



EXP O
EVENT SERVICES

Exhibitor Services Manual

Travel & Adventure Show
March 21-22, 2026
Santa Clara Convention Center
Santa Clara, CA

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



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WELCOME TO ONLINE ORDERING



We are pleased that Expo Event Services has been selected as the official contractor.

Expo Event Services Online Ordering Portal powered by Boomer Commerce is live.

[Click here to place your show orders.](#)

This area will provide you with the place to order all your booth furnishings, flooring, labor, sign hanging, and material handling needs for your upcoming show. If you need help shipping your materials, please contact TS Shipper at info@tsshipper.com or submit a request for a quote via the [QUICK QUOTE FORM — TSShipper](#). If you need any help ordering your services, please do not hesitate to contact us. We want to make sure you have exactly what you need for a successful event!

If you have questions about the ordering process, please email us your show requirements and the EES Exhibitor Service Center will send you a quote for all your furniture and rental needs.

Upon approval of the quote, you will receive an official invoice from Expo Event Services to make your pre-event show payment via our online processing company.

Thank you.

Expo Event Services Show Team

orders@expoeventservices.com

Existing Users

If you have previously placed orders with us, enter your login name (your e-mail address previously provided) and your password in the box on the right. If you have forgotten your password, press "Forgot Password" in the box to receive a new temporary password.

New Users

Contact us for a username and password so you can begin ordering your exhibit booth needs.

SHOW INFORMATION

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Welcome to Santa Clara and the **Travel & Adventure Show**

We are pleased that Expo Event Services has been selected as your Official General Contractor. Our goal is to help make sure your show participation is a success!

As the official service contractor for this exposition, we are enclosing various equipment rental and service order forms for your information and use.

Please review our payment policy carefully. As a reminder, Expo Event Services requires payment in full at the time you place your order, along with a credit card charge authorization. This may be used to cover items such as labor and freight handling, not included with your initial payment.

Take advantage of our substantial price discounts! Just return your order with payment by the discount price deadline(s) on the order forms and use the lower price.

Official General Contractor

Expo Event Services
1700 York Avenue Suite 2T
New York, NY 10128

Phone: (201) 300 - 2782
Fax: (917) 591 - 8316
Email: orders@expoeventservices.com

Standard Booth Information

Booth Size:	10' x 10'	1 - 6'x 30" Table w/Black Skirt and 2 Padded Chairs
Backwall Drape:	8' High Black Backwall Drape	1 - Wastebasket
Sidewall Drape:	3' High Black Siderail Drape	1 - 44" x 7" One Line ID Sign
	1 - 10' x 10' Booth Carpet	

Show Schedule Move In/Move Out		
Decorator Move-In:	Friday 3/20/2026	12am-12pm
Exhibitor Move-In:	Friday 3/20/2026	12pm-6pm
Event Open:	Saturday 3/21/2026	9:30am - 5pm (Travel Advisors) 10am- 5pm (Public)
Event Open:	Sunday 3/22/2026	11am - 4pm
Exhibitor Move-Out:	Sunday 3/22/2026	4pm-8pm
Clear Floor:	Sunday 3/22/2026	By 11:59pm

*Should the event venue or the event move in and/or move out schedule change, Expo Event Services reserves the right to adjust pricing according to any cost increases associated with the respective change.

Expo Event Service will begin returning empty shipping containers at **4pm** on **Sunday March 22nd, 2026**; this process should take approximately **2 HOURS**.

Please keep this in mind when scheduling labor and freight pick-up.

All carriers must check-in for pick-up no later than **6pm on Sunday March 22nd, 2026**.

SHOW INFORMATION

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Shipping Addresses

Advance Receiving / Shipments	Advance Shipments are through TS Shipper, The Official Show Carrier ONLY. Direct Contact: dtullo@tsshipper.com	
Direct Shipments to Showsite	Bay Area Travel and Adventure c/o Expo Event Services Comapny Name / Booth Number Santa Clara Convention Center (Halls A-B-C-D) 5001 Great America Pkwy Santa Clara, CA 95054	Shipments Should Arrive on: March 20th, 2026 8am-5pm

State Tax 9.13% (Tax Rates Subject To Change)

Service Center

Expo Event Services is here to take care of your on-site needs. All contractors and production personnel will be available, along with any services you might desire such as Furniture and Freight Handling. Please contact us at (201) 300-2782

To assist you in planning your participation in the show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have, we ask that you read the following.

TEAMSTER UNION

The Teamsters Union has jurisdiction for the operation of all material handling equipment, all unloading and reloading, and the handling of empty containers. Exhibitors may unload their own vehicles provided they do not use any material handling equipment (forklifts, flatbeds, dollies, pallet jacks, etc.).

CARPENTER UNION

Carpenters handle the erection and dismantling of display and exhibit booths. This includes all display work as well as uncrating and re-crating machinery and equipment. Carpenters install and dismantle drapery, table skirting and floor coverings.

ELECTRICAL UNION

Electricians handle all electrical work, which includes supplying power lines to your booth, connecting equipment to outlets and installing signs or banners that are lighted, unless they are permanently a part of the exhibit back wall.

FREIGHT HANDLING

Expo Event Services has the responsibility of receiving and handling all exhibit materials and empty crates. It is our responsibility to manage docks and schedule vehicles for smooth and efficient move-in and move-out of the exposition. EES will not be responsible for any material we do not handle.

WORK BREAKS & GRATUITIES

Solicitation of tips or gratuities in any form is prohibited. Please do not tip any EES employee, as all are paid at an appropriate wage scale. Paid breaks of fifteen minutes at the mid-point of each four hour block of work and a one hour meal break at the end of each four hour work period must be given to each employee. Please attempt to work your people to conform to these mandatory break periods.

IN GENERAL

Any questions arising with regard to union jurisdictions or practices should be directed to the EES manager on the floor. Craftsmen at all levels have been instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor.

TRAVEL & ADVENTURE SHOW®

EXHIBITOR FAQ'S



1 What Comes With My Booth?

Each 10'x10' booth space includes:

- 8' high black back-wall drape
- 3' high black side-rail drape
- 1 - 6' x 30" black skirted table with white top
- 2 - side chairs
- 1 - wastebasket
- 1 - 44" x 7" Exhibitor ID sign
- 1 - 10' x 10' booth carpet

If you have an island booth, back drape and side drape are not standard furnishings and need to be ordered. Additional furniture can also be ordered. Please see Furnishings & Accessories Form in the applicable Show Exhibitor Kit.

2 What Expenses Should I Keep In Mind When Budgeting For The Show?

- Exhibit space rental
- Additional booth furnishings: signage, collateral, give-aways, etc.
- Shipping & Material Handling Fees
- Electrical, internet/wi-fi, cleaning and/or AV equipment
- Staff expenses: hotel accommodations, travel, etc.

3 How Can I Cut Down On My Overall Costs?

- **ORDER IN ADVANCE. NOTE THE DISCOUNTED DEADLINE DATES IN SHOW EXHIBITOR KIT.**
- Avoid sending multiple shipments. Material handling rates are per shipment.
Refer to Shipping section in the Show Exhibitor Services Kit.
- Schedule (necessary) labor on straight time. Refer to the Display & Material Order Form from the Show Exhibitor Services Kit for the applicable show.
- Multiple pieces shipped together must be crated/palletted and shrink wrapped to be charged as one shipment.

4 What Is The Safest & Most Efficient Way To Get My Materials To The Show?

- **READ** Material Handling and Shipping instructions in the Show Exhibitor Services Kit.
- Use pre-printed shipping labels provided in the Show Exhibitor Services Kit.
- Make company name, booth # and show name visible on shipments.
- Multiple pieces can be considered one shipment if crated/palletted and shrink wrapped.

5

Can I Set Up My Own Booth?

- Yes. Refer to Show Exhibitor Services Kit for exact union regulations, EAC form/insurance requirements/submission info.
- If you are hiring an Exhibitor Appointed Contractor (EAC) you MUST complete the Exhibitor Kit documents and submit with certificate of insurance. NO EXCEPTIONS.
- If you are unable set up Friday during Exhibitor Move In hours, you must obtain authorization from your sales rep to set up Saturday at 7:30am.
- Island/Pavilion booths. Exhibitor Move In, Friday 9am-5pm. Should you require Thursday Move In, approval is required from your Sales Representative in coordination with the General Service Contractor.
- Be advised the show opens at 9:00am.
- The show floor will be “show ready” clean. Should you litter your booth space or space around you, you will receive a cleaning charge from the contracted show cleaning company.

6

What Are The Restrictions For My Booth Structure?

- Standard “in-line” booths may not extend beyond 8’ tall.
- Booth materials may also not extend beyond the dimensions of the booth space.
- Sight lines may not be blocked. Show management reserves the right to determine interference with other exhibitors. **NOTE:** Island booths may extend 16’ high.
- No amplified sound in or around your booth is permitted. Show Management reserves the right to determine at what point sound constitutes interference with other exhibitors.

7

Can I Tear Down My Booth Early?

- NO. Per your signed sales contract, your booth must remain furnished and staffed until the show close on Sunday.

Please respect attendees & fellow exhibitors.

8

Am I Allowed To Bring My Booth Material In Myself?

- POV/ASSISTED CARTLOAD SERVICE will be offered through the decorator for a nominal fee. Please visit the Show Exhibitor Services Kit Table of Contents to locate the Material Handling & Shipping section for POV/Assisted Cartload Service Order Form.
 - POV is a personally owned vehicle, automobile, minivan, SUV, pick-up truck, or van.
- Any additional materials or shipped materials (whether it be booth elements or sales collateral brought in through the Loading Dock will be weighed and charged a Material Handling Fee.
 - *Pricing found in the Shipping section of the Show Exhibitor Services Kit.*
 - *Please refer to the Show Exhibitor Services Kit for best safety practices.*
- Convention Centers are governed by union labor. Therefore, show management is unable to control dock access during move in and move out. Mandatory labor guidelines apply.

9

Is Material Handling Mandatory?

- Any materials coming in/out from loading dock are required to be weighed. All materials will be charged a Material Handling Fee. Fee is round trip.
Pricing found in Shipping section of the Show Exhibitor Services Kit.
Please refer to the Show Exhibitor Services Kit for best safety practices.

10

Can I Leave Items In My Booth Overnight?

- Show management provides overnight “perimeter” security in the hall but recommends taking valuables with you at the end of show day.

11 What Are My Ordering Options (such as electric, internet, booth rental, extra chairs/tables, cleaning, etc.)?

- Where applicable, order online, call, or fill out the necessary forms from the Show Exhibitor Services Kit for the appropriate vendor.
 - Expo Event Services can be contacted at info@expoeventservices.com or (201) 300-2782
 - RES can be contacted at customerservice@rosemontexpo.com or (847) 696-2208

12 If I Forgot Something For Booth Setup or Need Additional Help, Where Do I Go On-Site?

- The Exhibitor Services Desk located on the Show Floor.

13 Where Can I Make Copies If I Run Out Of Sale Material At The Show?

- Business Services locations can be found at the Deco Service Counter.
- Plan to also bring a flyer/sales document file with you in case you need to access a FedEx/Kinkos or similar resource.

14 Are There Sponsorship & Promotional Opportunities To Enhance My Presence At The Show?

- YES! Please see the Sponsorship & Promotional Opportunities available on our website and contact us for details.
- Email: success@unicomm.org

15 Where Can I Find Information On Health and Safety Regulations for the Event?

- Navigate to the **Exhibitor Services** webpage for the applicable show on www.travelshows.com for information.



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MUST READ

Show Management, acting on behalf of all exhibitors and in the best interest of the exposition, has appointed an Official Service Contractor to perform and provide necessary services and equipment.

The Official Service Contractor is appointed to:

- a. Insure the orderly and efficient installation and removal of the overall exposition.
- b. Assure the distribution of labor to all Exhibitors according to need.
- c. Provide sufficient labor to satisfy the requirements of Exhibitors, and the exposition itself.
- d. See that the proper type and limits of insurance are in force.
- e. Avoid any conflict with local union and/or exhibit hall regulations and requirements.

The Official Service Contractor will provide all usual trade show services, including labor. Exceptions are:

- f. Supervision may be provided by the Exhibitor.
- g. The Exhibitor may appoint an outside independent contractor for installation and dismantle only of the Exhibitor's display.

Exhibitors may employ the service of independent contractors to supervise the installation and dismantlement of their displays, providing the Exhibitor and the installation and dismantling contractor comply with the following requirements:

1. The Exhibitor, in writing, must notify Expo Event Services of their intention to utilize an independent contractor no later than 25 days prior to the first move-in day, furnishing the name, address and telephone number of the firm. Letters as such from independent contractors are neither valid nor acceptable.
2. Only the Exhibitor-named independent contractor's employees will be authorized on the show floor. Employees of third parties named or subcontracted by the Exhibitor-named independent contractor will not be authorized admittance on the show floor unless those employees are named and badged as specified in the following article.
3. The independent contractor must furnish Expo Event Services with the names of all on-site employees who will be working on the exposition floor prior to the first move-in day. They must have and wear at all times identification badges supplied by the independent contractor containing the independent contractor name, employee name and Exhibitor Company name. In addition to an exhibitor work pass supplied by Show Management.
4. The independent contractor must have all business licenses, permits and Workman's Compensation insurance required by the State and City governments and the Venue prior to commencing work, and shall provide Show Management and Expo Event Services with evidence of compliance.
5. **The independent contractor must carry a minimum of \$1,000,000 in Public Liability Insurance and shall provide Show Management and Expo Event Services with a certificate of insurance showing the coverages and amounts, and naming the sponsor, Expo Event Services and the Venue as co-insured.**
6. The independent contractor must follow the scheduled work times or pay any additional cost incurred because of extended work hours.
7. The independent contractor may not solicit business on the exhibit floor.
8. The independent contractor must confine their operations to the exhibit area of their clients. No service desks, storage areas or other work facilities will be located anywhere else in the building. The show aisles and public spaces are not part of the Exhibitor's booth space.
9. The independent contractor must comply with all labor agreements and practices and must commit or allow to be committed by persons in their ployment any acts that could lead to work stoppages, strikes or labor problems.
10. The exposition floor, aisles, loading docks, service and storage areas will be under control of Expo Event Services.
11. For services such as electrical, plumbing, telephone, floral, booth cleaning and drayage, no contractor or support other than the Official Service Contractor/ Supplier will be approved. This regulation is necessary because of licensing, insurance, and work done on equipment and facilities owned by parties other than the Exhibitors. Exhibitors shall provide only the material and equipment they own and is to be used in their exhibit space.

ACORD CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YY) 00/00/00
PRODUCER (000) 000-0000 FAX (000) 000-0000 Name of Insurance Agency Street Address City, State Zip		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. INSURERS AFFORDING COVERAGE
INSURED Exhibitor Appointed Contractor Street Address City, State Zip		
		INSURER A: Insurance Company A
		INSURER B:
		INSURER C:
		INSURER D:
		INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS		
A	GENERAL LIABILITY	ABC 12345		2026	EACH OCCURRENCE	\$ 1,000,000	
	☒ COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire)	\$ 50,000	
	☐ CLAIMS MADE ☒ OCCUR				MED EXP (Any one person)	\$ 5,000	
					PERSONAL & ADV INJURY	\$ 1,000,000	
					GENERAL AGGREGATE	\$ 2,000,000	
					PRODUCTS-COMP/OP AGG	\$ 2,000,000	
GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC							
A	AUTOMOBILE LIABILITY	ABC 12345		2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
	☒ ANY AUTO				BODILY INJURY (Per person)	\$	
	☐ ALL OWNED AUTOS				BODILY INJURY (Per accident)	\$	
	☐ SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident)	\$	
	☐ HIRED AUTOS						
A	GARAGE LIABILITY				AUTO ONLY-EA ACCIDENT	\$	
	☐ ANY AUTO				OTHER THAN EA ACC	\$	
					AUTO ONLY: AGG	\$	
						\$	
						\$	
A	EXCESS LIABILITY				EACH OCCURRENCE	\$	
	☐ OCCUR ☐ CLAIMS MADE				AGGREGATE	\$	
						\$	
	DEDUCTIBLE					\$	
	RETENTION \$					\$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	ABC 12345		2026	☒ WC STATUTORY LIMITS ☐ OTH-ER		
	E.L. EACH ACCIDENT				\$ 1,000,000		
	E.L. DISEASE-EA EMPLOYEE				\$ 1,000,000		
	E.L. DISEASE-POLICY LIMIT				\$ 1,000,000		

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

General Liability policy includes the interest of: <Exhibitor Name>, <Show Name>, <Show dates (including move-in and move-out)>, Expo Event Services, <Show Organizer Name>, <Venue>, and/or their respective agents as additional insureds.

CERTIFICATE HOLDER Expo Event Services 1700 York Ave Suite 2T New York, NY 10128	☒	ADDITIONAL INSURED; INSURER LETTER ____	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Name (First & Last)
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INDEPENDENT DISPLAY HOUSE/CONTRACTOR NOTIFICATION



Travel & Adventure Show

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RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

Please complete and return this form by the Deadline above only if you are planning to use any company other than Expo Event Services for the installation or dismantling of your exhibit.

INDEPENDENT DISPLAY HOUSE CONTRACTORS

Yes, we will be using an independent display house/contractor to install and/or dismantle our display at the VENUE AND STATE HERE and have completed the following questions.

Exhibiting Company Name: _____ Booth Number: _____

Exhibiting Contact Person: _____ Phone Number: _____

Contractor Company to be utilized: _____

Address: _____

Contractor Contact Name: _____ Contractor Phone Number: _____

INDICATE WHAT SERVICES ARE TO BE CHARGED TO THIRD PARTY

*Look at each individual order form to confirm what company is providing services ordered on that specific form. The third part billing information above and below is for use by Expo Event Services only, therefore if a service that you have ordered is being provided by someone other than Expo Event Services, you need NOT indicate that particular service below:

___ EXHIBIT FURNITURE RENTAL

___ DRAYAGE SERVICES

___ DISPLAY LABOR

___ MISC. - PLEASE LIST: _____

NOTE: Some order forms for furnishings and/or services listed above may be enclosed if a specific service or item is not offered for this Event. If you have any questions, please contact Expo Event Services.

*Exhibiting company clearly understands that exhibiting company is ultimately responsible for payment of any and all services invoiced to third party which remain unpaid at close of show.

I have notified our independent display house/contractor of the rules and regulations requiring them to submit a Certificate of Insurance to Expo Event Services by the above deadline date.

Authorized Contact Signature

Date

Authorized Contact (Print)

All orders are subject to the terms and conditions as outlined on the payment form.

LIMITS OF LIABILITY & RESPONSIBILITY



The placing of an order for services and/or equipment by an exhibitor or any agent of the exhibitor shall be construed as an offer subject to acceptance and approval of Expo Event Services in its sole discretion. Upon participation of any Expo Event Services' show or event, the Exhibitor and its agents shall be bound by the terms and conditions set forth in Sections 1 through 14 below. Likewise, once Expo Event Services has accepted and approved the Exhibitor's offer, any shipper consigning or delivering a shipment to Expo Event Services or its subcontractors on behalf of Exhibitor shall be bound by the terms and conditions set forth in Sections 1 through 14 below.

1. Expo Event Services and its subcontractors shall not be liable for age, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage as determined by Expo Event Services.
2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by Expo Event Services or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pickup of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended. Therefore, it is agreed that Expo Event Services and its subcontractors shall not be liable for the loss of, disappearance of, or damage of any items left in the booth unattended at any time. Consequently, all bills of lading covering outgoing shipment(s) submitted to Expo Event Services or its subcontractors by the Exhibitor will be checked at the time of pickup from the booth and corrected where discrepancies exist.
3. Expo Event Services and its subcontractors shall not be liable for any damage incurred during the handling of materials or equipment requiring special devices to properly load, place, or reload unless 14 days advance notice has been given to Expo Event Services in time to obtain the proper equipment.
4. Expo Event Services and its subcontractors shall not be responsible for any loss, delay, or damage due to events beyond their reasonable control which cannot be avoided by the exercise of due care and prudence, including without limitation, strikes, labor disputes, lockouts or work stoppages of any kind, fire, theft, windstorm, water, vandalism, acts of God, failure of power or utilities, and other events of force majeure.
5. Expo Event Services and its subcontractors shall not be liable for ordinary wear and tear in handling of materials and/or equipment.
6. Expo Event Services and its subcontractors are not insurers; i.e., Expo Event Services does not insure the Exhibitor's property against loss or damage, nor does it provide for full replacement value should loss or damage occur. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable by Expo Event Services under this paragraph are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. Provisions of this paragraph shall apply if Exhibitor's property is lost or damaged through performance or nonperformance of services by Expo Event Services, or from the negligence of Expo Event Services, its subcontractors or their respective employees. If such loss or damage occurs, the liability of Expo Event Services and its
7. subcontractors shall be limited to a sum equal to \$.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less. This amount shall be considered Exhibitor's agreed-upon damages and exclusive remedy.
8. Expo Event Services and its subcontractors shall not be liable to any extent whatsoever for any indirect, special, incidental, or consequential damages, which may include, but are not limited to any actual, potential or assumed loss of profits or revenues, loss of use of equipment or products, or any collateral costs that may result from any loss or damage to Exhibitor's materials or any injury to Exhibitor's personnel which may make it impossible or impractical for Exhibitor to exhibit its materials.
9. Expo Event Services will not be bound to honor any claim or action brought against Expo Event Services or its subcontractors more than 60 days after the date of incident.
10. The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its freight, that Expo Event Services and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of Expo Event Services or its subcontractors sign a delivery receipt, bill of lading or other document, the parties agree that Expo Event Services or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility there of.
11. Expo Event Services and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freight bills. Such shipments will be delivered to booth without guarantee of piece count or condition.
12. Empty container labels will be available at the Expo Event Services' Service Desk. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and Expo Event Services and its subcontractors assume no responsibility or liability for loss or damage to contents while containers are in storage or for mislabeled containers.
13. In order to expedite removal of freight from the show site, Expo Event Services shall have the authority to change designated carriers, if assigned carriers do not pick up on time. Where no disposition is made by the Exhibitor, freight will be taken to a warehouse and forced shipped on a carrier determined by Expo Event Services and the Exhibitor agrees to be responsible for payment of charges relating to such handling and shipping. Expo Event Services assumes no liability as a result of rerouting or handling.
14. Dry and Cold Storage – Exhibitor stores products at its own risk. Expo Event Services assumes no liability or responsibility for dry or cold storage
15. The Exhibitor agrees, in the event of a dispute with Expo Event Services or its subcontractors related to any loss or damage to any of the Exhibitor's freight or equipment, that the Exhibitor will not withhold payment in any amount due to Expo Event Services for freight handling services or any other services provided by Expo Event Services or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay Expo Event Services prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against Expo Event Services or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

Be sure your freight is insured from the time it leaves your place of business until it is returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by riders to existing policies. Contact your insurance representative. Also, be sure your liability insurance is in effect during transit and return of your freight, during storage and at show site. All transit claims will be referred to the common carrier.

FIRE DEPARTMENT REGULATIONS



Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026

INHERENTLY FIRE RETARDANT OR FLAME RETARDANT TREATMENT

1. All decorations, drapes, signs, banners, plastic displays, hay, straw, moss, split bamboo and other similar materials **MUST BE FLAME RETARDANT** to the satisfaction of the Fire Department and the State Fire Marshal.
2. Table covering must be flame retardant treated unless they lay flat, with an overhang no greater than 6".
3. Oilcloth, tar paper, sisal paper, nylon, orlon and certain other plastic materials cannot be made flame retardant and their use is prohibited,
4. A Certificate of Flame Resistance shall be available for review by the Fire Marshal or on file with the Fire Marshal for all decorative materials.

VEHICLES/INTERNAL COMBUSTION ENGINES ON DISPLAY

Any autos, trucks, motorcycles or other motorized vehicles displayed shall have their batteries disconnected and terminals taped. All motor vehicle tanks containing fuel or which have ever contained fuel, shall be furnished with locking-type gas caps or sealed with tape. The level of gas in tanks cannot exceed five gallons or one quarter tank, whichever is less. Garden tractors, chain saws, power plants and other gasoline powered equipment shall be safeguarded in a similar manner. All autos, trucks and vehicles of any kind must show the location on the Fire Department approved floor plan 14 days prior to the show date.

COMBUSTIBLES

Literature on display shall be limited to reasonable quantities. Reserve supplies shall be kept in closed containers and stored in a neat and compact manner. No cardboard boxes or any combustible materials may be stored on top of or near any electrical wiring in the spaces behind the backwall drapery (booth) or behind the display.

OBSTRUCTIONS

Aisles designated on approved show floor plans shall be kept clean, clear and free of obstructions. Booth constructions shall be substantial and fixed into position in specified areas for the duration of the show. Chairs, easels, signs and demonstration areas shall not be placed beyond booth areas into aisles. All aisles must be maintained at a minimum of 10 feet in width or unless otherwise approved on the floor plan. All fire prevention and fire fighting equipment in all public assembly areas shall have easy and unobstructed accessibility.

ELECTRICAL EXTENSION CORDS & MULTI-PLUG ADAPTERS

Extension cords shall service one appliance only and shall be a three-wire approved type (with ground). The extension cord cannot exceed the capacity of the existing circuit breaker and cannot exceed fifteen (15) amps. Multi-plug adapters must be UL approved and have a current (electric) overload safety device. Cube adapters and other devices which increase outlets are not acceptable unless equipped with an internal circuit breaker. All spliced wires are illegal.

COMPRESSED CYLINDERS

Compressed cylinders must be attached to a stand that is upright or laid flat on the floor. Compressed flammable gases are prohibited inside a building. This includes acetylene, hydrogen, propane, butane and L.P.G.

