



EXP O
EVENT SERVICES

Exhibitor Services Manual

Los Angeles Travel & Adventure Show
February 18 - 19, 2023
Los Angeles Convention Center
Los Angeles, CA

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Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

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Los Angeles Travel & Adventure Show

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Welcome to Los Angeles and **LA Travel & Adventure Show.**

We are pleased that Expo Event Services has been selected as your Official General Contractor. Our goal is to help make sure your show participation is a success!

As the official service contractor for this exposition, we are enclosing various equipment rental and service order forms for your information and use.

Please review our payment policy carefully. As a reminder, Expo Event Services requires payment in full at the time you place your order, along with a credit card charge authorization. This may be used to cover items such as labor and freight handling, not included with your initial payment.

Take advantage of our substantial price discounts! Just return your order with payment by the discount price deadline(s) on the order forms and use the lower price.

Official General Contractor

Expo Event Services
1700 York Avenue Suite 2T
New York, NY 10128

Phone: (201) 300 - 2782
Fax: (917) 591 - 8316
Email: orders@expoeventservices.com

Standard Booth Information

Booth Size:	10' x 10'	1 - 6'x 30" Table w/Black Skirt and 2 Padded Chairs
Backwall Drape:	8' High Black Backwall Drape	1 - Wastebasket
Sidewall Drape:	3' High Black Siderail Drape	1 - 44" x 7" One Line ID Sign
1 - 10' x 10' Booth Carpet		

Show Schedule Move In/Move Out		
Decorator Move-In:	Thursday 2/16/2023	8:00am - 5:00pm
Exhibitor Move-In:	Friday 2/17/2023	9:00am - 5:00pm
Event Open:	Saturday 2/18/2023	9:30am - 5:00pm/ Travel Advisors
		10:00am - 5:00pm/ Public
Event Open:	Sunday 2/19/2023	11:00am - 4:00pm
Exhibitor Move-Out:	Sunday 2/19/2023	Close of Show – 8:00pm.
Clear Floor:	Sunday 2/19/2023	by 11:59pm

Expo Event Service will begin returning empty shipping containers at **4:00pm on February 19, 2023**; this process should take approximately **two (2) HOURS**. Please keep this in mind when scheduling labor and freight pick-up.

All carriers must check-in for pick-up no later than 6:00pm on Sunday, February 19, 2023

*Should the event venue or the event move in and/or move out schedule change, Expo Event Services reserves the right to adjust pricing according to any cost increases associated with the respective change.

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Shipping Addresses

**Advance Receiving
/Shipments**

Los Angeles Travel & Adventure Show

Shipments Should Arrive on or between:

JANUARY 20 - FEBRUARY 9, 2023

c/o Expo Event Services

(ONLY IF TS SHIPPER IS USED, The Official Show Carrier) see Pages 24 - 28

**Direct Shipments
to Show Site**

Los Angeles Travel & Adventure Show

Shipments Should Arrive on:

FEBRUARY 16, 2023 (1PM - 5PM)

c/o Expo Event Services

FEBRUARY 17, 2023 (8AM - 4PM)

Los Angeles Convention Center

1201 S. Figueroa Street

Los Angeles, CA 90015

State Tax 9.5% (Tax Rates Subject To Change)

Service Center

Expo Event Services is here to take care of your on-site needs. All contractors and production personnel will be available, along with any services you might desire such as Furniture and Freight Handling. Please contact us at (201) 300-2782

To assist you in planning your participation in the show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have, we ask that you read the following.

SIGN, DISPLAY AND ALLIED CRAFT UNION

Members of this union claim jurisdiction over all set-up and dismantling of exhibits including signs and carpet installation. This does not apply to the unpacking and placement of your merchandise. You may set up your exhibit display only if one person can accomplish the task in less than 30 minutes without the use of tools.

TEAMSTER UNION

This local union claims work relating to delivery of freight, loading and unloading of freight, movement to and from storage areas and the operation of all mobile equipment (forklifts, tow motors, electric jacks, cranes, etc.) at the site of the exhibition within its jurisdictional boundaries. Exception: An exhibitor may move material that can be hand carried by one person in one trip, without the use of dollies, hand trucks, or other mechanical equipment. When exhibitors choose to hand carry in accordance with the foregoing, they will not be permitted access to loading dock area(s).

FREIGHT HANDLING

Expo Event Services has the responsibility of receiving and handling all exhibit materials and empty crates. It is our responsibility to manage docks and schedule vehicles for smooth and efficient move-in and move-out of the exposition. EES will not be responsible for any material we do not handle.

WORK BREAKS & GRATUITIES

Solicitation of tips or gratuities in any form is prohibited. Please do not tip any EES employee, as all are paid at an appropriate wage scale. Paid breaks of fifteen minutes at the mid-point of each four hour block of work and a one hour meal break at the end of each four hour work period must be given to each employee. Please attempt to work your people to conform to these mandatory break periods.

IN GENERAL

Any questions arising with regard to union jurisdictions or practices should be directed to the EES manager on the floor. Craftsmen at all levels have been instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor.

EXHIBITOR FAQ'S

1 **Where Can I Find Information On New Health and Safety Regulations for the Event?**

- Navigate to the **Exhibitor Services** webpage for the applicable show on www.TravelShows.com for information.

2 **What Comes With My Booth?**

Each 10'x10' booth space includes:

- 8' high black back-wall drape
- 3' high black side-rail drape
- 1 - 6' x 30" black skirted table with white top
- 2 - side chairs
- 1 - wastebasket
- 1 - 44" x 7" Exhibitor ID sign
- 1 - 10' x 10' booth carpet

If you have an island booth, back drape and side drape are not standard furnishings and need to be ordered. Additional furniture can also be ordered. Please see Furnishings & Accessories Form in the applicable Show Exhibitor Kit.

