNT.

_____(Exhibiting Firm) _____(Display House/3rd Party)

By: _____(Authorized Signatures)

Exhibiting Firm

EXHIBITING FIRM

ADDRESS

CITY STATE ZIP

PHONE FAX

AUTHORIZED SIGNATURE TITLE

AUTHORIZED NAME (PRINT)

Credit Charge Authorization
(Information Must Be Provided)

PROVIDE EXPIRATION DATE

EXPIRATION DATE

MASTERCARD
VISA*
American Express

Corporate
Personal

Card Expiration Date & Security Code **REQUIRED** (3 Digit on reverse side of card)

Account Number

CARDHOLDERS NAME PLEASE PRINT

CARDHOLDERS BILLING ADDRESS CITY

STATE ZIP COUNTRY

All Services Rental Furniture
I & D Labor Material Handling In & Out
Signs

Other (Please Specify) _____

PLEASE SIGN **X**
CARDHOLDER'S SIGNATURE

Third Party

EXHIBITING FIRM

ADDRESS

CITY STATE ZIP

PHONE FAX

AUTHORIZED SIGNATURE TITLE

AUTHORIZED NAME (PRINT)

Credit Charge Authorization
(Information Must Be Provided)

PROVIDE EXPIRATION DATE

EXPIRATION DATE

MASTERCARD
VISA*
American Express

Corporate
Personal

Card Expiration Date & Security Code **REQUIRED** (3 Digit on reverse side of card)

Account Number

CARDHOLDERS NAME PLEASE PRINT

CARDHOLDERS BILLING ADDRESS CITY

STATE ZIP COUNTRY

All Services Rental Furniture
I & D Labor Material Handling In & Out
Signs

Other (Please Specify) _____

PLEASE SIGN **X**
CARDHOLDER'S SIGNATURE

INDEPENDENT DISPLAY HOUSE/CONTRACTOR NOTIFICATION

Deadline Date: February 2, 2027

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY		EMAIL ADDRESS		BOOTH NUMBER	
ADDRESS STREET		CITY	STATE	ZIP	COUNTRY
Phone		Fax		PO Number	
AUTHORIZED CONTACT SIGNATURE		AUTHORIZED CONTACT - PLEASE PRINT		DATE	

Please complete and return this form by the Deadline above only if you are planning to use any company other than Expo Event Services for the installation or dismantling of your exhibit.

INDEPENDENT DISPLAY HOUSE CONTRACTORS

Yes, we will be using an independent display house/contractor to install and/or dismantle our display and have completed the following questions.

Exhibiting Company Name: _____ Booth Number: _____

Exhibiting Contact Person: _____ Phone Number: _____

Contractor Company to be utilized: _____

Address: _____

Contractor Contact Name: _____ Contractor Phone Number: _____

INDICATE WHAT SERVICES ARE TO BE CHARGED TO THIRD PARTY

*Look at each individual order form to confirm what company is providing services ordered on that specific form. The third party billing information above and below is for use by Expo Event Services only, therefore if a service that you have ordered is being provided by someone other than Expo Event Services, you need NOT indicate that particular service below:

☐ EXHIBIT FURNITURE RENTAL

☐ DRAYAGE SERVICES

☐ DISPLAY LABOR

☐ MISC. - PLEASE LIST: _____

NOTE: Some order forms for furnishings and/or services listed above may be enclosed if a specific service or item is not offered for this Event. If you have any questions, please contact Expo Event Services.

*Exhibiting company clearly understands that exhibiting company is ultimately responsible for payment of any and all services invoiced to third party which remain unpaid at close of show.

I have notified our independent display house/contractor of the rules and regulations requiring them to submit a Certificate of Insurance to Expo Event Services by the above deadline date.

Authorized Contact Signature

Date

Authorized Contact (Print)

All orders are subject to the terms and conditions as outlined on the payment form.

SHIPPING INFORMATION

Cart Load

Freight that is too large or heavy will be moved by Expo Event Services at the published material handling rates. Vehicles over 3/4 ton (rental trucks, trailers or bobtails) will not be unloaded under the cartload service.

Vehicle Spotting

Exhibitors will be required to use Expo Event Services personnel for all vehicle spotting inside the exhibit hall.

Vehicle spotting rate is per vehicle (price includes both in and out of hall). Rates can be found online under Material Handling

All vehicles coming into a convention center must have the following steps done before the Fire Marshall will inspect the facility:

Vehicle Spotting Rules & Regulations

1. No more than 1/4 tank of gasoline.
2. Battery must be disconnected.
3. Gas cap must be taped down.
4. Keys should be left with Show Manager.
5. Must be locked during non show hours.
6. Repairs or alterations may not be made inside the venue.
7. Must have adequate floor covering beneath the vehicle.
8. Must be turned off when parked inside.

Freight Handling Services

Expo Event Services is prepared to receive your shipment directly to show site, or in advance.

Direct to show site can be scheduled with TS Shipper or a carrier of your choice.

Rates are based on the incoming weight of shipments. For rates and arrival information, see the Material Handling Order Form online. Expo Event Services must have payment before forwarding freight.

Advance Shipments

Advance Shipments are through TS Shipper, The Official Show Carrier ONLY.

Contact: dtullo@tsshipper.com

Direct Shipments to Exhibit Site

Rates Include:

Unloading freight and delivery to your booth. Picking up, storing, and returning empty shipping containers. Reloading freight for return to your specified destination.

Make out the bill of lading and consign as follows:

To:

Name of Exhibitor & Booth Number

For:

FL Travel & Adventure

C/O: Expo Event Services

Broward County Convention Center - Hall A
1950 Eisenhower Blvd.
Ft. Lauderdale, FL 33316

Please read the "Expo Event Services' Limits of Liabilities and Responsibility" for important information on freight handling.

SHIPPING GUIDELINES

We recommend that you use TS Shipper, a freight team specializing in trade show shipping. Exhibit freight is time-sensitive, and experience counts. If you are in doubt, call Expo Event Services to assist you in planning your shipments.

Take advantage of the advance shipping and receiving services provided by TS Shipper.

Please read the "Expo Event Services' Limits of Liability and Responsibility" for important information on shipping.

Shipping Charges - Please prepay all shipping charges. Expo Event Services cannot accept or be responsible for collect shipments.

Bill of Lading - All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise. Upon shipping, immediately send copies of bills of lading to Expo Event Services and your on-site representative. Handling charges are based on the weight of the freight. Certified weight receipts are required for all shipments. Expo Event Services will estimate weight for private vehicles without certified weight receipts. Charges will be based on this estimation and no adjustments can be made. Separate mixed van shipments between crated and uncrated and clearly identify the weights of each on the bill of lading. Otherwise, Expo Event Services will invoice the entire load at the Uncrated rate and will be unable to adjust charges later.

Consignment - All shipments must be consigned c/o Expo Event Services to enable us to accept them for handling.

Shipping Labels - Please use the shipping labels provided to expedite handling.

Certified Weight Receipts - The weights of your vehicle empty and loaded must be documented with certified weight receipts for billing purposes. Expo Event Services will unload all shipments after your driver submits certified weight receipts at the receiving site.

Labor and Equipment - Labor and equipment for unloading and loading are included with Expo Event Services freight handling rates for services. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Outgoing Shipments - Shipping information, bills of lading and labels will be available at the Expo Event Services Service Desk. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup.

Empty Labels - Shipping cartons will be picked up, stored, and returned after the show if they are affixed with empty labels by the exhibitor. These labels are available at the Service Desk and are for empty storage only.

Rigging - If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Freight Handling Services

Expo Event Services is prepared to receive your shipment directly to show site, or in advance via TS Shipper. Direct to show site can be scheduled with TS Shipper or a carrier of your choice.

Rates are based on the incoming weight of shipments. For rates and arrival information, see the Material Handling Order Form. Expo Event Services must have payment before forwarding freight.



Reserve Your Shipment Today with the Official Show Carrier

Fast, Reliable, Secure Trade Show Transportation!



Don't wait for your freight, let your freight wait for you!

TS SHIPPER is the most comprehensive shipping company that directly services the trade show industry.
TS SHIPPER specializes in time sensitive trade show freight, across the country!

Freight Services

- Local Deliveries
- Ground Shipments
- Air Shipments
- Caravan Services
- Storage
- Full Truck Load Services

*** Personal presence at the shows to make sure everything goes smoothly

*** Special discounted Show Rates *** Pre-printed bills of lading and shipping labels

Requesting a shipping quote has never been easier – 3 ways to contact us



EMAIL US AT INFO@TSSHIPPER.COM



CALL US AT 216-566-5953



GO ONLINE AT WWW.TSSHIPPER.COM

TS SHIPPER LLC - INBOUND FORM

1700 York Avenue, Suite 2T, New York, NY 10128
Phone: (216) 566 - 5953 Fax: (866) 728 - 3775

Show Name: FL Travel & Adventure

Show Dates: February 20 - 21, 2027

Venue: Broward County Convention Center - Hall A

CONTACT INFORMATION

Company Name: Contact Name:
Address:
Phone: Email:

PICK UP LOCATION

Company Name: Contact Name:
Street Address:
City State / Country
Zip / Postal Code: Phone:

SHIPPING DESTINATION

Company Name:
Show Name: Booth #:
Street Address:
City: State / Country:
Zip / Postal Code: Phone:
Onsite Contact:

TYPE OF SERVICE

☐ Truck Load ☐ Deferred ☐ 2nd Day Air
☐ Overnight Air ☐ Economy / Standard Group ☐ 3rd Day Air

ADDITIONAL SERVICE

☐ Lift Gate ☐ Residential ☐ Inside Pick Up

Declared Value (\$):

Declared Value cannot exceed \$10,000

Phone: 216-566-5953

Email: info@tsshipper.com

Quick Quote: www.tsshipper.com

TS SHIPPER LLC - INBOUND FORM

1700 York Avenue, Suite 2T, New York, NY 10128
Phone: (216) 566 - 5953 Fax: (866) 728 - 3775

Show Name: FL Travel & Adventure
Show Dates: February 20 - 21, 2027
Venue: Broward County Convention Center - Hall A

SHIPPING INFORMATION

Pickup Date: Pick Up Time: (4 Hour Window)
Delivery Date: Delivery Time (4 Hour Window)

Number of Pieces	Length	Width	Height	Weight

Hazardous Materials: ☐ Yes ☐ No Total Weight:

ADDITIONAL INFORMATION OR INSTRUCTIONS

Send completed form to info@tsshipper.com or fax to 866-728-3775

Phone: 216-566-5953

Email: info@tsshipper.com

Quick Quote: www.tsshipper.com

TS SHIPPER LLC - INBOUND FORM

1700 York Avenue, Suite 2T, New York, NY 10128
Phone: (216) 566 - 5953 Fax: (866) 728 - 3775

Show Name: FL Travel & Adventure

Show Dates: February 20 - 21, 2027

Venue: Broward County Convention Center - Hall A

PAYMENT AUTHORIZATION

EXHIBITING COMPANY: _____

BOOTH # _____

ADDRESS: _____

SHOW: _____

ONSITE CONTACT: _____

ORDERED BY: _____

CELL: _____

PHONE: _____

QUOTED AMOUNT: _____

EMAIL: _____

\$ _____

YOUR SIGNATURE ON THIS PAYMENT AUTHORIZATION DENOTES ACCEPTANCE ON ALL TERMS & CONDITIONS INCLUDED ON THIS FORM AND IN YOUR SERVICE MANUAL.

Terms:

TS Shipper requires a credit card authorization prior to handling any freight. Final freight charges must be settled in advance of freight pick up / delivery via credit card, company check or wire transfers. Services will be denied without complete payment. All adjustments to charges are to be made at show site. NO CREDITS WILL BE MADE AFTER SHOW CLOSING. Payment made by check must be in US Dollars from a US Bank

Company Check: Make Payable to TS Shipper LLC and reference the Show Name on the check. Return checks are subject to a \$25.00 bounced check fee. All Checks require a credit card on file. **Mail Check to:** TS Shipper LLC, 1700 York Avenue, Suite 2T, New York, NY 10128

Wire Transfer: If paying by wire transfer for TS Shipper LLC, include a \$25.00 surcharge for bank fees. **Call for wire transfer details.**

Credit Card: For your convenience, TS Shipper LLC will use this authorization to charge your credit card account for your advance order, not paid by check or wire transfer, and any additional transportation orders placed by your show site representative.

TS Shipper LLC is not associated with the show decorator and material handling charges incurred for the movement of your freight from the show dock to your booth is the sole responsibility of you / the exhibiting company.

Payment Information:

☐ VISA

☐ MasterCard

☐ American Express

Credit Card Number: _____

Expiration Date: _____ / _____ VID Code: _____ Visa / Master Card (3 digits), Amex (4 digits)

Name (as it appears on the card): _____

Cardholder's Signature

Date

Credit Card Billing Address:

Street: _____

City: _____ State: _____

Zip Code: _____ Country: (if not US) _____

Telephone: _____ Email: _____

The above cardholder named hereby authorizes TS Shipper LLC to charge my card.

As the credit card holder, I also authorize TS Shipper LLC to charge my credit card for future purchases verbally approved by me.

Authorization Valid Until: _____ / _____ Initials Here: _____

TS SHIPPER LLC - OUTBOUND FORM

1700 York Avenue, Suite 2T, New York, NY 10128
Phone: (216) 566 - 5953 Fax: (866) 728 - 3775

Show Name: FL Travel & Adventure

Show Dates: February 20 - 21, 2027

Venue: Broward County Convention Center - Hall A

Company Name

Booth Number

Company / Business Name

Street Address

Show Name (if applicable)

City

ST

Contact Name & Number

Zip / Postal Code

☐

Economy / Deferred (4-7 Business Days)

☐

2nd Day Air

☐

3rd Day Air

☐

Next Day Air

Piece Count Estimate

Total Weight
Estimate

ADDITIONAL INFORMATION OR INSTRUCTIONS

POV/ASSISTED CART LOAD FORM

Deadline Date: February 2, 2027

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY		EMAIL ADDRESS		BOOTH NUMBER	
ADDRESS STREET		CITY	STATE	ZIP	COUNTRY
Phone		Fax		PO Number	
AUTHORIZED CONTACT SIGNATURE		AUTHORIZED CONTACT - PLEASE PRINT		DATE	

Payment Policy: All invoices must be settled at our services desk prior to loading/unloading. For your convenience, we accept MasterCard, American Express & Visa credit cards.

Important: To obtain discount prices, payment must be received in full by the published "order deadline date." All orders must be received no later than ten (10) working days prior to the show opening.

Absolutely no credits will be issued after the closing date of the show.

**SPECIAL CARTLOAD SERVICE
(FOR SMALL PASSENGER VEHICLES ONLY)
Maximum Materials Weight for this service: 250lbs.**

To facilitate the move-in and move-out of those exhibitors with smaller exhibit material shipments. Expo Event Services is making available one material handler for one trip from the designated unloading area to your exhibit space OR from your exhibit space back to the designated loading area, The charge for this service is **\$193.00 per trip**.

A cartload will be construed as 8 pieces or less and / or weighing 250 lbs. or less.

There is one cartload allowed per exhibiting company per booth for both the move-in and the move-out.

Freight that is too large or heavy will be moved by Expo Event Services at the published material handling rates. Vehicles over 3/4 ton (rental trucks, trailers or bobtails) will not be unloaded under the cartload service, Below are examples of qualifying vehicles.



The vehicle must be unloaded at the designated dock of the exhibit hall. Pushcarts will not enter parking lots or structures. There must be two people with the vehicle being unloaded. One person to go with the materials to the exhibit space and one person to remove the vehicle from the receiving dock to a parking location.

To expedite this cartload service, it is strongly recommended that you pre-order this service prior to arriving to show site. To receive this service at show site, please go to the Expo Event Services service desk in the exhibit hall prior to moving the vehicle to the receiving dock. Preferential service will be given to all pre-orders.

USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. COPIES OF LABELS ARE ACCEPTABLE IF ADDITIONAL LABELS ARE NEEDED

SHOW SITE LABEL



EXHIBITION FREIGHT

CAN ONLY ARRIVE

Thursday, February 18, 2027: 11 a.m. - 5 p.m.