COOKING AND/OR WARMING DEVICES

Cooking and/or warming devices shall be electric. Sternos may be used for warming trays. Cooking devices shall be approved by a recognized testing laboratory: e.g., UL, FM, etc. Cooking, warming devices and/or heated products shall be isolated from the public by either placing the device a minimum of four (4) feet back from the front of the booth or provide a plexiglass shield 18 inches high, ¼-inch thick across the front, and down both sides of the demonstrating area. Decorative candles are not permitted.

HELIUM BALLOONS

Helium balloons are not permitted inside some buildings. If you have any question regarding them, please contact the facility in which your event is located. If you need assistance in solving problems or have any questions, direct inquiries to the Fire Prevention Bureau servicing the area of your show location.

SAFETY IS VERY IMPORTANT FOR EVERYONE WORKING IN THE EXHIBIT HALL - ESPECIALLY YOU !

Expo Event Services is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of a Expo Event Services' supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Attached you will find a list of Loss Prevention Guidelines that we request you follow while at showsite. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees and other exhibitors. Enjoy the show and do it safely.

THANK YOU FOR YOUR COOPERATION! EXHIBITOR LOSS PREVENTION GUIDELINES AT SHOWSITE

- Smoking is prohibited except in designated areas. Please be sure all cigarettes are fully extinguished.
- Standing on chairs, tables and other furniture is **PROHIBITED**. The furniture is not designed to support your standing weight. Please use your ladder.
- Forklifts and carts are to be used by authorized personnel only. Please do not operate this equipment. Ask for help.
- Be aware of the forklifts moving throughout the aisles and docks. Please steer clear of them, especially when they are carrying a crate or load.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and around the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Secure or remove any cords where you or others are going to be walking.
- Report any fires immediately or pull the nearest fire alarm. Please keep fire exits clear.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
- Use good housekeeping. Dispose of waste properly and keep materials stacked securely. Please keep in mind the safety of your employees and those attending the show.

PAYMENT POLICY

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Payment for Services

Expo Event Services requires payment in full at the time services are ordered. Further, Expo Event Services requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor and freight handling, not covered by your initial payment.

Discount Prices

To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).

Method of Payment

Expo Event Services accepts MasterCard, AMEX and Visa. Business Checks are only accepted 2 weeks before the show, **no checks accepted at show site.** Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank.*

Third Party Billing

Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. Expo Event Services reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See Third Party Billing Request form.

Tax Exempt

If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the Expo Event Services office for this show. Expo Event Services must receive your certificate by the deadline date on the order forms; or tax will appear on your invoice.

Adjustments and Cancellations

Adjustments to your invoice will not be made after the close of the show. Some items, services and labor are subject to cancellation fees. Refer to each order form for details.

If you have any questions regarding our payment policy,
please call Expo Event Services at (201) 300 - 2782
or visit our Service Center at the show.

***Exhibitors will be charged a \$25.00 fee for returned NSF checks.**

PAYMENT & CREDIT CARD CHARGE AUTHORIZATION

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com					
COMPANY		EMAIL ADDRESS		BOOTH NUMBER	
ADDRESS	STREET	CITY	STATE	ZIP	COUNTRY
PHONE	FAX		PURCHASE ORDER NUMBER		
AUTHORIZED CONTACT SIGNATURE		AUTHORIZED CONTACT - PLEASE PRINT			DATE

CREDIT CARD CHARGE AUTHORIZATION

PROVIDE EXPIRATION DATE			MASTERCARD		VISA*		American Express								
									Card Expiration Date & Security Code REQUIRED (3 Digit on reverse side of card)						
	CARDHOLDER'S BILLING ADDRESS - IF DIFFERENT FROM ABOVE				CITY		STATE		ZIP		COUNTRY				
PLEASE SIGN	CARDHOLDER'S SIGNATURE				CARDHOLDER'S NAME - PRINT										

Advance charges may be paid by company check but credit card information is required for freight, additional services or rentals ordered at the show site which will be invoiced to your credit card. At the conclusion of the show a complete invoice will be prepared and sent to you reflecting all charges and payments. No credit will be given after close of event on items or services ordered but not received.

Our Credit Policy requires 100% Payment with order for service, tax and anticipated freight. This form with your credit card information for payment of advance and show site orders must be forwarded to the Expo Event Services in order for us to provide any equipment or services. No Purchase Order Numbers will be accepted in lieu of payment. Full payment of rental charges must accompany your order to qualify for the discounted rates. ALL orders received at the Service Desk will be charged at Standard Rates. A \$25.00 surcharge will be added to your account if any credit charges for services are denied or if any checks are returned. TERMS: Due upon receipt. Unpaid accounts after 14 days from invoice date will accrue a service charge of 0.0575% per day, annual interest rate 21%.

Exhibitors will be responsible for all fees connected with the collection of their accounts.

Services and Equipment Ordered

If someone other than the exhibiting company is to be invoiced for items/services on this form, YOU MUST complete the "Third Party Billing" Information Form

Furniture & Accessories Order Form	\$
Display Labor Service Order Form	\$
Specialty Furniture Order Form	\$
Shipping Information and Freight Service Order Form (Non Taxable)	\$
Cart Services	\$
Other Expo Event Services' Services (Specify)	\$

FULL PAYMENT in U.S. funds drawn on a U.S. Bank

\$

CANCELLATION: Cancellation after deadline will be charged at 50% of prevailing rate.

LATE REQUEST: Request after deadline will be filled as available at the standard rate.

THIRD PARTY BILLING REQUEST

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

The exhibiting firm is primarily responsible for the payment of charges. In the event you have arranged for an exhibit house or other party to handle your display and be billed for services, we will agree to this third party billing if they supply the appropriate credit card information below. Advance payment in full must accompany your order including estimated labor and drayage charges. Additionally, both firms must sign the following statement:

WE UNDERSTAND AND AGREE THAT WE, THE EXHIBITING FIRM, ARE PRIMARILY RESPONSIBLE FOR PAYMENT OF CHARGES. IN THE EVENT THE NAMED THIRD PARTY FAILS TO PAY ALL CHARGES, SUCH CHARGES WILL BE PAID BY THE EXHIBITING FIRM ON DEMAND, INCLUDING ANY AND ALL FEES CONNECTED WITH THE COLLECTION OF THIS ACCOUNT.

(Exhibiting Firm)

(Display House/3rd Party)

By: _____ (Authorized Signatures)

Exhibiting Firm

EXHIBITING FIRM		
ADDRESS		
CITY	STATE	ZIP
PHONE	FAX	
AUTHORIZED SIGNATURE	TITLE	
AUTHORIZED NAME (PRINT)		

Credit Charge Authorization (Information Must Be Provided)

PROVIDE EXPIRATION DATE	EXPIRATION DATE	MASTERCARD VISA* American Express
	Corporate Personal	

Card Expiration Date & Security Code **REQUIRED** (3 Digit on reverse side of card)

Account Number	

CARDHOLDERS NAME	PLEASE PRINT	
CARDHOLDERS BILLING ADDRESS	CITY	
STATE	ZIP	COUNTRY

All Services
I & D Labor
Signs

Rental Furniture
Material Handling In & Out

Other (Please Specify) _____

PLEASE SIGN	X CARDHOLDER'S SIGNATURE
-------------	-----------------------------

Third Party

EXHIBITING FIRM		
ADDRESS		
CITY	STATE	ZIP
PHONE	FAX	
AUTHORIZED SIGNATURE	TITLE	
AUTHORIZED NAME (PRINT)		

Credit Charge Authorization (Information Must Be Provided)

PROVIDE EXPIRATION DATE	EXPIRATION DATE	MASTERCARD VISA* American Express
	Corporate Personal	

Card Expiration Date & Security Code **REQUIRED** (3 Digit on reverse side of card)

Account Number	

CARDHOLDERS NAME	PLEASE PRINT	
CARDHOLDERS BILLING ADDRESS	CITY	
STATE	ZIP	COUNTRY

All Services
I & D Labor
Signs

Rental Furniture
Material Handling In & Out

Other (Please Specify) _____

PLEASE SIGN	X CARDHOLDER'S SIGNATURE
-------------	-----------------------------

SHIPPING INFORMATION

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Cart Load

Freight that is too large or heavy will be moved by Expo Event Services at the published material handling rates. Vehicles over 3/4 ton (rental trucks, trailers or bobtails) will not be unloaded under the cartload service.

Vehicle Spotting

Exhibitors will be required to use Expo Event Services personnel for all vehicle spotting inside the exhibit hall. Vehicle spotting rate is \$450.00 per vehicle (price includes both in and out of hall).

All vehicles coming into a convention center must have the following steps done before the Fire Marshall will inspect the facility:

1. No more than 1/4 tank of gasoline
2. Battery must be disconnected
3. Gas cap must be taped down
4. Keys should be left with Show Manager

Freight Handling Services

Expo Event Services is prepared to receive your shipment directly to show site, or in advance via TS Shipper. Direct to showsite can be scheduled with TS Shipper or a carrier of your choice.

Rates are based on the incoming weight of shipments. For rates and arrival information, see the Material Handling Order Form. Expo Event Services must have payment before forwarding freight.

Advance Warehouse Shipments

Crates, Cartons, Fiber Cases and Skidded and Non-Skidded Carpet Samples.

Rates Include:

Unloading crated freight. The warehouse cannot receive uncrated shipments. Storing at the warehouse for up to 30 days.

Reloading onto trucks and delivery to the exhibit site.

Unloading freight and delivery to your booth. Picking up, storing, and returning empty shipping containers. Reloading freight for return to your specified destination.

Make out the bill of lading and consign as follows:

To:

Name of Exhibitor AND Booth Number

For:

Travel & Adventure Show

C/O:

Advance Shipments are through TS Shipper,
The Official Show Carrier ONLY.

Direct Contact: dtullo@tsshipper.com

Direct Shipments to Exhibit Site

Rates Include:

Unloading freight and delivery to your booth. Picking up, storing, and returning empty shipping containers. Reloading freight for return to your specified destination.

Make out the bill of lading and consign as follows:

To:

Name of Exhibitor AND Booth Number

For:

Bay Area Travel and Adventure

c/o Expo Event Services

Company Name / Booth Number

Santa Clara Convention Center (Halls A-B-C-D)

5001 Great America Pkwy

Santa Clara, CA 95054

Please read the "Expo Event Services' Limits of Liabilities and Responsibility" for important information on freight handling.

SHIPPING GUIDELINES

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Shipping Guidelines

We recommend that you use TS Shipper, a freight team specializing in trade show shipping. Exhibit freight is time-sensitive, and experience counts. If you are in doubt, call Expo Event Services to assist you in planning your shipments.

Take advantage of the advance shipping and receiving services provided by TS Shipper.

Please read the "Expo Event Services' Limits of Liability and Responsibility" for important information on shipping.

Shipping Charges Please prepay all shipping charges. Expo Event Services cannot accept or be responsible for collect shipments.

Bill of Lading All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise. Upon shipping, immediately send copies of bills of lading to Expo Event Services and your on-site representative. Handling charges are based on the weight of the freight. Certified weight receipts are required for all shipments. Expo Event Services will estimate weight for private vehicles without certified weight receipts. Charges will be based on this estimation and no adjustments can be made. Separate mixed van shipments between crated and uncrated and clearly identify the weights of each on the bill of lading. Otherwise, Expo Event Services will invoice the entire load at the Uncrated rate and will be unable to adjust charges later.

Consignment All shipments must be consigned c/o Expo Event Services to enable us to accept them for handling.

Shipping Labels Please use the shipping labels provided to expedite handling.

Certified Weight Receipts The weights of your vehicle empty and loaded must be documented with certified weight receipts for billing purposes. Expo Event Services will unload all shipments after your driver submits certified weight receipts at the receiving site.

Labor and Equipment - Labor and equipment for unloading and loading are included with Expo Event Services freight handling rates for services. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Outgoing Shipments - Shipping information, bills of lading and labels will be available at the Expo Event Services Service Desk. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup.

Empty Labels - Shipping cartons will be picked up, stored, and returned after the show if they are affixed with empty labels by the exhibitor. These labels are available at the Service Desk and are for empty storage only.

Rigging - If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Freight Handling Services

Expo Event Services is prepared to receive your shipment directly to show site, or in advance via TS Shipper. Direct to showsite can be scheduled with TS Shipper or a carrier of your choice.

Rates are based on the incoming weight of shipments. For rates and arrival information, see the Material Handling Order Form. Expo Event Services must have payment before forwarding freight.

**Reserve Your
Shipment Today with
the
Official Show Carrier**

Fast, Reliable, Secure Trade Show Transportation!



Don't wait for your freight, let your freight wait for you!

TS SHIPPER is the most comprehensive shipping company that directly services the trade show industry.
TS SHIPPER specializes in time sensitive trade show freight, across the country!

Freight Services

- Local Deliveries
- Ground Shipments
- Air Shipments
- Caravan Services
- Storage
- Full Truck Load Services

*** Personal presence at the shows to make sure everything goes smoothly

*** Special discounted Show Rates *** Pre-printed bills of lading and shipping labels

Requesting a shipping quote has never been easier – 3 ways to contact us



EMAIL US AT INFO@TSSHIPPER.COM



CALL US AT 216-566-5953



GO ONLINE AT WWW.TSSHIPPER.COM

TS SHIPPER LLC - INBOUND FORM

1700 York Avenue, Suite 2T, New York, NY 10128
Phone: (216) 566 - 5953 Fax: (866) 728 - 3775

Show Name: Travel & Adventure Show

Show Dates: March 21-22, 2026

Venue: Santa Clara Convention Center

CONTACT INFORMATION

Company Name:

Contact Name:

Address:

Phone:

Email:

PICK UP LOCATION

Company Name:

Contact Name:

Street Address:

City

State / Country

Zip / Postal Code:

Phone:

SHIPPING DESTINATION

Company Name:

Show Name:

Booth #:

Street Address:

City:

State / Country:

Zip / Postal Code:

Phone:

Onsite Contact:

TYPE OF SERVICE

Truck Load

Deferred

2nd Day Air

Overnight Air

Economy / Standard Group

3rd Day Air

ADDITIONAL SERVICE

Lift Gate

Residential

Inside Pick Up

Declared Value (\$):

Declared Value can not exceed \$10,000

Phone: 216-566-5953

Email: info@TSSHIPPER.com

Quick Quote: www.TSSHIPPER.com

TS SHIPPER LLC - INBOUND FORM

Show Name: Travel & Adventure Show

Show Dates: March 21-22, 2026

1700 York Avenue, Suite 2T, New York, NY 10128

Phone: (216) 566 - 5953 Fax: (866) 728 - 3775

Venue: Santa Clara Convention Center

SHIPPING INFORMATION

Pickup Date: Pick Up Time: (4 Hour Window)

Delivery Date: Delivery Time (4 Hour Window)

Number of Pieces	Length	Width	Height	Weight

Hazardous Materials: Yes No Total Weight:

ADDITIONAL INFORMATION OR INSTRUCTIONSSend completed form to info@tsshipper.com or fax to 866-728-3775

Phone: 216-566-5953

Email: info@TSSHIPPER.comQuick Quote: www.TSSHIPPER.com



1700 York Avenue, Suite 2T, New York, NY 10128
Phone: (216) 566 - 5953 Fax: (866) 728 - 3775

Show Name: Travel & Adventure Show

Show Dates: March 21-22, 2026

Venue: Santa Clara Convention Center

PAYMENT AUTHORIZATION

EXHIBITING COMPANY: _____

BOOTH # _____

ADDRESS: _____

SHOW: _____

ONSITE CONTACT: _____

ORDERED BY: _____

CELL: _____

PHONE: _____

QUOTED AMOUNT: _____

EMAIL: _____

\$ _____

YOUR SIGNATURE ON THIS PAYMENT AUTHORIZATION DENOTES ACCEPTANCE ON ALL TERMS & CONDITIONS INCLUDED ON THIS FORM AND IN YOUR SERVICE MANUAL.

Terms:

TS Shipper requires a credit card authorization prior to handling any freight. Final freight charges must be settled in advance off freight pick up / delivery via credit card, company check or wire transfers. Services will be denied without complete payment. All adjustments to charges are to be made at show site. NO CREDITS WILL BE MADE AFTER SHOW CLOSING. Payment made by check must be in US Dollars from a US Bank

Company Check: Make Payable to TS Shipper LLC and reference the Show Name on the check. Return checks are subject to a \$25.00 bounced check fee. All Checks require a credit card on file. **Mail Check to:** TS Shipper LLC, 1700 York Avenue, Suite 2T, New York, NY 10128

Wire Transfer: If paying by wire transfer for TS Shipper LLC, include a \$25.00 surcharge for bank fees. **Call for wire transfer details.**

Credit Card: For your convenience, TS Shipper LLC will use this authorization to charge your credit card account for your advance order, not paid by check or wire transfer, and any additional transportation orders placed by your show site representative.

TS Shipper LLC is not associated with the show decorator and material handling charges incurred for the movement of your freight from the show dock to your booth is the sole responsibility of you / the exhibiting company.

Payment Information:

☐ VISA

☐ MasterCard

☐ American Express

Credit Card Number: _____

Expiration Date: _____ / _____ VID Code: _____ Visa / Master Card (3 digits), Amex (4 digits)

Name (as it appears on the card): _____

Cardholder's Signature

Date

Credit Card Billing Address:

Street: _____

City: _____ State: _____

Zip Code: _____ Country: (if not US) _____

Telephone: _____ Email: _____

The above cardholder named hereby authorizes TS Shipper LLC to charge my card.

As the credit card holder, I also authorize TS Shipper LLC to charge my credit card for future purchases verbally approved by me.

Authorization Valid Until: _____ / _____ Initials Here: _____

TS SHIPPER LLC - OUTBOUND FORM

1700 York Avenue, Suite 2T, New York, NY 10128
Phone: (216) 566 - 5953 Fax: (866) 728 - 3775

Show Name: Travel & Adventure Show

Show Dates: March 21-22, 2026

Venue: Santa Clara Convention Center

Company Name

Booth Number

Company / Business Name

Street Address

Show Name (if applicable)

City

ST

Contact Name & Number

Zip / Postal Code

Economy / Deferred (4-7 Business Days)

2nd Day

3rd Day

Next Day

Piece Count Estimate

Total Weight
Estimate

ADDITIONAL INFORMATION OR INSTRUCTIONS

CARAVAN ORDER FORM



Deadline Date: 03/06/2026

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

SHIP TO	
---------	--

NEXT SHOW BOOTH# _____

CONTACT NAME _____ PHONE _____

NUMBER OF PIECES / LABELS _____

SPECIAL DELIVERY INSTRUCTIONS: (Residential, Expedited Date Request, Lift Gate, Etc.)

**** PLEASE CALL DANIELLE TULLO FOR CUSTOMIZED QUOTE. PLEASE TURN IN THIS FORM PRIOR TO THE SHOW FOR THE BEST RATES****

PAYMENT AUTHORIZATION

TERMS:

TS Shipper requires a credit card authorization prior to handling freight services. Final freight charges must be settled in advance of freight pick up/ delivery via credit card, company check or wire transfers. Services will be denied without complete payment. All adjustments to charge are to be made at show site.

NO CREDITS WILL BE MADE AFTER THE SHOW CLOSING - Payment made by check must be in US dollars from a US Bank.

Company Check: Make Payable to: TS Shipper LLC, reference Show Name on check. Return checks are subject to a \$25 bounced check fee. All checks require a credit card on file. Mail check to: TS Shipper LLC - 1700 York Avenue Ste 2T - New York, NY 10128

Wire Transfer: If paying by wire transfer for TS Shipper LLC, include a \$25 surcharge for bank fees. Call for wire transfer details.

Credit Card: For your convenience, TS Shipper LLC will use this authorization to charge your credit card account for your advance order, not paid by check or wire transfer, and any additional transportation orders placed by your show site representative.

****TS Shipper LLC is not associated with the show decorator and material handling charges incurred for the movement of your freight from the show dock to your booth is the sole responsibility for you, the exhibiting company.**

Cardholder: _____ Email: _____

Account #: _____ Exp. Date: _____ Security Code: _____

Billing Address: _____ City/ST/Zip: _____

Signature: _____ Date: _____

MATERIAL HANDLING ORDER FORM

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



**MUST ARRIVE ON
FRIDAY MARCH 20TH 9AM-5PM ONLY**

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

1. All shipments must be sent prepaid. Collect shipments will not be accepted. Certified weight packets required for unloading.
2. The Advance Warehouse will ONLY accept packaged shipments, including crates, boxes and skids. No loose shipment will be accepted unless the delivering carrier cannot deliver the shipment to the exhibit facility, in which case a 50% surcharge will be added to the warehouse rate.
3. Loose, uncrated, or specialized carrier shipments should be sent DIRECTLY to the Convention Facility to arrive AFTER 2:00 PM on the first day of exhibit installation.
4. Consignment or delivery of a shipment to Expo Event Services or its subcontractors by an Exhibitor or Shipper on behalf of the Exhibitor will be considered as an acceptance by the Exhibitor of the Freight Terms and Conditions on the front of this page.
5. Outbound Bills of Lading must be filled out and turned into the Exhibitor Service Desk if designated carriers are to be used. The Exhibitor must make those arrangements directly with the carrier. If the designated carrier fails to show up in the required time frame, the shipment will be reconsigned to the house carrier. If no return information is provided, freight will be returned to the warehouse and storage charges will be applied.

ADVANCE RECEIVING/SHIPMENTS VIA TS SHIPPER OR CARRIER OF YOUR CHOICE (100 lbs Minimum Per Shipment)

Rates Include: unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. The rate for this service is:

	CRATED / SKIDDED / SPECIAL HANDLING	
	Per 100 lbs	100 lbs Minimum
ST/DT	\$243.00	\$243.00
OT/DT	\$299.00	\$299.00

Rates Do Not Include: TS Shipper Trucking from your facility to the advance receiving warehouse/ to show site

SMALL PACKAGES

SMALL PACKAGE: Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. per shipment, per delivery. Includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall into the small package category may be subject to special handling charges.

FIRST CARTON	\$95.00	\$ _____ First Carton
EACH ADDITIONAL CARTON	\$25.00	\$ _____ Each Additional Carton

CALCULATION OF MATERIAL HANDLING CHARGES

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

We will be shipping:	lbs. @	per 100 lbs., 100 lbs minimum per shipment	\$	
We will be shipping approximately	number of pieces.			
Our shipment will be sent to	Exhibit Site	Warehouse on:	via:	
1. Total Estimated Charges				\$
2. 30% Late Arrival Surcharge				\$
3. Excess Declared Value				\$
4. Payment Enclosed				\$

All orders are subject to the terms and conditions as outlined on the payment form.

KEY INFORMATION FORM

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Deadline Date: 03/06/2026

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

Inbound Freight Information(TS Shipper Shipment(s) Only)

Carrier _____ Shipped By _____ Date _____
Number of Pieces _____ Weight _____ Pro Number _____
Target Date _____ Loose Display _____ Crated Display _____

Shipped To: (Check One) Warehouse Showsite

Set-up Information for Expo Event Services' Installation

Set Up Drawings Attached _____
Set Up Drawings With Exhibit _____
Case/Crate Number _____
Number of Workers required for set up _____
Special Equipment Required _____
Own Carpet Color _____
Padding _____
Approximate time for set up _____

Did You Order —

Electrical	Yes	No	Electrical Under Carpet	Yes	No
Electrical Drawings	Attached		Sent to the Official Electrical Contractor	With the Exhibit	
Booth Cleaning	Yes	No	Other Items	_____	
Furniture	Yes	No	_____		
A/V Furniture	Yes	No	_____		
Telephone	Yes	No	_____		

Outbound Freight Information

Outbound Freight Charges _____
Prepaid Collect
Bill To _____
City/State/Zip _____
Second Consignee _____
Address _____
City/State/Zip _____
Method Common Carrier AirFreight Vanline Other _____
Carrier (if known) _____
Contact _____ Phone _____

Emergency Contact Information / Showsite Contact

Name _____ Title _____
Telephone _____
Other Means of Contacting This Person _____
Contact's Hotel _____ Arrival _____ Departure _____
Purchasing Authorization Yes No

POV/ASSISTED CART LOAD FORM

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Deadline Date: 03/06/2026

Important: To obtain discount prices, payment must be received in full by the published "order deadline date." All orders must be received no later than ten (10) working days prior to the show opening.

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com		
COMPANY	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

Payment Policy: All invoices must be settled at our service desk prior to loading/unloading. For your convenience, we accept MasterCard, American Express and Visa credit cards. Absolutely no credits will be issued after the closing date of the show.

**SPECIAL CARTLOAD SERVICE
(FOR SMALL PASSENGER VEHICLES ONLY)
Maximum Materials Weight for this service: 250lbs.**



To facilitate the move-in and move-out of those exhibitors with smaller exhibit material shipments. Expo Event Services is making available one material handler and one push cart for one trip from the designated unloading area to your exhibit space OR from your exhibit space back to the designated loading area, The charge for this service is **\$185.00 per trip**.

A cartload will be construed as 8 pieces or less and / or weighing 250 lbs. or less.
Materials must fit on the 3' x 4' push cart.

There is one cartload allowed per exhibiting company per booth for both the move-in and the move-out.

Freight that is too large or heavy will be moved by Expo Event Services at the published material handling rates. Vehicles over 3/4 ton (rental trucks, trailers or bobtails) will not be unloaded under the cartload service, Below are examples of qualifying vehicles.



The vehicle must be unloaded at the designated dock of the exhibit hall. Pushcarts will not enter parking lots or structures. There must be two people with the vehicle being unloaded. One person to go with the materials to the exhibit space and one person to remove the vehicle from the receiving dock to a parking location.

To expedite this cartload service, it is strongly recommended that you pre-order this service prior to arriving to the showsite. To receive this service at showsite, please go to the Expo Event Services service desk in the exhibit hall prior to moving the vehicle to the receiving dock. Preferential service will be given to all pre-orders.