3 **What Expenses Should I Keep In Mind When Budgeting For The Show?**

- Exhibit space rental
- Additional booth furnishings: signage, collateral, give-aways, etc.
- Shipping & Material Handling Fees
- Electrical, internet/wi-fi, cleaning and/or AV equipment
- Staff expenses: hotel accommodations, travel, etc.

4 **How Can I Cut Down On My Overall Costs?**

- **ORDER IN ADVANCE. NOTE THE DISCOUNTED DEADLINE DATES IN SHOW EXHIBITOR KIT.**
- Avoid sending multiple shipments. Material handling rates are per shipment.
Refer to Shipping section in the Show Exhibitor Services Kit.
- Schedule (necessary) labor on straight time. Refer to the Display & Material Order Form from the Show Exhibitor Services Kit for the applicable show.
- Multiple pieces shipped together must be crated/palletted and shrink wrapped to be charged as one shipment.



5 What Is The Safest & Most Efficient Way To Get My Materials To The Show?

- **READ** Material Handling and Shipping instructions in the Show Exhibitor Services Kit.
- Use pre-printed shipping labels provided in the Show Exhibitor Services Kit.
- Make company name, booth # and show name visible on shipments.
- Multiple pieces can be considered one shipment if crated/palletted and shrink wrapped.

6 Can I Set Up My Own Booth?

- Yes. Refer to Show Exhibitor Services Kit for exact union regulations, EAC form/insurance requirements/ submission info.
- If you are unable set up Friday during Exhibitor Move In hours, you must obtain authorization from your sales rep to set up Saturday at 7:30am.
- Be advised the show opens at 9:00am.
- The show floor will be “show ready” clean. Should you litter your booth space or space around you, you will receive a cleaning charge from the contracted show cleaning company.

7 What Are The Restrictions For My Booth Structure?

- Standard “in-line” booths may not extend beyond 8’ tall.
- Booth materials may also not extend beyond the dimensions of the booth space.
- Sight lines may not be blocked. Show management reserves the right to determine interference with other exhibitors.

NOTE: Island booths may extend 16’ high.

8 Can I Tear Down My Booth Early?

- NO. Per your signed sales contract, your booth must remain furnished and staffed until the show close on Sunday.

Please respect attendees & fellow exhibitors.

9 Am I Allowed To Bring My Booth Material In Myself?

- POV/ASSISTED CARTLOAD SERVICE will be offered through the decorator for a nominal fee. Please visit the Show Exhibitor Services Kit Table of Contents to locate the Material Handling & Shipping section for POV/Assisted Cartload Service Order Form.
 - POV is a personally owned vehicle, automobile, minivan, SUV, pick-up truck, or van.
- Any additional materials or shipped materials (whether it be booth elements or sales collateral brought in through the Loading Dock will be weighed and charged a Material Handling Fee.
 - *Pricing found in the Shipping section of the Show Exhibitor Services Kit.*
 - *Please refer to the Show Exhibitor Services Kit for best safety practices.*

10 Is Material Handling Mandatory?

- Any materials coming in/out from loading dock are required to be weighed. All materials will be charged a Material Handling Fee. Fee is round trip.
Pricing found in Shipping section of the Show Exhibitor Services Kit.
Please refer to the Show Exhibitor Services Kit for best safety practices.

11 Are There Noise or Sound Restrictions Within The Booth?

- YES, no amplified sound in or around your booth is permitted. Show Management reserves the right to determine at what point sound constitutes interference with other exhibitors.

12

Can I Leave Items In My Booth Overnight?

- Show management provides overnight “perimeter” security in the hall but recommends taking valuables with you at the end of show day.

13

What Are My Ordering Options (such as electric, internet, booth rental, extra chairs/tables, cleaning, etc.)?

- Where applicable, order online, call, or fill out the necessary forms from the Show Exhibitor Services Kit for the appropriate vendor.
 - *Expo Event Services can be contacted at info@expoeventservices.com or (201) 300-2782*
 - *RES can be contacted at customerservice@rosemontexpo.com or (847) 696-2208*

14

If I Forgot Something For Booth Setup or Need Additional Help, Where Do I Go On-Site?

- The Exhibitor Services Desk located on the Show Floor.

15

Where Can I Make Copies If I Run Out Of Sale Material At The Show?

- Business Services locations can be found at the Deco Service Counter.
- Plan to also bring a flyer/sales document file with you in case you need to access a FedEx/Kinkos or similar resource.

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Are There Sponsorship & Promotional Opportunities To Enhance My Presence At The Show?

- YES! Please see the Sponsorship & Promotional Opportunities available on our website and contact us for details.
- Email: success@unicomm.org



OFFICIAL CONTRACTORS & EXHIBITOR APPOINTED CONTRACTORS



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

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MUST READ

Show Management, acting on behalf of all exhibitors and in the best interest of the exposition, has appointed an Official Service Contractor to perform and provide necessary services and equipment.

The Official Service Contractor is appointed to:

- a. Insure the orderly and efficient installation and removal of the overall exposition.
- b. Assure the distribution of labor to all Exhibitors according to need.
- c. Provide sufficient labor to satisfy the requirements of Exhibitors, and the exposition itself.
- d. See that the proper type and limits of insurance are in force.
- e. Avoid any conflict with local union and/or exhibit hall regulations and requirements.

The Official Service Contractor will provide all usual trade show services, including labor. Exceptions are:

- f. Supervision may be provided by the Exhibitor.
- g. The Exhibitor may appoint an outside independent contractor for installation and dismantle only of the Exhibitor's display.