Friday, February 19, 2027: 9 a.m. - 5 p.m.

TO: _____

(EXHIBITOR'S NAME)

FL Travel & Adventure Show 2027

C/O: Expo Event Services

Broward County Convention Center - Hall A

1950 Eisenhower Blvd.

Ft. Lauderdale, FL 33316

BOOTH #: _____ NUMBER _____ OF _____ Pcs.

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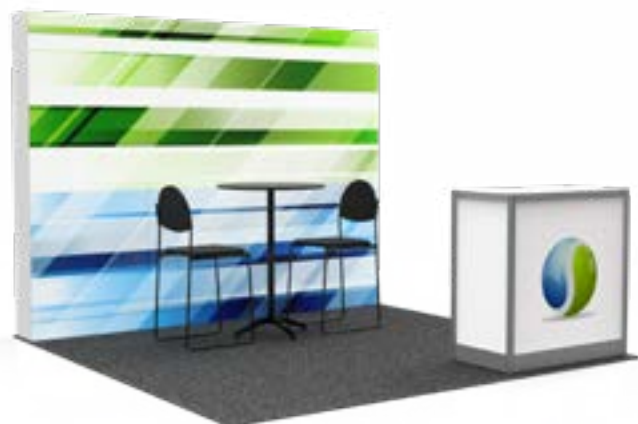
BOOTH #: _____ NUMBER _____ OF _____ Pcs



TURNKEY BOOTH PACKAGES & LIGHTBOXES

TURNKEY PACKAGES

To Order, Email: orders@expoeventservices.com

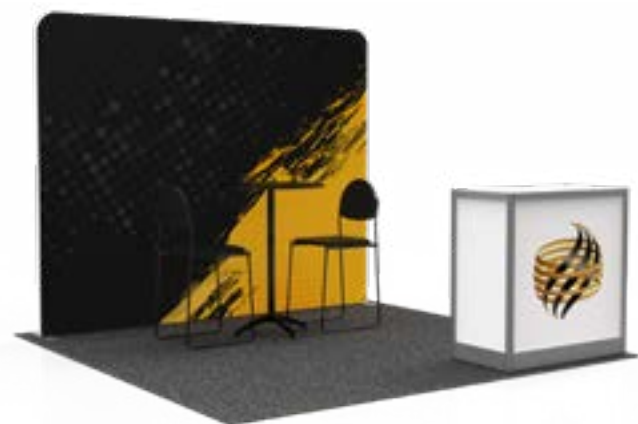


10' x 10' PACKAGE A

\$4,300.00

Furnishings Include:

- (1) 10' x 8' Pop-Up (Includes print on front side)
- (1) 1m x 1/2m x 42" Counter
- (1) 30" x 42"H Round Cocktail Table
- (2) Bar Stools



10' x 10' PACKAGE B

\$5,282.00

Furnishings Include:

- (1) 10' x 8' Tension Fabric (Includes print on front side)
- (1) 1m x 1/2m x 42" Counter
- (1) 30" x 42"H Round Cocktail Table
- (2) Bar Stools



10' x 20' PACKAGE C

\$7,244.00

Furnishings Include:

- (1) 20' x 8' Tension Fabric (Includes print on front side)
- (1) 1M x .5M x 42" Counter
- (1) Sofa
- (1) Single Chair
- (1) Coffee Table
- (1) 30" x 42"H Round Cocktail Table
- (2) Bar Stools

GRAPHIC REQUIREMENTS PLEASE READ

Send artwork in CMYK color mode with resolution at 150 dpi.

Be sure to flatten and embed all images, outline all text and save as PDF or JPG.

Prices are based on orders and artwork are supplied 30 days out. Rush charges will be quoted on specs.

TURNKEY PACKAGES

To Order, Email: orders@expoeventservices.com



Front



Front



Back

20' x 20' Package D \$9,096.00

Furnishings Include:

- (1) 20' x 8' Tension Fabric (Includes print on both sides).
- (2) Counter (1m x 1/2m x 42"h)
- (1) Sofa
- (1) Single Chair
- (1) Coffee Table
- (1) Round Cocktail Table (30" x 42"h)
- (4) Bar Stools



Back

20' x 20' Package E \$7,883.00

Furnishings Include:

- (1) 2m x 2m x 8'h Hardwall Storage Unit w/ Lockable Access Door
- (2) 1m x 1/2m x 42"h Counters
- (2) 30" x 42"h Round Cocktail Tables
- (6) Bar Stools

GRAPHIC REQUIREMENTS PLEASE READ

Send artwork in CMYK color mode with resolution at 150 dpi.

Be sure to flatten and embed all images, outline all text and save as PDF or JPG.

Prices are based on orders and artwork are supplied 30 days out. Rush charges will be quoted on specs.



10' x 8' Lightbox

Single Sided Graphic: \$4,253.00

Double Sided Graphic: \$6,773.00

**Electrical Not Included, please order directly from the Electrical Provider*



20' x 8' Lightbox

Single Sided Graphic: \$6,773.00

Double Sided Graphic: \$8,128.00

**Electrical Not Included, please order directly from the Electrical Provider*

PLEASE NOTE FOR LIGHTBOXES:

Labor to set up and tear down is **not** included and estimated time would be:

Install: 2 men, 2 hours each,

Dismantle: 2 men, 1 hour each

Electrical is **not** included, please order from the Electrical Provider

GRAPHIC REQUIREMENTS PLEASE READ

Send artwork in CMYK color mode with resolution at 150 dpi.

Be sure to flatten and embed all images, outline all text and save as PDF or JPG.

Prices are based on orders and artwork are supplied 30 days out. Rush charges will be quoted on specs.

TURNKEY BOOTH PACKAGE & LIGHTBOX ORDER FORM

Deadline Date: January 21, 2027

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY		EMAIL ADDRESS		BOOTH NUMBER	
ADDRESS STREET		CITY	STATE	ZIP	COUNTRY
Phone		Fax		PO Number	
AUTHORIZED CONTACT SIGNATURE		AUTHORIZED CONTACT - PLEASE PRINT		DATE	

Prices are based on orders and artwork are supplied 30 days out. Rush charges will be quoted on specs.

Qty	Item	Standard Price	Total Price
	10' x 10' Package A	\$4,300.00	
	10' x 10' Package B	\$5,282.00	
	10' x 20' Package C	\$7,244.00	
	20' x 20' Package D	\$9,096.00	
	20' x 20' Package E	\$7,883.00	
LIGHTBOXES			
* please note labor is not included with lightboxes			
	10' x 8' Lightbox S/S	Single Sided, \$4,253.00	
	10' x 8' Lightbox D/S	Double Sided, \$6,773.00	
	20' x 8' Lightbox S/S	Single Sided \$6,773.00	
	20' x 8' Lightbox D/S	Double Sided \$8,128.00	

*** PLEASE NOTE FOR LIGHTBOXES:**

Labor to set up and tear down is **not** included and estimated time would be:

Install: 2 men, 2 hours each,

Dismantle: 2 men, 1 hour each

Electrical is **not** included, please order from the Electrical Provider

To proceed with your Turnkey Package order, please submit the completed order form to

orders@expoeventservices.com

Once your order has been received, we will send a Square invoice with a secure payment link and provide the necessary instructions to finalize your turnkey package.

SUBTOTAL = _____ + TAX @ 7% = _____ = TOTAL _____

Payment Authorization Form must accompany order.

Any order received after Discount Deadline will be charged the Standard Rates *NO EXCEPTIONS*

GRAPHIC FILE SUBMISSION GUIDELINES

We want your graphics to look their best. We are committed to partnering with you in order to provide the most comprehensive and effective solutions in the trade show industry. In order to produce your graphics at the highest quality and facilitate the transfer of your files to us for production, we are pleased to provide you with this graphic file submission document. Note - the basic cost of graphic production is typically included in your sales quote. Additional prep work on supplied files may require additional fees. Please contact Expo Event Services for details.

File Formats

Program

Adobe Illustrator
Adobe Photoshop
Adobe InDesign
Adobe Acrobat

Preferred File (type)

ai, eps
tiff, psd, jpeg (high quality)
indd (include links)
PDF (press quality setting)

File Transfer Options

Media

Flash Drive
E-mail Attachments
FTP
DropBox

Note

With attached fonts and links
Limited to maximum size 5MB
zip or compression preferred
File sharing

PLEASE NOTE

Files obtained from the internet or artwork created in MS Office application (Word, Excel, Power Point, etc.) are often not suitable for high quality output, and typically require additional fees. Artwork should be created to full size - however for larger files i.e. Banner - artwork at 1/4 scale of actual size is acceptable. Scans should be no smaller than 300dpi at 1/4 size. To avoid additional fees associated with these file types, please supply files, at a minimum, 3 weeks prior to your show.

Vector Artwork

For the best quality in large format printing, artwork should be created and supplied in vector format (.ai or .eps), unless the image is a photo or image file (see bitmap/raster below). Logos and images taken from websites are generally GIFs. GIF files are not acceptable as they are low resolution and will NOT print clearly. Artwork which is going to be produced in vinyl - i.e: solid company logos or text, must be supplied in a vector format (.ai or .eps). Converting bitmap images to vector for vinyl production is a typical issue that may incur additional fees.

Bitmap/Raster Artwork

JPEG/TIFF - We accept these formats but the original artwork must be of sufficient high resolution- 300dpi - and to size as needed for print - in order to print at the best quality.

PDF- These are print files only and can NOT be altered or versioned to fit different sizes. Artwork must be set up at the correct proportion and at print ready quality. Make sure images are saved at high resolution (300dpi).

Color Set Up

If your artwork utilizes PANTONE MATCHING SYSTEM (PMS), please supply a Pantone color reference. Note that Pantone colors are matched to the best possible interpretation for the specific output device and material printed on. If you would like us to match existing graphics, please provide hard copy of the graphics for reference. If your artwork utilizes CMYK values, the printer will use those.

Fonts

Convert all fonts into outlines or paths prior to uploading the files. Also please provide ALL FONTS utilized in your files. This is in case we need to edit copy or if some fonts were not converted to paths or outlines.



EXPO
EVENT SERVICES



EXPO
EVENT SERVICES

gif@400%

.ai / .eps@400%



PRICING

Product ID	Item Name	Advance Price	Standard Price
Material Handling			
MH70-E	POV/Assisted Cart Load Service Estimate: Move-In	\$193.00	\$193.00
MH80-E	POV/Assisted Cart Load Service Estimate: Move-Out	\$193.00	\$193.00
MH150	Vehicle Spotting	\$499.00	\$499.00
MH132	Priority Empty Label	\$250.00	\$250.00
MH30-E1	Direct Shipment to Show Site (Crated/Skidded/Special Handling) ST/OT - 100 lb. min	\$279.00	\$279.00
MH40-E1	Direct Shipment to Show Site (Crated/Skidded/Special Handling) OT/OT - 100 lb. min.	\$344.00	\$344.00
MH50-E	Small Package - 1st Package	\$95.00	\$95.00
MH60-E	Small Package - Additional Packages	\$25.00	\$25.00
Signage and Graphics			
S10	8.5" x 11"	\$59.00	\$76.00
S20	11" x 17"	\$69.00	\$90.00
S30	14" x 22"	\$83.00	\$110.00
S40	22" x 28"	\$103.00	\$135.00
S50	24" x 36"	\$208.00	\$269.00
S60	30" x 40"	\$224.00	\$292.00
Labor			
L100	Sign Assembly Labor - Install ST	\$196.00	\$256.00
L1001	Sign Assembly Labor - Install OT	\$323.00	\$420.00
L10011	Sign Assembly Labor - Install DT	\$399.00	\$519.00
L110	Sign Assembly Labor - Dismantle ST	\$196.00	\$256.00
L1101	Sign Assembly Labor - Dismantle OT	\$323.00	\$420.00
L11011	Sign Assembly Labor - Dismantle DT	\$399.00	\$519.00
L140	Overhead Sign Rigging Labor - Install ST	\$859.00	\$1,118.00
L1401	Overhead Sign Rigging Labor - Install OT	\$1,116.00	\$1,451.00
L14011	Overhead Sign Rigging Labor - Install DT	\$1,338.00	\$1,740.00
L150	Overhead Sign Rigging Labor - Removal ST	\$859.00	\$1,118.00
L1501	Overhead Sign Rigging Labor - Removal OT	\$1,116.00	\$1,451.00
L15011	Overhead Sign Rigging Labor - Removal DT	\$1,338.00	\$1,740.00
L10	Installation Display Labor Straight Time	\$180.00	\$233.00
L11	Installation Display Labor Overtime	\$295.00	\$383.00
L101	Installation Display Labor Double Time	\$361.00	\$469.00
L20	Dismantle Display Labor Straight Time	\$180.00	\$233.00
L21	Dismantle Display Labor Overtime	\$295.00	\$383.00
L221	Dismantle Display Labor Double Time	\$361.00	\$469.00

Product ID	Item Name	Advance Price	Standard Price
Carpet			
F250	10' x 10' Booth Carpet	\$286.00	\$371.00
F260	10' x 20' Booth Carpet	\$568.00	\$740.00
F270	10' x 30' Booth Carpet	\$854.00	\$1,110.00
F280	Custom Cut Carpet	\$6.30	\$8.19
F290	Custom Padding- 1/2"	\$2.68	\$3.48
Standard Furniture			
F10	4' Draped Table	\$205.00	\$268.00
F20	6' Draped Table	\$229.00	\$298.00
F30	8' Draped Table	\$258.00	\$336.00
F40	4th Side Drape, Optional	\$87.00	\$112.00
F50	4' Draped Counter	\$229.00	\$298.00
F60	6' Draped Counter	\$268.00	\$348.00
F70	8' Draped Counter	\$307.00	\$397.00
F80	4th Side Drape, Optional	\$105.00	\$138.00
F90	4' Undraped Table	\$116.00	\$150.00
F100	6' Undraped Table	\$125.00	\$163.00
F110	8' Undraped Table	\$143.00	\$186.00
F120	4' Undraped Counter	\$125.00	\$163.00
F130	6' Undraped Counter	\$141.00	\$184.00
F140	8' Undraped Counter	\$152.00	\$198.00
F150	Upholstered Chair	\$124.00	\$162.00
F160	Tall Black Stool	\$125.00	\$163.00
F170	3' High Side Drape	\$25.00	\$33.00
F180	8' High Back Drape	\$27.00	\$37.00
F190	30" x 30" High Pedestal Table	\$334.00	\$435.00
F200	30" x 42" High Pedestal Table	\$379.00	\$494.00
F210	Chrome Easel	\$80.00	\$103.00
F2101	Chrome Sign Holder	\$184.00	\$239.00
F211	Bag Holder	\$80.00	\$104.00
F220	Wastebasket	\$54.00	\$69.00
F230	Retractable Stanchion	\$196.00	\$256.00
F240	Coat Tree	\$80.00	\$104.00
Speciality Furniture			
01209-0003	4 Cubic Ft. Refrigerator	\$566.48	\$736.42
05246-0003-05036-0050	24" Square Bar Table - Cosmo/Chrome Base	\$419.25	\$543.03
05246-0018-05036-0050	24" Square Bar Table - Cosmo/Black Base	\$419.25	\$543.03
05246-0003-05036-0051	24" Square Bar Table - Emerald Tide/Chrome Base	\$419.25	\$543.03