VEHICLE SPOTTING FORM

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Deadline Date: 03/06/2026

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

Vehicle Spotting Rate:

\$475.00 Per Vehicle

(Price includes both in & out of exhibit hall)



Vehicle Type: _____ Qty: _____
Vehicle Length: _____
Vehicle Width: _____
Vehicle Height: _____
Move-In Date: _____ Time: _____

Vehicle Spotting Rules & Regulations

All vehicles coming into the facility must have the following steps completed before the Fire Marshall will inspect the facility:

1. No more than 1/4 tank of gasoline.
2. Battery must be disconnected.
3. Gas cap must be taped down.
4. Keys should be left with Show Manager.
5. Must be locked during non show hours.
6. Repairs or alterations may not be made inside the venue.
7. Must have adequate floor covering beneath the vehicle.
8. Must be turned off when parked inside.

TOTAL \$ _____

Please enter this amount on the "Payment/ Charge Authorization" Form

SHOW SITE LABEL

RUSH !

EXHIBITION FREIGHT

MUST ARRIVE
March 20th, 2026 8am-5pm

TO: _____
(EXHIBITOR'S NAME)

Travel & Adventure
C/O Expo Event Services
Santa Clara Convention Center (Halls A-B-C-D)
5001 Great America Pkwy
Santa Clara, CA 95054



BOOTH: _____ NUMBER _____ OF _____ Pcs.
CARRIER: _____

SHOW SITE LABEL

RUSH !

EXHIBITION FREIGHT

MUST ARRIVE
March 20th, 2026 8am-5pm

TO: _____
(EXHIBITOR'S NAME)

Travel & Adventure
C/O Expo Event Services
Santa Clara Convention Center (Halls A-B-C-D)
5001 Great America Pkwy
Santa Clara, CA 95054



BOOTH: _____ NUMBER _____ OF _____ Pcs.
CARRIER: _____

SHOW SITE LABEL

RUSH !

EXHIBITION FREIGHT

MUST ARRIVE
March 20th, 2026 8am-5pm

TO: _____
(EXHIBITOR'S NAME)

Travel & Adventure
C/O Expo Event Services
Santa Clara Convention Center (Halls A-B-C-D)
5001 Great America Pkwy
Santa Clara, CA 95054



BOOTH: _____ NUMBER _____ OF _____ Pcs.
CARRIER: _____

SHOW SITE LABEL

RUSH !

EXHIBITION FREIGHT

MUST ARRIVE
March 20th, 2026 8am-5pm

TO: _____
(EXHIBITOR'S NAME)

Travel & Adventure
C/O Expo Event Services
Santa Clara Convention Center (Halls A-B-C-D)
5001 Great America Pkwy
Santa Clara, CA 95054



BOOTH: _____ NUMBER _____ OF _____ Pcs.
CARRIER: _____

HANGING SIGNS/BANNERS ORDER FORM

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Deadline Date: 03/06/2026

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

IMPORTANT NOTES

Expo Event Services certified riggers are required to assemble, install and remove all hanging signs to ensure structural integrity. Any signs that are not assembled by approved EES certified riggers are subject to an inspection fee. Expo Event Services riggers are required to install and remove all hanging truss to ensure structural integrity. Assembly/disassembly labor rates are per man, per hour with a one (1) hour minimum. Overhead sign hang rates are per lift and crew, per hour with a one (1) hour minimum. Expo Event Services will process requests for assembly and rigging in the order they are received and will make attempts to honor all requested start times. Should hanging signor supervision not be present at the time the crew arrives a one (1) hour minimum charge will apply. Additional charges will apply for any cables, connectors or other rquipment deemed necessary to safely complete the installation of overhead sign or truss system. A EES certified rigger will determine such requirements onsite.

PLEASE INDICATE METHOD OF SUPERVISION YOU REQUIRE

☐ OK TO PROCEED WITHOUT EXHIBITOR SUPERVISION ☐ WAIT FOR EXHIBITOR SUPERVISION ☐ DISPLAY HOUSE TO SUPERVISE

SIGN ASSEMBLY / DISASSEMBLY LABOR

Please indicate who will supervise ASSEMBLY

☐ EES Supervision ☐ Exhibitor/Display House Supervision

SIGN ASSEMBLY LABOR				
EST TOTAL HOURS	ITEM	ADVANCE	STANDARD	TOTAL
	ST	\$282.00	\$367.00	
	OT	\$464.00	\$602.00	
	DT	\$572.00	\$743.00	
EES Supervision: _____ x 30% =				
			(Assembly total)	(\$40.00 minimum)

Date of Assembly:

Requested Start Time:

Please indicate who will supervise DISASSEMBLY

☐ EES Supervision ☐ Exhibitor/Display House Supervision

SIGN DISASSEMBLY LABOR				
EST TOTAL HOURS	ITEM	ADVANCE	STANDARD	TOTAL
	ST	\$282.00	\$367.00	
	OT	\$464.00	\$602.00	
	DT	\$572.00	\$743.00	
EES Supervision: _____ x 30% =				
			(Assembly total)	(\$40.00 minimum)

Date of Assembly:

Requested Start Time:

OVERHEAD SIGN RIGGING LABOR

RIGGING INSTALLATION				
EST TOTAL HOURS	ITEM	ADVANCE	STANDARD	TOTAL
	ST	\$1,233.00	\$1,603.00	
	OT	\$1,596.00	\$2,075.00	
	DT	\$1,918.00	\$2,493.00	
EES Supervision: _____ x 30% =				

Date of Assembly:

Requested Start Time:

RIGGING REMOVAL				
EST TOTAL HOURS	ITEM	ADVANCE	STANDARD	TOTAL
	ST	\$1,233.00	\$1,603.00	
	OT	\$1,596.00	\$2,075.00	
	DT	\$1,918.00	\$2,493.00	
EES Supervision: _____ x 30% =				

Date of Assembly:

Requested Start Time:

* There may be an additional charge of \$100.00 per hang point for signage being installed from the "unistrut" ceiling structure.

** In areas of certain convention centers, "high" hang point rigs must be installed prior to anything being hung from the "high" ceiling. If hang point rigs are required, the additional charge will be \$150.00 for each hang point rig. These points are in addition to the quoted rates.

DISPLAY LABOR INFORMATION FORM

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



EXPO
EVENT SERVICES

Deadline Date: 03/06/2026

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

**PLEASE COMPLETE THIS FORM FOR ALL DISPLAY LABOR NEEDED.
TO DETERMINE IF YOU NEED DISPLAY LABOR, PLEASE READ THIS FORM CAREFULLY.**

INBOUND SHIPPING INFORMATION

Carrier: _____ Carrier Phone #: _____

Shipped to: ☐ Warehouse ☐ Show Site ☐ From City/St: _____ Date: _____

Total # of: ☐ Crates ☐ Cartons ☐ Fibercases ☐ Other: _____

SET-UP INFORMATION

Set-up Plans/Photo: ☐ Attached ☐ To be sent ☐ With Exhibitor ☐ In Crate # _____

Carpet: ☐ With Exhibit ☐ Rented from Expo Event Services Color _____ Size _____

Electric Placement: ☐ Drawing Attached ☐ Drawing with Exhibit ☐ Electrical Under Carpet

Comments: _____

Graphics: ☐ With Exhibit ☐ Shipped Separately

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING INFORMATION

Ship To: _____

Method: ☐ Common Carrier ☐ Air Freight ☐ Van Line ☐ Other: _____

Carrier (If Known): _____

Freight Charges: ☐ Prepaid ☐ Bill To: _____
☐ Collect _____

Please Note: Expo Events Services will not be responsible for product or literature that is not properly packed and labeled by exhibitor personnel.

Special Instructions/Comments: _____

Emergency Contact:

Name: _____ Phone: _____

DISPLAY LABOR ORDER FORM

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Deadline Date: 03/06/2026

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COMPANY	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

**PLEASE COMPLETE THIS FORM FOR ALL DISPLAY LABOR NEEDED.
TO DETERMINE IF YOU NEED DISPLAY LABOR, PLEASE READ THIS FORM CAREFULLY.**

1. Display Labor is required for all installation and dismantling of exhibits, including signs and floor covering installation.
2. Exhibitor may unpack and place merchandise.
3. Exhibitor may set up exhibit display if one person can accomplish the task in less than one-half (1/2) hour without the use of tools.

Starting time can be guaranteed only when labor is requested for the start of the working day at 8 AM. All exhibit labor for 8 AM starting times will be dispatched to booth space. For all other starting times, check in at the labor desk one-half (1/2) hour before time requested. Labor canceled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If exhibitor fails to use the workers at the time confirmed, a one (1) hour "No Show" charge per worker will apply.

DISPLAY LABOR (One Hour Minimum per Worker)

		Rates: per person/per hour	
Labor		Discount Price	Standard Price
Straight Time	8:00 a.m. to 4:30 p.m. Monday through Friday	\$257.00	\$333.00
Over Time	4:30 p.m. to 8:00 a.m. Monday through Friday; all day Saturday	\$427.00	\$551.00
Double Time	Sundays and Holidays	\$519.00	\$675.00

INSTALLATION LABOR

Schedule Date(s)	Schedule Start Time	Schedule End Time	Total # of Hours	Total # of Workers	Labor Rate	Total
						\$
						\$
						\$
						\$

EXPO EVENT SERVICES will provide the following service:

1. Unpack and install display labor before exhibitor arrival at show site
2. Dismantle, pack and arrange to ship display after show closing

A 30% (\$50.00 minimum) surcharge will be added to the labor rates above for this professional supervision.

The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (1/2) hour increments.

GRATUITIES IN ANY FORM, INCLUDING CASH, GIFTS, OR LABOR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED

BY EXPO EVENT SERVICES. EXPO EVENT SERVICES requires the highest standards of integrity from all employees. All rates are subject to change if necessitated by increased labor and material costs.

DISMANTLE LABOR

Schedule Date(s)	Schedule Start Time	Schedule End Time	Total # of Hours	Total # of Workers	Labor Rate	Total
						\$
						\$
						\$
Please estimate the number of workers and hours per worker needed for installation and dismantling above. Invoice will be calculated according to actual hours worked.						\$

IMPORTANT NOTICE

Your Company is encouraged to carry insurance covering potential injury, damage or loss associated with your display.

Expo Event Services will NOT be responsible for injury to display personnel and damage or loss of display materials. In any case, the liability of Expo Event Services is limited to a max of 50% of total labor not to exceed \$1000.00.

TURNKEY BOOTH PACKAGES

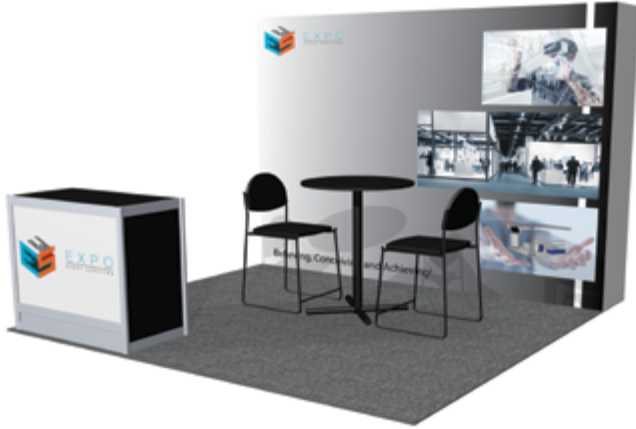
Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



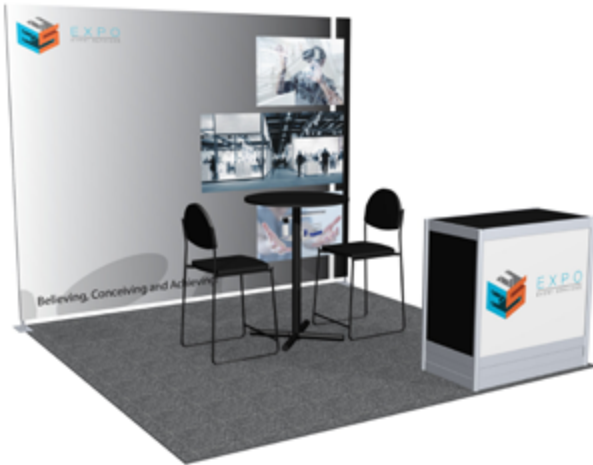
Deadline Date: 02/20/2026



10' x 10' PACKAGE A **\$4,095.00**

Furnishing

- (1) 10' x 8' Pop-Up (Includes print on front side)
- (1) 1m x 1/2m x 42" Counter
- (1) 30" x 42"H Round Cocktail Table
- (2) Bar Stools



10' x 10' PACKAGE B **\$5,030.00**

Furnishing

- (1) 10' x 8' Tension Fabric (Includes print on front side)
- (1) 1m x 1/2m x 42" Counter
- (1) 30" x 42"H Round Cocktail Table
- (2) Bar Stools



10' x 20' PACKAGE C **\$6,899.00**

Furnishing

- (1) 20' x 8' Tension Fabric (Includes print on front side)
- (1) 1M x .5M x 42" Counter*
- (1) Sofa
- (1) Single Chair
- (1) Coffee Table
- (1) 30" x 42"H Round Cocktail Table
- (2) Bar Stools

Prices are based on orders and artwork are supplied 30 days out. Rush charges will be quoted on specs.

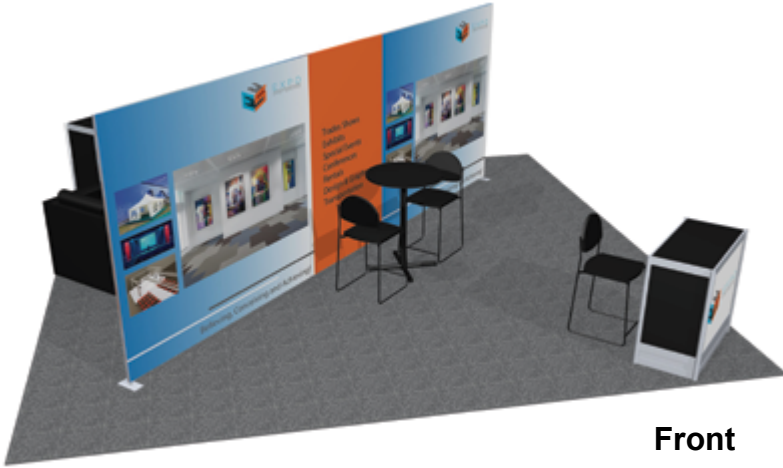
Travel & Adventure Show

Santa Clara Convention Center

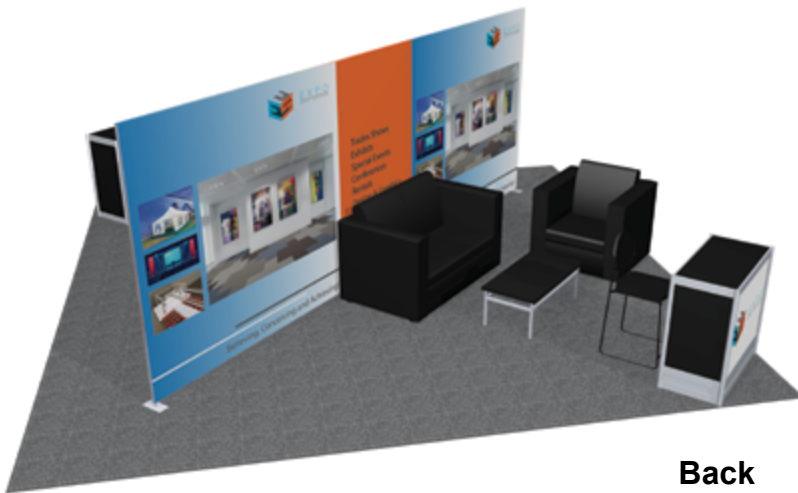
March 21-22, 2026



Deadline Date: 02/20/2026



Front

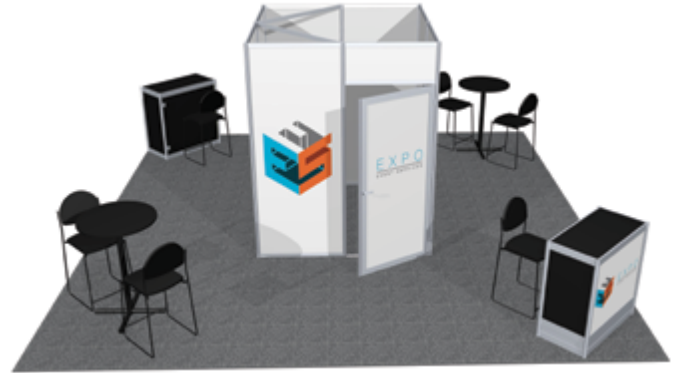


Back

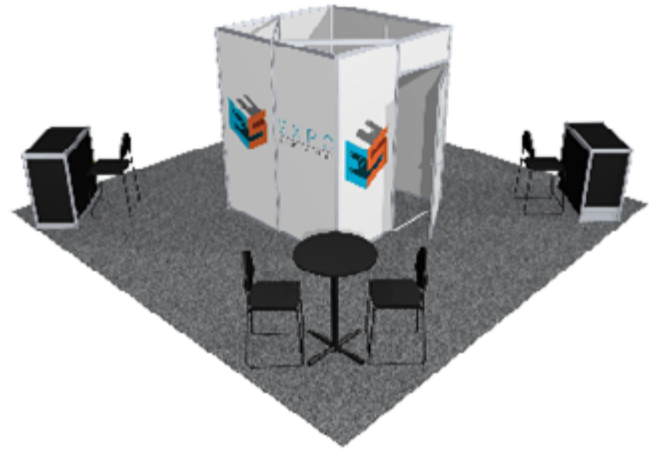
20' x 20' Package D
\$8,663.00

Furnishing

- (1) 20' x 8' Tensions Fabric (Includes print on both sides).
- (2) Counter* (1m x 1/2m x 42"h)
- (1) Sofa
- (1) Single Chair
- (1) Coffee Table
- (1) Round Cocktail Table (30" x 42"h)
- (4) Bar Stools



Front



Back

20' x 20' Package E
\$7,508.00

Furnishing

- (1) 2m x 2m x 8'h Hardwall Storage Unit w/Locable Access Door
- (2) 1m x 1/2m x 42"h Counters
- (2) 30" x 42"h Round Cocktail Tables
- (6) Bar Stools

Prices are based on orders and artwork are supplied 30 days out. Rush charges will be quoted on specs.

LIGHTBOXES

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Deadline Date: 02/20/2026



10' x 8' Lightbox

Graphic Size

Single Sided Graphic: \$4,050.00

Double Sided Graphic: \$6,450.00

20' x 8' Lightbox

Graphic Size

Single Sided Graphic: \$6,450.00

Double Sided Graphic: Quoted upon request



PLEASE NOTE

Labor to set up and tear down is not included and estimated time would be 2 men 2 hours each on the install and 2 men 1 hour each on the dismantle

SIGNAGE & GRAPHIC ORDER FORM

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Deadline Date: 03/06/2026

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

DIGITAL INKJET SIGNS

Rates based on one color copy, white showcard, 10 words or less

Qty	Item	Discount Price	Standard Price	Total Price
	8.5" x 11"	\$58.00	\$73.00	
	11" x 17"	\$68.00	\$88.00	
	14" x 22"	\$82.00	\$109.00	
	22" x 28"	\$101.00	\$131.00	
	24" x 36"	\$202.00	\$263.00	
	30" x 40"	\$218.00	\$283.00	
	Logo	Quote Upon Request	Quote Upon Request	
	Banner	Quote Upon Request	Quote Upon Request	

Background Color: _____ Copy Color: _____

Select Lay-out: ☐ Vertical ☐ Horizontal

Select Font Style: ☐ Corporate ☐ Jazzy

Expo Event Services, Inc., can meet any sign or graphic requirements you have. Please contact us at 201.994.1303 if you have any questions or need additional information. **Indicate sign copy Here (please attach additional sign copy if required)**

SUBTOTAL = _____ + TAX @ 9.13 = _____ = TOTAL _____

Payment Authorization Form must accompany order.

Any order received after Discount Deadline will be charged the Standard Rates *NO EXCEPTIONS*

GRAPHIC FILE SUBMISSION GUIDELINES

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



We want your graphics to look their best. We are committed to partnering with you in order to provide the most comprehensive and effective solutions in the trade show industry. In order to produce your graphics at the highest quality and facilitate the transfer of your files to us for production, we are pleased to provide you with this graphic file submission document. Note - the basic cost of graphic production is typically included in your sales quote. Additional prep work on supplied files may require additional fees. Please contact Expo Event Services for details.

File Formats

Program

Adobe Illustrator
Adobe Photoshop
Adobe InDesign
Adobe Acrobat

Preferred File (type)

ai, eps
tiff, psd, jpeg (high quality)
indd (include links)
PDF (press quality setting)

File Transfer Options

Media

Flash Drive
E-mail Attachments
FTP
DropBox

Note

With attached fonts and links
Limited to maximum size 5MB
zip or compression preferred
File sharing

Files obtained from the internet or artwork created in MS Office application (Word, Excel, Power Point, etc.) are often not suitable for high quality output, and typically require additional fees. Artwork should be created to full size - however for larger files i.e. Banner - artwork at 1/4 scale of actual size is acceptable. Scans should be no smaller than 300dpi at 1/4 size. To avoid additional fees associated with these file types, please supply files, at a minimum, two weeks prior to your show.

Vector Artwork

For the best quality in large format printing, artwork should be created and supplied in vector format (.ai or .eps), unless the image is a photo or image file (see bitmap/raster below). Logos and images taken from websites are generally gif's. Gif files are not acceptable as they are low resolution and will NOT print clearly. Artwork which is going to be produced in vinyl - i.e. solid company logo's or text, must be supplied in a vector format (.ai or .eps). Converting bitmap images to vector for vinyl production is a typical issue that may incur additional fees.



gif@400%

EXPO
EVENT SERVICES



.ai / .eps@400%

Bitmap/Raster Artwork

JPEG/TIFF- We accept these formats but the original artwork must be of sufficient high resolution- 300dpi - and to size as needed for print - in order to print at the best quality.

PDF- These are print files only and can NOT be altered or versioned to fit different sizes. Artwork must be set up at the correct proportion and at print ready quality. Make sure images are saved at high resolution (300dpi).



Color Set Up

If your artwork utilizes PANTONE MATCHING SYSTEM (PMS), please supply a Pantone color reference. Note that Pantone colors are matched to the best possible interpretation for the specific output device and material printed on. If you would like us to match existing graphics, please provide hard copy of the graphics for reference. If your artwork utilizes CMYK values, the printer will use those.



C



M



Y



K



PMS 144 C



PMS 255 C



PMS 383 CP



MS 684 C

Fonts

Convert all fonts into outlines or paths prior to uploading the files. Also please provide ALL FONTS utilized in your files. This is in case we need to edit copy or if some fonts were not converted to paths or outlines.

STANDARD CARPET ORDER FORM

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Deadline Date: 03/06/2026

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

STANDARD CARPET



☐ Black



☐ Blue



☐ Green



☐ Gray



☐ Red



☐ Burgundy

Qty	Item	Discount	Standard	Total
	10' x 10' Booth Carpet	\$393.00	\$511.00	
	10' x 20' Booth Carpet	\$816.00	\$1,061.00	
	10' x 30' Booth Carpet	\$1,225.00	\$1,591.00	

Standard Cut

Standard carpet pricing includes delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for an additional minimal fee. Colors may vary from the samples swatches listed

CUSTOM CARPET



☐ Black



☐ Blue



☐ Green



☐ Gray



☐ Red



☐ Burgundy



☐ White



☐ Teal

Qty	Item	Discount	Standard	Total
	Carpet Cut Carpet	\$10.88 sq.ft.	\$14.14 sq.ft.	
Booth Size: Length _____ ft. x Width _____ ft. = _____ sq.ft.				

Custom Cut

Custom carpet pricing includes delivery, installation, carpet tape, visqueen and carpet removal. Colors may vary from the samples swatches listed

PADDING

Qty	Item	Discount	Standard	Total
	Custom Padding - 1/2"	\$2.73 sq.ft.	\$3.55 sq.ft.	
Booth Size: Length _____ ft. x Width _____ ft. = _____ sq.ft.				

SUBTOTAL = _____ + TAX @ 9.13 = _____ = TOTAL _____

Payment Authorization Form must accompany order.

Any order received after Discount Deadline will be charged the Standard Rates *NO EXCEPTIONS*

Cancellation Policy: Any Standard Carpet cancelled will be charged 50% after move-in begins and 100% after installation. Custom Cut Carpet orders are non-refundable 2 weeks prior to move-in.