Exhibitors may employ the service of independent contractors to supervise the installation and dismantlement of their displays, providing the Exhibitor and the installation and dismantling contractor comply with the following requirements:

1. The Exhibitor, in writing, must notify Expo Event Services of their intention to utilize an independent contractor no later than 25 days prior to the first move-in day, furnishing the name, address and telephone number of the firm. Letters as such from independent contractors are neither valid nor acceptable.
2. Only the Exhibitor-named independent contractor's employees will be authorized on the show floor. Employees of third parties named or subcontracted by the Exhibitor-named independent contractor will not be authorized admittance on the show floor unless those employees are named and badged as specified in the following article.
3. The independent contractor must furnish Expo Event Services with the names of all on-site employees who will be working on the exposition floor prior to the first move-in day. They must have and wear at all times identification badges supplied by the independent contractor containing the independent contractor name, employee name and Exhibitor Company name. In addition to an exhibitor work pass supplied by Show Management.
4. The independent contractor must have all business licenses, permits and Workman's Compensation insurance required by the State and City governments and the Venue prior to commencing work, and shall provide Show Management and Expo Event Services with evidence of compliance.
5. **The independent contractor must carry a minimum of \$1,000,000 in Public Liability Insurance and shall provide Show Management and Expo Event Services with a certificate of insurance showing the coverages and amounts, and naming the sponsor, Expo Event Services and the Venue as co-insured.**
6. The independent contractor must follow the scheduled work times or pay any additional cost incurred because of extended work hours.
7. The independent contractor may not solicit business on the exhibit floor.
8. The independent contractor must confine their operations to the exhibit area of their clients. No service desks, storage areas or other work facilities will be located anywhere else in the building. The show aisles and public spaces are not part of the Exhibitor's booth space.
9. The independent contractor must comply with all labor agreements and practices and must commit or allow to be committed by persons in their employment any acts that could lead to work stoppages, strikes or labor problems.
10. The exposition floor, aisles, loading docks, service and storage areas will be under control of Expo Event Services.
11. For services such as electrical, plumbing, telephone, floral, booth cleaning and drayage, no contractor or support other than the Official Service Contractor/Supplier will be approved. This regulation is necessary because of licensing, insurance, and work done on equipment and facilities owned by parties other than the Exhibitors. Exhibitors shall provide only the material and equipment they own and is to be used in their exhibit space.

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YY) 00/00/00	
PRODUCER (000) 000-0000		FAX (000) 000-0000		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
Name of Insurance Agency Street Address City, State Zip					
INSURED				INSURERS AFFORDING COVERAGE	
Exhibitor Appointed Contractor Street Address City, State Zip		INSURER A: Insurance Company A			
		INSURER B:			
		INSURER C:			
		INSURER D:			
		INSURER E:			

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	ABC 12345	2023		EACH OCCURRENCE \$ 1,000,000
	☒ COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire) \$ 50,000
	☐ CLAIMS MADE ☒ OCCUR				MED EXP (Any one person) \$ 5,000
					PERSONAL & ADV INJURY \$ 1,000,000
					GENERAL AGGREGATE \$ 2,000,000
					PRODUCTS-COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY	ABC 12345	2023		COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☒ ANY AUTO				BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	☐ SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	☐ HIRED AUTOS				
	GARAGE LIABILITY				AUTO ONLY-EA ACCIDENT \$
	☐ ANY AUTO				OTHER THAN EA ACC \$
					AUTO ONLY: AGG \$
	EXCESS LIABILITY				EACH OCCURRENCE \$
	☐ OCCUR ☐ CLAIMS MADE				AGGREGATE \$
					\$
	DEDUCTIBLE				\$
	RETENTION \$				\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	ABC 12345	2023		☒ WC STATUTORY LIMITS ☐ OTH-ER
					E.L. EACH ACCIDENT \$ 1,000,000
					E.L. DISEASE-EA EMPLOYEE \$ 1,000,000
					E.L. DISEASE-POLICY LIMIT \$ 1,000,000
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

General Liability policy includes the interest of: <Exhibitor Name>, <Show Name>, <Show dates (including move-in and move-out)>, Expo Event Services, <Show Organizer Name>, <Venue>, and/or their respective agents as additional insureds.

CERTIFICATE HOLDER	☒ ADDITIONAL INSURED; INSURER LETTER ____	CANCELLATION
Expo Event Services 1700 York Ave Suite 2T New York, NY 10128		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.
		AUTHORIZED REPRESENTATIVE Name (First & Last)

INDEPENDENT DISPLAY HOUSE/CONTRACTOR NOTIFICATION



EXPO
EVENT SERVICES

Los Angeles Travel & Adventure Show
Los Angeles Convention Center
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RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • Phone (201) 300 - 2782 • Fax (917) 591 - 8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

X

Please complete and return this form by the Deadline above only if you are planning to use any company other than Expo Event Services for the installation or dismantling of your exhibit.

INDEPENDENT DISPLAY HOUSE CONTRACTORS

Yes, we will be using an independent display house/contractor to install and/or dismantle our display at the VENUE AND STATE HERE and have completed the following questions.

Exhibiting Company Name: _____ Booth Number: _____

Exhibiting Contact Person: _____ Phone Number: _____

Contractor Company to be utilized: _____

Address: _____

Contractor Contact Name: _____ Contractor Phone Number: _____

INDICATE WHAT SERVICES ARE TO BE CHARGED TO THIRD PARTY

*Look at each individual order form to confirm what company is providing services ordered on that specific form. The third part billing information above and below is for use by Expo Event Services only, therefore if a service that you have ordered is being provided by someone other than Expo Event Services, you need NOT indicate that particular service below:

___ EXHIBIT FURNITURE RENTAL

___ DRAYAGE SERVICES

___ DISPLAY LABOR

___ MISC. - PLEASE LIST: _____

NOTE: Some order forms for furnishings and/or services listed above may be enclosed if a specific service or item is not offered for this Event. If you have any questions, please contact Expo Event Services.