Product ID	Item Name	Advance Price	Standard Price
05246-0018-05036-0051	24" Square Bar Table - Emerald Tide/Black Base	\$419.25	\$543.03
05246-0003-05036-0049	24" Square Bar Table - Icebreaker/Chrome Base	\$419.25	\$543.03
05246-0018-05036-0049	24" Square Bar Table - Icebreaker/Black Base	\$419.25	\$543.03
05246-0003-05036-0048	24" Square Bar Table - Sirona/Chrome Base	\$419.25	\$543.03
05246-0018-05036-0048	24" Square Bar Table - Sirona/Black Base	\$419.25	\$543.03
05246-0002-05036-0050	24" Square Café Table - Cosmo/Chrome Base	\$419.25	\$543.03
05246-0017-05036-0050	24" Square Café Table - Cosmo/Black Base	\$419.25	\$543.03
05246-0002-05036-0051	24" Square Café Table - Emerald Tide/Chrome Base	\$419.25	\$543.03
05246-0017-05036-0051	24" Square Café Table - Emerald Tide/Black Base	\$419.25	\$543.03
05246-0002-05036-0049	24" Square Café Table - Icebreaker/Chrome Base	\$419.25	\$543.03
05246-0017-05036-0049	24" Square Café Table - Icebreaker/Black Base	\$419.25	\$543.03
05246-0002-05036-0048	24" Square Café Table - Sirona/Chrome Base	\$419.25	\$543.03
05246-0017-05036-0048	24" Square Café Table - Sirona/Black Base	\$419.25	\$543.03
05246-0003-05036-0046	32" Round Bar Table - Cement/Chrome Base	\$566.48	\$736.42
05246-0018-05036-0046	32" Round Bar Table - Cement/Black Base	\$566.48	\$736.42
05246-0003-05036-0047	32" Round Bar Table - Yukon Oak/Chrome Base	\$566.48	\$736.42
05246-0018-05036-0047	32" Round Bar Table - Yukon Oak/Black Base	\$566.48	\$736.42
05036-0053-05246-0018	32" Round Bar Table - Smoke/Chrome Base	\$566.48	\$736.42
05036-0053-05246-0003	32" Round Bar Table - Smoke/Black Base	\$566.48	\$736.42
05246-0002-05036-0046	32" Round Café Table - Cement/Chrome Base	\$566.48	\$736.42
05246-0017-05036-0046	32" Round Café Table - Cement/Black Base	\$566.48	\$736.42
05246-0002-05036-0047	32" Round Café Table - Yukon Oak/Chrome Base	\$566.48	\$736.42
05246-0017-05036-0047	32" Round Café Table - Yukon Oak/Black Base	\$566.48	\$736.42
05036-0053-05246-0002	32" Round Café Table - Smoke/Chrome Base	\$566.48	\$736.42
05036-0053-05246-0017	32" Round Café Table - Smoke/Black Base	\$566.48	\$736.42
14062-0287	42" Round Conference Table - Espresso	\$641.54	\$834.54
14062-0315	42" Round Conference Table - Urban Walnut	\$573.10	\$744.70
14136-0081	Accord Black Leather High Back	\$627.29	\$815.47
14136-0010	Accord White Leather High Back	\$627.29	\$815.47
05012-0054	Agile White Bar - 2 Shelf	\$668.90	\$869.57
05012-0053	Agile Black Bar - 2 Shelf	\$668.90	\$869.57
14308-0005	Alto Literature Rack - Black - 6 Pocket	\$315.25	\$409.83
14308-0005S	Alto Literature Rack - Silver - 6 Pocket	\$315.25	\$409.83
12049-0001-12050-0005	Aria Cocktail Table - Blue	\$419.25	\$545.03
12049-0001-12050-0002	Aria Cocktail Table - Charcoal	\$419.25	\$545.03
12049-0001-12050-0007	Aria Cocktail Table - Green	\$419.25	\$545.03
12049-0001-12050-0006	Aria Cocktail Table - Purple	\$419.25	\$545.03
12049-0001-12050-0004	Aria Cocktail Table - Red	\$419.25	\$545.03

Product ID	Item Name	Advance Price	Standard Price
12049-0001-12050-0003	Aria Cocktail Table - White	\$419.25	\$545.03
12231-0001-12305-0001	Aria Console Table - Charcoal	\$441.66	\$574.16
12231-0001-12305-0002	Aria Console Table - White	\$441.66	\$574.16
12108-0001-12304-0004	Aria End Table - Blue	\$398.45	\$519.77
12108-0001-12304-0001	Aria End Table - Charcoal	\$398.45	\$519.77
12108-0001-12304-0005	Aria End Table - Green	\$398.45	\$519.77
12108-0001-12304-0007	Aria End Table - Purple	\$398.45	\$519.77
12108-0001-12304-0006	Aria End Table - Red	\$398.45	\$519.77
12108-0001-12304-0002	Aria End Table - White	\$398.45	\$519.77
05204-0001	Aspen Bar Table	\$1,107.30	\$1,439.49
22001-0001	Aspen Bar Table - Charged	\$1,294.58	\$1,682.96
22002-0002	Aspen Cocktail Table - Charged	\$732.91	\$952.78
05090-0001	Aspen Dining Table	\$950.53	\$1,235.70
18228-0891	Aubrey Sofa	\$1,438.60	\$1,870.19
18284-0898	Aubrey Chair	\$904.12	\$1,175.36
18184-0303	Aubrey Bench Ottoman	\$526.47	\$684.41
18284-0876	Bianca Stage Chair - Frost	\$488.07	\$634.52
18284-0895	Bianca Stage Chair - Onyx	\$488.07	\$634.52
18284-0893	Bianca Stage Chair - Sand	\$488.07	\$634.52
18024-0072	Blanc Bench Ottoman	\$640.09	\$832.12
18284-0834	Blanc Chair	\$1,065.75	\$1,385.47
18184-0274	Blanc Cube	\$224.04	\$291.25
18167-0614	Blanc Loveseat	\$1,275.38	\$1,658.00
18228-0847	Blanc Sofa	\$1,336.19	\$1,737.05
05246-0003-05036-0008	Blanco Bar Table White/Chrome 24" Square	\$398.45	\$517.99
05246-0003-05036-0009	Blanco Rectangle Bar Table - White/Chrome	\$617.68	\$802.99
05246-0003-05036-0003	Blanco Bar Table White/Chrome 30" Round	\$398.45	\$517.99
05246-0003-05036-0006	Blanco Bar Table White/Chrome 36" Round	\$409.66	\$532.57
05246-0002-05036-0008	Blanco Café Table White/Chrome 24" Square	\$398.45	\$517.99
05246-0002-05036-0009	Blanco Café Table White/Chrome Rectangle	\$617.68	\$802.99
05246-0003-05036-0003Cafe	Blanco Café Table White/Chrome 30" Round	\$398.45	\$517.99
05246-0003-05036-0006Cafe	Blanco Café Table White/Chrome 36" Round	\$409.66	\$532.57
12112-0010	Blox Bar Back	\$835.32	\$1,085.91
05088-0498	Brooklyn II Rect Dining Table	\$816.11	\$1,060.95
12055-0429	Brooklyn II Rectangle Cocktail Table	\$409.66	\$532.57
12055-0430	Brooklyn II Round Cocktail Table	\$409.66	\$532.57
05088-0499	Brooklyn II Round Dining Table	\$640.09	\$832.12
12107-0495	Brooklyn II Round End Table	\$368.05	\$478.47

Product ID	Item Name	Advance Price	Standard Price
12107-0494	Brooklyn II Square End Table	\$368.05	\$478.47
14233-0025	Caprice Chair	\$224.04	\$291.25
05237-0169	Caprice Bar Stool - Black	\$388.85	\$505.51
05246-0018-05036-0037	City Bar Table Maple/Black 30" Round	\$398.45	\$517.99
05246-0018-05036-0038	City Bar Table Maple/Black 36" Round	\$409.66	\$532.57
05246-0003-05036-0037	City Café Table Maple/Black 30" Round	\$398.45	\$517.99
05246-0003-05036-0038	City Café Table Maple/Black 36" Round	\$409.66	\$532.57
05035-0051	Clara Chair	\$251.24	\$326.61
05237-0298	Clara Stool	\$376.06	\$488.87
05035-0052	Colin Chair - Natural Wood	\$224.04	\$291.25
05237-0305	Colin Stool	\$315.25	\$409.83
14062-0297	Command Conference Table - 6' Black	\$992.15	\$1,289.79
14062-0303	Command Conference Table - 6' Sirona	\$992.15	\$1,289.79
14062-0300	Command Conference Table - 6' White	\$992.15	\$1,289.79
14062-0298	Command Conference Table - 8' Black	\$1,065.75	\$1,385.47
14062-0304	Command Conference Table - 8' Sirona	\$1,065.75	\$1,385.47
14062-0301	Command Conference Table - 8' White	\$1,065.75	\$1,385.47
14062-0299	Command Conference Table - 10' Black	\$1,222.57	\$1,589.35
14062-0305	Command Conference Table - 10' Sirona	\$1,222.57	\$1,589.35
14062-0302	Command Conference Table - 10' White	\$1,222.57	\$1,589.35
14309-0001	Computer Kiosk/Locking Pedestal - Black	\$816.11	\$1,060.95
14179-0005	Computer Kiosk/Locking Pedestal - White	\$816.11	\$1,060.95
SHELL14083-0279,BBF14189-0044,FF14189-0075	Conference Desk - Espresso	\$1,229.36	\$1,598.41
SHELL14083-0344,BBF14189-0100,FF14189-0099	Conference Desk - Urban Walnut	\$1,317.69	\$1,713.36
18184-0283	Continental White Leather Curved Bench	\$668.90	\$869.57
18303-0006	Continental White Leather Curved Loveseat	\$1,316.99	\$1,712.08
18184-0284	Continental White Leather Half Moon Ottoman	\$566.48	\$736.42
18304-0002	Continental White Leather Reverse Loveseat	\$1,275.38	\$1,658.00
18296-0006	Continental White Leather Wedge Ottoman	\$566.48	\$736.42
18228-0869	Cromwell Sofa	\$1,544.21	\$2,007.48
18284-0873	Cromwell Chair	\$918.53	\$1,194.09
12055-0285	Cube, Black 24" Cocktail Table	\$398.45	\$517.99
12107-0296	Cube, Black 24" End Table	\$409.66	\$532.57
12055-0286	Cube, White 24" Cocktail Table	\$398.45	\$517.99
12107-0297	Cube, White 24" End Table	\$409.66	\$532.57
12091-0001	Display Pedestal 18x30 Black	\$441.66	\$574.16
12091-0001W	Display Pedestal 18x30 White	\$441.66	\$574.16

Product ID	Item Name	Advance Price	Standard Price
12091-0038B	Display Pedestal 18x36 Black	\$506.99	\$659.09
12091-0038	Display Pedestal 18x36 White	\$506.99	\$659.09
12091-0002	Display Pedestal 18x42 Black	\$608.09	\$790.52
12091-0056	Display Pedestal 18x42 White	\$608.09	\$790.52
12091-0003	Display Pedestal 24x30 Black	\$627.29	\$815.47
12091-0003W	Display Pedestal 24x30 White	\$627.29	\$815.47
12091-0034	Display Pedestal 24x36 Black	\$660.89	\$859.16
12091-0033	Display Pedestal 24x36 White	\$660.89	\$859.16
12091-0004	Display Pedestal 24x42 Black	\$660.89	\$859.16
12091-0004W	Display Pedestal 24x42 White	\$660.89	\$859.16
05012-0083	Elara Bar	\$2,224.31	\$2,891.60
05035-0023	Elio Chair	\$224.04	\$291.25
05026-0012	Encore Bench	\$606.49	\$788.44
05088-0531	Encore Dining Table	\$1,118.56	\$1,454.12
05237-0160	Equino Chrome Stool - Black	\$388.85	\$505.51
05237-0041	Equino Chrome Stool - White	\$388.85	\$505.51
18011-0011	Essentials White Banquette (2 pcs)	\$1,659.44	\$2,157.27
02082-0033	Essentials White Leather Turning Bed	\$1,993.88	\$2,592.05
22100-0001	Essentials White Turning Bed w/ Charging Station Insert	\$2,211.51	\$2,874.96
05246-0018-05036-0001	Euro Bar Table Black/Black 30" Round	\$398.45	\$517.99
05246-0018-05036-0004	Euro Bar Table Black/Black 36" Round	\$409.66	\$532.57
05246-0018-05036-0001Cafe	Euro Café Table Black/Black 30" Round	\$398.45	\$517.99
05246-0018-05036-0004Cafe	Euro Café Table Black/Black 36" Round	\$409.66	\$532.57
18284-0554	Function White Leather Armless Chair	\$681.69	\$886.20
18066-0016	Function White Leather Corner	\$732.91	\$952.78
18284-0452	Function Black Leather Armless Chair	\$681.69	\$886.20
18066-0009	Function Black Leather Corner	\$732.91	\$952.70
12003-0117	Gemma Accent Table - Blue Agate	\$441.66	\$574.16
12003-0115	Gemma Accent Table - Citrine	\$441.66	\$574.16
12003-0116	Gemma Accent Table - Moonstone	\$441.66	\$574.16
12003-0120	Gemma Accent Table - Obsidian	\$441.66	\$574.16
18024-0002	Grammercy Charcoal Leather Bench Ottoman	\$566.48	\$736.42
18284-0485	Grammercy Charcoal Leather Chair	\$681.69	\$886.20
18066-0015	Grammercy Charcoal Leather Corner	\$784.11	\$1,019.35
18167-0469	Grammercy Charcoal Leather Loveseat	\$1,065.75	\$1,385.47
18228-0605	Grammercy Charcoal Leather Sofa	\$1,222.57	\$1,589.35
18184-0033	Grammercy Charcoal Leather Square Ottoman	\$566.48	\$736.42

Product ID	Item Name	Advance Price	Standard Price
12107-0467	Hylton Tablet Table	\$356.85	\$463.90
18284-0902	Jasper Chair	\$798.51	\$1,038.07
18228-0892	Jasper Sofa	\$1,230.57	\$1,599.74
SHELL14083-0329,BBF14189-0044,FF14189-0075	Jr. Executive Desk - Espresso	\$1,022.45	\$1,329.79
SHELL14803-0346,BBF14189-0100,FF14189-0099	Jr. Executive Desk - Urban Walnut	\$1,182.17	\$1,539.12
13229-0020	Latitude Sofa	\$1,437.01	\$1,868.11
13170-0011	Latitude Loveseat	\$1,340.99	\$1,743.28
13285-0015	Latitude Chair	\$1,116.96	\$1,452.06
05035-0008	Leslie Chair	\$200.02	\$260.03
12055-0428	London Cocktail Table	\$483.26	\$628.24
12230-0110	London Console Table	\$523.27	\$680.25
12107-0493	London End Table	\$430.46	\$559.60
12091-0043	London Pedestal	\$449.66	\$584.55
05237-0215	Marcus Bar Stool - Gunmetal	\$284.85	\$370.30
18024-0008	Metro Black Leather Bench Ottoman	\$566.48	\$736.42
18184-0128	Metro Black Leather Cube Ottoman	\$224.04	\$291.25
18184-0179	Metro Black Leather Square Ottoman	\$566.48	\$736.42
18284-0482	Metro Black Leather Chair	\$825.72	\$1,073.44
18167-0467	Metro Black Leather Loveseat	\$1,057.75	\$1,375.08
18228-0602	Metro Black Leather Sofa	\$1,097.76	\$1,427.09
05237-0306-05033-0001-05034-0009	Milo Bar Stool - Black	\$356.85	\$463.90
05237-0306-05033-0007-05034-0012	Milo Bar Stool - California Wine	\$356.85	\$463.90
05237-0306-05033-0005-05034-0011	Milo Bar Stool - Chartreuse	\$356.85	\$463.90
05237-0306-05033-0013-05034-0015	Milo Bar Stool - Chocolate	\$356.85	\$463.90
05237-0306-05033-0011-05034-0014	Milo Bar Stool - Jade	\$356.85	\$463.90
05237-0306-05033-0009-05034-0013	Milo Bar Stool - Victory Blue	\$356.85	\$463.90
05237-0306-05033-0002-05034-0010	Milo Bar Stool - White	\$356.85	\$463.90
05035-0053-05033-0003-05034-0009	Milo Chair - Black	\$220.84	\$287.09
05035-0053-05033-0008-05034-0012	Milo Chair - California Wine	\$220.84	\$287.09
05035-0053-05033-0006-05034-0011	Milo Chair - Chartreuse	\$220.84	\$287.09
05035-0053-05033-0014-05034-0015	Milo Chair - Chocolate	\$220.84	\$287.09
05035-0053-05033-0012-05034-0014	Milo Chair - Jade	\$220.84	\$287.09
05035-0053-05033-0010-05034-0013	Milo Chair - Victory Blue	\$220.84	\$287.09
05035-0053-05033-0004-05034-0010	Milo Chair - White	\$220.84	\$287.09
18284-0785	Monarch Chair - Bright White	\$468.86	\$609.52