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026

Chairs



Upholstered
Side Chair



Upholstered
Tall Stool

Pedestal Tables



42” High Black
Table

30” High Black
Table

Draped & Undraped Tables



Undraped



Black



Blue



Burgundy



White



Green



Red

Accessories



Chrome Easel



Retractable Stanchion



Wastebasket

STANDARD FURNITURE & ACCESSORIES ORDER FORM

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Deadline Date: 03/06/2026

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • P: (201) 300-2782 • F: (917) 591-8316 • Email: orders@expoeventservices.com

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

	Qty	Item	Discount Price	Standard Price	Color	Total Price
CHAIRS		Upholstered Chair	\$174.00	\$226.00	N/A	
		Tall Black Stool	\$222.00	\$288.00	N/A	
UNDRAPED TABLES		4' x 24" x 30" Undraped Table	\$161.00	\$210.00	N/A	
		6' x 24" x 30" Undraped Table	\$175.00	\$227.00	N/A	
		8' x 24" x 30" Undraped Table	\$202.00	\$263.00	N/A	
UNDRAPED COUNTERS		4' x 24" x 42" Undraped Counter	\$175.00	\$226.00	N/A	
		6' x 24" x 42" Undraped Counter	\$198.00	\$258.00	N/A	
		8' x 24" x 42" Undraped Counter	\$218.00	\$283.00	N/A	
DRAPED TABLES	Drape Table Colors: Black, Blue, Burgundy, Green, Gray, Red, White					
		4' x 24" x 30" High Draped Table	\$289.00	\$376.00		
		6' x 24" x 30" High Draped Table	\$323.00	\$419.00		
		8' x 24" x 30" High Draped Table	\$365.00	\$473.00		
		4th side Draped – 30"	\$124.00	\$161.00		
DRAPED COUNTERS	Drape Counter Colors: Black, Blue, Burgundy, Green, Gray, Red, White					
		4' x 24" x 42" High Draped Counter	\$326.00	\$424.00		
		6' x 24" x 42" High Draped Counter	\$376.00	\$489.00		
		8' x 24" x 42" High Draped Counter	\$429.00	\$558.00		
		4th side Draped – 42"	\$149.00	\$193.00		
DRAPE	Drape Counter Colors: Black, Blue, Burgundy, Green, Gray, Red, White					
		3' High Banjo Drape (4 ft. min. order)	\$36.00	\$47.00		
		8' High Banjo Drape (4 ft. min. order)	\$41.00	\$53.00		
PEDESTAL TABLES		30" x 30" High Pedestal Table	\$469.00	\$611.00	N/A	
		30" x 42" High Pedestal Table	\$534.00	\$693.00	N/A	
ACCESSORIES		Chrome Easel	\$115.00	\$149.00	N/A	
		Wastebasket	\$75.00	\$97.00	N/A	
		Retractable Stanchion	\$277.00	\$359.00	N/A	
		Coat Tree / Bag Rack	\$115.00	\$149.00	N/A	

SUBTOTAL = _____ + TAX @ 9.13 = _____ = TOTAL _____

Payment Authorization Form must accompany order.
Any order received after Discount Deadline will be charged the Standard Rates *NO EXCEPTIONS*

Deadline Date: 03/06/2026

2025 TRADE SHOW KIT CATALOG

BLANC



Blanc Sofa

Bright White Leather
75"W x 35"D x 35"H



Blanc Loveseat

Bright White Leather
54"W x 35"D x 35"H



Blanc Chair

Bright White Leather
33"W x 35"D x 35"H



Blanc Bench Ottoman

Bright White Leather
48"W x 24"D x 18"H



Blanc Cube Ottoman

Bright White Leather
17"Square x 17"H

FUNCTION

Modular Seating Collection



Function Armless Chair - White

White Vinyl
28"Square x 29"H



Function Corner - White

White Vinyl
28"Square x 29"H



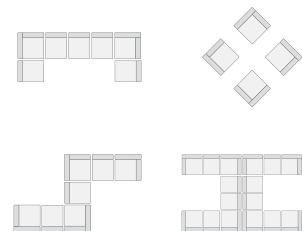
Function Armless Chair - Black

Black Vinyl
28"Square x 29"H



Function Corner - Black

Black Vinyl
28"Square x 29"H



CONTINENTAL

Modular Seating Collection



Continental Curved Loveseat

Bright White Leather
82"W x 34"D x 31"H



Continental Reverse Curved Loveseat

Bright White Leather
72"W x 34"D x 31"H



Continental Wedge Ottoman

Bright White Leather
30"W x 34"D x 19"H



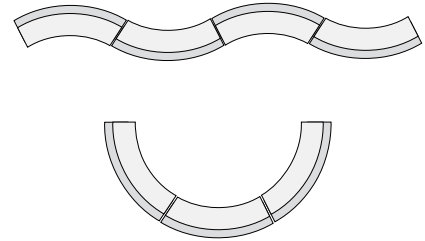
Continental Curved Bench

Bright White Leather
70"W x 26"D x 19"H



Continental Half Moon Ottoman

Bright White Leather
33"W x 19"D x 19"H



BOCA

Modular Seating Collection



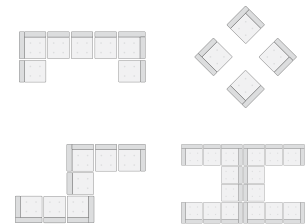
Boca Corner

Black Leather
22"W x 27"D x 30"H



Boca Armless

Black Leather
27"Square x 30"H



METRO



Metro Sofa

Black Leather
85"W x 35"D x 35"H



Metro Loveseat

Black Leather
60"W x 35"D x 35"H



Metro Chair

Black Leather
35"Square x 35"H



Metro Square Ottoman

Black Leather
40"Square x 17"H



Metro Bench Ottoman

Black Leather
60"W x 24"D x 17"H

GRAMMERCY

Modular Seating Collection



Grammercy Sofa

Charcoal Leather
82"W x 36"D x 36"H



Grammercy Loveseat

Charcoal Leather
57"W x 36"D x 36"H



Grammercy Chair

Charcoal Leather
28"W x 36"D x 36"H

GRAMMERCY



Grammercy Corner

Charcoal Leather
36"Square x 36"H



Grammercy Round Ottoman

Charcoal Leather
46"Round x 17"H



Grammercy Square Ottoman

Charcoal Leather
40"Square x 17"H

AUBREY



Aubrey Sofa

Light Beige Faux Linen Fabric
90"W x 35"D x 35"H



Aubrey Chair

Light Beige Faux Linen Fabric
37"W x 35"D x 35"H



Aubrey Bench Ottoman

Light Beige Faux Linen Fabric
48"W x 24"D x 18"H

CHANDLER



Chandler Sofa

Red Leather
76"W x 37"D x 35"H



Chandler Loveseat

Red Leather
53"W x 37"D x 35"H



Chandler Chair

Red Leather
31"W x 37"D x 35"H

CHANDLER



Chandler Bench Ottoman

Red Leather
60"W x 24"D x 17"H

EVOKE



Evoke Sofa

Coffee Resin Frame With Tan Cushions
81"W x 35"D x 27"H



Evoke Chair

Coffee Resin Frame With Tan Cushions
33"W x 35"D x 27"H



Evoke Cocktail Table

Coffee Resin Frame
48"W x 24"D x 18"H



Evoke End Table

Coffee Resin Frame
24"W x 28"D x 25"H



Evoke Cube Table

Coffee Resin Frame
18"Square x 18"H

LATITUDE



Latitude Sofa

Beige Olefin Fabric
91"W x 42"D x 33"H



Latitude Loveseat

Beige Olefin Fabric
91"W x 42"D x 33"H



Latitude Chair

Beige Olefin Fabric
42"W x 36"D x 33"H

VERONA



Verona Sofa

Granite Frame With Light Grey Cushions
74"W x 38"D x 25"H



Verona Chair

Granite Frame With Light Grey Cushions
28"W x 38"D x 25"H



Verona Ottoman

Granite Frame With Light Grey Cushions
26"W x 21"D x 18"H

JASPER



Jasper Sofa

Boca Bright White
64"W x 28"D x 33"H



Jasper Chair

Boca Bright White
30"W x 28"D x 33"H

NIKO



Niko Sofa

Grey Microfiber
81"W x 30"D x 38"H



Niko Loveseat

Grey Microfiber
58"W x 30"D x 38"H



Niko Chair

Grey Microfiber
31"W x 30"D x 38"H

CROMWELL



Cromwell Sofa

Royal Blue Velvet
78"W x 32"D x 29"H



Cromwell Chair

Royal Blue Velvet
32"W x 32"D x 29"H

STAGE CHAIRS



Bianca Stage Chair - Frost

Bright White Leather
26"Square x 37"H



Bianca Stage Chair - Onyx

Onyx Microfiber
26"Square x 37"H



Bianca Stage Chair - Sand

Sand Microfiber
26"Square x 37"H



Empire Chair

■ Black Leather
□ White Leather
28"W x 32"D x 32"H



Monarch Chair

Bright White Leather
28"Square x 30"H



Royce Chair - Mink

Mink Microfiber
29"W x 30"D x 33"H



Royce Chair - Oyster

Oyster Microfiber
29"W x 30"D x 33"H

OTTOMANS & BENCHES



Curved Bench

Continental Bright White Leather
70"W x 26"D x 19"H



Encore Bench

Black Mango Wood
68"W x 15"D x 18"H



Square Ottoman

■ Metro Black Leather
■ Grammercy Charcoal Leather
40"Square x 17"H



Bench Ottoman

■ Metro Black Leather
■ Chandler Red Leather
■ Grammercy Charcoal Leather
60"W x 24"D x 17"H



Essentials Storage Ottoman

White Leather With Locking Mechanism
48"W x 24"D x 20"H
Lock Not Included



Grammercy Round Ottoman

Charcoal Leather
46"Round x 17"H

BANQUETTES & TURNING BEDS



Essentials Banquette

White Leather
60"Round x 48"H (2 Pieces)



Grammercy Banquette

Charcoal Leather
59"Round x 38"H (2 Pieces)



Essentials Turning Bed

White Leather
96"W x 48"D x 36"H

CUBE OTTOMANS



Rubix Cube Ottomans

- | | |
|----------|-------|
| Cherry | Lemon |
| Cromwell | Lime |
| Grape | Mango |
- 18"Square x 18"H



Blanc Cube Ottoman

Bright White Leather
17"Square x 17"H



Metro Cube Ottoman

Black Leather
18"Square x 18"H

CHARGED



Essentials Turning Bed - Charged

White Leather
96"W x 48"D x 25"H

**White slip cover available for black charging unit.
Maximum of 1 bed per power source.



Boca Corner - Charged

Bright White Leather
27"Square x 30"H

**Maximum of 4 daisy linked together per power source.*



Boca Chair - Charged

Bright White Leather
22"W x 27"D x 30"H

**Maximum of 4 daisy linked together per power source.*



Aspen Bar Table - Charged

White/Brushed Steel
72"W x 26"D x 42"H

**Maximum of 1 table per power source.*



Aspen Cocktail Table - Charged

White/Brushed Steel
48"W x 24"D x 18"H

**Maximum of 1 table per power source.*



Patrice Table Chair - Charged

Bright White Leather
28"W x 31"D x 31"H

**Maximum of 6 daisy linked together per power source.*



Lincoln Bench - Charged

Bright White Leather
59"W x 39"D x 17"H

**Maximum of 3 daisy linked together per power source.*



Command 8' Conference Table - White Charged

Bright White Leather
96"W x 48"D x 31"H

**Maximum of 1 table per power source.*

OCCASIONAL TABLES



Aria Tables - Red

End Table Red/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Red/Brushed Steel
44"W x 20"D x 18"H



Aria Tables - Green

End Table Green/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Green/Brushed Steel
44"W x 20"D x 18"H



Aria Tables - Blue

End Table Blue/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Blue/Brushed Steel
44"W x 20"D x 18"H



Aria Tables - Purple

End Table Purple/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Purple/Brushed Steel
44"W x 20"D x 18"H



Aria Tables - White

End Table White/Brushed Steel
24"W x 20"D x 22"H
Console Table White/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table White/Brushed Steel
44"W x 20"D x 18"H



Aria Tables - Charcoal

End Table Storm Grey/Brushed Steel
24"W x 20"H x 22"H
Console Table Storm Grey/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table Storm Grey/Brushed Steel
44"W x 20"D x 18"H



Novel Tables

End Table Satin Steel
15"Square x 16"H
Cocktail Table Satin Steel
46"W x 15"D x 16"H



Fuze Tables

End Table Zebrawood Laminate/Chrome
24"Square x 23"H
Console Table Zebrawood Laminate/Chrome
60"W x 16"D x 34"H
Cocktail Table Zebrawood Laminate/Chrome
40"Square x 16"H



London Tables

End Table Marble/Chrome
24"Square x 23"H
Console Table Marble/Chrome
60"W x 16"D x 34"H
Cocktail Table Marble/Chrome
40"Square x 16"H

OCCASIONAL TABLES



Hylton Tablet Table

White/Brushed Steel
18"W x 12"D x 28"H



Gemma Accent Table - Blue Agate

Blue Agate Top/Brass Base
14"Round x 20"H



Gemma Accent Table - Citrine

Rose Quartz Top/Brass Base
14"Round x 20"H



Gemma Accent Table - Moonstone

Grey Agate Top/Brass Base
14"Round x 20"H



Gemma Accent Table - Obsidian

Obsidian Top/Brass Base
14"Round x 20"H



Brooklyn Tables

End Table Square Chrome
22"Square x 20"H
End Table Round Chrome
20"Round x 20"H
Cocktail Table Rectangle Chrome
42"W x 24"D x 16"H
Cocktail Table Round Chrome
30"Round x 16"H



Cube Tables

■ Black
□ White
Cocktail Table
24"Square x 16"H
End Table
24"Square x 21"H



Sirona Accent Table

Grey Top/Black Metal Base
18"W x 12"D x 28"H



Orbit End Table

White/Powder-Coated Aluminum
16"Round x 19"H

BARS & BAR BACKS



VIP Glow Bar 6'

Frosted Plexi With Built-in Wireless LED Kit
72"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Includes Remote Control



VIP Glow Bar 4'

Frosted Plexi With Built-in Wireless LED Kit
48"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Includes Remote Control



Bar

■ Black
□ White
48"W x 16"D x 42"H
2 Shelves In Back



Blox Bar Back

Walnut/Brushed Metal
30"W x 16"D x 86"H
Please Inquire About Shelf Dimensions



Piazza Bar Back

■ Black
□ White
44"W x 12"D x 79"H
13"W x 14"H (Inside Shelf)



Elara Bar

Black Powder-Coated Steel
Frosted Plexi With Built-in Wireless LED Kit
72"W x 25"D x 44"H (Bar)
Includes Remote Control



Razor Bar

Gold Powder-Coated Steel
Frosted Plexi With Built-in Wireless LED Kit
72"W x 25"D x 44"H (Bar)
Includes Remote Control

STOOLS



Criss Cross Bar Stool

■ Espresso Leather
□ White Leather
15"W x 19"D x 41"H



Colin Stool

Natural Maple
20"W x 19"D x 46"H



Euro Bar Stool

Black
22"W x 24"D x 42"H



Milo Bar Stool

■ Black
■ California Wine
■ Chartreuse
■ Chocolate
■ Jade
■ Victory Blue
■ White
20"W x 21"D x 41"H



Hourglass Bar Stool

■ Black
□ White
18"W x 20"D x 43"H



Equino Stool

■ Black
□ White
15"W x 13"D x 35"H



Clara Stool

White
17"W x 21"D x 41"H

STOOLS



Marcus Bar Stool
Steel
17"Square (at footbase) x 29"H



Caprice Stool
Black Fabric
25"W x 26"D x 44"H



Sonic Stool
Black
22"W x 23"D x 42"H



Nexus Stool
White
19"W x 20"D x 44"H

CAFÉ CHAIRS



Milo Chair

- | | |
|-------------------|----------------|
| ■ Black | ■ Jade |
| ■ California Wine | ■ Victory Blue |
| ■ Chartreuse | ■ White |
| ■ Chocolate | |

20"W x 21"D x 41"H

CAFÉ CHAIRS



Clara Chair

White
18"W x 21"D x 35"H



Leslie Chair

White
17"W x 21"D x 31"H



Criss Cross Chair

■ Espresso Leather
□ White Leather
17"W x 21"D x 35"H



Elio Chair

Steel
17"Square x 33"H



Caprice Chair

Black
25"W x 24"D x 32"H



Comet Chair

Black
23"W x 22"D x 32"H (With Arms)
19"W x 22"D x 32"H (Without Arms)



Sonic Chair

Black
20"W x 21"D x 32"H



Nexus Chair

White
19"W x 22"D x 32"H



Colin Chair

Natural Maple
22"W x 19"D x 33"H

BAR TABLES



24" Square Bar Table - Cosmo

Available in Black or Chrome Base
24"Square x 42"H



24" Square Bar Table - Emerald Tide

Available in Black or Chrome Base
24"Square x 42"H



24" Square Bar Table - Icebreaker

Available in Black or Chrome Base
24"Square x 42"H



24" Square Bar Table - Sirona

Available in Black or Chrome Base
24"Square x 42"H



32" Round Bar Table - Cement

Available in Black or Chrome Base
32"Round x 42"H



32" Round Bar Table - Yukon Gold

Available in Black or Chrome Base
32"Round x 42"H



32" Round Bar Table - Smoke

Available in Black or Chrome Base
32"Round x 42"H



Euro Bar Table

Black/Black 30"
30"Round x 42"H
Black/Black 36"
36"Round x 42"H



Silk Bar Table

Black/Chrome 30"
30"Round x 42"H
Black/Chrome 36"
36"Round x 42"H

BAR TABLES



City Bar Table

Maple/Black 30"
30"Round x 42"H
Maple/Black 36"
36"Round x 42"H



Park Ave Bar Table

Maple/Chrome 30"
30"Round x 42"H
Maple/Chrome 36"
36"Round x 42"H



Summit Bar Table

White/Black 30"
30"Round x 42"H
White/Black 36"
36"Round x 42"H



Blanco Bar Table

White/Chrome 30"
30"Round x 42"H
White/Chrome 36"
36"Round x 42"H



Fuze Bar Table

Zebrawood Laminate/Chrome
36"Square x 42"H



Blanco Square Bar Table

White/Chrome
24"Square x 42"H



Blanco Rectangle Bar Table

White/Chrome
72"W x 24"D x 42"H



Spectrum Bar Table - Red

Red/Chrome
24"Square x 42"H



Spectrum Bar Table - Blue

Blue/Chrome
24"Square x 42"H

BAR TABLES



Spectrum Bar Table - Purple
Purple/Chrome
24"Square x 42"H



Spectrum Bar Table - Green
Green/Chrome
24"Square x 42"H



Aspen Bar Table
White/Brushed Steel
72"W x 26"D x 42"H

CAFÉ TABLES



24" Square Café Table - Cosmo
Available in Black or Chrome Base
24"Square x 30"H



24" Square Café Table - Emerald Tide
Available in Black or Chrome Base
24"Square x 30"H



24" Square Café Table - Icebreaker
Available in Black or Chrome Base
24"Square x 30"H



24" Square Café Table - Sirona
Available in Black or Chrome Base
24"Square x 30"H



32" Round Café Table - Cement
Available in Black or Chrome Base
32"Round x 30"H



32" Round Café Table - Yukon Gold
Available in Black or Chrome Base
32"Round x 30"H

CAFÉ TABLES



32" Round Café Table - Smoke

Available in Black or Chrome Base
32"Round x 30"H



Euro Café Table

Black/Black 30"
30"Round x 30"H
Black/Black 36"
36"Round x 30"H



Silk Café Table

Black/Chrome 30"
30"Round x 30"H
Black/Chrome 36"
36"Round x 30"H



Park Ave Café Table

Maple/Chrome 30"
30"Round x 30"H
Maple/Chrome 36"
36"Round x 30"H



City Café Table

Maple/Black 30"
30"Round x 30"H
Maple/Black 36"
36"Round x 30"H



Blanco Café Table

White/Chrome 30"
30"Round x 30"H
White/Chrome 36"
36"Round x 30"H



Summit Café Table

White/Black 30"
30"Round x 30"H
White/Black 36"
36"Round x 30"H



Fuze Café Table

Zebrawood Laminate/Chrome
36"Square x 30"H



Blanco Square Café Table

White/Chrome
24"Square x 30"H

CAFÉ TABLES



Blanco Rectangle Café Table
White/Chrome
72"W x 24"D x 30"H



Spectrum Café Table - Red
Red/Chrome
24"Square x 30"H



Spectrum Café Table - Blue
Blue/Chrome
24"Square x 30"H



Spectrum Café Table - Purple
Purple/Chrome
24"Square x 30"H



Spectrum Café Table - Green
Green/Chrome
24"Square x 30"H



Aspen Dining Table
White/Brushed Steel
72"W x 30"D x 30"H



Encore Dining Table
Black Mango Wood
80"W x 40"D x 30"H



Madera Dining Table
Walnut Veneer
92"W x 39"D x 30"H

OFFICE SEATING



Tamiri High Back Chair

Black Leather
25"W x 27"D x 45"H



Tamiri Mid Back Chair

Black Leather
25"W x 27"D x 39"H



Tamiri Guest Chair

Black Leather
25"W x 27"D x 37"H



Accord Chair

■ Black
□ White
25"Square x 44"H



Goal Task Chair

Black
25"W x 24"D x 39"H



Goal Task Chair - Armless

Black
21"W x 24"D x 39"H



Goal Drafting Stool

Black
25"W x 24"D x 48"H



Goal Drafting Stool - Armless

Black
21"W x 24"D x 48"H



Rimati Hi-Back Chair - White

■ Black
□ White
30"W x 28"D x 47-50"H



Rimati Guest Chair - Black

■ Black
□ White
27"W x 25"D x 40"H

CONFERENCE TABLES



Conference Table Round

■ Black
■ Mahogany
42"Round x 29"H



**Command 6'
Conference Table**

■ Black
■ Sirona
□ White
72"W x 36"D x 31"H



**Command 8'
Conference Table**

■ Black
■ Sirona
□ White
96"W x 48"D x 31"H



**Command 10'
Conference Table**

■ Black
■ Sirona
□ White
120"W x 48"D x 31"H

OFFICE FURNITURE



Computer Kiosk

■ Black
□ White
24"Square x 42"H



Storage Credenza

■ Black
■ Mahogany
2 Filing Cabinets/2 Drawers/Inside Shelves
66"W x 20"D x 29"H



Jr Executive Desk

■ Black
■ Mahogany
Double Pedestal/Locking Drawers
60"W x 30"D x 29"H

OFFICE FURNITURE



Executive Desk

■ Black
■ Mahogany
Double Pedestal/Locking Drawers
72"W x 36"D x 29"H



5-Shelf Bookcase

■ Black
■ Mahogany
36"W x 12"D x 72"H



Brooklyn Rectangle Dining Table

Clear Glass/Chrome
60"W x 36"D x 30"H



Brooklyn Round Dining Table

Clear Glass/Chrome
42"Round x 30"H



Aspen Dining Table

White/Brushed Steel
72"W x 30"D x 30"H

Deadline Date: 03/06/2026

METAL FILE & STORAGE CABINETS



2-Drawer File

Black Letter
15"W x 25"D x 29"H
Black Legal
18"W x 25"D x 29"H



4-Drawer File

Black Letter
15"W x 25"D x 52"H
Black Legal
18"W x 25"D x 52"H



2-Drawer Lateral File

Black
36"W x 18"D x 27"H



4-Drawer Lateral File

Black
36"W x 18"D x 54"H



Storage Cabinet

Black
36"W x 18"D x 72"H

PEDESTALS



42" Display Pedestals

- Black
14"Square x 42"H
- Black
24"Square x 42"H
- Black
18"Square x 42"H
- White
14"Square x 42"H



36" Display Pedestals

- Black
14"Square x 36"H
- Black
24"Square x 36"H
- White
14"Square x 36"H
- White
24"Square x 36"H



30" Display Pedestals

- Black
14"Square x 30"H
- Black
24"Square x 30"H
- Black
18"Square x 30"H
- White
14"Square x 30"H



Locking Pedestal

- Black
24"Square x 42"H
- White



Fuze Pedestal

- Zebrawood Laminate/Chrome
16"Square x 44"H



London Pedestal

- Marble/Chrome
16"Square x 44"H

MISCELLANEOUS ITEMS



Stanchion

Chrome
41"H

Stanchion Rope

Red Velour
6'L



Nero Literature Rack

Black
14.75"W x 12"D x 53.5"H



Argento Literature Rack

Aluminum
14.75"W x 12"D x 53.5"H



Alto Literature Rack

Black/Metal
10.5"W x 9.5"D x 57"H



Compact Refrigerator

Black 4 Cubic Feet
21"W x 22"D x 32"H

LIGHTING



Silo Grey Lamps

Table Lamp
25"H
Floor Lamp
70"H



Silo White Lamps

Table Lamp
25"H
Floor Lamp
70"H



Neutrino Floor Lamp

Steel
67"H

Travel & Adventure Show

Santa Clara Convention Center

March 21-22, 2026



Deadline Date: 03/06/2026

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All Furniture Subject to Availability

Terms & Conditions: **Payments:** 100% payment due prior to delivery to secure the order unless credit approved with AFR. You may be subject to additional charges by the drayage company for moving the furniture from the loading dock to the exhibit space. Please check your Exhibitor Manual.

Cancellation Fee: If cancelled within 3 days prior to delivery, a 100% charge will be applied.

Late Fee: All orders received within 14 days of the show opening will receive at 25% late fee. Show site orders will be based on availability and charged a 30% late fee.

Confirmation: Please email your sales team if you do not receive confirmation within 1-2 days of submitting this order form.