*Exhibiting company clearly understands that exhibiting company is ultimately responsible for payment of any and all services invoiced to third party which remain unpaid at close of show.

I have notified our independent display house/contractor of the rules and regulations requiring them to submit a Certificate of Insurance to Expo Event Services by the above deadline date.

Authorized Contact Signature

Date

Authorized Contact (Print)

All orders are subject to the terms and conditions as outlined on the payment form.

LIMITS OF LIABILITY & RESPONSIBILITY

The placing of an order for services and/or equipment by an exhibitor or any agent of the exhibitor shall be construed as an offer subject to acceptance and approval of Expo Event Services in its sole discretion. Upon participation of any Expo Event Services' show or event, the Exhibitor and its agents shall be bound by the terms and conditions set forth in Sections 1 through 14 below. Likewise, once Expo Event Services has accepted and approved the Exhibitor's offer, any shipper consigning or delivering a shipment to Expo Event Services or its subcontractors on behalf of Exhibitor shall be bound by the terms and conditions set forth in Sections 1 through 14 below.

1. Expo Event Services and its subcontractors shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage as determined by Expo Event Services.
2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by Expo Event Services or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pickup of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended. Therefore, it is agreed that Expo Event Services and its subcontractors shall not be liable for the loss of, disappearance of, or damage of any items left in the booth unattended at any time. Consequently, all bills of lading covering outgoing shipment(s) submitted to Expo Event Services or its subcontractors by the Exhibitor will be checked at the time of pickup from the booth and corrected where discrepancies exist.
3. Expo Event Services and its subcontractors shall not be liable for any damage incurred during the handling of materials or equipment requiring special devices to properly load, place, or reload unless 14 days advance notice has been given to Expo Event Services in time to obtain the proper equipment.
4. Expo Event Services and its subcontractors shall not be responsible for any loss, delay, or damage due to events beyond their reasonable control which cannot be avoided by the exercise of due care and prudence, including without limitation, strikes, labor disputes, lockouts or work stoppages of any kind, fire, theft, windstorm, water, vandalism, acts of God, failure of power or utilities, and other events of force majeure.
5. Expo Event Services and its subcontractors shall not be liable for ordinary wear and tear in handling of materials and/or equipment.
6. Expo Event Services and its subcontractors are not insurers; i.e., Expo Event Services does not insure the Exhibitor's property against loss or damage, nor does it provide for full replacement value should loss or damage occur. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable by Expo Event Services under this paragraph are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. Provisions of this paragraph shall apply if Exhibitor's property is lost or damaged through performance or nonperformance of services by Expo Event Services, or from the negligence of Expo Event Services, its subcontractors or their respective employees. If such loss or damage occurs, the liability of Expo Event Services and its subcontractors shall be limited to a sum equal to \$.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less. This amount shall be considered Exhibitor's agreed-upon damages and exclusive remedy.
7. Expo Event Services and its subcontractors shall not be liable to any extent whatsoever for any indirect, special, incidental, or consequential damages, which may include, but are not limited to any actual, potential or assumed loss of profits or revenues, loss of use of equipment or products, or any collateral costs that may result from any loss or damage to Exhibitor's materials or any injury to Exhibitor's personnel which may make it impossible or impractical for Exhibitor to exhibit its materials.
8. Expo Event Services will not be bound to honor any claim or action brought against Expo Event Services or its subcontractors more than 60 days after the date of incident.
9. The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its freight, that Expo Event Services and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of Expo Event Services or its subcontractors sign a delivery receipt, bill of lading or other document, the parties agree that Expo Event Services or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.
10. Expo Event Services and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freight bills. Such shipments will be delivered to booth without guarantee of piece count or condition.
11. Empty container labels will be available at the Expo Event Services' Service Desk. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and Expo Event Services and its subcontractors assume no responsibility or liability for loss or damage to contents while containers are in storage or for mislabeled containers.
12. In order to expedite removal of freight from the show site, Expo Event Services shall have the authority to change designated carriers, if assigned carriers do not pick up on time. Where no disposition is made by the Exhibitor, freight will be taken to a warehouse and forced shipped on a carrier determined by Expo Event Services and the Exhibitor agrees to be responsible for payment of charges relating to such handling and shipping. Expo Event Services assumes no liability as a result of rerouting or handling.
13. Dry and Cold Storage – Exhibitor stores products at its own risk. Expo Event Services assumes no liability or responsibility for dry or cold storage.
14. The Exhibitor agrees, in the event of a dispute with Expo Event Services or its subcontractors related to any loss or damage to any of the Exhibitor's freight or equipment, that the Exhibitor will not withhold payment in any amount due to Expo Event Services for freight handling services or any other services provided by Expo Event Services or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay Expo Event Services prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against Expo Event Services or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

Be sure your freight is insured from the time it leaves your place of business until it is returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by riders to existing policies. Contact your insurance representative. Also, be sure your liability insurance is in effect during transit and return of your freight, during storage and at show site. All transit claims will be referred to the common carrier.

FIRE DEPARTMENT REGULATIONS



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

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INHERENTLY FIRE RETARDANT OR FLAME RETARDANT TREATMENT

1. All decorations, drapes, signs, banners, plastic displays, hay, straw, moss, split bamboo and other similar materials **MUST BE FLAME RETARDANT** to the satisfaction of the Fire Department and the State Fire Marshal.
2. Table covering must be flame retardant treated unless they lay flat, with an overhang no greater than 6".
3. Oilcloth, tar paper, sisal paper, nylon, orlon and certain other plastic materials cannot be made flame retardant and their use is prohibited,
4. A Certificate of Flame Resistance shall be available for review by the Fire Marshal or on file with the Fire Marshal for all decorative materials.