Product ID	Item Name	Advance Price	Standard Price
05035-0050	Nexus Chair	\$265.64	\$345.33
05237-0300	Nexus Stool	\$324.84	\$422.29
18228-0858	Niko Sofa	\$1,358.59	\$1,766.16
18167-0622	Niko Loveseat	\$1,241.78	\$1,614.32
18284-0856	Niko Chair	\$1,033.75	\$1,343.87
18024-0011	Novel Satin Steel Cocktail Table	\$566.48	\$736.42
18024-0010	Novel End Table	\$502.47	\$653.21
13110-0017	Orbit End Table	\$297.64	\$386.93
05246-0003-05036-0037ParkAve	Park Ave Bar Table Maple/Chrome 30" Round	\$398.45	\$517.99
05246-0003-05036-0038ParkAve	Park Ave Bar Table Maple/Chrome 36" Round	\$409.66	\$532.57
05246-0018-05036-0037ParkAve	Park Ave Café Table Maple/Chrome 30" Round	\$398.45	\$517.99
05246-0018-05036-0038ParkAve	Park Ave Café Table Maple/Chrome 36" Round	\$409.66	\$532.57
18284-0812	Patrice Tablet Chair - Charged	\$806.51	\$1,048.47
05001-0017	Piazza Bar Back - Black	\$784.11	\$1,019.35
05001-0018	Piazza Bar Back - White	\$784.11	\$1,019.35
05012-0082	Razor Bar	\$2,224.31	\$2,891.60
14136-0105	Rimati Hi-Back Chair - Black	\$750.51	\$975.66
14136-0106	Rimati Hi-Back Chair - White	\$750.51	\$975.66
14128-0122	Rimati Guest Chair - Black	\$318.45	\$413.99
14128-0123	Rimati Guest Chair - White	\$318.45	\$413.99
18284-0900	Royce Chair - Mink	\$638.50	\$830.05
18284-0901	Royce Chair - Oyster	\$638.50	\$830.05
18184-0294	Rubix Cube - Cherry	\$228.83	\$297.48
18184-0295	Rubix Cube - Cromwell	\$228.83	\$297.48
18184-0296	Rubix Cube - Grape	\$228.83	\$297.48
18184-0293	Rubix Cube - Lemon	\$228.83	\$297.48
18184-0297	Rubix Cube - Lime	\$228.83	\$297.48
18184-0298	Rubix Cube - Mango	\$228.83	\$297.48
05246-0003-05036-0001	Silk Bar Table Black/Chrome 30" Round	\$398.45	\$517.99
05246-0003-05036-0004	Silk Bar Table Black/Chrome 36" Round	\$409.65	\$532.57
05246-0003-05036-0001Cafe	Silk Café Table Black/Chrome 30" Round	\$398.45	\$517.99
05246-0003-05036-0004Cafe	Silk Café Table Black/Chrome 36" Round	\$409.65	\$532.57
12003-0102	Sirona Accent Table	\$356.85	\$463.90
05237-0042	Sonic Bar Stool	\$315.25	\$409.83
14233-0016	Sonic Chair - Black	\$224.04	\$291.25
05246-0003-05036-0034	Spectrum Blue Bar Table	\$431.56	\$561.03

Product ID	Item Name	Advance Price	Standard Price
05246-0002-05036-0034	Spectrum Café Table - Blue	\$431.56	\$561.03
05246-0002-05036-0036	Spectrum Café Table - Green	\$431.56	\$561.03
05246-0002-05036-0035	Spectrum Café Table - Purple	\$431.56	\$561.03
05246-0002-05036-0033	Spectrum Café Table - Red	\$431.56	\$561.03
05246-0003-05036-0036	Spectrum Green Bar Table	\$431.56	\$561.03
05246-0003-05036-0035	Spectrum Purple Bar Table	\$431.56	\$561.03
05246-0003-05036-0033	Spectrum Red Bar Table	\$431.56	\$561.03
14034-0015	Storage Cabinet - Locking Black	\$449.66	\$584.55
05246-0018-05036-0003	Summit Bar Table White/Black 30" Round	\$398.45	\$517.99
05246-0018-05036-0006	Summit Bar Table White/Black 36" Round	\$438.20	\$569.79
05246-0018-05036-0003Sum	Summit Café Table White/Black 30" Round	\$398.45	\$517.99
05246-0018-05036-0006Sum	Summit Café Table White/Black 36" Round	\$438.20	\$569.79
14128-0002	Tamiri Black Leather Guest Chair	\$409.66	\$532.57
14136-0002	Tamiri Black Leather High Back	\$502.47	\$653.21
14176-0007	Tamiri Black Leather Mid Back	\$441.66	\$574.16
13229-0016	Verona Sofa	\$1,574.62	\$2,047.00
13285-0013	Verona Chair	\$812.91	\$1,056.78
13185-0010	Verona Ottoman	\$470.47	\$611.61
05012-0075	VIP Frosted Plexi Glow Bar 4'	\$1,222.57	\$1,589.35
05012-0076	VIP Frosted Plexi Glow Bar 6'	\$1,451.41	\$1,886.83
14307-0011	Worksmart Drafting Stool Armless	\$284.35	\$369.66
14307-0012	Worksmart Drafting Stool w/ Arms	\$303.71	\$394.82
14250-0055	Worksmart Task Chair Armless	\$307.46	\$363.36
14250-0054	Worksmart Task Chair w/ Arms	\$298.87	\$388.53

TRAVEL & ADVENTURE SHOW®

EXHIBITOR FAQ'S



1 What Comes With My Booth?

Each 10'x10' booth space includes:

- 8' high black back-wall drape
- 3' high black side-rail drape
- 1 - 6' x 30" black skirted table with white top
- 2 - side chairs
- 1 - wastebasket
- 1 - 44" x 7" Exhibitor ID sign
- 1 - 10' x 10' booth carpet

If you have an island booth, back drape and side drape are not standard furnishings and need to be ordered. Additional furniture can also be ordered. Please see Furnishings & Accessories Form in the applicable Show Exhibitor Kit.

2 What Expenses Should I Keep In Mind When Budgeting For The Show?

- Exhibit space rental
- Additional booth furnishings: signage, collateral, give-aways, etc.
- Shipping & Material Handling Fees
- Electrical, internet/wi-fi, cleaning and/or AV equipment
- Staff expenses: hotel accommodations, travel, etc.

3 How Can I Cut Down On My Overall Costs?

- **ORDER IN ADVANCE. NOTE THE DISCOUNTED DEADLINE DATES IN SHOW EXHIBITOR KIT.**
- Avoid sending multiple shipments. Material handling rates are per shipment.
Refer to Shipping section in the Show Exhibitor Services Kit.
- Schedule (necessary) labor on straight time. Refer to the Display & Material Order Form from the Show Exhibitor Services Kit for the applicable show.
- Multiple pieces shipped together must be crated/palletted and shrink wrapped to be charged as one shipment.

4 What Is The Safest & Most Efficient Way To Get My Materials To The Show?

- **READ** Material Handling and Shipping instructions in the Show Exhibitor Services Kit.
- Use pre-printed shipping labels provided in the Show Exhibitor Services Kit.
- Make company name, booth # and show name visible on shipments.
- Multiple pieces can be considered one shipment if crated/palletted and shrink wrapped.

5

Can I Set Up My Own Booth?

- Yes. Refer to Show Exhibitor Services Kit for exact union regulations, EAC form/insurance requirements/submission info.
- If you are hiring an Exhibitor Appointed Contractor (EAC) you **MUST** complete the Exhibitor Kit documents and submit with certificate of insurance. **NO EXCEPTIONS.**
- If you are unable set up Friday during Exhibitor Move In hours, you must obtain authorization from your sales rep to set up Saturday at 7:30am.
- Island/Pavilion booths. Exhibitor Move In, Friday 9am-5pm. Should you require Thursday Move In, approval is required from your Sales Representative in coordination with the General Service Contractor.
- Be advised the show opens at 9:30am.
- The show floor will be “show ready” clean. Should you litter your booth space or space around you, you will receive a cleaning charge from the contracted show cleaning company.

6

What Are The Restrictions For My Booth Structure?

- Standard “in-line” booths may not extend beyond 8’ tall.
- Booth materials may also not extend beyond the dimensions of the booth space.
- Sight lines may not be blocked. Show management reserves the right to determine interference with other exhibitors. **NOTE:** Island booths may extend 16’ high.
- No amplified sound in or around your booth is permitted. Show Management reserves the right to determine at what point sound constitutes interference with other exhibitors.

7

Can I Tear Down My Booth Early?

- NO. Per your signed sales contract, your booth must remain furnished and staffed until the show close on Sunday.
Please respect attendees & fellow exhibitors.

8

Am I Allowed To Bring My Booth Material In Myself?

- POV/ASSISTED CARTLOAD SERVICE will be offered through the decorator for a nominal fee. Please visit the Show Exhibitor Services Kit Table of Contents to locate the Material Handling & Shipping section for POV/Assisted Cartload Service Order Form.
 - POV is a personally owned vehicle, automobile, minivan, SUV, pick-up truck, or van.
- Any additional materials or shipped materials (whether it be booth elements or sales collateral brought in through the Loading Dock will be weighed and charged a Material Handling Fee.
 - *Pricing found in the Shipping section of the Show Exhibitor Services Kit.*
 - *Please refer to the Show Exhibitor Services Kit for best safety practices.*
- Convention Centers are governed by union labor. Therefore, show management is unable to control dock access during move in and move out. Mandatory labor guidelines apply.

9

Is Material Handling Mandatory?

- Any materials coming in/out from loading dock are required to be weighed. All materials will be charged a Material Handling Fee. Fee is round trip.
Pricing found in Shipping section of the Show Exhibitor Services Kit.
Please refer to the Show Exhibitor Services Kit for best safety practices.

10

Can I Leave Items In My Booth Overnight?

- Show management provides overnight “perimeter” security in the hall but recommends taking valuables with you at the end of show day.

11 ***What Are My Ordering Options (such as electric, internet, booth rental, extra chairs/tables, cleaning, etc.)?***

- Where applicable, order online, call, or fill out the necessary forms from the Show Exhibitor Services Kit for the appropriate vendor.
 - *Expo Event Services can be contacted at info@expoeventservices.com or (201) 300-2782*

12 ***If I Forgot Something For Booth Setup or Need Additional Help, Where Do I Go On-Site?***

- The Exhibitor Services Desk located on the Show Floor.

13 ***Where Can I Make Copies If I Run Out Of Sale Material At The Show?***

- Business Services locations can be found at the Deco Service Counter.
- Plan to also bring a flyer/sales document file with you in case you need to access a FedEx/Kinkos or similar resource.

14 ***Are There Sponsorship & Promotional Opportunities To Enhance My Presence At The Show?***

- YES! Please see the Sponsorship & Promotional Opportunities available on our website and contact us for details.
- Email: success@travelshows.com

15 ***Where Can I Find Information On Health and Safety Regulations for the Event?***

- Navigate to the **Exhibitor Services** webpage for the applicable show on www.travelshows.com for information.



POLICIES & STANDARDS

1

Service Animal Policy

We are committed to accessibility and welcome Service Animals on our show sites, subject to the following guidelines. These guidelines are in place to ensure everyone's safety and comfort. If you have any questions about whether your animal will be permitted on-site, please email the Show Manager prior to move-in.

Eligibility. Service Animals are generally permitted at our shows. Under the ADA regulations, a Service Animal is a dog that is individually trained to do work or perform tasks for a person with disabilities. To bring a dog on-site, the dog owner must be willing to answer the following questions:

- Is the dog a service animal required because of a disability, and
- What work or task has the dog been trained to perform?

Limitations. Emotional support animals are not necessarily "Service Animals." While an animal might provide comfort and emotional support for its owner, we are unable to permit the animal on the show site if it does not meet the criteria above.

Behavior Expectations. Individuals who use Service Animals must always retain control of their animals and should keep them on a leash or harness while on-site. If a Service Animal is required to be off-leash due to the nature of the disability, this will need to be cleared with the Show Manager. Further, Service Animals must be housebroken and are required to behave and not bark, growl, jump on, or lunge at others. MPE may take corrective action if the Service Animal is not behaving appropriately, up to and including the removal of the service animal from the show.

Thank you for helping us maintain a safe and accessible show site environment.

2

MPE Exhibit/Product Acceptability Standards For 2025 (USA)

Effective January 1, 2024. Marketplace Events (MPE) acceptability standards do not permit political candidates, parties or other groups promoting issues or ballot initiatives to participate as exhibitors. In addition, the display or sale of any products or services that are political/partisan in nature or that can be interpreted to promote, incite, or glorify hatred, violence, racial, sexual, or religious intolerance are prohibited. MPE's judgment in applying these standards will be final.

MPE shows are welcoming environments built solely to encourage face-to-face commerce. Creating respectful, safe marketplaces where our attendees and exhibitors can come together to learn, shop, compare pricing and do business together is our highest priority. MPE maintains these policies to ensure hospitable experiences for all attendees and exhibitors.

Political Policy

MPE prohibits political candidates, political parties, and organizations advocating for ballot initiatives or political issues from exhibiting at US consumer home and holiday shows. MPE also prohibits the display or sale of products or services that are political or partisan in nature, or that may reasonably be understood to promote, incite, or glorify hatred, violence, or racial, sexual, or religious intolerance. MPE reserves the right to interpret and apply these standards in its sole discretion, and its determinations shall be final.

MPE shows are intended to provide welcoming, in-person commerce experiences. Our priority is to maintain respectful, safe marketplaces where attendees and exhibitors can gather to learn, shop, compare offerings, and conduct business. These standards are designed to support an inclusive and professional environment for all participants. This policy is effective January 1, 2024, for all U.S. shows.

POLICIES & STANDARDS

3

Insurance Requirements

The Insurance clause is #5 on the Terms and Conditions page of all booth space contracts. You may use any insurance company for insurance but it must meet the following requirements:

- Comprehensive General Liability and All Risk Property insurance
- Coverage must be from the start of move in to the end of move out
- Coverage of at least \$1,000,000 for each separate occurrence
- Name Marketplace Events LLC and the venue as additional insured
- Provide a copy of the certificate of insurance (COI) to MPE if requested

Certificate of Insurance (COI)

For the COI, the certificate holder should be:

Marketplace Events LLC
2000 Auburn Dr, Suite 200
Beachwood, OH 44122



2027 Exhibitor Order Form

Travel & Adventure Show - DC, Phoenix, South Florida, Dallas, Seattle, LA

To order audio visual equipment for your exhibit booth, please fill out this form and return it via email to exhibitservices@turningpointav.com or fax to 320-341-2270.

You may also fill out and submit the order form online at: <http://www.turningpointav.com/exhibitor-orders-2027>

Onsite Contact Information

Company Name:

Onsite Contact Name:

Onsite Contact Mobile Number:

Booth Number:

Set up Date:

Removal Date:

Equipment All equipment is charged on a per event basis	Advance Price ordered prior to 10 days of show start date	Standard Price ordered within 10 days of show start date, subject to availability	Quantity
32" LED Monitor (HDMI input) w/ tripod pole stand Monitors come with the ability to play video via laptop or jump drive	\$550.00	\$950.00	
50" LED Monitor (HDMI input) w/tripod pole stand Monitors come with the ability to play video via laptop or jump drive	\$950.00	\$1,950.00	
65" LED Monitor (HDMI input) w/tripod pole stand Monitors come with the ability to play video via laptop or jump drive	\$1,450.00	\$2,250.00	
3,000 Lumen LCD Projector Package (Includes LCD projector and 6' Tripod Screen)	\$700.00	\$1,400.00	
Wireless Handheld Microphone w/floor stand and (1) Powered Speaker	\$550.00	\$1,100.00	
PC Laptop Computer w/ Microsoft Office	\$500.00	\$1,000.00	

Labor - All exhibit hall AV setups will be charged a \$400.00 set up and removal fee.
Equipment will be set by end of scheduled set up day and removed by end of scheduled strike day

Power – All power needs should be directed to power services at the venue.
Turning Point AV does not provide power.