Item Number	Weight	Description	Dimensions	Discount Price	Standard Price	Qty.	Total
Blanc							
18228-0847	100 lbs.	Blanc Bright White Leather Sofa	75"W x 35"D x 35"H	\$1,214.72	\$1,579.14		\$
18167-0614	90 lbs.	Blanc Bright White Leather Loveseat	54"W x 35"D x 35"H	\$1,159.44	\$1,507.27		\$
18284-0834	75 lbs.	Blanc Bright White Leather Chair	33"W x 35"D x 35"H	\$968.86	\$1,259.52		\$
18024-0072	40 lbs.	Blanc Bright White Leather Bench Ottoman	48"W x 24"D x 18"H	\$581.90	\$756.47		\$
18184-0274	15 lbs.	Blanc Bright White Leather Cube Ottoman	17"Square	\$203.67	\$264.77		\$
Function							
18284-0554	38 lbs.	Function Bright White Leather Armless Chair	28"Square x 29"H	\$619.72	\$805.64		\$
18066-0016	27 lbs.	Function Bright White Leather Corner	28"Square x 29"H	\$666.28	\$866.16		\$
18284-0452	38 lbs.	Function Black Leather Armless Chair	28"Square x 29"H	\$619.72	\$805.64		\$
18066-0009	27 lbs.	Function Black Leather Corner	28"Square x 29"H	\$681.69	\$886.20		\$
Continental							
18303-0006	105 lbs.	Continental Bright White Leather Curved Loveseat	82"W x 34"D x 31"H	\$1,197.26	\$1,556.44		\$
18304-0002	105 lbs.	Continental Bright White Leather Reverse Curved Loveseat	72"W x 34"D x 31"H	\$1,159.44	\$1,507.27		\$
18296-0006	35 lbs.	Continental Bright White Leather Wedge Ottoman	30"W x 34"D x 19"H	\$514.98	\$669.47		\$
18184-0283	75 lbs.	Continental Bright White Leather Curved Bench	70"W x 26"D x 19"H	\$608.09	\$790.52		\$
18184-0284	30 lbs.	Continental Bright White Leather Half Moon Ottoman	33"W x 19"D x 19"H	\$514.98	\$669.47		\$
Boca							
18066-0026	38 lbs.	Boca Black Leather Corner	27"W x 27"D x 30"H	\$666.28	\$866.16		\$
18284-0786	28 lbs.	Boca Black Leather Armless	22"W x 27"D x 30"H	\$619.72	\$805.64		\$
Metro							
18228-0602	110 lbs.	Metro Black Leather Sofa	85"W x 35"D x 35"H	\$997.96	\$1,297.35		\$
18167-0467	90 lbs.	Metro Black Leather Loveseat	60"W x 35"D x 35"H	\$961.59	\$1,250.07		\$
18284-0482	75 lbs.	Metro Black Leather Chair	35"Square x 35"H	\$750.65	\$975.85		\$
18184-0179	65 lbs.	Metro Black Leather Square Ottoman	40"Square x 17"H	\$514.98	\$669.47		\$
18024-0008	43 lbs.	Metro Black Leather Bench Ottoman	60"W x 24"D x 17"H	\$514.98	\$669.47		\$
Grammercy							
18228-0605	90 lbs.	Grammercy Charcoal Leather Sofa	82"W x 36"D x 36"H	\$1,111.43	\$1,444.86		\$
18167-0469	90 lbs.	Grammercy Charcoal Leather Loveseat	57"W x 36"D x 36"H	\$968.86	\$1,259.52		\$
18284-0485	40 lbs.	Grammercy Charcoal Leather Chair	28"W x 36"D x 36"H	\$619.72	\$805.64		\$
18066-0015	51 lbs.	Grammercy Charcoal Leather Corner	36"Square x 36"H	\$712.83	\$926.68		\$
18184-0036	64 lbs.	Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$514.98	\$669.47		\$
18184-0033	65 lbs.	Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$514.98	\$669.47		\$
Aubrey							
18228-0891	100 lbs.	Aubrey Sofa	90"W x 35"D x 35"H	\$1,307.82	\$1,700.17		\$
18284-0898	75 lbs.	Aubrey Chair	37"W x 35"D x 35"H	\$821.93	\$1,068.51		\$
18184-0303	30 lbs.	Aubrey Bench Ottoman	48"W x 24"D x 18"H	\$478.61	\$622.19		\$
Chandler							
18228-0795	100 lbs.	Chandler Red Leather Sofa	76"W x 37"D x 35"H	\$997.96	\$1,297.35		\$
18167-0581	90 lbs.	Chandler Red Leather Loveseat	53"W x 37"D x 35"H	\$961.59	\$1,250.07		\$
18284-0717	75 lbs.	Chandler Red Leather Chair	31"W x 37"D x 35"H	\$750.65	\$975.85		\$
18024-0062	43 lbs.	Chandler Red Leather Bench Ottoman	60"W x 24"D x 17"H	\$514.98	\$669.47		\$
Evoke							
13229-0007	80 lbs.	Evoke Sofa	81"W x 35"D x 27"H	\$1,508.58	\$1,961.15		\$
13041-0015	40 lbs.	Evoke Chair	33"W x 35"D x 27"H	\$808.84	\$1,051.49		\$
13054-0011	20 lbs.	Evoke Cocktail Table	48"W x 24"D x 18"H	\$514.98	\$669.47		\$
13110-0009	20 lbs.	Evoke End Table	24"W x 28"D x 25"H	\$456.79	\$593.83		\$
13110-0008	10 lbs.	Evoke Cube Table	18"Square	\$324.41	\$421.73		\$
Latitude							
13229-0020	77 lbs.	Latitude Sofa	91"W x 42"D x 33"H	\$1,306.37	\$1,698.28		\$
13170-0011	67 lbs.	Latitude Loveseat	91"W x 42"D x 33"H	\$1,219.08	\$1,584.80		\$
13285-0015	37 lbs.	Latitude Chair	42"W x 36"D x 33"H	\$1,015.42	\$1,320.05		\$
Verona							
13229-0016	85 lbs.	Verona Sofa	74"W x 38"D x 25"H	\$1,431.47	\$1,860.91		\$
13285-0013	44 lbs.	Verona Chair	28"W x 38"D x 25"H	\$739.01	\$960.71		\$
13185-0010	17 lbs.	Verona Ottoman	26"W x 21"D x 18"H	\$427.70	\$556.01		\$

Jasper						
18228-0892	80 lbs.	Jasper Sofa	64"W x 24"D x 33"H	\$1,118.70	\$1,454.31	\$
18284-0902	60 lbs.	Jasper Chair	30"W x 24"D x 33"H	\$725.92	\$943.70	\$
Niko						
18228-0858	100 lbs.	Niko Sofa	81"W x 30"D x 38"H	\$1,235.08	\$1,605.60	\$
18167-0622	85 lbs.	Niko Loveseat	58"W x 30"D x 38"H	\$1,128.89	\$1,467.56	\$
18284-0856	70 lbs.	Niko Chair	31"W x 30"D x 38"H	\$939.77	\$1,221.70	\$
Cromwell						
18228-0869	100 lbs.	Cromwell Sofa	78"W x 32"D x 29"H	\$1,403.83	\$1,824.98	\$
18284-0873	70 lbs.	Cromwell Chair	32"W x 32"D x 29"H	\$835.03	\$1,085.54	\$
Stage Chairs						
18284-0876	35 lbs.	Bianca Stage Chair - Frost	26"Square x 37"H	\$443.70	\$576.81	\$
18284-0895	35 lbs.	Bianca Stage Chair - Onyx	26"Square x 37"H	\$443.70	\$576.81	\$
18284-0893	35 lbs.	Bianca Stage Chair - Sand	26"Square x 37"H	\$443.70	\$576.81	\$
18284-0621	80 lbs.	Empire Chair - Black Leather	28"W x 32"D x 32"H	\$666.28	\$866.16	\$
18284-0564	80 lbs.	Empire Chair - White Leather	28"W x 32"D x 32"H	\$666.28	\$866.16	\$
18284-0785	24 lbs.	Monarch Chair	28"Square x 30"H	\$426.24	\$554.11	\$
18284-0900	55 lbs.	Royce Chair - Mink	29"W x 30"D x 33"H	\$580.45	\$754.59	\$
18284-0901	55 lbs.	Royce Chair - Oyster	29"W x 30"D x 33"H	\$580.45	\$754.59	\$
Ottomans & Benches						
18184-0283	75 lbs.	Continental Bright White Leather Curved Bench	70"W x 26"D x 19"H	\$608.09	\$790.52	\$
05026-0012		Encore Bench	68"W x 15"D x 18"H	\$551.35	\$716.76	\$
18184-0179	65 lbs.	Metro Black Leather Square Ottoman	40"Square x 17"H	\$514.98	\$669.47	\$
18184-0033	65 lbs.	Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$514.98	\$669.47	\$
18024-0008	43 lbs.	Metro Black Leather Bench	60"W x 24"D x 17"H	\$514.98	\$669.47	\$
18024-0002	43 lbs.	Grammercy Charcoal Leather Bench	60"W x 24"D x 17"H	\$514.98	\$669.47	\$
18024-0062	43 lbs.	Chandler Red Leather Bench	60"W x 24"D x 17"H	\$514.98	\$669.47	\$
18184-0192	70 lbs.	Essentials Storage Ottoman	48"W x 24"D x 20"H	\$712.83	\$926.68	\$
18184-0036	64 lbs.	Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$514.98	\$669.47	\$
Banquettes & Turning Beds						
18011-0011	185 lbs.	Essentials White Leather Banquette (2 pcs)	60"Round x 48"H	\$1,508.58	\$1,961.15	\$
18011-0002	130 lbs.	Grammercy Charcoal Leather Banquette (2 pcs)	59"Round x 38"H	\$1,508.58	\$1,961.15	\$
02082-0033	200 lbs.	Essentials White Leather Turning Bed	96"W x 48"D x 34"H	\$1,812.62	\$2,356.41	\$
Cube Ottomans						
18184-0294	10 lbs.	Rubix Cube - Cherry	17"Square x 18"H	\$208.03	\$270.44	\$
18184-0295	10 lbs.	Rubix Cube - Cromwell	17"Square x 18"H	\$208.03	\$270.44	\$
18184-0296	10 lbs.	Rubix Cube - Grape	17"Square x 18"H	\$208.03	\$270.44	\$
18184-0293	10 lbs.	Rubix Cube - Lemon	17"Square x 18"H	\$208.03	\$270.44	\$
18184-0297	10 lbs.	Rubix Cube - Lime	17"Square x 18"H	\$208.03	\$270.44	\$
18184-0298	10 lbs.	Rubix Cube - Mango	17"Square x 18"H	\$208.03	\$270.44	\$
18184-0274	15 lbs.	Blanc Bright White Leather Cube	17"Square x 17"H	\$203.67	\$264.77	\$
18184-0128	15 lbs.	Metro Black Leather Cube Ottoman	18"Square x 18"H	\$203.67	\$264.77	\$
Charged						
22100-0001	192 lbs.	Essentials Turning Bed w/Charging Station Insert	96"W x 48"D x 19"H	\$2,010.46	\$2,613.60	\$
22051-0001	40 lbs.	Boca Bright White Corner - Charged	27"W x 27"D x 30"H	\$759.38	\$987.19	\$
22050-0001	40 lbs.	Boca Bright White Armless - Charged	22"W x 27"D x 30"H	\$702.64	\$913.43	\$
22001-0001	80 lbs.	Aspen Bar Table - Charged	72"W x 26"D x 42"H	\$1,176.89	\$1,529.96	\$
22002-0002	55 lbs.	Aspen Cocktail Table - Charged	48"W x 24"D x 18"H	\$666.28	\$866.16	\$
18284-0861	52 lbs.	Patrice Tablet Chair	28"W x 30.5"D x 31"H	\$733.19	\$953.15	\$
22052-0001	60 lbs.	Lincoln Bench - Charged	59"W x 39"D x 17"H	\$1,111.43	\$1,444.86	\$
Occasional Tables						
12108-0001-12304-0006	10 lbs.	Aria Red End Table	24"W x 20"D x 22"H	\$362.23	\$470.90	\$
12049-0001-12050-0004	20 lbs.	Aria Red Cocktail Table	44"W x 20"D x 18"H	\$381.14	\$495.48	\$
12108-0001-12304-0005	10 lbs.	Aria Green End Table	24"W x 20"D x 22"H	\$362.23	\$470.90	\$
12049-0001-12050-0007	20 lbs.	Aria Green Cocktail Table	44"W x 20"D x 18"H	\$381.14	\$495.48	\$
12108-0001-12304-0004	10 lbs.	Aria Blue End Table	24"W x 20"D x 22"H	\$362.23	\$470.90	\$
12049-0001-12050-0005	20 lbs.	Aria Blue Cocktail Table	44"W x 20"D x 18"H	\$381.14	\$495.48	\$
12108-0001-12304-0007	10 lbs.	Aria Purple End Table	24"W x 20"D x 22"H	\$362.23	\$470.90	\$
12049-0001-12050-0006	20 lbs.	Aria Purple Cocktail Table	44"W x 20"D x 18"H	\$381.14	\$495.48	\$
12108-0001-12304-0002	10 lbs.	Aria White End Table	24"W x 20"D x 22"H	\$362.23	\$470.90	\$
12231-0001-12305-0002	35 lbs.	Aria White Console Table	44"W x 20"D x 30"H	\$401.51	\$521.96	\$
12049-0001-12050-0003	20 lbs.	Aria White Cocktail Table	44"W x 20"D x 18"H	\$381.14	\$495.48	\$
12108-0001-12304-0001	10 lbs.	Aria Charcoal End Table	24"W x 20"D x 22"H	\$362.23	\$470.90	\$
12231-0001-12305-0001	35 lbs.	Aria Charcoal Console Table	44"W x 20"D x 30"H	\$401.51	\$521.96	\$
12049-0001-12050-0002	20 lbs.	Aria Charcoal Cocktail Table	44"W x 20"D x 18"H	\$381.14	\$495.48	\$
18024-0010	30 lbs.	Novel End Table	15"Square x 16"H	\$456.79	\$593.83	\$
18024-0011	50 lbs.	Novel Cocktail Table	46"W x 15"D x 16"H	\$514.98	\$669.47	\$
12107-0512	27 lbs.	Fuze End Table	24"Square x 23"H	\$391.33	\$508.73	\$
12230-0116	49 lbs.	Fuze Console Table	60"W x 16"D x 34"H	\$475.70	\$618.41	\$
12055-0453	55 lbs.	Fuze Cocktail Table	40"Square x 16"H	\$439.33	\$571.13	\$
12107-0493	27 lbs.	London End Table	24"Square x 23"H	\$391.33	\$508.73	\$
12230-0110	49 lbs.	London Console Table	60"W x 16"D x 34"H	\$475.70	\$618.41	\$
12055-0428	55 lbs.	London Cocktail Table	40"Square x 16"H	\$439.33	\$571.13	\$
12107-0467	13 lbs.	Hylton Tablet Table	18"W x 12"D x 28"H	\$324.41	\$421.73	\$
12003-0117	27 lbs.	Gemma Accent Table - Blue Agate	14"Round x 20"H	\$401.51	\$521.96	\$
12003-0115	27 lbs.	Gemma Accent Table - Citrine	14"Round x 20"H	\$401.51	\$521.96	\$
12003-0116	27 lbs.	Gemma Accent Table - Moonstone	14"Round x 20"H	\$401.51	\$521.96	\$
12003-0120	27 lbs.	Gemma Accent Table - Obsidian	14"Round x 20"H	\$401.51	\$521.96	\$
12107-0494	21 lbs.	Brooklyn II Square End Table	22"W X 22"D X 20"H	\$334.59	\$434.97	\$
12107-0495	15 lbs.	Brooklyn II Round End Table	20"Round X 20"H	\$334.59	\$434.97	\$
12055-0429	35 lbs.	Brooklyn II Rect Cocktail Table	42"W X 24"D X 16"H	\$372.42	\$484.15	\$
12055-0430	25 lbs.	Brooklyn II Round Cocktail Table	30"Round X 16"H	\$372.42	\$484.15	\$
12055-0285	40 lbs.	24" Cube Cocktail Table - Black	24"Square x 16"H	\$362.23	\$470.90	\$
12055-0286	40 lbs.	24" Cube Cocktail Table - White	24"Square x 16"H	\$362.23	\$470.90	\$
12107-0296	50 lbs.	24" Cube End Table - Black	24"Square x 21"H	\$372.42	\$484.15	\$
12107-0297	55 lbs.	24" Cube End Table - White	24"Square x 21"H	\$372.42	\$484.15	\$
12003-0102	17 lbs.	Sirona Accent Table	18"W x 12"D x 28"H	\$324.41	\$421.73	\$
13110-0017	10 lbs.	Orbit End Table	16"Round x 19"H	\$270.58	\$351.75	\$

Bars & Bar Backs						
05012-0076	185 lbs.	VIP Glow Bar 6'	72"W x 24"D x 42"H	\$1,319.46	\$1,715.30	\$
05012-0075	130 lbs.	VIP Glow Bar 4'	48"W x 24"D x 42"H	\$1,111.43	\$1,444.86	\$
05012-0053	70 lbs.	Black Bar - 2 Shelf	48"W x 16"D x 42"H	\$608.09	\$790.52	\$
05012-0054	70 lbs.	White Bar - 2 Shelf	48"W x 16"D x 42"H	\$608.09	\$790.52	\$
12112-0010	60 lbs.	Blox Bar Back	30"W x 16"D x 86"H	\$759.38	\$987.19	\$
05001-0017	150 lbs.	Piazza Bar Back - Black	44"W x 12"D x 80"H	\$712.83	\$926.68	\$
05001-0018	150 lbs.	Piazza Bar Back - White	44"W x 12"D x 80"H	\$712.83	\$926.68	\$
05012-0083	282 lbs.	Elara Bar	72"W x 25"D x 44"H	\$2,022.10	\$2,628.73	\$
05012-0082	220 lbs.	Razor Bar	72"W x 25"D x 44"H	\$2,022.10	\$2,628.73	\$
Bar Stools						
05237-0038	15 lbs.	Criss Cross Bar Stool - Espresso	15"W x 19"D x 41"H	\$341.87	\$444.43	\$
05237-0039	15 lbs.	Criss Cross Bar Stool - White	15"W x 19"D x 41"H	\$341.87	\$444.43	\$
05237-0305	17 lbs.	Colin Stool	20"W x 19"D x 46"H	\$286.59	\$372.57	\$
05237-0221	20 lbs.	Euro Bar Stool - Black	22"W x 24"D x 42"H	\$324.41	\$421.73	\$
05237-0306-05033-0001-05034-0009	27 lbs.	Milo Bar Stool - Black	20"W x 21"D x 41"H	\$324.41	\$421.73	\$
05237-0306-05033-0007-05034-0012	27 lbs.	Milo Bar Stool - California Wine	20"W x 21"D x 41"H	\$324.41	\$421.73	\$
05237-0306-05033-0005-05034-0011	27 lbs.	Milo Bar Stool - Chartreuse	20"W x 21"D x 41"H	\$324.41	\$421.73	\$
05237-0306-05033-0013-05034-0015	27 lbs.	Milo Bar Stool - Chocolate	20"W x 21"D x 41"H	\$324.41	\$421.73	\$
05237-0306-05033-0011-05034-0014	27 lbs.	Milo Bar Stool - Jade	20"W x 21"D x 41"H	\$324.41	\$421.73	\$
05237-0306-05033-0009-05034-0013	27 lbs.	Milo Bar Stool - Victory Blue	20"W x 21"D x 41"H	\$324.41	\$421.73	\$
05237-0306-05033-0002-05034-0010	27 lbs.	Milo Bar Stool - White	20"W x 21"D x 41"H	\$324.41	\$421.73	\$
05237-0270	40 lbs.	Hourglass Bar Stool - Black	18"W x 20"D x 43"H	\$353.50	\$459.55	\$
05237-0271	40 lbs.	Hourglass Bar Stool - White	18"W x 20"D x 43"H	\$353.50	\$459.55	\$
05237-0160	35 lbs.	Equino Bar Stool - Black	15"W x 13"D x 35"H	\$353.50	\$459.55	\$
05237-0041	35 lbs.	Equino Bar Stool - White	15"W x 13"D x 35"H	\$353.50	\$459.55	\$
05237-0298	16 lbs.	Clara Stool	17"W x 21"D x 41"H	\$341.87	\$444.43	\$
05237-0215	15 lbs.	Marcus Stool	18"Square x 29"H	\$258.95	\$336.64	\$
05237-0169	25 lbs.	Caprice Stool	25"W x 26"D x 44"H	\$353.50	\$459.55	\$
05237-0042	15 lbs.	Sonic Stool	22"W x 23"D x 42"H	\$286.59	\$372.57	\$
05237-0300	6 lbs.	Nexus Stool	19"W x 20"D x 44"H	\$295.31	\$383.90	\$
Café Chairs						
05035-0053-05033-0003-05034-0009	19 lbs.	Milo Chair - Black	20"W x 22"D x 33"H	\$200.76	\$260.99	\$
05035-0053-05033-0008-05034-0012	19 lbs.	Milo Chair - California Wine	20"W x 22"D x 33"H	\$200.76	\$260.99	\$
05035-0053-05033-0006-05034-0011	19 lbs.	Milo Chair - Chartreuse	20"W x 22"D x 33"H	\$200.76	\$260.99	\$
05035-0053-05033-0014-05034-0015	19 lbs.	Milo Chair - Chocolate	20"W x 22"D x 33"H	\$200.76	\$260.99	\$
05035-0053-05033-0012-05034-0014	19 lbs.	Milo Chair - Jade	20"W x 22"D x 33"H	\$200.76	\$260.99	\$
05035-0053-05033-0010-05034-0013	19 lbs.	Milo Chair - Victory Blue	20"W x 22"D x 33"H	\$200.76	\$260.99	\$
05035-0053-05033-0004-05034-0010	19 lbs.	Milo Chair - White	20"W x 22"D x 33"H	\$200.76	\$260.99	\$
05035-0051	11 lbs.	Clara Chair	18"W x 21"D x 35"H	\$228.40	\$296.92	\$
05035-0008	10 lbs.	Leslie Chair	17"W x 21"D x 31"H	\$181.84	\$236.39	\$
05035-0010	15 lbs.	Criss Cross Chair - Espresso	17"W x 21"D x 35"H	\$228.40	\$296.92	\$
05035-0011	15 lbs.	Criss Cross Chair - White	17"W x 21"D x 35"H	\$228.40	\$296.92	\$
05035-0023	24 lbs.	Elio Chair	17"Square x 33"H	\$203.67	\$264.77	\$
14233-0025	20 lbs.	Caprice Chair - Black	25"W x 24"D x 32"H	\$203.67	\$264.77	\$
14233-0005	20 lbs.	Comet Stack Chair - Arms	23"W x 22"D x 32"H	\$277.86	\$361.22	\$
14233-0006	15 lbs.	Comet Stack Chair - Armless	19"W x 22"D x 32"H	\$258.95	\$336.64	\$
14233-0016	10 lbs.	Sonic Chair	20"W x 21"D x 32"H	\$203.67	\$264.77	\$
05035-0050	5 lbs.	Nexus Chair	19"W x 22"D x 32"H	\$241.49	\$313.94	\$
05035-0052	12 lbs.	Colin Chair	22"W x 19"D x 33"H	\$203.67	\$264.77	\$
Bar Tables						
05246-0003-05036-0050	27 lbs.	24" Square Bar Table - Cosmo/Chrome Base	24"Square x 42"H	\$381.14	\$495.48	\$
05246-0018-05036-0050	31 lbs.	24" Square Bar Table - Cosmo/Black Base	24"Square x 42"H	\$381.14	\$495.48	\$
05246-0003-05036-0051	27 lbs.	24" Square Bar Table - Emerald Tide/Chrome Base	24"Square x 42"H	\$381.14	\$495.48	\$
05246-0018-05036-0051	31 lbs.	24" Square Bar Table - Emerald Tide/Black Base	24"Square x 42"H	\$381.14	\$495.48	\$
05246-0003-05036-0049	27 lbs.	24" Square Bar Table - Icebreaker/Chrome Base	24"Square x 42"H	\$381.14	\$495.48	\$
05246-0018-05036-0049	31 lbs.	24" Square Bar Table - Icebreaker/Black Base	24"Square x 42"H	\$381.14	\$495.48	\$
05246-0003-05036-0048	27 lbs.	24" Square Bar Table - Sirona/Chrome Base	24"Square x 42"H	\$381.14	\$495.48	\$
05246-0018-05036-0048	31 lbs.	24" Square Bar Table - Sirona/Black Base	24"Square x 42"H	\$381.14	\$495.48	\$
05246-0003-05036-0046	27 lbs.	32" Round Bar Table - Cement/Chrome Base	32"Round x 42"H	\$514.98	\$669.47	\$
05246-0018-05036-0046	31 lbs.	32" Round Bar Table - Cement/Black Base	32"Round x 42"H	\$514.98	\$669.47	\$
05246-0003-05036-0047	27 lbs.	32" Round Bar Table - Yukon Oak/Chrome Base	32"Round x 42"H	\$514.98	\$669.47	\$
05246-0018-05036-0047	31 lbs.	32" Round Bar Table - Yukon Oak/Black Base	32"Round x 42"H	\$514.98	\$669.47	\$
05036-0053-05246-0018	33 lbs.	32" Round Bar Table - Smoke/Black Base	32"Round x 42"H	\$514.98	\$669.47	\$
05036-0053-05246-0003	38 lbs.	32" Round Bar Table - Smoke/Chrome Base	32"Round x 42"H	\$514.98	\$669.47	\$
05246-0018-05036-0001	34 lbs.	Euro Bar Table Black/Black 30" Round	30"Round x 42"H	\$362.23	\$470.90	\$
05246-0018-05036-0004	41 lbs.	Euro Bar Table Black/Black 36" Round	36"Round x 42"H	\$372.42	\$484.15	\$
05246-0003-05036-0001	30 lbs.	Silk Bar Table Black/Chrome 30" Round	30"Round x 42"H	\$362.23	\$470.90	\$
05246-0003-05036-0004	37 lbs.	Silk Bar Table Black/Chrome 36" Round	36"Round x 42"H	\$372.42	\$484.15	\$
05246-0018-05036-0037	34 lbs.	City Bar Table Maple/Black 30" Round	30"Round x 42"H	\$362.23	\$470.90	\$
05246-0018-05036-0038	41 lbs.	City Bar Table Maple/Black 36" Round	36"Round x 42"H	\$372.42	\$484.15	\$
05246-0003-05036-0037	30 lbs.	Park Ave Bar Table Maple/Chrome 30" Round	30"Round x 42"H	\$362.23	\$470.90	\$
05246-0003-05036-0038	37 lbs.	Park Ave Bar Table Maple/Chrome 36" Round	36"Round x 42"H	\$372.42	\$484.15	\$
05246-0018-05036-0003	34 lbs.	Summit Bar Table White/Black 30" Round	30"Round x 42"H	\$362.23	\$470.90	\$
05246-0018-05036-0006	41 lbs.	Summit Bar Table White/Black 36" Round	36"Round x 42"H	\$398.45	\$517.99	\$
05246-0003-05036-0003	30 lbs.	Blanco Bar Table White/Chrome 30" Round	30"Round x 42"H	\$362.23	\$470.90	\$
05246-0003-05036-0006	37 lbs.	Blanco Bar Table White/Chrome 36" Round	36"Round x 42"H	\$372.42	\$484.15	\$
05036-0039-05246-0003	43 lbs.	Fuze Bar Table	36"Square x 42"H	\$408.78	\$531.41	\$
05246-0003-05036-0008	28 lbs.	Blanco Bar Table - White/Chrome 24"Square	24"Square x 42"H	\$362.23	\$470.90	\$
05246-0003-05036-0009	69 lbs.	Blanco Rectangle Bar Table - White/Chrome	72"W x 24"D x 42"H	\$561.53	\$729.99	\$
05246-0003-05036-0033	28 lbs.	Spectrum Bar Table - Red	24"Square x 42"H	\$391.33	\$508.73	\$
05246-0003-05036-0034	28 lbs.	Spectrum Bar Table - Blue	24"Square x 42"H	\$391.33	\$508.73	\$
05246-0003-05036-0035	28 lbs.	Spectrum Bar Table - Purple	24"Square x 42"H	\$391.33	\$508.73	\$
05246-0003-05036-0036	28 lbs.	Spectrum Bar Table - Green	24"Square x 42"H	\$391.33	\$508.73	\$
05204-0001	75 lbs.	Aspen Bar Table	72"W x 26"D x 42"H	\$1,006.64	\$1,308.63	\$