VEHICLES/INTERNAL COMBUSTION ENGINES ON DISPLAY

Any autos, trucks, motorcycles or other motorized vehicles displayed shall have their batteries disconnected and terminals taped. All motor vehicle tanks containing fuel or which have ever contained fuel, shall be furnished with locking-type gas caps or sealed with tape. The level of gas in tanks cannot exceed five gallons or one quarter tank, whichever is less. Garden tractors, chain saws, power plants and other gasoline powered equipment shall be safeguarded in a similar manner. All autos, trucks and vehicles of any kind must show the location on the Fire Department approved floor plan 14 days prior to the show date.

COMBUSTIBLES

Literature on display shall be limited to reasonable quantities. Reserve supplies shall be kept in closed containers and stored in a neat and compact manner. No cardboard boxes or any combustible materials may be stored on top of or near any electrical wiring in the spaces behind the backwall drapery (booth) or behind the display.

OBSTRUCTIONS

Aisles designated on approved show floor plans shall be kept clean, clear and free of obstructions. Booth constructions shall be substantial and fixed into position in specified areas for the duration of the show. Chairs, easels, signs and demonstration areas shall not be placed beyond booth areas into aisles. All aisles must be maintained at a minimum of 10 feet in width or unless otherwise approved on the floor plan. All fire prevention and fire fighting equipment in all public assembly areas shall have easy and unobstructed accessibility.

ELECTRICAL EXTENSION CORDS & MULTI-PLUG ADAPTERS

Extension cords shall service one appliance only and shall be a three-wire approved type (with ground). The extension cord cannot exceed the capacity of the existing circuit breaker and cannot exceed fifteen (15) amps. Multi-plug adapters must be UL approved and have a current (electric) overload safety device. Cube adapters and other devices which increase outlets are not acceptable unless equipped with an internal circuit breaker. All spliced wires are illegal.

COMPRESSED CYLINDERS

Compressed cylinders must be attached to a stand that is upright or laid flat on the floor. Compressed flammable gases are prohibited inside a building. This includes acetylene, hydrogen, propane, butane and L.P.G.

COOKING AND/OR WARMING DEVICES

Cooking and/or warming devices shall be electric. Sternos may be used for warming trays. Cooking devices shall be approved by a recognized testing laboratory: e.g., UL, FM, etc. Cooking, warming devices and/or heated products shall be isolated from the public by either placing the device a minimum of four (4) feet back from the front of the booth or provide a plexiglass shield 18 inches high, ¼-inch thick across the front, and down both sides of the demonstrating area. Decorative candles are not permitted.

HELIUM BALLOONS

Helium balloons are not permitted inside some buildings. If you have any question regarding them, please contact the facility in which your event is located. If you need assistance in solving problems or have any questions, direct inquiries to the Fire Prevention Bureau servicing the area of your show location.

SAFETY FIRST

SAFETY IS VERY IMPORTANT FOR EVERYONE WORKING IN THE EXHIBIT HALL - ESPECIALLY YOU !

Expo Event Services is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of a Expo Event Services' supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Attached you will find a list of Loss Prevention Guidelines that we request you follow while at showsite. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees and other exhibitors. Enjoy the show and do it safely.

THANK YOU FOR YOUR COOPERATION!

EXHIBITOR LOSS PREVENTION GUIDELINES AT SHOWSITE

- Smoking is prohibited except in designated areas. Please be sure all cigarettes are fully extinguished.
- Standing on chairs, tables and other furniture is **PROHIBITED**. The furniture is not designed to support your standing weight. Please use your ladder.
- Forklifts and carts are to be used by authorized personnel only. Please do not operate this equipment. Ask for help.
- Be aware of the forklifts moving throughout the aisles and docks. Please steer clear of them, especially when they are carrying a crate or load.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and around the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Secure or remove any cords where you or others are going to be walking.
- Report any fires immediately or pull the nearest fire alarm. Please keep fire exits clear.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
- Use good housekeeping. Dispose of waste properly and keep materials stacked securely. Please keep in mind the safety of your employees and those attending the show.
- Health & Safety is Our Top Priority <https://www.lacclink.com/covid-19>

POV/ASSISTED CART LOAD FORM



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

Important: To obtain discount prices, payment must be received in full by the published "order deadline date." All orders must be received no later than ten (10) working days prior to the show opening.

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • Phone (201) 300 - 2782 • Fax (917) 591 - 8316 • Email: orders@expoeventservices.com

COMPANY		EMAIL ADDRESS		BOOTH NUMBER	
ADDRESS	STREET	CITY	STATE	ZIP	COUNTRY
PHONE	FAX		PURCHASE ORDER NUMBER		
AUTHORIZED CONTACT SIGNATURE		AUTHORIZED CONTACT - PLEASE PRINT			DATE

Payment Policy: All invoices must be settled at our service desk prior to loading/unloading. For your convenience, we accept MasterCard, American Express and Visa credit cards. Absolutely no credits will be issued after the closing date of the show.

SPECIAL CARTLOAD SERVICE (FOR SMALL PASSENGER VEHICLES ONLY) **Maximum Materials Weight for this service: 250lbs.**



To facilitate the move-in and move-out of those exhibitors with smaller exhibit material shipments. Expo Event Services is making available one material handler and one push cart for one trip from the designated unloading area to your exhibit space OR from your exhibit space back to the designated loading area, The charge for this service is **\$150.00 per trip**.

A cartload will be construed as 8 pieces or less and / or weighing 250 lbs. or less.

Materials must fit on the 3' x 4' push cart.

There is one cartload allowed per exhibiting company per booth for both the move-in and the move-out.