Please list any additional items you may require and Turning Point AV will contact you with availability and pricing:

*DVD player playback is for **REGION 1 ONLY** (U.S., U.S. Territories, Canada, and Bermuda). Please contact us at exhibitservices@TurningPointAV.com if you need to make special arrangements for locations outside of those listed.
Blu Ray player playback is for **REGION A/1 ONLY (North America, Central America, South America, Japan, North Korea, South Korea, Taiwan, Hong Kong and Southeast Asia). Please contact us at exhibitservices@TurningPointAV.com if you need to make special arrangements for locations outside of those listed.

Please ensure there are no playback restrictions attached to your media. Turning Point AV is not responsible for media not formatted for replay on US consumer grade players.

Payment

Please select your preferred method of payment.

An invoice with the total amount due and payment instructions will be emailed to the billing contact provided below.

I would like to pay with company check or bank transfer



I would like to pay with credit card



A 3.5% processing fee will be charged to all credit card payments

Billing Contact Information

First and Last Name:

Email Address:

Street Address:

Telephone Number:

City:

State:

Postal Code:



Exhibitor Rental Terms and Conditions

Turning Point AV agrees to rent equipment and provide service in accordance with the following stipulations.

- The rental period is all or any portion of 1-5 days. Client agrees to pay rental fee stipulated for the period stated. If equipment is used for a longer period, additional rental fees will be accrued.
- This contract supersedes any and all previous verbal or written contracts and is held inviolable unless mutually agreed in writing.
- These terms and conditions supersede all previous representations, understanding, or agreements and shall prevail notwithstanding any variance with terms and conditions of any order submitted. These terms and conditions may be modified by Turning Point AV at any time.
- Equipment cancellation charges will be incurred at 100% for cancellations within 5 days of your event.
- The cancellation at any time of custom made products, such as gobos or items imprinted with custom logos, will be charged at 100%.
- Turning Point AV is not responsible for contractual agreements between Client and venue regarding audio visual.
- All request for services after your arrival are subject to the availability of the equipment and the services of our technicians.
- Emergency service will be billed at the prevailing rate.
- If you are uncertain of your requirements or for any changes you must notify the Turning Point AV Event Production Manager.
- **PAYMENT TERMS:** All payment must be received in full before delivery of equipment. A 3.5% processing fee will be added to all credit card payments.
- Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.
- In the event of a dispute between parties, payment due period will be extended until the dispute between parties is resolved. The prevailing party in such a dispute shall recover attorney's fees and cost incurred.
- If necessary to enforce the collection of amount due under this contract, Client agrees to pay all collection costs and charges including court costs and attorney's fees.
- If you are bringing a computer that will be used for presentation purposes during your event, the computer should be tested with the show equipment. Turning Point AV recommends testing the equipment to ensure compatibility and a smooth show. Please be sure you are familiar with the operation of both your computer and software.
- All equipment rentals are based upon a per room basis and not to be taken out of initial set up room for use elsewhere, unless other arrangements have been agreed to by client and Turning Point AV.

SAVOR...
THE EXPERIENCE.

EXHIBITOR MENU



BROWARD COUNTY
**CONVENTION
CENTER**
GREATER FORT
LAUDERDALE

October 2024



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- 16 BOXED LUNCHES
- 18 RECEPTIONS
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BROWARD COUNTY
**CONVENTION
CENTER** GREATER FORT
LAUDERDALE

LOCAL VENDORS

As part of our commitment to supporting the surrounding business community we are proud to partner with many local suppliers including:

MICROGREENS AND PRODUCE

Harpke Family Farm
harpkefamilyfarm.com

Mr. Greens
mrgreensproduce.com

SEAFOOD

Fish's Wholesale: Restaurant Quality Seafood
fishswholesale.com

BEVERAGES

Gulf Stream Brewery and Pizzeria
gulfstreambeer.com

BARISTA SERVICES

Express Kafeh
expresskafeh.com

DESSERTS

Pastry Is Art: Bakery & Coffee Shop
pastryisart.com

KITCHEN WASTE / RECYCLING

Renuable Composting & Landscaping
liverenuable.com



**BROWARD COUNTY
CONVENTION
CENTER**
GREATER FORT
LAUDERDALE

WELCOME TO SAVOR

EXPERIENCES & SUSTAINABILITY

OUR MISSION

Our mission is to enrich guest experience, building upon your vision through food – listening, learning, growing, harvesting, cooking and breaking bread together.

At SAVOR, we aspire to design a visitor experience so inclusive, so delicious, and so incredible that it will live as your signature food offering for years to come.

Curating stories through food creates a powerful bond between people, place and time. And in an instant, a flavor, a taste or a familiar aroma transports us all to a memory—a snapshot in time with family and friends. That is the power of food. We strive to build on those moments.

We seek out partnerships with local chefs, restaurateurs and farmers, who will help us shape a singular dining experience known only at your venue, set within the unique backdrop of your community.

We showcase who we are by focusing on where we are and customizing experiences.

SUSTAINABILITY

Our sustainability initiatives include purchasing locally produced and sustainably raised products, sourcing sustainable seafood, using non-petroleum-based products, and recycling and composting our waste whenever possible.

ALLERGENS & FOOD SAFETY

We are focused on providing an inclusive environment to all your attendees. Whether your guests have a food allergy, food intolerance or dietary preference such as a vegan or vegetarian, our teams are trained and our menus are tailored to meet your needs.

Our Sales Team, Chefs and Managers have all taken and passed a ServSafe Allergen course and understand how to prepare safe food for your guests. We will offer the best in guidance and suggestions to provide a safe and welcoming dining environment for your event.

Speak with your Sales Representative about any anticipated dietary concerns as early as possible to ensure the most seamless service.

Look for these labels throughout the menu:



GLUTEN
FREE



VEGETARIAN



VEGAN



NUT
FREE



DAIRY
FREE

GENERAL INFORMATION

Savor...Fort Lauderdale is the exclusive food and beverage provider at the Broward County Convention Center. No food or beverage of any kind will be permitted to be brought into the facilities by the patron or any of the patron's guests or invitees. Food items may not be taken off the premises; however, excess prepared food is donated under regulated conditions to agencies feeding the underprivileged.

MENUS

Menu selections and other details pertinent to your functions are required to be submitted to the catering department a minimum of six weeks prior to the first function date. Our culinary team is happy to customize the perfect menu for your event.

RAW FOOD DISCLAIMER

Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions.

PRICING

Prices quoted do not include 24% administrative fee or 7% sales tax unless otherwise noted. Prices are subject to change without notice; guaranteed prices will be confirmed when contracted.

SERVICE CHARGE

A service charge, currently 24% is applied to all Food and Beverage Services. This service charge is subject to Florida State Sales Tax of 7%.

GUARANTEE

A guaranteed number of attendees/quantities of food is required. This guarantee must be submitted by noon five (5) business days before your event. If the guarantee is not received, SAVOR...Fort Lauderdale reserves the right to charge for the number of persons/quantities specified on the contracted event order. Cancellations and reductions of guarantee are subject to full charges within five (5) business days prior to event.

OVERSET POLICY

SAVOR...Fort Lauderdale will prepare an overage of 3% (up to 50 meals). Meals will be charged at full menu pricing, if used.

SERVICE STAFF

Guest to server ratio is 1 server per 20 guests for plated meal functions and 1 server per 40 guests at buffet functions. This is for service at rounds of ten. Rounds of less than ten guests or a request for additional staffing is subject to labor fees. Holiday labor rates will apply for events scheduled on building holidays.



October 2024

EVENT TIMELINE

All service times are based on two-hour breakfast, lunch service and dinner service. Additional service time will be subject to additional labor fees. Event start or end times that deviate more than thirty minutes than contracted will have additional labor fees per hour, per server scheduled. Additional security and ancillary fees may also apply.

BEVERAGE SERVICES

Please note alcoholic beverages and service are regulated by the Liquor Control Board, SMG/SAVOR, as licensee, is responsible for the administration of these regulations: NO ALCOHOLIC BEVERAGES MAY BE BROUGHT ONTO THE PREMISE FROM OUTSIDE SOURCES; WE RESERVE THE RIGHT TO REFUSE ALCOHOL SERVICE TO INTOXICATED OR UNDERAGE PERSONS. NO ALCOHOLIC BEVERAGE CAN BE REMOVED FROM THE PREMISES.

CONTRACTS

A signed copy of the contract outlining all catering services will be provided. The signed contracts state terms, addendum, and specific function sheets constitute the entire agreement between the client and SAVOR...Fort Lauderdale. Secondary agents, acting on behalf of the primary client receiving services, may sign the contract in their behalf only with full payment in advance. Any changes, revisions, additions or deletions to the banquet contract and banquet event orders shall be in writing and signed by both parties.

CANCELLATIONS

Any event cancelled less than 3 business days prior to the event will incur 100% of the estimated charges. Please note, for specialty menus or items, a longer window of cancellation may be necessary, this is determined on an event by event basis.

PAYMENT/DEPOSIT

An initial deposit in the amount noted on the Catering Contract is payable, along with a signed contract, at the specified date on the contract letter to guarantee catering services. Full payment of the balance due is payable 14 business days prior to the event. Payment can be made in check, ACH or wire transfer. For additions, a major credit card is required to guarantee payment of any replenishment or new orders requested during a show/function. These charges will be billed to the credit card unless payment is received at the end of the show/function.

ALLERGIES

SAVOR...Fort Lauderdale facilities are not certified Gluten Free, Nut Free or Vegan. We cannot guarantee that cross contact with allergens will not occur and cannot assume any responsibility or liability for a person's sensitivity or allergy to any food item provided in our facility.



ALL THE AFOREMENTIONED POLICIES WILL BE STRICTLY ADMINISTERED. ANY VIOLATION OF THESE WILL RESULT IN THE REMOVAL OF PRODUCT FROM THE SHOW FLOOR

EXHIBITOR FLOOR CATERING THAT REQUIRES POWER, MUST HAVE A DEDICATED POWER SUPPLY.



BREAKFAST START YOUR DAY

A LA CARTE • BOXED



BROWARD COUNTY
CONVENTION
CENTER
GREATER FORT
LAUDERDALE





BREAKFAST A LA CARTE

Minimum 25 guests.

BAGEL STATION | 12 per guest

Assorted bagels with plain, vegetable, smoked salmon cream cheeses, honey butter, fruit preserves

Toaster provided, 110v/20amp

Client responsible for power in booths.

ASSORTED

ARTISAN BREAD STATION | 10 per guest

Assorted artisan breads, whipped honey butters, fruit preserves

MARINATED FRUIT PARISIENNE | 6 ea.

Fresh fruit marinated with lime juice, mint, spices

FRUIT & YOGURT PARFAIT | 8 ea.

Mixed berry, vanilla Greek yogurt parfait, crunchy raisin granola

OR

Kiwi & papaya, ginger yogurt parfait, spicy candied peanuts

Minimum 25 per selection.

BREAKFAST SANDWICHES | 10 ea.

Egg & cheese on toasted English muffin or buttery croissant

With your choice of one: bacon, sausage, or Canadian bacon

Eggs, balsamic onion jam and vintage Canadian cheddar on grilled challah 🌱

Minimum 25 per selection.

EGGS BENEDICT TRADITIONAL | 10 ea.

Poached egg, Canadian bacon, hollandaise sauce

With jumbo lump crab meat, blood orange hollandaise | 14 ea.

With smoked salmon, horseradish dill hollandaise | 12 ea.

With braised short rib, blistered tomato hollandaise | 14 ea.

With marinated avocado, chili lime hollandaise 🌱 | 14 ea.

[Plant-based jalapeño salmon cake, vegan hollandaise 🌱 | 16 ea.]

Substitute English muffin with hash brown on any Benedict for a GF option for an additional \$3 each.

Minimum 25 per selection.

Chef attendant required at \$180 each, 2 hour maximum, 1 chef per 75 guests.



BREAKFAST BURRITOS

Served with marinated avocado, roasted tomato salsa, & sour cream

Minimum 25 per selection.

Scrambled eggs, Mexican chorizo, peppers & onions, cotija cheese, flour tortilla | 11 ea.

Scrambled eggs, bacon, asparagus, gruyere cheese, flour tortilla | 11 ea.

[Plant-based scrambled "eggs" & plant-based chorizo, spinach, peppers, whole wheat tortilla 🌱 | 12 ea.]

OMELET STATION | 14 per guest

Farm fresh eggs, with ham, chorizo, bacon, sausage, smoked salmon, onions, peppers, tomatoes, spinach, mushrooms, assorted cheeses

[Plant-based chorizo and plant-based meat ball 🌱]

Chef attendant required at \$180 each, 2 hour maximum, 1 chef per 75 guests.

**See page 13 for
Boxed Breakfast options.**

Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

🌱 Gluten Free 🌱 Vegetarian 🌱 Vegan 🌱 Nut Free 🌱 Dairy Free



BEVERAGES HOT, COLD & REFRESHING

HOT BEVERAGES • SOFT DRINKS • INFUSED WATER • BARISTA PACKAGES



BROWARD COUNTY
CONVENTION
CENTER
GREATER FORT
LAUDERDALE



BEVERAGES



COLD

By the case, per dozen.

ASSORTMENT OF SODA | 48

Coke, Coke Zero, Diet Coke, Sprite

CANNED WATER | 60

BOTTLED TEA | 60

INDIVIDUAL BOTTLED FRUIT JUICES | 60

BOTTLED PERRIER SPARKLING WATER | 60

MONSTER ENERGY DRINK 16 OZ. | 96

Minimum 3 gallons per beverage selection.

ICED TEA | 45 per gal.

LEMONADE | 45 per gal.

FLORIDA ORANGE JUICE | 55 per gal.

INFUSED SPRING WATER | 120 per 3 gallons

Choice of: Lemon, Lime, Orange or Cucumber-Mint

WATER COOLER KIT | 150

Chilled water dispenser includes 5 gallons of spring water and disposable 7oz cups each.

5 gallon Water Refills \$50

Proudly serving Coca-Cola products.

Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

 Gluten Free  Vegetarian  Vegan  Nut Free  Dairy Free



**BROWARD COUNTY
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LAUDERDALE



HOT

*One gallon is approximately 10-12 drinks.
Minimum of 3 gallons per hot beverages selection.*

FRESHLY BREWED LAVAZZA COFFEE | 65 per gal.

FRESHLY BREWED LAVAZZA DECAF COFFEE | 65 per gal.

ASSORTED TEAS WITH HOT WATER | 65 per gal.

LUXE COFFEE SERVICE | 80 per gal.

Enhance your hot beverage with local honey, a variety of flavored syrups, sugar sticks, Swiss Miss hot chocolate and marshmallows

SELF-SERVE COFFEE MACHINE

LAVAZZA COFFEE | 420

Refills \$325

Freshly brewed beverages from our Lavazza Coffee Machine. Kit includes 3-gallons of water, 36 regular coffee pods, 20 double shots, 12 decaf coffee pods, assorted teas with appropriate condiments and compostable cups.

Note: Requires dedicated 110v, 20amp electrical service - client's responsibility to supply .

KEURIG COFFEE | 350

Refills \$235

Add an extra touch to your coffee with freshly brewed beverages from your Keurig machine. Kit includes 3-gallons of water, 36 regular coffee pods, 12 decaf coffee pods and a selection of teas with appropriate condiments and compostable cups.

Note: Requires dedicated 110v, 20amp electrical service - client's responsibility to supply .

Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

 Gluten Free  Vegetarian  Vegan  Nut Free  Dairy Free





BARISTA PACKAGES

BY EXPRESS KAFEH

BARISTA HALF DAY PACKAGE | 2,000

Gourmet, locally roasted, Arabica & Decaf Espresso beans.

BEVERAGES

Espresso, Cappuccino, Caramel Macchiato, Café Mocha, Café Late, Cubano, Americano and Hot Chocolate. (4 hour / 300 cups)

SYRUPS

Vanilla, caramel, hazelnut, sugar-free options

Espresso machine and grinder

Coffee Cart (*subject to availability*)

*Includes one trained Barista.
Requires 110 volts / 20 amp.
Client is responsible for electrical requirements.
Additional cups over package size,
and within time limit: \$5.25++ each*

Barista Ripples Printer | 350

Ripples® printer to put logo on your beverages



BARISTA FULL DAY PACKAGE | 3,250

Gourmet, locally roasted, Arabica & Decaf Espresso beans.