Café Tables							
05246-0002-05036-0050	24 lbs.	24" Square Cafe Table - Cosmo/Chrome Base	24"Square x 30"H	\$381.14	\$495.48		\$
05246-0017-05036-0050	27 lbs.	24" Square Cafe Table - Cosmo/Black Base	24"Square x 30"H	\$381.14	\$495.48		\$
05246-0002-05036-0051	24 lbs.	24" Square Cafe Table - Emerald Tide/Chrome Base	24"Square x 30"H	\$381.14	\$495.48		\$
05246-0017-05036-0051	27 lbs.	24" Square Cafe Table - Emerald Tide/Black Base	24"Square x 30"H	\$381.14	\$495.48		\$
05246-0002-05036-0049	24 lbs.	24" Square Cafe Table - Icebreaker/Chrome Base	24"Square x 30"H	\$381.14	\$495.48		\$
05246-0017-05036-0049	27 lbs.	24" Square Cafe Table - Icebreaker/Black Base	24"Square x 30"H	\$381.14	\$495.48		\$
05246-0002-05036-0048	24 lbs.	24" Square Cafe Table - Sirona/Chrome Base	24"Square x 30"H	\$381.14	\$495.48		\$
05246-0017-05036-0048	27 lbs.	24" Square Cafe Table - Sirona/Black Base	24"Square x 30"H	\$381.14	\$495.48		\$
05246-0002-05036-0046	24 lbs.	32" Round Café Table - Cement/Chrome Base	32"Round x 30"H	\$514.98	\$669.47		\$
05246-0017-05036-0046	27 lbs.	32" Round Café Table - Cement/Black Base	32"Round x 30"H	\$514.98	\$669.47		\$
05246-0002-05036-0047	24 lbs.	32" Round Café Table - Yukon Oak/Chrome Base	32"Round x 30"H	\$514.98	\$669.47		\$
05246-0017-05036-0047	27 lbs.	32" Round Café Table - Yukon Oak/Black Base	32"Round x 30"H	\$514.98	\$669.47		\$
05036-0053-05246-0002	38 lbs.	32" Round Café Table - Smoke/Chrome Base	32"Round x 30"H	\$514.98	\$669.47		\$
05036-0053-05246-0017	35 lbs.	32" Round Café Table - Smoke/Black Base	32"Round x 30"H	\$514.98	\$669.47		\$
05246-0018-05036-0001	30 lbs.	Euro Café Table Black/Black 30" Round	30"Round x 30"H	\$362.23	\$470.90		\$
05246-0018-05036-0004	37 lbs.	Euro Café Table Black/Black 36" Round	36"Round x 30"H	\$372.42	\$484.15		\$
05246-0003-05036-0001	27 lbs.	Silk Café Table Black/Chrome 30" Round	30"Round x 30"H	\$362.23	\$470.90		\$
05246-0003-05036-0004	34 lbs.	Silk Café Table Black/Chrome 36" Round	36"Round x 30"H	\$372.42	\$484.15		\$
05246-0018-05036-0037	27 lbs.	Park Ave Café Table Maple/Chrome 30" Round	30"Round x 30"H	\$362.23	\$470.90		\$
05246-0018-05036-0038	34 lbs.	Park Ave Café Table Maple/Chrome 36" Round	36"Round x 30"H	\$372.42	\$484.15		\$
05246-0003-05036-0037	30 lbs.	City Café Table Maple/Black 30" Round	30"Round x 30"H	\$362.23	\$470.90		\$
05246-0003-05036-0038	37 lbs.	City Café Table Maple/Black 36" Round	36"Round x 30"H	\$372.42	\$484.15		\$
05246-0003-05036-0003	27 lbs.	Blanco Café Table White/Chrome 30" Round	30"Round x 30"H	\$362.23	\$470.90		\$
05246-0003-05036-0006	34 lbs.	Blanco Café Table White/Chrome 36" Round	36"Round x 30"H	\$372.42	\$484.15		\$
05246-0018-05036-0003	30 lbs.	Summit Café Table White/Black 30" Round	30"Round x 30"H	\$362.23	\$470.90		\$
05246-0018-05036-0006	37 lbs.	Summit Café Table White/Black 36" Round	36"Round x 30"H	\$372.42	\$484.15		\$
05036-0039-05246-0002	40 lbs.	Fuze Café Table	36"Square x 30"	\$408.78	\$531.41		\$
05246-0002-05036-0008	25 lbs.	Blanco Café Table White/Chrome 24"Square	24"Square x 30"H	\$362.23	\$470.90		\$
05246-0002-05036-0009	63 lbs.	Blanco Café Table White/Chrome Rectangle	72"W x 24"D x 30"H	\$561.53	\$729.99		\$
05246-0002-05036-0033	25 lbs.	Spectrum Café Table - Red	24"Square x 29"H	\$392.33	\$510.03		\$
05246-0002-05036-0034	25 lbs.	Spectrum Café Table - Blue	24"Square x 29"H	\$391.33	\$508.73		\$
05246-0002-05036-0035	25 lbs.	Spectrum Café Table - Purple	24"Square x 29"H	\$391.33	\$508.73		\$
05246-0002-05036-0036	25 lbs.	Spectrum Café Table - Green	24"Square x 29"H	\$391.33	\$508.73		\$
05090-0001	90 lbs.	Aspen Dining Table	72"W x 30"D x 30"H	\$864.12	\$1,123.36		\$
05088-0531		Encore Dining Table	80"W x 40"D x 30"H	\$1,016.87	\$1,321.93		\$
05088-0533	171 lbs.	Madera Dining Table	92"W x 39"D x 30"H	\$1,307.82	\$1,700.17		\$
Office Seating							
14136-0002	38 lbs.	Tamiri High Back Chair	25"W x 27"D x 45"H	\$456.79	\$593.83		\$
14176-0007	37 lbs.	Tamiri Mid Back Chair	27"Square x 39"H	\$401.51	\$521.96		\$
14128-0002	41 lbs.	Tamiri Guest Chair	25"W x 26"D x 37"H	\$372.42	\$484.15		\$
14136-0081	40 lbs.	Accord High Back Chair - Black	25"Square x 44"H	\$570.26	\$741.34		\$
14136-0010	40 lbs.	Accord High Back Chair - White	25"Square x 44"H	\$570.26	\$741.34		\$
14250-0013	36 lbs.	Goal Task Chair - Arms	25"Square x 39"H	\$305.50	\$397.15		\$
14250-0014	38 lbs.	Goal Task Chair Armless	21"W x 25"D x 39"H	\$277.86	\$361.22		\$
14307-0003	36 lbs.	Goal Black Drafting Stool - Arms	25"W x 24"D x 48"H	\$324.41	\$421.73		\$
14307-0004	30 lbs.	Goal Black Drafting Stool - Armless	21"W x 24"D x 48"H	\$305.50	\$397.15		\$
14136-0105		Rimati Hi-Back Chair - Black	30"W x 28"D x 47-50"H	\$682.28	\$886.96		\$
14136-0106		Rimati Hi-Back Chair - White	30"W x 28"D x 47-50"H	\$682.28	\$886.96		\$
14128-0122		Rimati Guest Chair - Black	27"W x 25"D x 40"H	\$289.50	\$376.35		\$
14128-0123		Rimati Guest Chair - White	27"W x 25"D x 40"H	\$289.50	\$376.35		\$
Conference Tables							
14062-0105	97 lbs.	42" Round Conference Table - Black	42" Round x 29"H	\$504.80	\$656.24		\$
14062-0106	97 lbs.	42" Round Conference Table - Mahogany	42" Round x 29"H	\$504.80	\$656.24		\$
14062-0297	90 lbs.	Command Conference Table - 6' Black	72"W x 36"D x 31"H	\$901.95	\$1,172.54		\$
14062-0303	90 lbs.	Command Conference Table - 6' Sirona	72"W x 36"D x 31"H	\$901.95	\$1,172.54		\$
14062-0300	90 lbs.	Command Conference Table - 6' White	72"W x 36"D x 31"H	\$901.95	\$1,172.54		\$
14062-0298	125 lbs.	Command Conference Table - 8' Black	96"W x 48"D x 31"H	\$968.86	\$1,259.52		\$
14062-0304	125 lbs.	Command Conference Table - 8' Sirona	96"W x 48"D x 31"H	\$968.86	\$1,259.52		\$
14062-0301	125 lbs.	Command Conference Table - 8' White	96"W x 48"D x 31"H	\$968.86	\$1,259.52		\$
14062-0299	182 lbs.	Command Conference Table - 10' Black	120"W x 48"D x 31"H	\$1,111.43	\$1,444.86		\$
14062-0305	182 lbs.	Command Conference Table - 10' Sirona	120"W x 48"D x 31"H	\$1,111.43	\$1,444.86		\$
14062-0302	182 lbs.	Command Conference Table - 10' White	120"W x 48"D x 31"H	\$1,111.43	\$1,444.86		\$
Office Furniture							
14309-0001	125 lbs.	Computer Kiosk - Black	24"Square x 42"H	\$741.92	\$964.50		\$
14179-0005	125 lbs.	Computer Kiosk - White	24"Square x 42"H	\$741.92	\$964.50		\$
14072-0108	225 lbs.	Storage Credenza - Black	60"W x 20"D x 29"H	\$666.28	\$866.16		\$
14072-0038	225 lbs.	Storage Credenza - Mahogany	60"W x 20"D x 29"H	\$666.28	\$866.16		\$
14083-0105	290 lbs.	Jr Executive Desk - Black	60"W x 30"D x 29"H	\$759.38	\$987.19		\$
14083-0106	290 lbs.	Jr Executive Desk - Mahogany	60"W x 30"D x 29"H	\$759.38	\$987.19		\$
14083-0324	286 lbs.	Executive Desk - Black	72"W x 36"D x 29"H	\$788.47	\$1,025.01		\$
14083-0117	290 lbs.	Executive Desk - Mahogany	72"W x 36"D x 29"H	\$788.47	\$1,025.01		\$
14029-0098	56 lbs.	5 Shelf Bookcase - Black	36"W x 12"D x 72"H	\$412.83	\$536.68		\$
14029-0091	56 lbs.	5 Shelf Bookcase - Mahogany	36"W x 12"D x 72"H	\$712.83	\$926.68		\$
05088-0498	77 lbs.	Brooklyn II Rect Dining Table	60"W x 36"D x 30"H	\$741.92	\$964.50		\$
05088-0499	59 lbs.	Brooklyn II Round Dining Table	42" Round x 30"H	\$581.90	\$756.47		\$
05090-0001	90 lbs.	Aspen Dining Table	72"W x 30"D x 30"H	\$864.12	\$1,123.36		\$
Metal File & Storage Cabinets							
14148-0001	35 lbs.	2 Drawer Vertical File - Letter Size Black	15"W x 25"D x 29"H	\$250.22	\$325.29		\$
14147-0001	35 lbs.	2 Drawer Vertical File - Legal Size Black	18"W x 25"D x 29"H	\$324.41	\$421.73		\$
14148-0002	45 lbs.	4 Drawer Vertical File - Letter Size Black	15"W x 25"D x 52"H	\$334.59	\$434.97		\$
14147-0002	45 lbs.	4 Drawer Vertical File - Legal Size Black	18"W x 25"D x 52"H	\$372.42	\$484.15		\$
14143-0006	100 lbs.	2 Drawer Lateral File - Black	36"W x 18"D x 27"H	\$334.59	\$434.97		\$
14143-0008	170 lbs.	4 Drawer Lateral File - Black	36"W x 18"D x 54"H	\$408.78	\$531.41		\$
14034-0015	135 lbs.	Storage Cabinet - Black	36"W x 18"D x 72"H	\$408.78	\$531.41		\$

Pedestals							
12091-0023	50 lbs.	Display Pedestal 14" x 42" Black	14"Square x 42"H	\$496.07	\$644.89		\$
12091-0004	120 lbs.	Display Pedestal 24" x 42" Black	24"Square x 42"H	\$600.81	\$781.05		\$
12091-0002	55 lbs.	Display Pedestal 18" x 42" Black	18"Square x 42"H	\$552.81	\$718.65		\$
12091-0030	50 lbs.	Display Pedestal 14" x 42" White	14"Square x 42"H	\$496.07	\$644.89		\$
12091-0024	45 lbs.	Display Pedestal 14" x 36" Black	14"Square x 36"H	\$420.42	\$546.55		\$
12091-0034	75 lbs.	Display Pedestal 24" x 36" Black	24"Square x 36"H	\$600.81	\$781.05		\$
12091-0031	45 lbs.	Display Pedestal 14" x 36" White	14"Square x 36"H	\$420.42	\$546.55		\$
12091-0033	75 lbs.	Display Pedestal 24" x 36" White	24"Square x 36"H	\$600.81	\$781.05		\$
12091-0025	40 lbs.	Display Pedestal 14" x 30" Black	14"Square x 30"H	\$391.33	\$508.73		\$
12091-0003	80 lbs.	Display Pedestal 24" x 30" Black	24"Square x 30"H	\$570.26	\$741.34		\$
12091-0001	45 lbs.	Display Pedestal 18" x 30" Black	18"Square x 30"H	\$401.51	\$521.96		\$
12091-0032	40 lbs.	Display Pedestal 14" x 30" White	14"Square x 30"H	\$391.33	\$508.73		\$
14309-0001	125 lbs.	Locking Pedestal Black	24"Square x 42"H	\$741.92	\$964.50		\$
14179-0005	125 lbs.	Locking Pedestal White	24"Square x 42"H	\$741.92	\$964.50		\$
12091-0055	24 lbs.	Fuze Pedestal	16"Square x 44"H	\$408.78	\$531.41		\$
12091-0043	24 lbs.	London Pedestal	16"Square x 44"H	\$408.78	\$531.41		\$
Miscellaneous Items							
14189-0066	30 lbs.	Stanchion Chrome	41"H	\$114.93	\$149.41		\$
11526-0001	2 lbs.	Stanchion Rope - Red Velour	6' L	\$59.64	\$77.53		\$
14308-0009	8 lbs.	Nero Literature Stand - Black	15"W x 12"D x 53.5"H	\$277.86	\$361.22		\$
14308-0010	8 lbs.	Argento Literature Rack	15"W x 12"D x 53.5"H	\$277.86	\$361.22		\$
14308-0005	7 lbs.	Alto Literature Rack	10.5"W x 9.5"D x 57"H	\$286.59	\$372.57		\$
01209-0003	50 lbs.	Compact Refrigerator Black - 4.0 Cu Ft	21"W x 22"D x 32"H	\$514.98	\$669.47		\$
Lighting							
09392-0019	15 lbs.	Silo Grey Floor Lamp	70"H	\$253.13	\$329.07		\$
09417-0037	7 lbs.	Silo Grey Table Lamp	25"H	\$184.75	\$240.18		\$
09392-0018	15 lbs.	Silo White Floor Lamp	70"H	\$253.13	\$329.07		\$
09417-0036	7 lbs.	Silo White Table Lamp	25"H	\$184.75	\$240.18		\$
09392-0001	7 lbs.	Neutrino Steel Floor Lamp - Steel	67"H	\$258.95	\$336.64		\$

SAMPLING AUTHORIZATION REQUEST FORM

Policy for Food and Beverage Distribution

Levy Convention Centers has exclusive food and beverage distribution rights within the Santa Clara Convention Center. Exposition organizations and/or their exhibitors ("Exhibiting Firm(s)") may distribute sample food and/or beverage products and food / beverage giveaways ("Sample Products") only with the written approval of Levy Convention Centers. All food and beverage that is not a part of sampling must be contracted through Levy Convention Centers. The Selling of Food and/or Beverage products by any other entity is strictly prohibited.

General Information for Shows

1. Items dispensed are limited to products **manufactured, processed or distributed** by exhibiting companies. If they are not **manufactured, processed or distributed** by the company then you are not able to provide samples of food and beverage unless they are purchased through Levy Convention Centers. If you are looking to have food or beverage items used as a traffic promoter to your booth (i.e. coffee, soft drinks, bottled water, popcorn, etc.) please contact your catering manager and we will be happy to help you arrange these catering services.
2. Exhibiting Firms who wish to dispense alcoholic beverage Sample Products must ship product through Levy. **Appropriate corkage fees will apply.** A Levy TIPS-certified bartender must dispense alcoholic beverage samples at applicable bartender fee rate.
3. If you do **manufacture, process, or distribute** the items they are to be a **SAMPLE SIZE** and must be dispensed and distributed in accordance to Local and State Health Codes:
 - Non-Alcoholic Beverages are limited to maximum four (4) ounce containers and two (2) fluid ounces of product
 - Food items are limited to "bite size", not to exceed 1 cubic inch portions.
 - Vendors MUST submit proof of having \$1,000,000.00 liability insurance naming Levy, the City of Santa Clara and the Santa Clara Convention Center as additional insured.
 - Exhibiting Firm must complete and submit the application for a Temporary Food Facility Permit to the Show Organizer along with the application fee prior to the first day of the event and are responsible for State and Local laws. Please visit the link below for further details:
<https://www.sccgov.org/sites/cpd/programs/TE/Pages/home.aspx>
4. Vendors are responsible for all booth rental fees, electrical, plumbing, drayage and all other Santa Clara Convention Center services.
5. If you require product storage, delivery, or kitchen use charges may be assessed. Please contact your catering manager for further details
6. Any Food and/or Beverage products brought from the outside are not the responsibility of Levy Convention Centers.

EXCEPTIONS:

Items that exceed one cubic inch in volume will be assessed a fee. The fee will be determined by Levy and based on item size and content. Beverages that exceed the 2oz maximum will be assessed with a Waiver Fee.

The company requesting sampling acknowledges they have sole responsibility for the use, servicing or other disposition of such items in compliance with all applicable laws. Accordingly, the firm agrees to indemnify and forever hold harmless Levy, the City of Santa Clara and the Santa Clara Convention Center from all liabilities, damages, losses, costs or expenses resulting directly or indirectly from their use, serving or other disposition of such items.

IMPORTANT:

- Certificate of Insurance and completed Sampling Authorization Form must be sent back to your Show Manager seven (14) business days prior to start of the show. Exhibitors not in compliance will be asked to remove item(s) from the facility immediately.



Company Requesting Sampling Permission Information

Show Name

Date of Show Sampling Dates

Company Name and Booth Number and Hall Name

Contact Name

Telephone

Address

City

Zip

Email

Items

Item and Reason of distribution, please include quantity, portion Size and method of dispensing items

Approved by:

Date:

Letter to Exhibitors Regarding Food Sampling

To distribute food or beverage samples at the Santa Clara Convention Center you must meet the following requirements:

- Sample Products dispensed are limited to products manufactured, processed or distributed by Exhibiting Firm.
- All Sample Products are limited to SAMPLE SIZE and must be distributed from exhibit location.
- Exhibiting Firms who wish to dispense alcoholic beverage Sample Products must ship product through Levy. ***Appropriate corkage fees will apply.***

(See Sample Authorization Form for additional details on the information above)

The following documents must be turned in to Levy no later than 14 business days prior to the event. If Levy does not have the following documents, exhibitors will NOT be permitted to distribute samples:

- A completed Sample Authorization Form (see attached)
- A Certificate of Liability with coverage of 1,000,000 per occurrence and including Levy, the City of Santa Clara and the Santa Clara Convention Center as additional insureds.

The following must be provided to the Show Organizer:

- A Temporary Food Facility Permit application from the County of Santa Clara must be submitted to the Show Organizer along with the application fee at least 3 weeks prior to the event. Please visit the link below for further details:
<https://www.sccgov.org/sites/cpd/programs/TE/Pages/home.aspx>
- Show Organizer to consolidate all Exhibitor Permit Application Forms along with the payments for the application fees to be submitted to the County for review and approval.





MEET YOUR EXECUTIVE CHEF

JASON DALLING

Jason Dalling or better known as "JD" is a Canadian born chef that has spent his career to date in pursuit of experiences that would mold him into the best chef that he could be. A simple and humble upbringing taught him two things that he has carried with him throughout his career: the true meaning of a hard day's work and if you want to eat - you had better learn to cook. Valuable fundamental skills learned in a farmhouse kitchen with his mother quickly developed into a passion that would take him far from home and always looking for the next opportunity to make something better, to make it his own.

A company known as Canadian Pacific, the predecessor company of Fairmont Hotels and Resorts, gave him his first taste of large professional kitchens and the expected level of performance in a highly competitive environment. The Hotel Macdonald and the Jasper Park Lodge in Alberta, Canada were his first tests in his Fairmont career that would span 20 years and eventually bring him to the United States to lead the culinary brigades of The Fairmont Washington DC and The Fairmont Pittsburgh in Pennsylvania.

Opportunity knocked again outside of the familiarity of hotels and JD found his way to the Golden State to pursue the next adventures of his career. Prominent wineries and boutique hotels of the Bay Area gave him a new perspective on what is possible in the hospitality industry if you are willing to be bold and work hard for it. Chef JD joined Levy Restaurants and the Santa Clara Convention Center in January of 2020 and is working hard to bring his personal style and professional experiences to the table.

When he is not in the kitchen in Santa Clara, Chef JD spends his time with his wife, two children and dog enjoying the weather of California, gardening, swimming and of course cooking in his other kitchen.



OUR FOOD STORY

For many years, Santa Clara County has been regarded as being the heart of Silicon Valley. Northern California is recognized as one of the top wine regions in the world and also serves as a global center for innovative technology and diverse communities.

In the 1800's, the city of Santa Clara was well known and admired for its rich agricultural history, filled with beautiful farms and orchards. The fertile soil and mild climate supported a variety of fruit and vegetable industries.

Levy embraces the essence of our community, preserving our history and serving our diverse clientele in the most innovative way. From a Latin Flare to Pacific Rim, our Chefs possess creative culinary talent that represents a vast array of cuisines and rich culture from around the world. We showcase the best of what Santa Clara has to offer, creating an inclusive, memorable culinary experience for our guests.

BREAKFAST CHEF'S TABLES

Start your day off right with our traditional continental breakfast and add your favorites for a custom dining experience!

Minimum of 50 guests

VALLEY CONTINENTAL

Breakfast Breads Assortment of fresh baked breads.

Seasonal Fresh Sliced Fruits & Driscoll's Field Berries

Juices Orange, apple and cranberry juice.

Hot Beverages Change Please coffee & assortment of hot teas.

30.00 PP

HEALTHY MORNING START

Wellness Muffin Selection

zucchini chia & pumpkin, morning glory and old fashioned bran.

Individual Low Fat Greek Style Yogurts

Seasonal Fresh Sliced Fruits & Field Berries

Steel Cut Oatmeal with local honey, flax seed and warm oat milk.

Juices Orange, apple and cranberry juice.

Hot Beverages Change Please coffee & assortment of hot teas.

33.00 PP

VALLEY BREAKFAST

Breakfast Breads Assortment of fresh baked breads and pastries.

Fresh Sliced Fruits & Driscoll's Field Berries

Farm Fresh Scrambled Eggs With Aged Cheddar Cheese & scallions

Bacon, Link Sausage or Chicken & Apple Sausage - choose 1

Roasted Gold Breakfast Potatoes With Caramelized Onions and Fresh Herbs.

Juices Orange, apple and cranberry juice.

Hot Beverages Change Please coffee & assortment of hot teas.

45.00 PP

FARM FRESH SCRAMBLED EGGS

CHOOSE ONE

Scrambled Cage Free Eggs

With aged cheddar cheese and scallions.

10.00 PP

Scrambled Egg Whites With wilted spinach and fresh grated parmesan cheese.

10.00 PP

BREAKFAST SANDWICHES

CHOOSE ONE

Bacon, Egg & Cheese Croissant

Farm fresh egg, Applewood smoked bacon and cheddar cheese croissant.

15.00 PP

Sausage, Egg & Cheese Biscuit

Cage free eggs, country sausage, white cheddar cheese - scramble on a warm farmhouse biscuit.

15.00 PP

Farm Fresh Egg & Swiss Cheese English Muffin

Cage free eggs, swiss cheese - scramble on a warm farmhouse biscuit.

15.00 PP

Breakfast Burrito

Chorizo, farm fresh scrambled eggs, pico de gallo, Chihuahua cheese, whole wheat tortilla

15.00 PP

Vegan Breakfast Burrito

Eggless eggs, vegan cheese, pico de gallo, whole wheat tortilla.