Freight that is too large or heavy will be moved by Expo Event Services at the published material handling rates. Vehicles over 3/4 ton (rental trucks, trailers or bobtails) will not be unloaded under the cartload service, Below are examples of qualifying vehicles.



The vehicle must be unloaded at the designated dock of the exhibit hall. Pushcarts will not enter parking lots or structures. There must be two people with the vehicle being unloaded. One person to go with the materials to the exhibit space and one person to remove the vehicle from the receiving dock to a parking location.

To expedite this cartload service, it is strongly recommended that you pre-order this service prior to arriving to the showsite. To receive this service at showsite, please go to the Expo Event Services service desk in the exhibit hall prior to moving the vehicle to the receiving dock. Preferential service will be given to all pre-orders.

VEHICLE SPOTTING FORM



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

Payment Policy: All invoices must be settled at our service desk prior to the closing of the show. For your convenience, we accept MasterCard, American Express and Visa credit cards. Absolutely no credits will be issued after the closing date of the show.

Important: To obtain discount prices, payment must be received in full by the published "order deadline date." All orders must be received no later than ten (10) working days prior to the show opening.

Exhibitors will be required to use Expo Event Services personnel for all vehicle spotting inside the exhibit hall.

Vehicle Spotting Rate:

\$425.00 Per Vehicle

(Price includes both in and out of exhibit hall)



Vehicle Type: _____ Qty: _____
Vehicle Length: _____
Vehicle Width: _____
Vehicle Height: _____
Move-In Date: _____ Time: _____

Vehicle Spotting Rules & Regulations

All vehicles coming into a convention center must have the following steps done before the Fire Marshall will inspect the facility:

1. No more than 1/4 tank of gasoline
2. Battery must be disconnected
3. Gas cap must be taped down
4. Keys should be left with Show Manager

TOTAL \$ _____

Please enter this amount on the "Payment/Charge Authorization" Form

PAYMENT POLICY



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

Payment for Services

Expo Event Services requires payment in full at the time services are ordered. Further, Expo Event Services requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor and freight handling, not covered by your initial payment.

Discount Prices

To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).

Method of Payment

Expo Event Services accepts MasterCard, AMEX and Visa. Business Checks are only accepted 2 weeks before the show, **no checks accepted at show site**. Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank.*

Third Party Billing

Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. Expo Event Services reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See Third Party Billing Request form.

Tax Exempt

If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the Expo Event Services office for this show. Expo Event Services must receive your certificate by the deadline date on the order forms; or tax will appear on your invoice.

Adjustments and Cancellations

Adjustments to your invoice will not be made after the close of the show. Some items, services and labor are subject to cancellation fees. Refer to each order form for details.

If you have any questions regarding our payment policy,
please call Expo Event Services at (201) 300 - 2782
or visit our Service Center at the show.

****Exhibitors will be charged a \$25.00 fee for returned NSF checks.***

PAYMENT & CREDIT CARD CHARGE AUTHORIZATION



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • Phone (201) 300 - 2782 • Fax (917) 591 - 8316 • Email: orders@expoeventservices.com

COMPANY		EMAIL ADDRESS		BOOTH NUMBER	
ADDRESS	STREET	CITY	STATE	ZIP	COUNTRY
PHONE	FAX		PURCHASE ORDER NUMBER		
AUTHORIZED CONTACT SIGNATURE		AUTHORIZED CONTACT - PLEASE PRINT			DATE

CREDIT CARD CHARGE AUTHORIZATION

PROVIDE EXPIRATION DATE	EXPIRATION DATE:	MASTERCARD	VISA*	American Express
				Card Expiration Date & Security Code REQUIRED (3 Digit on reverse side of card)
PLEASE SIGN	Account Number:			
	CARDHOLDER'S BILLING ADDRESS - IF DIFFERENT FROM ABOVE		CITY	STATE
			ZIP	COUNTRY
CARDHOLDER'S SIGNATURE		CARDHOLDER'S NAME - PRINT		

Advance charges may be paid by company check but credit card information is required for freight, additional services or rentals ordered at the show site which will be invoiced to your credit card. At the conclusion of the show a complete invoice will be prepared and sent to you reflecting all charges and payments. No credit will be given after close of event on items or services ordered but not received.

Our Credit Policy requires 100% Payment with order for service, tax and anticipated freight. This form with your credit card information for payment of advance and show site orders must be forwarded to the Expo Event Services in order for us to provide any equipment or services. No Purchase Order Numbers will be accepted in lieu of payment. Full payment of rental charges must accompany your order to qualify for the discounted rates. ALL orders received at the Service Desk will be charged at Standard Rates. A \$25.00 surcharge will be added to your account if any credit charges for services are denied or if any checks are returned. TERMS: Due upon receipt. Unpaid accounts after 14 days from invoice date will accrue a service charge of 0.0575% per day, annual interest rate 21%.

Exhibitors will be responsible for all fees connected with the collection of their accounts.

Services and Equipment Ordered

If someone other than the exhibiting company is to be invoiced for items/services on this form, YOU MUST complete the "Third Party Billing" Information Form

Furniture & Accessories Order Form	\$
Display Labor Service Order Form	\$
Specialty Furniture Order Form	\$
Shipping Information and Freight Service Order Form (Non Taxable)	\$
Cart Services	\$
Other Expo Event Services' Services (Specify)	\$

FULL PAYMENT in U.S. funds drawn on a U.S. Bank

\$

CANCELLATION: Cancellation after deadline will be charged at 50% of prevailing rate.

LATE REQUEST: Request after deadline will be filled as available at the standard rate.