BEVERAGES

Espresso, Cappuccino, Caramel Macchiato, Café Mocha, Café Late, Cubano, Americano and Hot Chocolate. (8 hour / 550 cups)

SYRUPS

Vanilla, caramel, hazelnut, sugar-free options

Espresso machine and grinder

Coffee Cart (*subject to availability*)

*Includes one trained Barista.
Requires 110 volts / 20 amp.
Client is responsible for electrical requirements.
Additional cups over package size,
and within time limit: \$5.25++ each*

Barista Ripples Printer | Included

Ripples® printer to put logo on your beverages

ENHANCEMENTS

*Custom logo branded cups, sleeves, napkins and coffee cart.
Contact your Catering Sales Manager for more information.
6 week lead time for creation.*

Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

Gluten Free Vegetarian Vegan Nut Free Dairy Free





BREAKS TIME TO RECHARGE

A LA CARTE • ENHANCEMENTS • BOXED LUNCHES



BROWARD COUNTY
CONVENTION
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GREATER FORT
LAUDERDALE

BREAKS A LA CARTE

Breaks are designed for in-booth disposable service.

SLICED FRUIT DISPLAY | 9 per guest

Minimum 25 guests (\$225)

ASSORTED BAKED

BAGELS, CREAM CHEESE SPREAD | 54 per doz.

ASSORTED BAKED MUFFINS | 54 per doz.

ASSORTED BREAKFAST PASTRIES | 54 per doz.

JUMBO BUTTER CROISSANTS | 56 per doz.

with honey butter and fruit preserves

MINI CHOCOLATE CROISSANT | 54 per doz.

JUMBO CINNAMON BUNS | 60 per doz.

ASSORTED HOMEMADE COOKIES | 50 per doz.

MIXED BERRY FILLED

BEIGNETS, SPICED CONDENSED MILK DIP | 54 per doz.

ASSORTED FRUIT YOGURT | 60 per doz.

WHOLE FRESH FRUIT | 50 per doz.

INDIVIDUAL BAGS OF MISS VICKIE'S CHIPS™ | 52 per doz.

TROPICAL FRUIT & NUTS | 52 per doz.

INDIVIDUAL NUTS & CHOCOLATE TRAIL MIX | 52 per doz.

GRANOLA BARS | 50 per doz.



BOXED BREAKFASTS

*All boxed breakfasts include condiments & cutlery.
Beverage not included. Minimum 25 per selection.*

CROISSANTS & BLUEBERRY MUFFIN, TEA BREAD, HARD-BOILED EGG, WHIPPED BUTTER, FRUIT PRESERVES | 24

MANGO GINGER SCONES, INDIVIDUAL VANILLA GREEK YOGURT, HARD-BOILED EGG, FRUIT PRESERVES | 24

CINNAMON BUNS, MIXED BERRY SALAD, SALTED MIXED NUTS, HARD-BOILED EGG | 24

SMOKED SALMON, PLAIN BAGEL, CREAM CHEESE, SUN DRIED TOMATO & CAPER TAPENADE, HARD-BOILED EGG, FRUIT SALAD | 26

Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

Gluten Free Vegetarian Vegan Nut Free Dairy Free

BREAK ENHANCEMENTS



**BROWARD COUNTY
CONVENTION
CENTER**
GREATER FORT
LAUDERDALE



POPCORN MACHINE | 300

Includes 200 servings.

Additional 50 servings | 125

Additional 200 servings | 250

Attendant Required | 180 ea. per 4 hours

Requires 110V / 20amp

COOKIE MACHINE | 475

Includes tongs, oven mitt & napkins.

Oatmeal, Chocolate Chip, Red Velvet
and White Macadamia Nut

240 1.3oz cookies per case | 350

Attendant Required | 180 ea. per 4 hours

Requires 110V / 20amp

ICE CREAM CART

Minimum order 96 pieces.

Ice Cream

Blue Bunny Strawberry Shortcake, 24 per case | 137

Blue Bunny Chocolate Eclair, 24 per case | 130

Blue Ribbon Ice Cream Sandwich, 48 per case | 112

Blue Ribbon Fudge, 48 per case | 98

Häagen Daz®, 24 per case | 135

Non Alcohol - Pop Fusion®, 24 per case | 250
Blueberry Lemonade, Broward County "Citrus",
Florida Orange, Pineapple Mango, Strawberry

Alcohol - Pop Fusion®, 24 per case | 375
Blueberry Mojito, Florida Crush, Pina Colada,
Rum Runner, Strawberry Daiquiri

Rental | 175

Attendant Required | 180 ea. per 4 hours

Requires 110V / 20amp



Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

Gluten Free Vegetarian Vegan Nut Free Dairy Free

BOXED LUNCHES

All boxed lunches include pasta salad, Miss Vickie's™ chips, fresh baked cookie, whole fruit, condiments & cutlery. Beverage not included. Minimum 25 per selection.

BOXED LUNCHES | 36 per guest

Can be made gluten free upon request \$5.

HAM SANDWICH

Boar's Head™ Black Forest ham, balsamic caramelized onion, arugula, baby Swiss cheese, herb ciabatta

TURKEY BREAST SANDWICH

Boar's Head™ Sausalito turkey breast, smoked gouda, Gala apple chutney, bibb lettuce, brioche bun

ITALIAN SANDWICH

Boar's Head™ prosciutto, capicola, Genoa salami, provolone, Balsamic sun-dried tomato tapenade, fresh baked hoagie

ROAST BEEF SANDWICH

Boar's Head™ roast beef, grilled portobello mushroom, Red onion marmalade, sharp provolone, onion roll

VEGGIE SANDWICH

Grilled marinated eggplant & roasted pepper relish, fresh mozzarella, Romaine heart, ciabatta bread 🌱

GRILLED CHICKEN CAESAR SALAD

Hearts of romaine, shaved parmesan cheese, rosemary focaccia croutons, House Caesar dressing

CHEF SALAD

Boar's Head™ Black Forest ham, Oven Gold turkey, and Muenster cheese pinwheel, hard-boiled egg, European cucumber, baby heirloom tomato, rosemary focaccia croutons, marinated avocado, applewood smoked bacon, crisp field greens, buttermilk ranch dressing

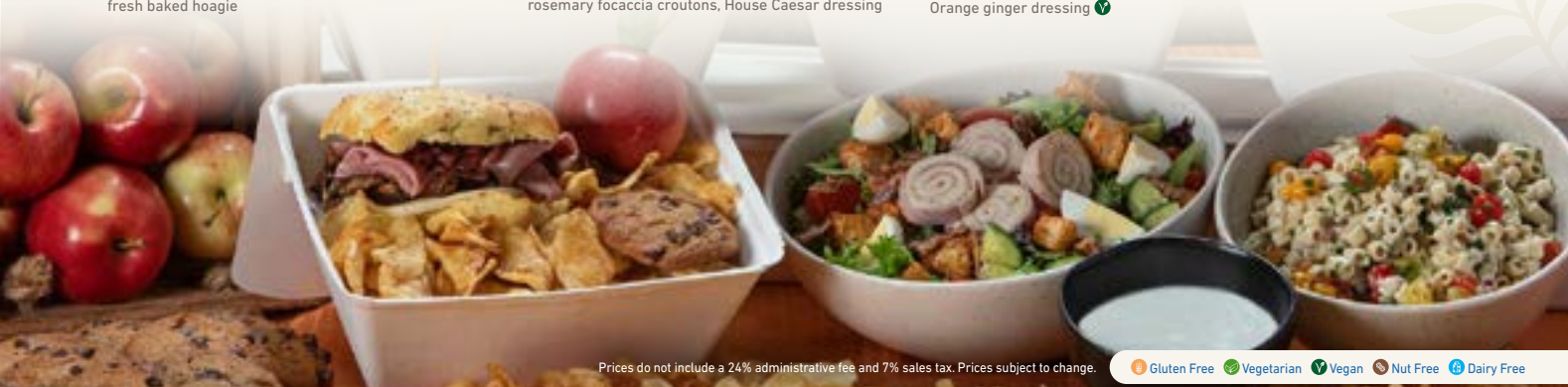
ANCIENT GRAINS SALAD

Red & white quinoa, farro, barley, bulgar, edamame, chickpeas, baby heirloom tomato,

Wild mushrooms, baby corn, charred radicchio 🌱

Orange ginger dressing 🌱

25 Guests: 3 Choices
25-100 Guests: 4 Choices
100+ Guests: 5 Choices



Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

🌱 Gluten Free 🌱 Vegetarian 🌱 Vegan 🌱 Nut Free 🌱 Dairy Free



RECEPTIONS BITES & STATIONS

HOT & COLD HORS D'OEUVRES • DISPLAYED STATIONS



BROWARD COUNTY
CONVENTION
CENTER
GREATER FORT
LAUDERDALE



RECEPTIONS

STATIONED HORS D'OEUVRES

Prices listed are per piece, minimum 25 per piece, disposable service. Passing labor \$180 minimum 4 hours. 1 server per 75 pieces.

COLD HORS D'OEUVRES

CRUDITE SHOOTER | 7

Roasted red pepper hummus  

FRESH BERRIES, WHIPPED HERB GOAT CHEESE, FLORIDA KEYS HONEY, CROSTINI | 8

STRAWBERRY SHISO GAZPACHO | 7

AVOCADO TOAST | 6

Marinated avocado, baby heirloom tomato, pickled onion, cilantro 

Add a quail egg | \$1 per piece

BEEF CARPACCIO | 9

Shaved Pecorino Romano, lemon cream, micro arugula

CHARRED SPICED HEIRLOOM CARROT | 8

Warm curry yogurt  

TOMATO & MOZZARELLA SHOOTER | 8

Balsamic reduction, basil oil  

SEARED DUCK BREAST | 10

White soy & ginger blackberry jam, toasted brioche

RED SNAPPER CRUDO | 10

Blood orange, white soy, mint, espelette puffed rice 

SOY TRUFFLE TUNA TARTAR | 11

Sesame cone 

KEY WEST PINK SHRIMP AGUA CHILE | 11

Charred orange, avocado mousse 

CORVINA CEVICHE SHOOTERS | 11

Sweet potato, cancha, cilantro 

BERRY SANGRIA POPSICLE | 14

Jamon Serrano, Manchego cheese 
(contains alcohol less than 5% abv)

VEGAN "TUNA" CEVICHE | 11

Grilled corn & radish slaw, spicy cashew crunch  

FILET MIGNON | 10

Whipped horseradish bleu cheese, micro citrus herbs, herb crostini

Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

 Gluten Free  Vegetarian  Vegan  Nut Free  Dairy Free



October 2024

HOT HORS D'OEUVRES

Prices listed are per piece, minimum 25 per piece, disposable service. Passing Labor \$180 minimum 4 hours. 1 server per 75 pieces.

WILD MUSHROOM POLENTA CAKE | 8

Piperade, micro chervil  

QUINOA AND ZUCCHINI FRITTER | 9

Aji amarillo puree 

SMOKED CHICKEN QUESADILLA CONE | 8

Chipotle herb aioli

TRUFFLE YUKON GOLD POTATO CROQUETTE | 7

Lemon crème fraîche 

Enhance with caviar for additional \$2 per piece

MARYLAND CRAB CAKE | 9

Chive lime mustard sauce

PLANTAIN CHIP CRUSTED SHRIMP | 9

Sour orange mojo marmalade  

BUFFALO CHICKEN SPRING ROLL | 8

Soy blue cheese

BRAISED SHORT RIB POT PIE | 9

Sriracha kewpie mayo, cilantro

RICE KRISPY CRUSTED TEMPURA SHRIMP | 9

Mango brown butter

PLANT-BASED MEATBALLS | 10

Bao bun, hoisin glaze, cilantro slaw 

CORN & EDAMAME QUESADILLA | 8

Avocado crema, cotija 

SMOKED PAPRIKA BRAISED CHICKEN | 9

Green chile arepa, guasacaca sauce 

PLANT-BASED CHORIZO AL PASTOR TACO | 10

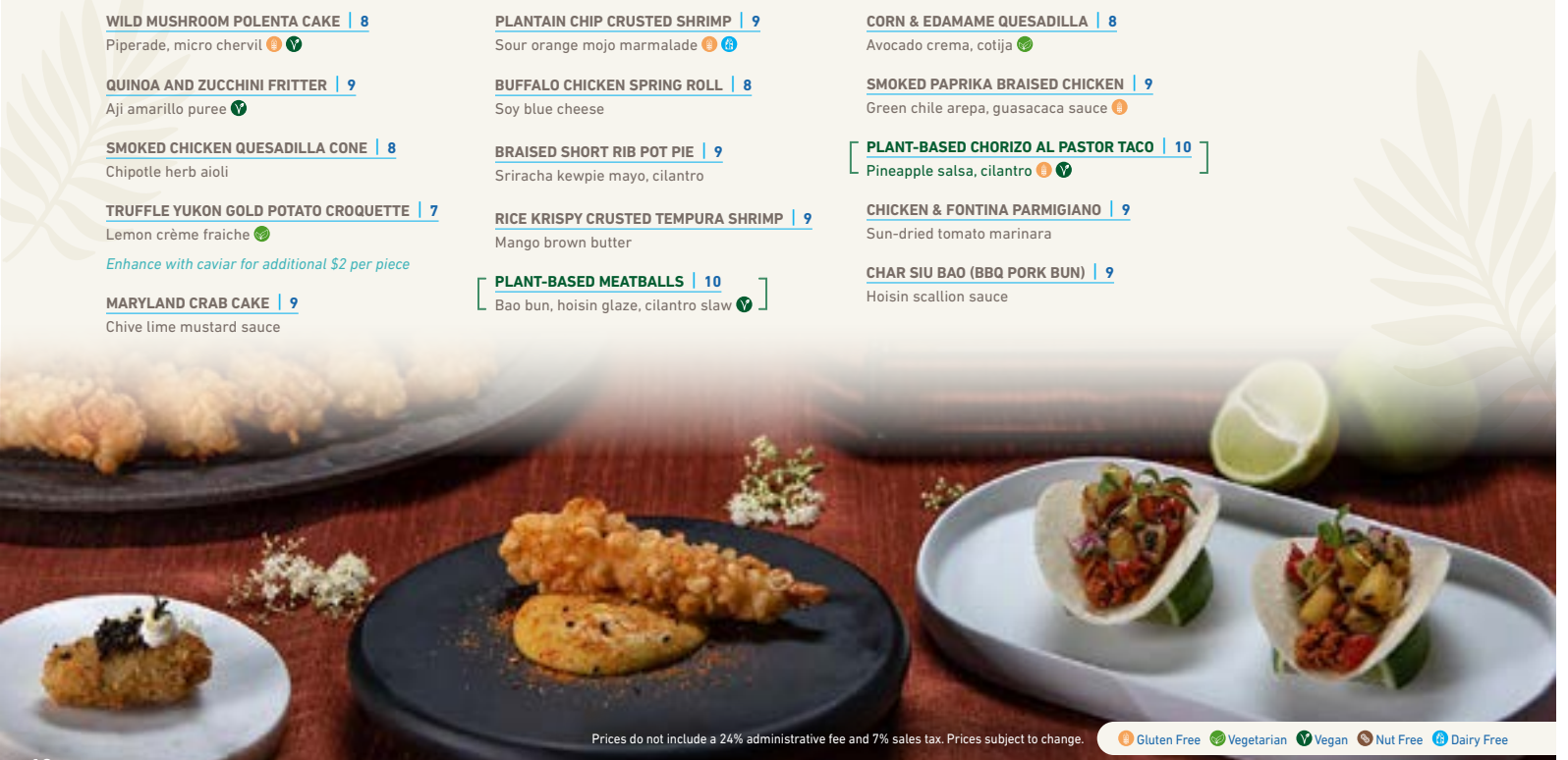
Pineapple salsa, cilantro  

CHICKEN & FONTINA PARMIGIANO | 9

Sun-dried tomato marinara

CHAR SIU BAO (BBQ PORK BUN) | 9

Hoisin scallion sauce



Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

 Gluten Free  Vegetarian  Vegan  Nut Free  Dairy Free



DISPLAYED STATIONS

Minimum 25 guests. Priced per person, disposable service.