15.00 PP

CLASSIC QUICHE

CHOOSE ONE

Wilted Spinach & Tomato Quiche

Baked Egg Custard, Crisp Pastry Crust.

15.00 PP

Forest Mushroom and Leek Quiche

Baked Egg Custard, Crisp Pastry Crust.

15.00 PP

CHILAQUILES

With your choice of Salsa Verde or Salsa Roja. Crisp fried tortilla chips, farm fresh scrambled eggs, chorizo sausage, shredded peppers jack, cotija cheese, pico de gallo and scallions

15.00 PP

OATS

CHOOSE ONE

Steel Cut Oatmeal

With local honey, flax seed, warm oat milk, brown sugar and dried fruits

12.00 PP

Seasonal Overnight Oat Creations

Driscoll's field berries or orchard apple and chia seed pudding.

12.00 PP

Vegetarian Vegan Avoiding Gluten

CONTINENTAL ENHANCEMENTS



PLATED BREAKFAST

Plated breakfasts include fresh baked miniature breakfast bread basket, sweet butter, orange juice, coffee and an assortment of hot teas.

Minimum of 50 guests

STARTERS CHOOSE ONE

Overnight Oats

Orchard apple and chia seed pudding.

Seasonal Fruit Salad

Crème fraiche, granola crumb.

Yogurt Parfait

Maple roasted granola, low fat greek yogurt and field berries.

ENTRÉES CHOOSE ONE

Bacon and Eggs

Farm fresh scrambled eggs, applewood smoked bacon, roasted gold breakfast potatoes. 45.00 PP

Roasted Tomato and Spinach Quiche

Baked egg custard, crisp pastry crust, potato bell pepper and kale hash. 45.00 PP

Chilaquiles

With your choice of Salsa Verde or Salsa Roja. Crisp fried tortilla chips, farm fresh scrambled eggs, chorizo sausage, shredded pepper jack, cotija cheese, pico de gallo and scallions. 45.00 PP

Miniature Tea Breads

Selection of fresh baked miniature loaves. Served with butter and fruit preserves. 65.00 DZ

Classic Breakfast Pastry Selection

Assorted danish, cinnamon buns and croissants. 65.00 DZ

Wellness Muffin Selection

Zucchini chia and pumpkin, morning glory and old fashioned bran. 65.00 DZ

Fresh Baked Scones

Mixed berry, orange cranberry, chocolate chunk with local honey & sweet butter 72.00 DZ

Assorted New York Style Bagels

with cream cheese. 65.00 DZ

Doughnuts Locally crafted. 65.00 DZ

Yogurts

Selection of individual fruit flavored low-fat yogurts. 84.00 DZ

Fresh Baked Fruit Filled Pop Tarts

Strawberry and cheese, blueberry and cheese. 72.00 DZ

Fresh Baked Savory Pop Tarts

Spinach, kale and cheese & jalapeno and cream cheese. 72.00 DZ

Fresh Sliced Seasonal Fruits and Berries

Served with blood orange yogurt dipping sauce. 14.00 PP (min of 25)

Seasonal Whole Fruit

Apples, bananas and local seasonal picks. 55.00 DZ

Whole Grain and Energy Bars

96.00 DZ

 Vegetarian  Vegan  Avoiding Gluten

A LA CARTE ITEMS



CLASSIC BREAKS

Menus for the meals between meals.

HUMMUS TRIO

Traditional chickpea, black bean and red pepper hummus served with pita chips, grilled naan bread and marinated olives.

15.00 PP

GARDEN-FRESH VEGETABLE DISPLAY

Buttermilk ranch, local goat cheese and chive dip.

18.00 PP

HOUSE BAKED BAVARIAN PRETZELS

Honey mustard dip, jalapeno beer cheese sauce

80.00 DZ

SWEET & SALTY SNACK SELECTION

Caramel corn, white cheddar popcorn, mini pretzel twists, kettle style potato chips, chocolate and dried fruit trail mixes

16.00 PP

HOUSE BAKED COOKIES

70.00 DZ

DOUBLE FUDGE BROWNIES OR BLONDIES

72.00 DZ

SEASONAL FRUIT BARS

72.00 DZ

OLD FASHIONED CUPCAKES

Double chocolate, red velvet, vanilla bean, peanut butter

70.00 DZ

HAGEN DAZS ICE CREAM BARS

96.00 DZ

BREAK STATIONS

Minimum of 50 to order

CHIPS & DIPS

Crisp fried tortilla chips, salsa verde, salsa rojo, guacamole and pico de gallo

16.00 PP

MESA MEXICANA

Authentic mexican hot chocolate, warm churros and sliced seasonal fruits.

20.00 PP

ITALIAN VIENNESE SWEET TABLE

Assorted miniature italian pastries, hand crafted citrus cannolis, traditional almond biscotti and sliced seasonal fruits.

22.00 PP

CLASSIC FRENCH SWEET TABLE

Assorted miniature french pastries, tarts and sliced seasonal fruits.

21.00 PP

THE CANDY JAR

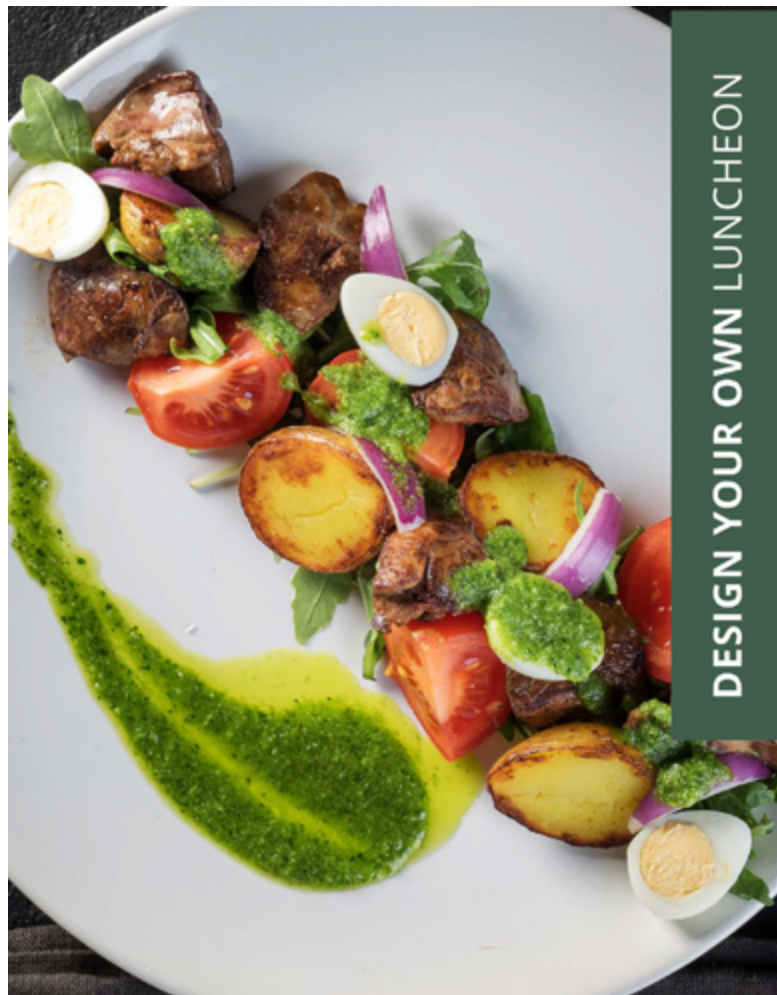
Assortment of small candies.

15.00 PP

 Vegetarian  Vegan  Avoiding Gluten

SPECIALTY BREAKS





DESIGN YOUR OWN LUNCHEON

PLATED LUNCHEONS

Let your taste buds decide and create a personalized menu by selecting one of your favorites from each course. All plated lunches include iced tea and iced water.

Minimum of 50 guests

SALADS

CHOOSE ONE

Served with artisan rolls and sweet butter.

Baby Bouquet of Greens

Field berries, whipped local goat cheese, pear tomato, champagne vinaigrette.

Cauliflower and Cucumber Salad

Garbanzo beans, golden raisins, kale, pomegranate seeds, fresh herb aioli.

Roasted Beet and Jicama Salad

Peppered strawberries, spring flowers, seeds, and sundried cranberries, raspberry vinaigrette.

Mixed Grains and Greens

Quinoa, green chickpeas, kale, edamame, french beans, tomato, cucumber, crisp frisée, citrus and olive oil vinaigrette.

DESSERTS

CHOOSE ONE

Mango, Coconut and Passion Fruit Dome

Strawberry chimichurri, toasted coconut.

Strawberry Tres Leches Shortcake

Kahlúa and chocolate fondue, white chocolate shavings, fresh raspberries.

Crème Brûlée Tart

Classic vanilla custard, blueberry compote, ginger coulis.

Classic Key Lime Tart

Brandied cream, blackberry syrup.

Chocolate Mousse Ring

Cranberry and balsamic vinaigrette, dark chocolate shavings.

Signature Dark Cherry Misu

Citrus mascarpone and red wine syrup.

ENTRÉES

CHOOSE ONE

Served with local and seasonal vegetables.

Chili Roasted Chicken Thigh

Creamed corn, buttermilk mashed potatoes, baby carrots, thyme jus. \$8.00 PP

Molasses and Smoke Lacquered Filet of Salmon

Creamed french lentils, root vegetables and tarragon caper cream. 60.00 PP

Grilled Heritage Pork Chop

Butternut puree, blue lake beans, cabernet jus, drunken blackberries. 59.00 PP

Slow Braised Beef Short Ribs

Yukon gold potato stack, roasted forest mushrooms and sprouts, truffled demi glace. 65.00 PP

Kale and Mushroom Ravioli

Roasted forest mushrooms, blistered tomatoes, olive tapenade. 56.00 PP

"Please note that side dishes for plated meals and Chef's tables are subject to change based on seasonality."

Vegetarian Vegan Avoiding Gluten

CHEF'S TABLE

Lunch buffets are served with fresh brewed iced tea and iced water.
Minimum of 50 guests

FEAST AND FARE

Assorted Artisan Rolls and Butter 
Baby Kale and Romaine Salad 
 Tomatoes, cucumbers, field berries, crumbled goat cheese, raspberry vinaigrette.
Cauliflower and Cucumber Salad 
 Garbanzo beans, golden raisins, kale, pomegranate seeds, fresh herb aioli.
Grilled Chili Roasted Chicken Thigh 
 Baby sweet peppers, caramelized onion jus, pico de gallo.
Smoked Beef Brisket 
 Classic burnt brisket ends, sauteed peppers, onions, cherry tomato, hickory scented jus.
Kale and Mushroom Ravioli 
 Roasted forest mushrooms, blistered tomatoes, olives, garden vegetable broth.
Baby Gold Potatoes and Carrots 
 Light harissa broth, fresh herbs.
Classic Strawberry Shortcake 
Lemon Bars 
69.00 PP

INNOVATOR'S TABLE

Assorted Artisan Rolls and Butter 
Baby Spinach Leaves and Frisée 
 Orange segments, tomatoes, cucumbers, sliced red onion, champagne vinaigrette.
Blue Lake Beans and Grains 
 Quinoa, brown rice, edamame, chickpeas, california citrus and olive oil vinaigrette.
Cast Seared Salmon Filet 
 Celery, onion and potatoes, hayes ranch chardonnay cream, fresh parsley and tarragon.
Slow Roasted Pork Shoulder 
 Great northern beans, pineapple, natural pan juices, fresh cilantro.
Baked Sweet Potato Casserole 
 Chickpeas, chopped kale, tomatoes, peppers, vegan cheese.
Baby Heirloom Carrots & Charred Sprouts 
Decadent Chocolate Mousse Cake 
Raspberry Bars, Buttered Oat Streusel 
68.00 PP

LEAF AND LADLE

Warm Garlic Breadsticks, Artisan Rolls & Butter 
 SOUP - Choose 2
 Butternut Squash and Apple Cider Bisq 
 Chipotle Roasted Sweet Potato Soup 
 Chicken Tortilla Soup
 Clam Chowder
 SALADS
 Seasonal Baby Greens 
 Crisp garden vegetables, tomato, balsamic vinaigrette.
 Caesar Salad 
 Crisp romaine, cucumber, tomato, croutons, parmesan cheese, classic caesar dressing.
 Tomato, Cucumber & Chickpea Salad 
 Chopped kale, fresh herb vinaigrette.
 Miniature Seasonal Fruit Tarts 
 Assorted Fresh Baked Cookies 
65.00 PP

LEAF AND LADLE BUFFET ENHANCEMENTS:

Grilled Chicken On the Side (Attendant Required) **10.00 PP** 
 Assorted Premade Sandwiches (cut in half - up to 2 types) **18.00 PP**

South of the Border Chicken Salad Wrap
 Roasted corn, black beans, romaine lettuce, cilantro lime crema.
 Roasted Turkey and Swiss Cheese Sandwich
 Baby arugula, roasted peppers, dijon aioli, french baguette
 Shaved Roast Beef and Jack Cheese Sandwich
 Grilled Vegetable and Chickpea Wrap 
 Red pepper hummus, feta cheese, spinach tortilla

 Vegetarian  Vegan  Avoiding Gluten

"Please note that side dishes for plated meals and Chef's tables are subject to change based on seasonality."



BUILD YOUR OWN BOXED LUNCH

BOXED LUNCHES

Boxed lunches are served with kettle chips, bottled water or soft drink and whole fresh fruit.

Minimum of 50 to order

\$2.00 PP

SIDE SALADS

CHOOSE ONE

Heirloom Tomato & Baby Mozzarella Salad VE
Kale, white balsamic and basil pesto.

Hot House Cucumber & Tomato Salad VE GF
Bell peppers, Kalamata olives, local feta cheese and fresh herb vinaigrette.

Local Blue Lake Beans & Grains Salad VE GF
Chickpeas, quinoa, California EVOO, pecans, citrus and basil.

Sausalito Salad
Heirloom tomatoes, fresh mozzarella, pancetta, asparagus, crisp frisée and sherry vinaigrette.

DESSERTS

CHOOSE ONE

Fresh Baked Cookie VE

Chocolate Brownie or Blondie VE

Old Fashioned Doughnut VE

Seasonal Fruit Bar VE

Seasonal Santa Clara Truffle Collection VE

+6.00 PP

Oaxacan Mexican Chocolate Macaroons VE

+6.00 PP

Local Apiary Honey & Lavender VE

Shortbread Cookies **+6.00 PP**

ENTRÉE SALADS, SANDWICHES & WRAPS

CHOOSE UP TO 3

Santa Clara Cobb Salad

Roasted turkey, ham, cheddar, hard egg, baby greens, cucumber, tomato, croutons and ranch dressing.

Sesame Chicken Salad Wrap

Roasted chicken, carrots, celery, cabbage, edamame, scallions and whole wheat tortilla.

Italian Club Sandwich

Ham, salami, fresh mozzarella, roasted peppers, pesto aioli, iceberg lettuce and deli roll.

Hummus and Vegetable Wrap VE

Kale, brussels slaw, baby spinach, roasted peppers, Swiss cheese, chickpeas, red onion and whole wheat tortilla.

Roast Beef & Aged Cheddar Cheese Sandwich

Horseradish cream cheese, roasted tomato, red onion and wild arugula on San Francisco sourdough.

Oven Roasted Turkey Sandwich

Cheddar cheese, lettuce, tomatoes, herb aioli, artisan roll.

Albacore Tuna Salad Sandwich

Celery, onion, dill pickle aioli, Swiss cheese, fresh baked roll.

Green and Grain Bowl VE GF

Brown rice, quinoa, blue lake and garbanzo beans, roasted yams, kale, dried fruits and seeds, California olive oil and citrus vinaigrette.

South of Santa Clara Bowl VE GF

Black beans, avocado, tomato, cucumber, red onion, jalapeno, roasted peppers, chilled cilantro rice and crisp corn nuts.

(MEAT inclusions: Fresh Fruit Cup, Sea Salt Potato Chips)

VE Vegetarian VF Vegan GF Avoiding Gluten

HORS D'OEUVRES

Build a perfect reception from a variety of gourmet to classic signature dishes. Your choice of passed or displayed.

Fifty-piece minimum per item please. Wait staff at 185.00 each.

HOT PRESSED PERFECTION

Roasted Turkey & Jack Cheese Sandwich
Caramelized onion, stone ground mustard
aioli. 7.50 EA
Cuban Press Sandwich
Chili braised pork shoulder, sliced ham,
swiss cheese and spicy pickles. 7.50 EA
Four-Cheese Tomato Melt 
Pico de gallo, butter pastry crust. 7.50 EA
Margherita Flatbread Arugula pesto, Laura
chenel fresh goat cheese & fig flatbread. 8.00 EA

ROLLS

Korean BBQ Beef Fried Roll
With teriyaki sauce. 8.50 EA
Tempura Surimi Roll
Sweet soy dipping sauce. 8.50 EA
Peking Duck Fried Roll
Sweet chili dipping sauce, 1 sauce. 8.50 EA

SINGLE SIP

Chilled Gazpacho Shot  
Cucumber salsa. 7.00 EA
Curried Butternut Squash & Apple Bisque  
Pumpkin seed pesto 7.50 EA
Chipotle Roasted Sweet Potato Soup  
Sweet chili oil. 7.50 EA

RETRO MINIS

Bacon Wrapped Dates & Apricots 7.00 EA
Beef Wellington Bites
with horseradish cream. 8.00 EA
Chicken Cordon Blue
Maple bacon, jalapeno and blue cheese dip. 8.00 EA
Classic Shrimp Cocktail Served with cocktail
sauce and lemon. 8.00 EA
Vegetable Samosa 
With mango chutney. 7.50 EA

EMPANADAS

Buffalo Chicken Empanada
Blue cheese dip. 8.00 EA
Black Bean & Cheese Empanada 
Salsa verde. 7.50 EA
Beef and Cilantro Empanada
Aji verde dip. 8.50 EA

SMALL BITES

Guacamole Bites 
Fire roasted tomatillo salsa. 7.50 EA
Sundried Tomato & Parmesan
Arancini 7.50 EA
Anise Roasted Beet Tartare  
Olive puree, basil oil. 8.50 EA

ALL BEEF BURGER BAR

Tavern-Style Classic
American cheese, pickles and our secret sauce. 8.50 EA
Smokehouse Burger
Bacon, blue cheese and barbecue sauce. 8.50 EA
Gourmet Burger
With truffle aioli and Gruyere cheese. 8.50 EA

ROBATA GRILL

Ginger Chicken & Green Onion Brochette 
with a sweet chili sauce. 8.00 EA
Chili Spiked Beef Satay 
Served with homemade chimichurri. 8.00 EA
Bacon Wrapped Scallop Brochette
Marie rose dipping sauce. 8.50 PP

COASTAL FAVORITES

Pan Seared Crab Cakes
With lemon aioli. 9.00 EA
Peppered Ahi Tuna Canape
Wasabi caviar. 9.00 EA
Smoked Salmon Tart
Truffle crema, capers, dill. 9.00 EA

 Vegetarian  Vegan  Avoiding Gluten





RECEPTION STATIONS

RECEPTION

Minimum of 50 to order
 Chef attendants at 185.00 each based on the number of guaranteed guests.

DISPLAY STATIONS

CALIFORNIA CREAMERY TOUR VE VG AG
 Samples of the great cheeses of our area accompanied by hearth baked breads, crackers, california olive oil, local honey and fresh fruit preserves. 20.00 PP

ANTIPASTI

AG
 Imported cured meats, cheeses, pickled vegetables and olives, warm artichoke fondue. Served with a variety of hearth baked breads, crackers and olives. 26.00 PP

GARDEN FRESH VEGETABLE DISPLAY

VE VG AG
 Buttermilk ranch dressing, local goat cheese and chive dip. 18.00 PP

BUILD YOUR OWN BRUSCHETTA BAR

VE
 Caramelized onions, roasted forest mushrooms and chili spiked tomato bruschettas, toasted sourdough crostini, shredded parmesan, crumbled local goat and blue cheese. 22.00 PP

SMOKED SALMON DISPLAY

AG
 Traditional hardwood smoked salmon and classic garnishes, hearth baked breads, crackers, smoked trout caviar, creme fraiche. 22.00 PP

ACTION STATIONS

Attendant Required

EAST BAY BBQ (Choose 2)

AG
 Slow cooked beef barbacoa, achote rubbed pork or hardwood smoked chicken, warm slider rolls, cabbage and apple slaw, pickles, local hot sauces, house made BBQ sauce. 27.00 PP

MASHED POTATO BAR (Choose 2 Meat options)

Mashed yukon gold potatoes served with specialty ingredients:

- Braised beef short rib AG
 with hayes ranch cabernet reduction
- Dungeness crab AG
 with hayes ranch chardonnay and chive cream
- Achote rubbed pork shoulder AG
 with smoked jalapeno pan juices
- Blistered baby heirloom tomatoes and olives VE AG
- Roasted forest mushrooms VE AG
 with fresh herb oil and balsamic. 26.00 PP

SANTA CLARA STREET TACOS

(Choose 2 Meat options)

- Slow cooked beef barbacoa
 - Achote rubbed pork
 - Hardwood smoked chicken
 - Blackened white fish
 - Buffalo cauliflower
- with warm flour tortillas, crisp fried tortilla chips, salsa verde, salsa rojo, guacamole and pico de gallo. 28.00 PP

GOURMET MAC N' CHEESE

Cavatappi pasta in a white cheddar cheese sauce with crisp bacon bits, green onions, truffle oil, shaved parmesan cheese and toasted panko crumb. 22.00 PP

CARVING STATIONS

Carver Required

WHOLE ROASTED BEEF TENDERLOIN

Caramelized onion jam, whole grain mustard, horseradish cream, artisan rolls. 31.00 PP

ARTISAN SAUSAGE TABLE

Artisan style sausages served with house recipe mustards, apple and jalapeño slaw and warm deli roll. 21.00 PP

GREEN CHILI ROASTED BREAST OF TURKEY

AG
 Fried plantains, tortilla chips, aji verde and pico de gallo. 20.00 PP

GARLIC ROASTED BEEF STRIP LOIN

House made steak sauce, whole grain mustard, horseradish cream and artisan rolls. 28.00 PP

VE Vegetarian VG Vegan AG Avoiding Gluten



DESIGN YOUR OWN DINNER

PLATED DINNERS

Let your taste buds decide and create a personalized menu by selecting one of your favorites from each course.

Minimum of 50 guests

SALADS

CHOOSE ONE

Served with artisan rolls and sweet butter.

Baby Bouquet of Greens  

Field berries, whipped local goat cheese, pear tomato, champagne vinaigrette.

Cauliflower and Cucumber Salad  

Garbanzo beans, golden raisins, kale, pomegranate seeds, fresh herb aioli.

Roasted Beet and Jicama Salad  

Peppered strawberries, spring flowers, seeds, and sundried cranberries, raspberry vinaigrette.

Mixed Grains and Greens  

Quinoa, green chickpeas, kale, edamame, french beans, tomato, cucumber, crisp frisée, citrus and olive oil vinaigrette.

DESSERTS

CHOOSE ONE

Mango, Coconut and Passion Fruit Dome 

Strawberry chimichuri, toasted coconut.

Strawberry Tres Leches Shortcake 

Kahlúa and chocolate fondue, white chocolate shavings, fresh raspberries.

Creme Brûlée Tart 

Classic vanilla custard, blueberry compote, ginger coulis.

Classic Key Lime Tart 

Brandied cream, blackberry syrup.

Chocolate Mousse Ring 

Cranberry and balsamic vinaigrette, dark chocolate shavings.

Signature Dark Cherry Miso 

Citrus mascarpone and red wine syrup.

ENTRÉES

CHOOSE ONE

Served with local and seasonal vegetables.

Molasses Glazed Breast of Chicken 

Whole grains, roasted yams, garbanzo beans, butternut squash puree, natural au jus. 72.00 PP

Agave Glazed Salmon 

Served over charred creamy bleu brussels, creamed potato, miniature vegetables, port wine glaze. 77.00 PP

Cast Seared Filet of Sea Bass 

Garden vegetable caponata, red wine veal reduction. 77.00 PP

Slow Braised Beef Short Rib 

Whipped gold potato and parsnip, tomato jam, hayes ranch cabernet reduction. 82.00 PP

Cast Seared Beef Tenderloin 

Sweet potato puree, green beans, blistered tomato, agave and tequila glaze. 101.00 PP

Crushed Corn Fritters  

Creamed corn, maple roasted baby carrots, pico de gallo. 63.00 PP

Roasted Cauliflower  

Squash and coconut puree, quinoa, rice, kale, edamame, chickpeas, dried fruits and seeds. 63.00 PP

Grilled Heritage Pork Chop 

Butternut puree, blue lake beans, cabernet jus, drunken blackberries. 70.00 PP

Please note that side dishes for plated meals and Chef's tables are subject to change based on seasonality.



Vegetarian



Vegan



Avoiding Gluten

SPECIALTY DESSERT STATIONS

All dessert stations require a chef attendant.

Minimum of 50 guests

Chef attendants at 185.00 each based on the number of guaranteed guests.

MESA MEXICANA

Authentic Mexican hot chocolate, warm churros, chili spiked double chocolate cookies and brownies. 20.00 PP

ITALIAN VIENNESE SWEET TABLE

Assorted miniature Italian pastries, hand crafted citrus cannolis, traditional almond biscotti and retro cake pops. 22.00 PP

GOURMET SUNDAE BAR

Chocolate brownie and blondie bites, chocolate and vanilla ice cream, fruit flavored sorbet, ghirardelli dark chocolate sauce, caramel sauce, vanilla bean whipped cream and an assortment of sweet toppings. 24.00 PP

CLASSIC FRENCH SWEET TABLE

Assorted miniature French pastries, tarts and individual artisan mousse cups. 21.00 PP

Featuring!