Deadline Date: February 9, 2023

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
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AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE
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The exhibiting firm is primarily responsible for the payment of charges. In the event you have arranged for an exhibit house or other party to handle your display and be billed for services, we will agree to this third party billing if they supply the appropriate credit card information below. Advance payment in full must accompany your order including estimated labor and drayage charges. Additionally, both firms must sign the following statement:

WE UNDERSTAND AND AGREE THAT WE, THE EXHIBITING FIRM, ARE PRIMARILY RESPONSIBLE FOR PAYMENT OF CHARGES. IN THE EVENT THE NAMED THIRD PARTY FAILS TO PAY ALL CHARGES, SUCH CHARGES WILL BE PAID BY THE EXHIBITING FIRM ON DEMAND, INCLUDING ANY AND ALL FEES CONNECTED WITH THE COLLECTION OF THIS ACCOUNT.

_____ (Exhibiting Firm) _____ (Display House/3rd Party)

By: _____ (Authorized Signatures)

Third Party

EXHIBITING FIRM		
ADDRESS		
CITY	STATE	ZIP
PHONE	FAX	
AUTHORIZED SIGNATURE		TITLE
AUTHORIZED NAME (PRINT)		

EXHIBITING FIRM		
ADDRESS		
CITY	STATE	ZIP
PHONE	FAX	
AUTHORIZED SIGNATURE		TITLE
AUTHORIZED NAME (PRINT)		

Credit Charge Authorization (Information Must Be Provided)

PROVIDE EXPIRATION DATE	EXPIRATION DATE	MASTERCARD VISA* American Express
	Corporate Personal	

PROVIDE EXPIRATION DATE

EXPIRATION DATE

Corporate
Personal

MASTERCARD
VISA*
American Express

Card Expiration Date & Security Code **REQUIRED** (3 Digit on reverse side of card)

Card Expiration Date & Security Code **REQUIRED** (3 Digit on reverse side of card)

Account Number

Account Number

CARDHOLDERS NAME PLEASE PRINT

CARDHOLDERS NAME _____ PLEASE PRINT _____

CARDHOLDERS BILLING ADDRESS	CITY

CARDHOLDERS BILLING ADDRESS	CITY
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STATE ZIP COUNTRY

STATE ZIP COUNTRY

All Services	Rental Furniture
I & D Labor	Material Handling In & Out
Signs	

All Services	Rental Furniture
I & D Labor	Material Handling In & Out
Signs	

Other (Please Specify) _____

Other (Please Specify) _____

PLEASE SIGN **X** _____
CARDHOLDER'S SIGNATURE

PLEASE SIGN **X** CARDHOLDER'S SIGNATURE

SHIPPING INFORMATION



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

Cart Load

Freight that is too large or heavy will be moved by Expo Event Services at the published material handling rates. Vehicles over 3/4 ton (rental trucks, trailers or bobtails) will not be unloaded under the cartload service.

Vehicle Spotting

Exhibitors will be required to use Expo Event Services personnel for all vehicle spotting inside the exhibit hall. Vehicle spotting rate is \$425.00 per vehicle (price includes both in and out of hall).

All vehicles coming into a convention center must have the following steps done before the Fire Marshall will inspect the facility:

1. No more than 1/4 tank of gasoline
2. Battery must be disconnected
3. Gas cap must be taped down
4. Keys should be left with Show Manager

Freight Handling Services

Expo Event Services is prepared to receive your shipment directly to show site, or in advance via TS Shipper, the official show carrier. Advance shipments/receiving is only available through the official carrier. Direct to showsite can be scheduled with TS Shipper or a carrier of your choice.

Rates are based on the incoming weight of shipments. For rates and arrival information, see the Material Handling Order Form. Expo Event Services must have payment before forwarding freight.

Advance Warehouse Shipments

Crates, Cartons, Fiber Cases and Skidded and Non-Skidded Carpet Samples. **(ONLY IF TS SHIPPER IS USED) see Pages 25 - 29**

Rates Include:

Unloading crated freight. The warehouse cannot receive uncrated shipments. Storing at the warehouse for up to 30 days. Reloading onto trucks and delivery to the exhibit site. Unloading freight and delivery to your booth. Picking up, storing, and returning empty shipping containers. Reloading freight for return to your specified destination.

Make out the bill of lading and consign as follows:

To:

Name of Exhibitor AND Booth Number

For:

Los Angeles Travel & Adventure Show

C/O:

Expo Event Services
TS Shipper Advance Freight Service

Direct Shipments to Exhibit Site

Rates Include:

Unloading freight and delivery to your booth. Picking up, storing, and returning empty shipping containers. Reloading freight for return to your specified destination.

Make out the bill of lading and consign as follows:

To:

Name of Exhibitor AND Booth Number

For:

Los Angeles Travel & Adventure Show

C/O:

Expo Event Services
1201 S. Figueroa Street
Los Angeles, CA 90015

Please read the "Expo Event Services' Limits of Liabilities and Responsibility" for important information on freight handling.

SHIPPING GUIDELINES



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

Shipping Guidelines

We recommend that you use TS Shipper, a freight team specializing in trade show shipping. Exhibit freight is time-sensitive, and experience counts. If you are in doubt, call Expo Event Services to assist you in planning your shipments. Take advantage of the advance shipping and receiving services provided by TS Shipper.

Please read the "Expo Event Services' Limits of Liability and Responsibility" for important information on shipping.

Shipping Charges Please prepay all shipping charges. Expo Event Services cannot accept or be responsible for collect shipments.

Bill of Lading All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise. Upon shipping, immediately send copies of bills of lading to Expo Event Services and your on-site representative. Handling charges are based on the weight of the freight. Certified weight receipts are required for all shipments. Expo Event Services will estimate weight for private vehicles without certified weight receipts. Charges will be based on this estimation and no adjustments can be made. Separate mixed van shipments between crated and uncrated and clearly identify the weights of each on the bill of lading. Otherwise, Expo Event Services will invoice the entire load at the Uncrated rate and will be unable to adjust charges later.