CHARCUTERIE | 26

Artisan cured meats to include prosciutto, Genoa salami, soppressata, spicy capicola, wild boar salami, Finocchiona, pate campagne, duck pate en croûte, whole grain mustard, fig marmalade, cornichon, mixed olives, crackers, fresh assortment of crusty breads and gluten free offerings

ARTISAN CHEESE BOARD | 19

Chef's selection of domestic & imported cheeses, dried fruits, quince paste, fruit preserves, nuts, crackers, flat breads, fresh baguette, and gluten friendly offerings

FARMER'S MARKET CRUDITÉ | 15

The season's freshest vegetables with house made dips, roasted garlic hummus, babaganoush, and Roquefort blue cheese

ROASTED VEGETABLE

ANTIPASTO | 18

Colorful array of marinated & roasted vegetables to include squash, eggplant, wild mushrooms, tomato, peppers & seasonal offerings.

Pesto, balsamic reduction, Calabrese chili sauce, mixed olives, crackers, fresh assortment of crusty breads and gluten free offerings

TAPAS | 28

Contemporary Spanish-Style Tapas

Select three:

Beef, lamb, pork, chicken, calamari, salmon, or vegan.

Served with hummus, olives, assorted cheeses, marcona almonds, caperberries, grilled pita, and breads

Enhance with scallops, tuna, lobster or duck

As a substitute, \$5 per guest

As addition, \$12 per guest

SUSHI BAR | 8 per piece

250 piece minimum.

Assortment of traditional sushi, nigiri, and sashimi to include California rolls, shrimp tempura, spicy tuna, JB roll, 24-Carrot, Mighty Shroom vegan rolls. Displayed in traditional Japanese sushi boats with soy sauce, wasabi, pickled ginger.

Enhance your event with a action sushi station!

Fully stocked display case with fresh fish and sushi chef | \$50 per guest

Includes 2 hours of service

VIENNESE TABLE | 18

An assortment of miniature petit fours, cakes, mousses, seasonal desserts. Displayed with pate de fruit, macarons, chocolate truffles

Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

 Gluten Free  Vegetarian  Vegan  Nut Free  Dairy Free





BEVERAGES BARS & COCKTAILS

LIQUOR • WINE • BEER • CRAFT COCKTAILS • HOSTED BARS



BROWARD COUNTY
CONVENTION
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GREATER FORT
LAUDERDALE



ALCOHOLIC BEVERAGES

Bartender fee of \$180 per four hours or portion thereof. Bar list and prices are subject to change.

HOSTED BARS BASED ON CONSUMPTION

Cost based on per drink consumption.

CAPTAINS BAR

SPIRITS BY THE COCKTAIL | 10

Vodka: New Amsterdam
Gin: New Amsterdam
Rum: Cruzan
Tequila: Sauza Hacienda
Scotch: Dewars
Bourbon: Jim Beam
Canadian Whiskey: Canadian Club
Irish Whiskey: Jameson Irish Whiskey

WINES BY THE GLASS | 9

Chardonnay: Woodbridge by R. Mondavi
Sauvignon Blanc: Woodbridge by R. Mondavi
Pinot Noir: Woodbridge by R. Mondavi
Red Blend: Apothic

COMMODORES BAR

SPIRITS BY THE COCKTAIL | 11

Vodka: Absolut
Gin: Bombay
Rum: Captain Morgan
Tequila: Jose Cuervo
Scotch: Johnny Walker Red
Bourbon: Marker's Mark, Jack Daniels
Canadian Whiskey: Seagram's VO
Irish Whiskey: Proper No. Twelve

WINES BY THE GLASS | 10

Chardonnay: Clos du Bois
Pinot Grigio: Ruffino Lumina
Pinot Noir: Mark West
Red Blend: The Dreaming Tree Crush

ADMIRALS BAR

SPIRITS BY THE COCKTAIL | 13

Vodka: Tito's
Gin: Hendricks
Rum: Sailor Jerry
Tequila: Hornito's
Scotch: Auchentoshan, Blacklabel
Bourbon: Knob Creek Bourbon, High West
Canadian Whiskey: Crown Royal
Irish Whiskey: Tullamore D.E.W

WINES BY THE GLASS | 12

Chardonnay: Sim Sonoma County
Sauvignon Blanc: Whitehaven
Pinot Noir: J Vineyards MultiAppellation
Red Blend: Unshackled by TPWC

** Products are subject to availability, substitute of equal or greater value.*

Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

🍷 Gluten Free 🌱 Vegetarian 🍷 Vegan 🥜 Nut Free 🥛 Dairy Free



NON-ALCHOLIC BEVERAGES

ASSORTMENT OF SODA | 4 ea.
Coke, Coke Zero, Diet Coke, Sprite

CANNED WATER | 5 ea.

BOTTLED TEA | 5 ea.

CANNED LEMONADE | 6 ea.

INDIVIDUAL BOTTLED FRUIT JUICES | 5 ea.

BOTTLED PERRIER SPARKLING WATER | 5 ea.

MONSTER ENERGY DRINK 16.OZ | 8 ea.

Proudly serving Coca-Cola products.

BEER & SELTZERS

AMERICAN PREMIUM BEER | 8 ea.

Bud Light, Michelob Ultra

IMPORTED BEER | 9 ea.

Heineken, Stella Artois

LOCAL CRAFT BEER | 9 ea.

Seasonal beer from Funky Buddha, Gold Coast and other regional brewers.

HARD SELTZER | 10 ea.

High Noon Sun Sips (Vodka Based Seltzer)
Flavors are subject to availability

MOCKTAILS

SPRING IN PARIS | 12 ea.

Blackberries, lime juice, grapefruit juice, lavender syrup, club soda, ice

RASMULE | 12 ea.

Raspberry fruit smash, simple syrup, lime juice, ginger beer, mint leaves, ice

PASSION FRUIT | 12 ea.

Passion fruit syrup, lime juice, tonic water, mint leaf, ice

COCONUT PARADISE | 12 ea.

Pineapple juice, orange juice, cream of coconut, lime juice, cinamon, garnished with nutmeg, pineapple and cherry



**BROWARD COUNTY
CONVENTION
CENTER**
GREATER FORT
LAUDERDALE

ORALE DRINK | 12 ea.

Peach or mango puree, orange juice, lime juice, ginger beer or ginger ale, tajin

GREEN DELIGHT | 12 ea.

Lime juice, simple syrup, ginger beer or club soda, red pepper, garnished with cucumber



Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

Gluten Free Vegetarian Vegan Nut Free Dairy Free



BAR ENHANCEMENTS

Minimum of 25 guests.

BLOODY MARY BAR

Choice of vodka, garnished with assorted hot sauce, skewered pickled vegetables, pickle spears & celery sticks

Amsterdam | 11

Absolut | 13

Titos | 15

SPARKLING MIMOSA BAR

Champagne or sparkling water served with your choice of fruit garnishes juices to include range, grapefruit & cranberry juice with strawberry, grapes, mint leaves, lime & orange wheels as garnishes

William Wycliff | 11

Ruffino Prosecco | 13

J Vineyards CA Sparkling | 15

CUSTOM COCKTAILS

Margarita | 12 ea.

Mojito | 12 ea.

Old Fashioned | 12 ea.

Mai-Tai | 12 ea.

WOLF PACK CUSTOM COCKTAILS

Upgrade to the Wolf Pack and create your own Custom Cocktail.

Create your own:

Tom of Finland Vodka Tonic | 13

Mr. Pickles Gin and Tonic | 13

Puncher's Chance Old Fashioned | 13

Assortment of fresh & dehydrated fruit garnishes

Bartender Required | \$180 (Minimum 4 hours.)

SLUSHY MACHINE

Choose (1) Flavor | 150 per gal. (Minimum 2 gallons.)

Pina Colada

Strawberry Daiquiri

Margarita

Peach Daiquiri

Rental | \$150 per machine

Attendant Required | \$180 ea. (Minimum 4 hours.)

Requires 110V amp



Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

🌾 Gluten Free 🌱 Vegetarian 🍃 Vegan 🥜 Nut Free 🥛 Dairy Free





WINE BY THE BOTTLE

Cost based on consumption per opened bottle.

BOTTLE HOUSE WINE

[CABERNET - CANYON ROAD](#) | 45

[RED BLEND - APOTHIC](#) | 45

[PINOT NOIR - WOODBRIDGE](#) | 45

[ROSE - WOODBRIDGE](#) | 45

[CHARDONNAY - WOODBRIDGE](#) | 45

[SAUVIGNON BLANC - WOODBRIDGE](#) | 45

[PINOT GRIGIO - CANYON ROAD](#) | 45

BOTTLE PREMIUM WINE

[CHARDONNAY - SIMI SONOMA COUNTY](#) | 60

[SAUVIGNON BLANC - WHITEHAVEN](#) | 60

[PINOT GRIGIO - MASO CANALI](#) | 60

[ROSE - FLEUR DE MER PROVENCE](#) | 60

[CABERNET - SIMI SONOMA COUNTY](#) | 60

[RED BLEND - UNSHACKLED BY TPWC](#) | 60

[PINOT NOIR - J VINEYARDS MULTI-APPELLATION](#) | 60

PROSECCO BY THE BOTTLE

[WILLIAM WYCLIF](#) | 48

[RUFFINO PROSECCO](#) | 80

[LA MARCA](#) | 108

[J VINEYARDS CA SPARKLING](#) | 139

CHAMPAGNE BY THE BOTTLE

[VEUVE CLICQUOT](#) | 195

Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

 Gluten Free  Vegetarian  Vegan  Nut Free  Dairy Free





BOTTOMS UP DRAFT BEER

Rental price \$225. Bartender required at \$180, minimum 4 hours.

DRAFT BEER SERVICE

16 oz. cups provided.

1/2 Keg: 62 16 oz. cups
Full Keg: 124 16 oz. cups

DOMESTIC BEER

Everyone Under the Sun | 360 half keg
Bud Light | 275 half keg / 550 full keg
Michelob Ultra | 415 half keg / 550 full keg
Miller Lite | 415 half keg / 550 full keg

IMPORT BEER

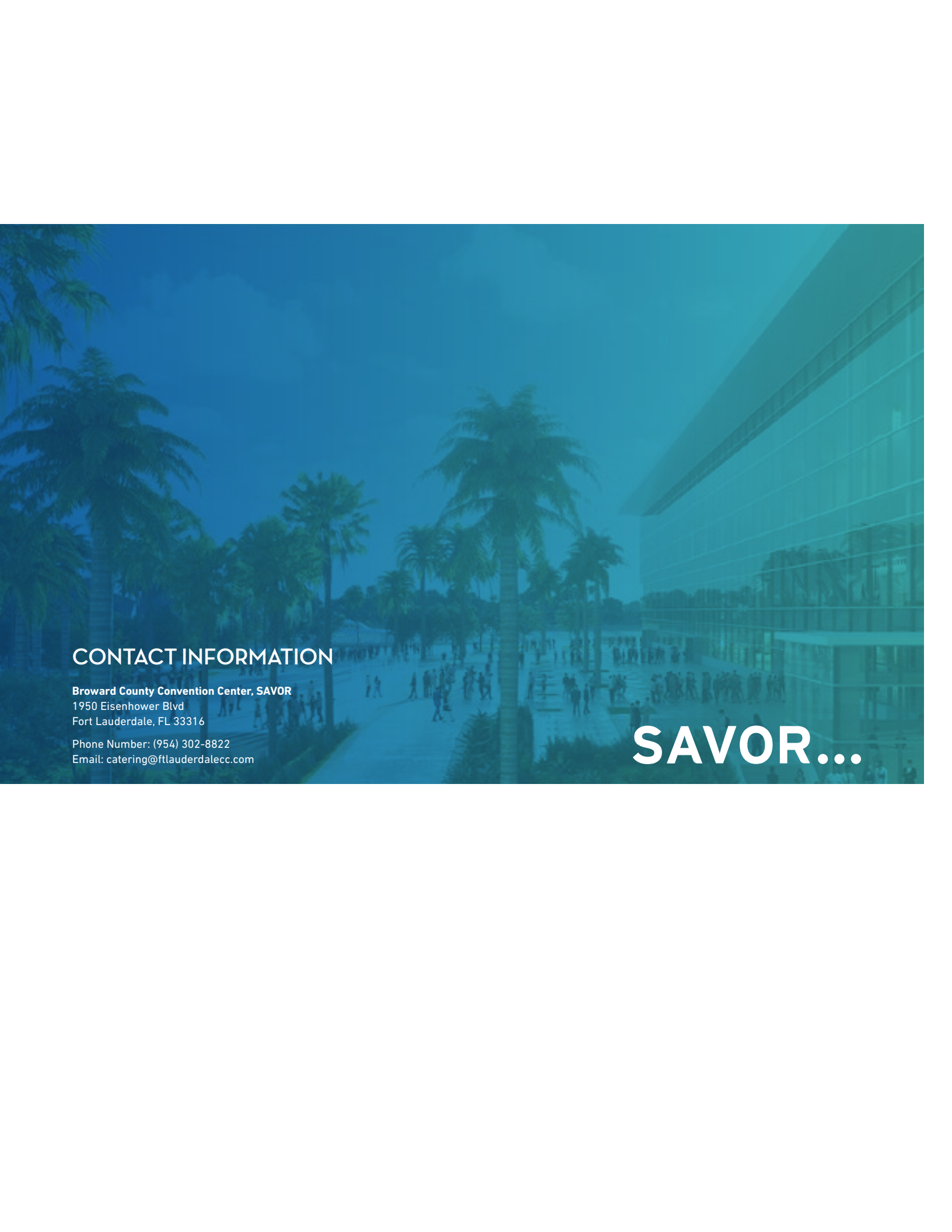
Heineken | 425 half keg / 950 full keg
Modelo | 525 half keg / 950 full keg
Stella | 425 half keg / 950 full keg

*Ask your catering sales manager about custom
branded magnets and specialty sized cups.*

Prices do not include a 24% administrative fee and 7% sales tax. Prices subject to change.

🍷 Gluten Free 🌱 Vegetarian 🥬 Vegan 🥜 Nut Free 🥛 Dairy Free





CONTACT INFORMATION

Broward County Convention Center, SAVOR
1950 Eisenhower Blvd
Fort Lauderdale, FL 33316

Phone Number: (954) 302-8822
Email: catering@ftlauderdalecc.com

SAVOR...



catering@ftlauderdalecc.com

Office: 954-302-8922

CATERING ORDER FORM, BROWARD COUNTY

Broward County Department		Contact Name		On-site Contact	
Billing Address		City	State	Zip	Country
Phone Number		Email Address		On-site Contact's Cell	
Event Name	Meeting Room Number		Building	Attendance	

Date Formatted: Enter as MM / DD	Start Time	End Time	Food or Beverage Item Description Insert additional lines if needed	Qty	Unit Price	Budgetary Estimate

THIS IS A BUDGETARY ESTIMATE. Upon receipt of this form, a Banquet Event Order will be created and sent. Functions are considered tentative until signed Banquet Event Order has been received.

Estimated Subtotal

\$0.00

Signature: _____

1. Every efforts will be made to priotize on-site modifications, please allow 60 - 90 minutes
2. Orders must be received within fourteen (21) business days prior to the start of the event.
3. Please provide your final guarantee at least 72 business hours (3 business days) in advance for ordering.

Legends Global at Broward County Covention Center
1950 Eisenhower Blvb, Fort Lauderdale, FL 33316



SAMPLE FOOD & BEVERAGE DISTRIBUTION AUTHORIZATION REQUEST

Savor SMG/ASM Global is pleased to be able to work with all requests, but unfortunately, no outside food or beverage is allowed within the Broward County Convention Center. Savor SMG/ASM Global is the exclusive provider of all food and beverage for the Broward County Convention Center and our liability insurance only allows for original manufacturer/producers to distribute food items (including bottled water). Your Catering Event Manager is happy to work with you to assist with any special requests. If you are the manufacturing/producing company and wish to sample your product, please fill out the following form. In addition you will need to supply your Certificate of Insurance naming the Convention Center, SMG/ASM Global and Broward County as Additionally Insured. Please wait for approval from the Catering Department. Please send to catering@ftlauderdalecc.com

REGULATIONS:

1. Items dispensed are limited to product manufacturer/producer/distributor of exhibiting firm.
2. All items are limited to sample size
 - A. Non-Alcoholic Beverages limited to maximum 4 oz. Container with 3 oz of product.
 - B. Alcoholic Beverage items limited to 2 oz serving of Beer & .5 oz serving of liquor/spirits. A SAVOR Bartender is required.
 - C. Food items limited to "bite size".
 - D. Food and/or beverage items used as traffic promoters (i.e. cookies, popcorn, coffee, bottled water, bar service, alcoholic beverages etc.) MUST be purchased from Catering Department.