MINI PIE DESSERT STATION

Introducing Chef's Fresh Seasonal Mini Pies! Our delightful mini pies are crafted with the finest, freshest ingredients that highlight the best flavors of each season. Perfect for any occasion, these delicious treats offer a taste of homemade goodness in every bite. Indulge in the unique, seasonal varieties that Chef has specially curated to bring you a little piece of dessert heaven!

18.00 PP

FLAVORED SIGNATURE WATERS

California citrus, field berry & basil, exotic fruit and ginger & orange blossom honey.

62.00 GAL

MEXICAN HOT CHOCOLATE

Hot chocolate accompanied by cinnamon sugar, whipped cream and chocolate sauce.

115.00 GAL

THE EXPRESS COFFEE TABLE

Choice of "CHANGE PLEASE COFFEE"

regular coffee, decaf or assortment of hot teas.

115.00 GAL

FRESH LEMONADE BAR

Blended with your favorite flavors! Choice of strawberry, watermelon and lemon-basil.

88.00 GAL

FRESH BREWED ICED TEA BAR

Country Sweet Or Unsweetened served teas with fresh-cut lemons and simple syrup.

88.00 GAL

MINI SMOOTHIE BAR

Seasonal berries, melons and peaches. Hand-blended gems with sweet yogurt, fresh fruits and granola.

13.00 PP

ATTENDANT REQUIRED AT 185.00 EACH

JUICES

Individual fresh orange juice, cranberry juice and apple juice.

7.00 EA

INDIVIDUAL "NAKED" JUICES & SMOOTHIES

10.00 EA

ASSORTED SOFT DRINKS & BOTTLED WATER

6.00 EA

INDIVIDUAL ICED TEAS, COFFEE & COLD BREWS

10.00 EA

SPORT DRINKS

8.00 EA

ENERGY DRINK COLLECTION

10.00 EA

ELECTRIC WATER COOLER RENTAL

40.00 EA. | DAILY

FIVE GALLON SPRING WATER JUG

48.00 EA

 Vegetarian  Vegan  Avoiding Gluten

BEVERAGE SELECTIONS



BAR SERVICE

All bars require a bartender attendant at 185.00 ea for up to 4 hours, 50.00 per additional hour
(Minimum of \$500 in sales for an E-pay bar up to 4 hours, client to pay the difference if minimum is not met)

E-PAY BAR (By the Glass)

Super Premium 15.00
Premium 14.00
House Wine 12.00
Craft / Imported Beer 10.00
Domestic Beer 9.00
Sparkling Water 7.00
Bottled Juice 7.00
Soda 6.00
Bottled Water 6.00

HOSTED BAR (By the Glass)

Super Premium 14.00
Premium 13.00
House Wine 11.00
Craft / Imported Beer 9.00
Domestic Beer 8.00
Sparkling Water 7.00
Bottled Juice 7.00
Soda 6.00
Bottled Water 6.00

HOUSE WINE, (Btl) 48.00

Locally Sourced from Wente Vineyards

Cabernet Sauvignon, Chardonnay,
Sauvignon Blanc, Merlot

CHAMPAGNE, (Btl) 48.00

Mionetto Avantgarde Prosecco Brut

*Please check with your Catering Sales Manager for
Specialty Wines and Premium Cocktails
(Subject to Availability at a Market Price)*

BAR SELECTIONS

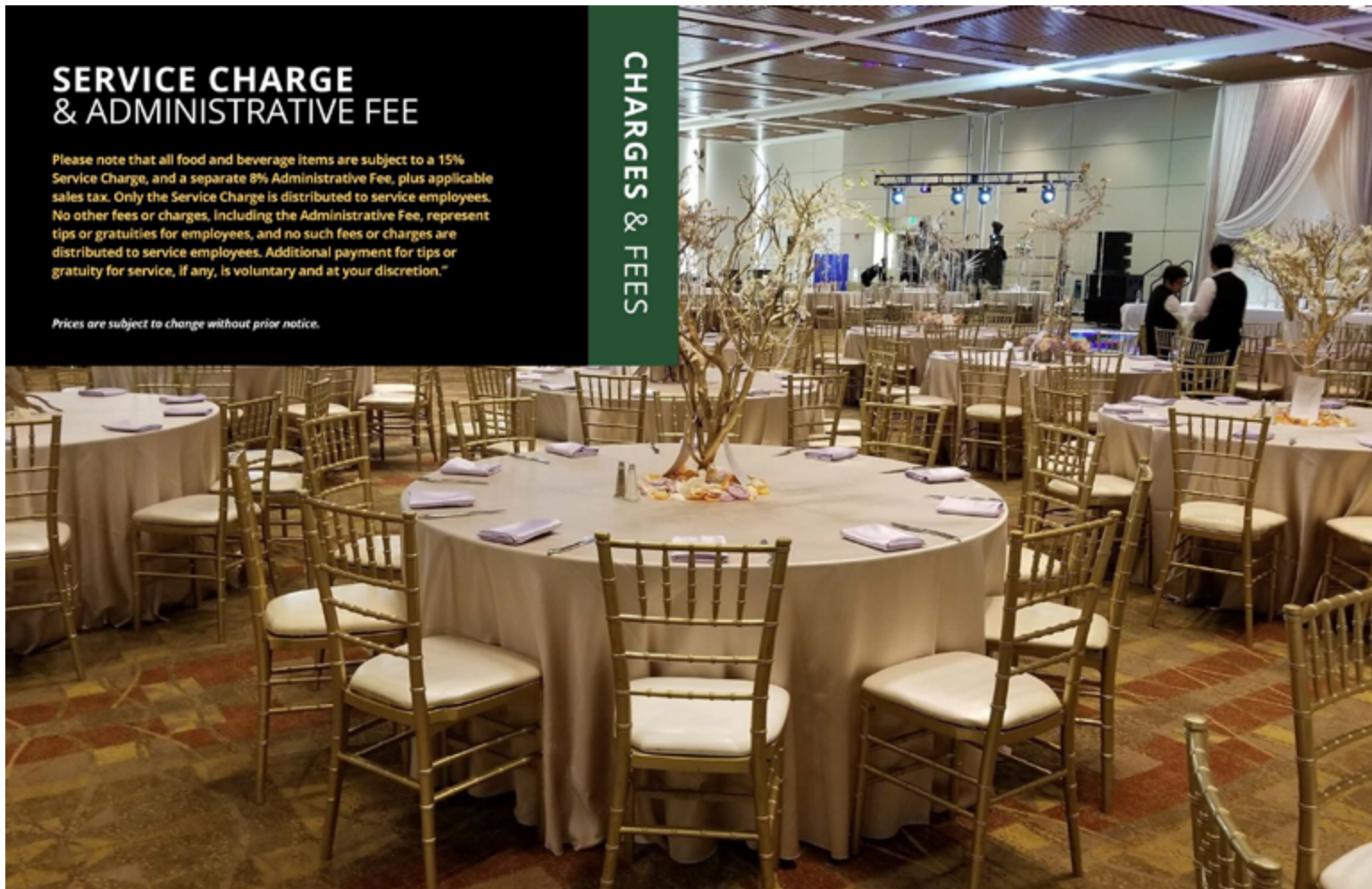


SERVICE CHARGE & ADMINISTRATIVE FEE

Please note that all food and beverage items are subject to a 15% Service Charge, and a separate 8% Administrative Fee, plus applicable sales tax. Only the Service Charge is distributed to service employees. No other fees or charges, including the Administrative Fee, represent tips or gratuities for employees, and no such fees or charges are distributed to service employees. Additional payment for tips or gratuity for service, if any, is voluntary and at your discretion."

Prices are subject to change without prior notice.

CHARGES & FEES



ELECTRICAL

Return Copy →

Travel & Adventure Show
Santa Clara Conv Ctr
March 20 & 21, 2026

**WESTERN
EVENT SERVICE**

1970 Williams Street
San Leandro, CA 94577
(510) 430-0510 • FAX (510) 430-0511

Booth #

PAYMENT

THIS FORM, ALONG WITH YOUR PAYMENT (CHECK OR CREDIT CARD INFORMATION)
MUST BE RETURNED TO US TO ENSURE PROCESSING OF YOUR ORDER.

PAYMENT IN FULL of all rental, service and labor charges must accompany your orders to qualify for ADVANCE ORDER rates. All orders must be received at least one week prior to move-in, including payment, to qualify for Advance Order rates. All orders received without payment will be collected at the show and will be charged at LATE ORDER rates. All orders placed at the show are due and payable at the time the order is placed. Show site orders may be paid by cash, check or credit card.

PHONE ORDERS NOT ACCEPTED – PLEASE FAX ORDERS TO US AT (510) 430-0511

or Email to..... Orders@WesternEventService.com

PLEASE TOTAL YOUR ORDER HERE:

ELECTRICAL LABOR \$ _____

ELECTRICAL \$ _____

The Last Day We Will Honor Advanced Pricing Is: Friday, March 9th.

Orders received after this date or at show site, will be charged at Regular rates.

NO CREDITS WILL BE ISSUED AFTER CLOSE OF SHOW!

TOTAL DUE \$ _____

☐ Check Enclosed for Total Amount Due. Check #: _____ Amount: \$ _____

IF PAYING BY CREDIT CARD, PLEASE COMPLETE THE FOLLOWING:

CHARGE TO: ☐ Am Express ☐ Discover Card ☐ Master Card ☐ Visa

Account Number

Expiration Date →

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Security Numbers Printed on Card →

Please Print: Cardholder's Name: _____

Cardholder's Billing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Cardholder's Signature: _____ Date: _____

UNLESS ADVISED OTHERWISE, WE WILL USE THIS AUTHORIZATION TO BILL YOUR ACCOUNT FOR ADDITIONAL GOODS OR SERVICES INCURRED DURING THIS SHOW. EXHIBITOR MUST ADVISE SERVICE DESK OF ANY DISCREPANCIES PRIOR TO THE CLOSE OF SHOW.

Please Check all of the Following Boxes that Apply:

☐ DO NOT Use this account for additional services at this show.

☐ Allow the following people to sign for services: _____

Exhibitor Company: _____ Tel.: _____ Date: _____

Address: _____

By (Signature): _____ Print Name: _____

Email address for primary contact: _____

Return Copy →

Travel & Adventure Expo
Santa Clara Conv Ctr
March 20 & 21, 2026

***WESTERN
EVENT SERVICE***

1970 Williams Street
San Leandro, CA 94577
(510) 430-0510 • FAX (510) 430-0511

Booth #

ELECTRICAL

ELECTRICAL OUTLETS – 120V/208V A.C. 60 Cycle. Prices include Labor for Install and Dismantle and are for the entire event.					
ELECTRICAL SERVICE	QUANTITY (Show Hour use only)	24 Hour Use (Double the listed price)	ADVANCE	REGULAR	TOTAL COST
STANDARD OUTLETS					
500 Watts or Less	_____	_____	208.00	282.00	_____
1000 Watts or Less	_____	_____	343.00	468.00	_____
2000 Watts or Less	_____	_____	506.00	694.00	_____
208 VOLT SINGLE PHASE					
5 AMPS	_____	_____	N/A	N/A	_____
10 AMPS	_____	_____	618.00	795.00	_____
15 AMPS	_____	_____	765.00	908.00	_____
20 AMPS	_____	_____	805.00	1088.00	_____
30 AMPS	_____	_____	993.00	1348.00	_____
60 AMPS	_____	_____	1401.00	1935.00	_____
208 VOLT THREE PHASE					
5 AMPS	_____	_____	N/A	N/A	_____
10 AMPS	_____	_____	767.00	959.00	_____
15 AMPS	_____	_____	451.00	492.00	_____
20 AMPS	_____	_____	1016.00	1353.00	_____
30 AMPS	_____	_____	1278.00	1706.00	_____
60 AMPS	_____	_____	1826.00	2521.00	_____
ADDITIONAL EQUIPMENT					
15 Foot Extension Cord	_____	_____	20.00	28.00	_____
25 Foot Extension Cord	_____	_____	25.00	35.00	_____
Multi Outlet Strip	_____	_____	25.00	35.00	_____
100 Watt Arm Light	_____	_____	66.00	82.00	_____
120 Watt Flood Light	_____	_____	92.00	124.00	_____
LABOR					
Straight-time	_____	(Mon – Fri 8 AM – 4 PM)		146.00	_____
Over-time	_____	(All Other Hours)		198.00	_____
TOTAL DUE \$					_____

We must receive your order no later than:
Friday, March 9th

In order to take advantage of ADVANCE ORDER pricing.

INLINE BOOTHS
Outlets will be located at the rear of the booth on the floor. Should relocation of any outlets be required, there will be a minimum labor charge of 1 hour to deliver power to specific locations within the booth. Additional material charges may also apply.

ISLAND BOOTHS
Power will be located within the booth at WES discretion. Should relocation of any outlets be required, there will be a minimum labor charge of 1 hour to deliver power to specific locations within the booth. Additional material charges may also apply.

208volt & HIGHER VOLTAGES
There is a minimum labor charge of 1 hour for installation & ½ hour for removal of all high voltage services. Material charges may also apply.

DEDICATED OUTLETS
Dedicated outlets require a minimum 2000 watt service.

24 HOUR SERVICES
Electricity will be turned on within 30 minutes of show opening and off within 30 minutes of show closing. If you need power at any other time, please order 24 Hour service

Exhibitor Company: _____ Tel.: _____ Date: _____
 Address: _____ City/St.: _____ Zip: _____
 By (Signature): _____ Print Name: _____
 Contact Person Email Address: _____

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Return Copy →

Travel & Adventure Expo
Santa Clara Conv Ctr
March 20 & 21, 2026

WESTERN EVENT SERVICE

1970 Williams Street
San Leandro, CA 94577
(510) 430-0510 • FAX (510) 430-0511

Booth #

ELECTRICAL LABOR

☐ **NO Labor Needed** – Place Electrical Along Booth Backwall Line.

☐ **Exhibitor Will Supervise Electrical Installation** (Do Not Proceed)

Exhibitor will call of labor at: Date: _____ Time: _____ ☐ AM ☐ PM

All electrical labor ordered for 8:00 a.m. will be dispatched directly to booth space. For all other starting times, call for labor ½ hour prior to requested time. Labor cancelled without 24-hour notice will be charged a one (1) hour minimum per man. The minimum charge for labor is one hour per electrician. Thereafter, labor will be billed in one-half (½) hour increments.

☐ **OK to Proceed – Complete No Later Than:** Date: _____ Time: _____ ☐ AM ☐ PM

All labor performed under the supervision of Western Event Service. In order to perform labor without Exhibitor present, please provide us with detailed booth layouts showing outlet location and quantity.

☐ Carpet has been ordered from WES.

☐ Carpet is arriving with Exhibit Freight.

Please note adjacent booth numbers and or aisle locations along with any display materials to be included in your booth space.

Please attach a full set of booth plans for multiple booth or island booth configurations.

Please indicate the location of all outlets along with any 24-hour service locations.

Notes: _____

HOURLY RATES

- Straight-Time: \$146.00 per hour 8 AM - 4:30 PM with a 1 hour minimum per worker
- Overtime: \$198.00 per hour all other times including Union observed holidays.

LABOR CALCULATOR

INSTALLATION: _____ X _____ X _____ = \$ _____
of Men # of Hours Hourly Rate

DISMANTLE: _____ X _____ X _____ = \$ _____
of Men # of Hours Hourly Rate

TOTAL ESTIMATED LABOR COST = \$ _____

Exhibitor Company: _____ Tel.: _____ Date: _____

Address: _____ City/St.: _____ Zip: _____

By (Signature): _____ Print Name: _____

Contact Person E-mail Address: _____

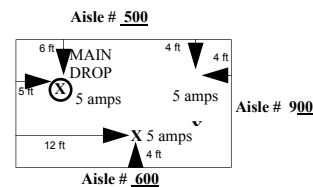
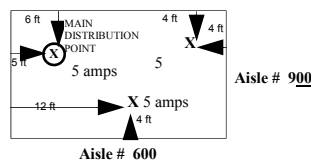
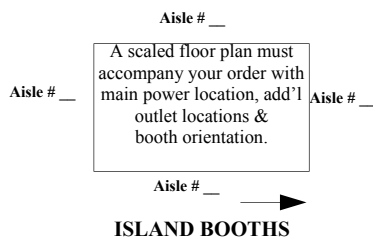
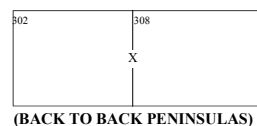
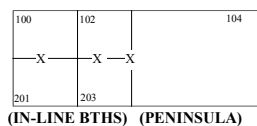
11

VERY IMPORTANT TERMS & CONDITIONS

1. Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received prior to the deadline date on the front of this form for advance payment rates to apply. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. **Orders received after the deadline date will be charged at the regular rate.** A purchase order or photocopy of a check are not considered valid forms of payment for securing advanced rate.
2. In the event that the totals are calculated incorrectly on the front of this form, WES reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified of any such corrections.
3. Outlet rates listed include bringing the services to one location at the rear of all in-line or peninsula booths. All services provided to island booths require labor and material for distribution. If floor plan showing main power location is not submitted prior to WES move-in date, WES will bring the main power to a convenient location at WES's discretion. Please refer to item #6.
4. Outlet rates listed **do not** include the connection of any equipment, special wiring, distribution of electrical services or labor. Distribution from the power source to all other locations in a booth space *regardless of booth type* requires labor and is performed on a time and material basis. Exhibitors are invited to contact the WES office to discuss any additional costs that may be incurred.
5. A separate outlet must be ordered for each location where an electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. Power must be ordered according to peak amperage ratings.
6. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation.
7. In the event 1000 watt overhead LED lights cannot be mounted to existing catwalks in the convention hall, lift and labor charges will be applied to hang the lights as requested. Please contact our office to determine if any additional charges will apply.
8. WES employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
9. WES is the exclusive provider of all material & equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitors booth space. This material is provided on a rental basis ONLY and remains the property of WES. It shall be removed only by WES employees.
10. Any extension cords or power strips ordered on the front of this form should be picked up at the service desk.
11. Standard wall and other permanent building utility outlets or sockets are not part of booth space and may not be used by exhibitors unless electrical services have been ordered through WES.
12. All equipment regardless of source of power, must comply with federal, state and local codes. WES reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. WES is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
13. All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
14. All Exhibitor's cords must be a minimum of 14 gauge, 3 wire and grounded. **Two (2) wire extension cords are not allowed.** All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized shall be grounded.
15. Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
16. Credit will not be given for services installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing & received by WES within 14 calendar days prior to show opening. WES will not refund overpayment, except sales tax, in amounts less than \$50.00 unless specifically requested in writing.
17. Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
18. Exhibitor holds WES harmless for any and all losses of power beyond WES's control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
19. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay WES its attorney fees or applicable agency fees.
20. A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse WES for all applicable rental taxes.
21. By signing the front of this form and placing an order, exhibitor hereby agrees to all terms and conditions on this order form.

COMMONLY ASKED QUESTION - WHERE WILL MY OUTLET BE LOCATED?

Outlets are located as depicted below for inline & peninsula booths. All other locations require labor on a time & material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time and material basis.



To order Audio Visual services for your booth please go to the following link

**[https://www.pinnaclelive.com/
locations/santa-clara-convention-
center/exhibitor-services](https://www.pinnaclelive.com/locations/santa-clara-convention-center/exhibitor-services)**

ATTENDEE WIRELESS SOLUTIONS

SANTA CLARA CONVENTION CENTER

Smart City Networks offers an array of wireless services to support our show managers' technology needs. We have extended our Complimentary Wi-Fi service from public spaces into the meeting rooms. Complimentary Wi-Fi is a great resource for the transient attendee who is looking for light internet speeds for checking their email and browsing the web. Complimentary Wi-Fi should not be used for mission critical tasks.

COMPLIMENTARY WI-FI

- Available in public spaces and meeting rooms only
- Account registration required
- Email verification required
- Bandwidth supported for basic web browsing and email checking

Looking for a wireless solution to support your event app, branding opportunities and event engagement? A Smart City Attendee Wireless Buyout is your solution!

We offer several wireless attendee networks, each capable of supporting unlimited user accounts, scalable bandwidth, extended signal range, and easy authentication. It is the essential option to guarantee your attendee satisfaction. The network is supported with 24/7 monitoring from our Network Operations Center (NOC), along with the on-site technical team, offering a safe wireless solution for both your attendees and event staff. Another added benefit Smart City includes at no additional cost is a revenue-generating custom splash page that can be branded for your event or to a sponsor.

WIRELESS BUYOUTS

- Promote attendee engagement
- Sponsorship opportunities
- Advanced user analytics
- Usage tracking & reporting
- Dedicated 24/7 technical support
- Increased bandwidth capabilities
- Email collection
- Interstitial sponsorship pages
- Dedicated connections
- Superior user experience
- Available facility-wide, including the show floor
- Easy 1-step connection

Sponsorship Opportunities

All Smart City Wireless Buyouts include a complimentary custom splash page, providing show management a way to generate revenue through sponsorships. Sponsorships offer an excellent approach to leverage client branding and provide your customers with enhanced visibility within the venue for their event. The wireless buyout sponsorship is the highest revenue-generating opportunity for show managers that Smart City offers.



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ON-SITE WIRELESS SERVICES

SANTA CLARA CONVENTION CENTER

NEED WIRELESS CONNECTIVITY?

Smart City Networks offers on-site wireless services for both attendees and exhibitors. Our **Complimentary Internet** is offered free of charge and is available in all public spaces and meeting rooms. Our **Exhibitor Internet** is available facility-wide on a 5 GHz wireless network, at speeds of 3 Mbps up/down per device. Depending on where you are in the facility, you may see both SSIDs (network names), but only Exhibitor Internet is supported in all areas.

EXHIBITOR INTERNET

Exhibitor Internet is available throughout the facility. Each purchase is device specific.

1 day for \$79.99
3 days for \$227.97
5 days for \$359.95

HOW TO CONNECT TO EXHIBITOR INTERNET

1. Open Wi-Fi settings on your device and select "Exhibitor Internet".
2. First time users will be asked to create an account and select a purchase option.
3. Follow the on-screen instructions to get connected.

COMPLIMENTARY INTERNET

Complimentary Internet is a free service and is available for use in all public spaces and meeting rooms.

HOW TO CONNECT TO COMPLIMENTARY INTERNET

1. Open Wi-Fi settings on your device and select "FreeInternet".
2. First time users will be asked to create an account and verify their email address to get connected.

For questions regarding on-site wireless services, please call Smart City Networks at 408-748-7049. To order any other services we provide, please visit us online at: orders.smartcitynetworks.com.





TADCO SUPPLY

Office, Janitorial, Paper & Lighting Supplies

566 S. ALMADEN AVE, SAN JOSE, CA. 95110 PHONE:408/275-6944 FAX:408/280-1373

A FAMILY BUSINESS SINCE 1955

BOOTH CLEANING ORDER FORM

Return form with payment to: Tadco Supply *568 S Almaden Ave San Jose Ca 95110

*Phone 408-275-6944 *Fax 408-280-1373 *Email jennie@tadcosupply.com

Name of venue	Show date		Booth #
Company name	Office #		On site Contact #
Street Address	City	State	Zip
Authorizing signature	On-site email		On-site name

1st night cleaning is provided. Exhibitors requiring additional nightly vacuum, shampoo, mop and trash removal during the show hours must place their order and make payment to Tadco Supply

CARPET CLEANING (100 SQ.FT. MINIMUM):

**ADVANCE
ORDER**

**FLOOR
ORDER**

☐ **DAILY BOOTH CLEANING INCLUDING NIGHTLY
VACUUMING OF BOOTH &
EMPTYING WASTEBASKETS**

Days _____ X Sq. Ft. _____ @ \$0.40 _____ \$0.42 _____

ALL ORDERS LESS THAN DAILY BUT MORE THAN ONE TIME WILL BE CHARGED AT THE ONE TIME RATE.

☐ **VACUUM ONE TIME ONLY**

Days _____ X Sq. Ft. _____ @ \$0.45 _____ \$0.44 _____

☐ **SHAMPOO PRIOR TO SHOW OPENING MUST
GIVE 24 HR. NOTICE**

Days _____ X Sq. Ft. _____ @ \$0.80 _____ \$0.82 _____

☐ **DAMP MOP ONLY - TILE
FLOORING**

Days _____ X Sq. Ft. _____ @ \$0.40 _____ \$0.40 _____

FOR EXHIBITORS USING COMPUTER OR ELECTRONIC EQUIPMENT - PROTECT FROM STATIC CHARGE, ORDER ANTI-STATIC SPRAY.

☐ **ANTI-STATIC SPRAY**

Days _____ X Sq. Ft. _____ @ \$0.10 _____ \$0.12 _____

☐ **PERIODIC PORTER SERVICE IS PERFORMED
AT TWO (2) HOUR INTERVALS, DURING SHOW HOURS.**

Days _____ @ \$115.50 per day= _____

☐ **HOURLY PORTER SERVICE
(ONE HOUR MINIMUM)**

Hours _____ @ \$42.00 per hour= _____

GRAND TOTAL

WE ACCEPT VISA, MASTERCARD & AMERICAN EXPRESS
3% HANDLING CHARGE WILL BE ADDED TO YOUR ORDER

PAYMENT IN U.S. DOLLARS, CREDIT CARD AUTHORIZATION OR COMPANY CHECK MUST ACCOMPANY THIS ORDER FOR PROCESSING

CREDIT CARD VERIFICATION:

Last four digits of credit card number:

Card EXP Date: MM/YY

Cardholder's Name:

Cardholder's Signature:

Cardholder's Billing Address:

City:

State:

Zip Code:

CARD TYPE:

☐ MASTERCARD

☐ VISA

☐ AMERICAN EXPRESS

Any questions regarding service ordered and received must be brought to the attention of Tadco Supply at the show immediately upon noting same. Adjustments cannot be made unless discrepancies are reported prior to show upon the day following the night when service was to be performed. Tadco Supply Inc has been named exclusive cleaning contractor for this show.