Name of Event: _____

Company Name: _____

Contact: _____

Address: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Email: _____ Booth #: _____

1. Products you wish to sample:

2. How do you plan on sampling this product (i.e. trays, 4oz cups):

3. Please explain purpose of offering these samples:

Approved By:

_____ (SAVOR Food & Beverage Director)

_____ (Date)



FIRE CODE & SAFETY REQUIREMENTS

All cooking exhibits shall comply with the following:

- One 20 BC fire extinguisher with current tag for each cooking device.
- Deep fryers must have lids and single well. FRYER requires a class "K" extinguisher
- Equipment shall be fueled by low heat source.
- Cooking surface shall be limited to 288 square inches.
- Cooking equipment is required 4 (four) feet from public or have physical barrier.
- Equipment must be on a non-combustible surface.
- Cooking equipment is required 2 (two) feet apart.
- Flamed proof treated materials are required:
Curtains, drapes, table cloths, etc.
- Butane canisters cannot exceed 16oz.
- **NO propane cooking tanks allowed inside the convention center.**
- Convention center's carpet surface must be protected if there are any food preparation and/or cooking demonstration.

City of Fort Lauderdale Fire Department
The Greater Fort Lauderdale/Broward County Convention Center

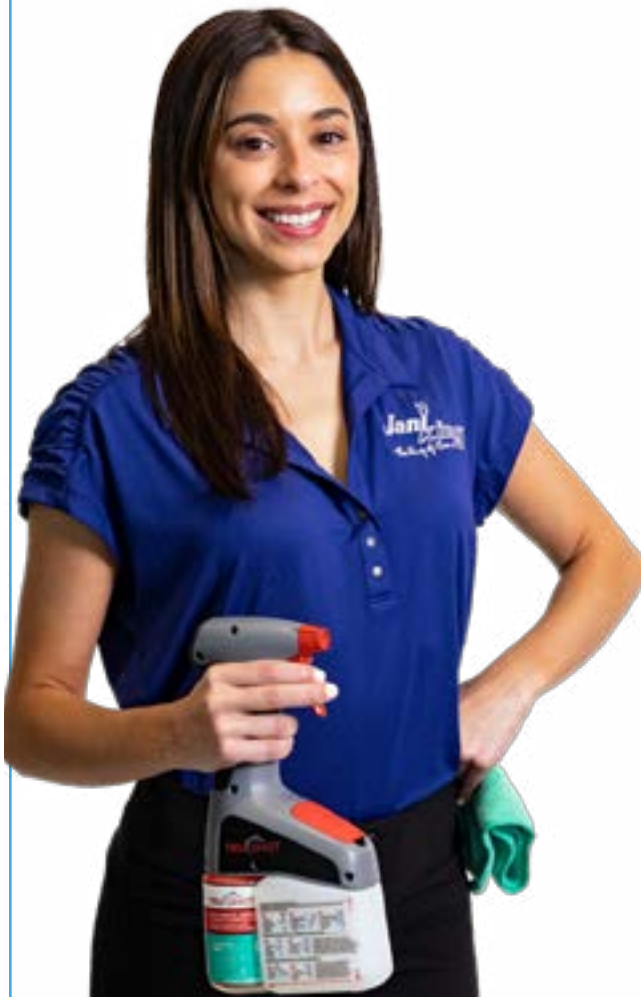
Signature required to confirm the above fire code and regulations have been reviewed:

_____(Food Vendor Representative if Cooking On-Site is Applicable)

_____(Date)



BOOTH CLEANING



Booth Size

Cleaning Cost

10 x 10 **\$20.00**

10 x 20 **\$25.00**

10 x 30 **\$30.00**

20 x 20 **\$30.00**

20 x 40 **\$30.00**

Booth # _____

Company Name _____

Contact Info _____

Return to: miaops5@janiking.com Credit Card Payment Only

Travel and Adventure Show

2/20/2027 - 2/21/2027



Order Utility Services at ordering.edlen.com

Receive **Discounted Rates** for the following services when ordered by:

1/30/2027

- Electrical
- Plumbing
- Lighting

Ordering is quick, secure and easy to use!



Edlen Electrical Exhibition Services

(305) 623-5335 • exhibitorservices-ftlauderdale@edlen.com

16110 NW 13th Avenue

Miami, FL 33169

Electrical Terms and Conditions

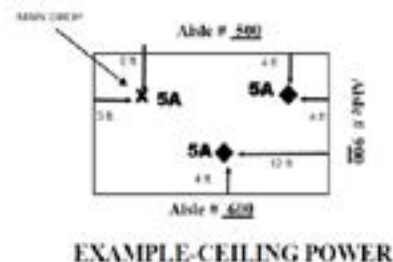
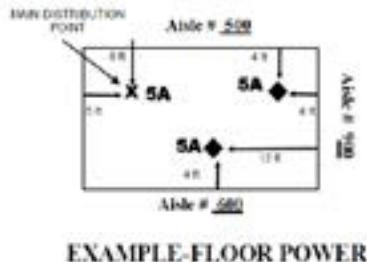
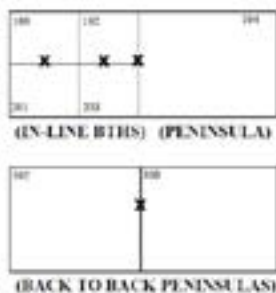
- 1 A complete order with payment and floor plan inclusive of a scaled layout for island booths or any booth requiring distribution of electrical services must be received no later than the deadline date for advance payment rates to apply. Orders received without payment and required floor plan will not receive advance rates. A purchase order or photocopy of a check are not considered valid forms of payment for securing advance rates. Complete orders received after the deadline date will be charged the regular rate.
- 2 To receive advance rates a complete order inclusive of a scaled electrical layout must be received before the advance payment deadline date. The scaled layout must match the order and include power locations and orientation. Any changes or additional services received after the deadline date will be charged the regular payment price.
- 3 In the event order totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by email of any such corrections.
- 4 Outlet rates listed include bringing services to (1) one location along the rear of inline and peninsula booths. If more than (1) one outlet is required, labor and material charges may apply.
- 5 Outlet rates listed do not include the connection of any equipment, special wiring, or distribution of the outlets to other locations within the booth space. Distribution to all other locations regardless of booth type require labor and is performed on a time and material basis. Exhibitors are invited to contact the local Edlen office to discuss any additional costs that may be incurred.
- 6 A separate outlet must be ordered for each location where an electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. Power must be ordered according to peak amperage ratings.
- 7 Island Booths - Booths that require power delivered to multiple locations within the booth space incur a minimum (1) hour installation labor charge. The removal of this work will be charged a minimum (1/2) hour or (1/2) the total time of installation. Material charges will apply. Return a floor plan layout of your booth space indicating a main distribution point and all outlet locations with measurements and orientation. If a main distribution point is not provided, Edlen will deliver to the most convenient location.
- 8 There is a (1) hour installation and a (1/2) hour removal charge for Island Booths that require delivery to one location.
- 9 Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation, plus material.
- 10 Edlen Supervision—A supervisory charge of at least a half (1/2) hour of the prevailing labor rate will apply.
- 11 For a dedicated outlet, order a 20 amp outlet. If you require more than (1) one dedicated outlet, labor and material charges may apply.
- 12 No inverters, self contained power supplies or devices that convert battery power to 120 volt power allowed.
- 13 In the event 1000 watt overhead quartz lights cannot be mounted to existing catwalks in the convention hall, lift and labor charges will apply. Contact our local office to discuss any additional charges.
- 14 Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
- 15 Edlen is the exclusive provider of all material and equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitors booth space. This material is provided on a rental basis ONLY and remains the property of Edlen. It shall be removed only by Edlen employees.
- 16 Any extension cords or power strips ordered MUST be picked up at the Exhibitor Service Center. Credit will not be issued for unused items.
- 17 Standard wall and other permanent building utility outlets or sockets are not part of a booth space and may not be used by exhibitors unless electrical services have been ordered through Edlen.

- 18 All equipment regardless of source of power, must comply with federal, state and local codes. Edlen reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
- 19 All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
- 20 All Exhibitors' cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed, non-current carrying metal parts of fixed equipment which are liable to be energized, shall be grounded.
- 21 Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
- 22 Credit will not be given for services installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing and received by Edlen (21) calendar days or less prior to the first contracted event move in date. Except sales tax, Edlen will not refund overpayment in amounts less than \$50.00 unless specifically requested in writing.
- 23 If the event is cancelled within 90 days prior to the first contracted event move-in day all orders are subject to a 25% cancellation fee. No refunds will be issued for events cancelled on or after the first contracted event move-in day.
- 24 Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
- 25 Exhibitor holds Edlen harmless for any and all losses of power beyond Edlen's control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
- 26 It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay Edlen its attorney fees or applicable agency fees.
- 27 A 3% credit card processing fee will be applied to all credit card payments. We do not accept virtual credit card payment links as a valid form of payment.
- 28 A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse Edlen for all applicable rental taxes.
- 29 Exhibitor hereby agrees to all terms and conditions outlined on all order forms and the Edlen General Data Protection Regulation (GDPR) privacy policy which can be reviewed by visiting:

<https://ordering.edlen.com/LegalNotices/Terms-Edlen-GDPR.pdf>

Commonly Asked Questions – Where Will My Outlet be Located?

Outlets are located as depicted below for inline & peninsula booths. All other locations require labor on a time & material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time and material basis.



For Other Commonly Asked Questions Visit Our Website At www.edlen.com

For more information email exhibitorservices-ftlauderdale@edlen.com or call (305) 623-5335

Plumbing Terms and Conditions

- 1 A complete order with payment and floor plan inclusive of a scaled layout (for island booths or any booth requiring distribution of plumbing services) must be received no later than the deadline date for advance payment rates to apply. Orders received without payment and required floor plan will not receive advance rates. A purchase order or photocopy of a check are not considered valid forms of payment for securing advance rates. Complete orders received after the deadline date will be charged the regular rate.
- 2 To receive advance rates a complete order inclusive of a scaled plumbing layout must be received before the advance payment deadline date. The scaled layout must match the order and include plumbing locations and orientation. Any changes or additional services received after the deadline date will be charged the regular payment price.
- 3 In the event that totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections. Exhibitors will be notified by email of any corrections made. This includes adding the required minimum CFM charges when applicable and labor charges.
- 4 A minimum labor charge of 1 hour to deliver and 1/2 hour to remove each air, water and drain outlet applies. Outlets are delivered to the rear of inline and peninsula booths and to one location in island booths. Edlen will make every attempt to deliver services to a location convenient to the exhibitor. If a lift is required, a minimum 1 hour installation and 1 hour removal charge applies.
- 5 Distribution of services throughout the booth space, whether under the carpet, above the carpet or overhead is done on a time and material basis. A minimum 1 hour delivery and 1/2 hour removal charge at prevailing rates apply. Lift charges may also apply for overhead distribution at a minimum of 1 hour for installation and 1 hour for removal.
- 6 If you have more than 1 machine or multiple connections on a machine you must order an additional connection for each machine or connection within 20 feet of the outlet ordered. Otherwise, you must order another outlet.
- 7 Additional footage charges apply when an Exhibitor requires services that are further than 90 feet away from closest outlet and when dropped from overhead when services originate on the floor or columns.
- 8 Labor charges apply when an exhibitor requires services to be dropped from overhead when services originate on the floor or columns.
- 9 The ramping and/or distribution of services on the floor is done on a time and material basis. A minimum 1 hour and 1/2 hour labor charge at prevailing rates apply.
- 10 The CFM requirements (Cubic Feet per Minute) determine the volume of air required to properly operate exhibitors equipment. CFM is a labor charge for sizing and installation of the service infrastructure.
- 11 In some instances a pump is required to drain services out of an exhibitor's booth. When this occurs, time & material charges apply. Exhibitors are encouraged to contact Edlen to discuss any potential additional costs.
- 12 Connection to exhibitor equipment is included in the cost of the service. Special equipment requiring company engineering or technicians for assembly, servicing, preparatory work and operation may be executed without Edlen plumbers. When Edlen makes connection(s), a minimum 1 hour installation and 1/2 hour dismantle labor charge at prevailing rates apply.
- 13 Service outlet size is determined by the volume required. Air line size is dictated by the CFM requirements and air line terminations vary.
- 14 Compressed Air is supplied during show hours only. If compressed air is required for non-show hours call for a quote.
- 15 Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors.
- 16 Unless otherwise directed, Edlen personnel are authorized to cut floor coverings to permit installing service(s) ordered.
- 17 Fill & Drain labor is based on Straight Time labor rates. Services delivered or removed on Over Time incur minimum labor charges of 1 hour and 1/2 hour respectively.
- 18 Pressure for Water Services may vary. No guarantee can be made of minimum or maximum pressure. If pressure is critical, the exhibitor should arrange to have a pressure regulator valve installed.
- 19 Natural Gas "when available" is not regulated by Edlen and is at the facility pressure. Call for price quote when available.

- 20 Gas & Cylinders "when available" 1025 - 1030 BTU per cubic foot at 7' water column pressure. Credit will not be provided on unused cylinders.
- 21 All equipment using water must have inlet and outlet properly tagged.
- 22 All equipment must comply with state and local codes.
- 23 Dumping items in sinks or drains is not allowed. If items are disposed of without consent damages will be charged to the responsible party.
- 24 Edlen will not be responsible for moisture or water in air lines. Exhibitors should supply their own filter or other equipment to handle moisture or water.
- 25 For gas cylinders or any other special requirements call for a quote. Delivery charges will apply to any specialty equipment delivered and removed from the exhibitors booth.
- 26 Edlen must have 30 days notice in order to supply special regulators, strainers, traps, etc.
- 27 All orders are subject to a 25% cancellation fee if cancelled in writing and received by Edlen (21) calendar days or less prior to the first contracted event move in date. Except sales tax, Edlen will not refund overpayment in amounts less than \$50.00 unless specifically requested in writing.
- 28 If the event is cancelled within 90 days prior to the first contracted event move-in day all orders are subject to a 25% cancellation fee. No refunds will be issued for events cancelled on or after the first contracted event move-in day.
- 29 A 3% credit card processing fee will be applied to all credit card payments. We do not accept virtual credit card payment links as a valid form of payment.
- 30 Claims will not be considered or adjustments made unless filed in writing prior to close of the event; no exceptions.
- 31 Credit will not be given for outlets installed or connections made and not used.
- 32 Payment in full for all plumbing services provided must be made in full prior to close of the event.
- 33 It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, exhibitor will pay Edlen its attorney fees or applicable agency fees.
- 34 A service charge of \$25.00 will be assessed for all returned checks or declined credit cards.
- 35 A service charge of 1.5% per month on any unpaid balances will be made starting 10 days after date of invoice.
- 36 Exhibitor hereby agrees to all terms and conditions outlined on all order forms and the Edlen General Data Protection Regulation (GDPR) privacy policy which can be reviewed by visiting:
<https://ordering.edlen.com/LegalNotices/Terms-Edlen-GDPR.pdf>

POWER TO OPERATE ANY PLUMBING APPARATUS IS NOT INCLUDED.
ALL ELECTRICAL REQUIREMENTS MUST BE ORDERED FROM THE ELECTRICAL ORDER FORM.

For more information email exhibitorservices-ftlauderdale@edlen.com or call (305) 623-5335

To order Wi-Fi and telecommunications go to <https://exhibitors.venueops.com/exhibitions/account-1347-A>

****Please note an online account must be made by the exhibitors.****

Select the Event Name – Travel Adventure Show
Please READ Disclaimer at The Bottom – click
Close

- Select LOGIN in the upper right corner
- Select SIGN UP