Consignment All shipments must be consigned c/o Expo Event Services to enable us to accept them for handling.

Shipping Labels Please use the shipping labels provided to expedite handling.

Certified Weight Receipts The weights of your vehicle empty and loaded must be documented with certified weight receipts for billing purposes. Expo Event Services will unload all shipments after your driver submits certified weight receipts at the receiving site.

Labor and Equipment Labor and equipment for unloading and loading are included with Expo Event Services freight handling rates for services. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Empty Labels Shipping cartons will be picked up, stored, and returned after the show if they are affixed with empty labels by the exhibitor. These labels are available at the Service Desk and are for empty storage only.

Outgoing Shipments Shipping information, bills of lading and labels will be available at the Expo Event Services' Service Desk. Exhibitors selecting non-official carriers will own arrangements for pickup.

Labor and Equipment Labor and equipment for unloading and loading are included with Expo Event Services freight handling rates for services. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Empty Labels Shipping cartons will be picked up, stored, and returned after the show if they are affixed with empty labels by the exhibitor. These labels are available at the Service Desk and are for empty storage only.

Outgoing Shipments Shipping information, bills of lading and labels will be available at the Expo Event Services Service Desk. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup.

MATERIAL HANDLING ORDER FORM



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Arrival Date On Or Before
January 20 - February 9, 2023

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • Phone (201) 300 - 2782 • Fax (917) 591 - 8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

X

1. All shipments must be sent prepaid. Collect shipments will not be accepted. Certified weight packets required for unloading.
2. The Advance Warehouse will ONLY accept packaged shipments, including crates, boxes and skids. No loose shipment will be accepted unless the delivering carrier cannot deliver the shipment to the exhibit facility, in which case a 50% surcharge will be added to the warehouse rate.
3. Loose, uncrated, or specialized carrier shipments should be sent DIRECTLY to the Convention Facility to arrive AFTER 2:00 PM on the first day of exhibit installation.
4. Consignment or delivery of a shipment to Expo Event Services or its subcontractors by an Exhibitor or Shipper on behalf of the Exhibitor will be considered as an acceptance by the Exhibitor of the Freight Terms and Conditions on the front of this page.
5. Outbound Bills of Lading must be filled out and turned into the Exhibitor Service Desk if designated carriers are to be used. The Exhibitor must make those arrangements directly with the carrier. If the designated carrier fails to show up in the required time frame, the shipment will be reconsigned to the house carrier. If no return information is provided, freight will be returned to the warehouse and storage charges will be applied.

ADVANCE RECEIVING/SHIPMENTS VIA TS SHIPPER OR DIRECT TO SHOW SITE VIA TS SHIPPER OR CARRIER OF YOUR CHOICE (200 lbs Minimum Per Shipment)

Rates Include: unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. The rate for this service is:

	CRATED / SKIDDED / SPECIAL HANDLING	
	Per 100 lbs	Minimum
ST/OT	\$203.00	\$406.00
OT/OT	\$246.00	\$492.00

Rates Do Not Include: TS Shipper Trucking from your facility to the advance receiving warehouse/ to show site

SMALL PACKAGES

SMALL PACKAGE: Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. per shipment, per delivery. Includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall into the small package category may be subject to special handling charges.

FIRST CARTON \$95.00 \$ 95.00 First Carton
EACH ADDITIONAL CARTON \$25.00 \$ Each Additional Carton

CALCULATION OF MATERIAL HANDLING CHARGES

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

We will be shipping: lbs. @ per 100 lbs., 200 lbs minimum per shipment \$

We will be shipping approximately number of pieces.

Our shipment will be sent to Exhibit Site Warehouse on: via:

1. Total Estimated Charges	\$
2. 30% Late Arrival Surcharge	\$
3. Excess Declared Value	\$
4. Payment Enclosed	\$

KEY INFORMATION FORM



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • Phone (201) 300 - 2782 • Fax (917) 591 - 8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

X

Inbound Freight Information(TS Shipper Shipment(s) Only)

Carrier _____ Shipped By _____ Date _____
Number of Pieces _____ Weight _____ Pro Number _____
Target Date _____ Loose Display _____ Crated Display _____

Shipped To: (Check One) Warehouse Showsite

Set-up Information for Expo Event Services' Installation

Set Up Drawings Attached _____
Set Up Drawings With Exhibit _____
Case/Crate Number _____
Number of Workers required for set up _____
Special Equipment Required _____
Own Carpet Color _____
Padding _____
Approximate time for set up _____

Did You Order —

Electrical	Yes	No	Electrical Under Carpet	Yes	No
Electrical Drawings	Attached		Sent to the Official Electrical Contractor	With the Exhibit	
Booth Cleaning	Yes	No	Other Items	_____	
Furniture	Yes	No	_____		
A/V Furniture	Yes	No	_____		
Telephone	Yes	No	_____		

Outbound Freight Information

Outbound Freight Charges _____
Prepaid Collect
Bill To _____
Consigned To _____
Address _____
City/State/Zip _____
Second Consignee _____
Address _____
City/State/Zip _____
Other _____
Method Common Carrier AirFreight Vanline
Carrier (if known) _____
Contact _____ Phone _____

Emergency Contact Information / Showsite Contact

Name _____ Title _____
Telephone _____
Other Means of Contacting This Person _____
Contact's Hotel _____ Arrival _____ Departure _____
Purchasing Authorization Yes No

WAREHOUSE LABEL

RUSH!

EXHIBITION FREIGHT

**MUST ARRIVE ON OR BETWEEN
JANUARY 20 - FEBRUARY 9, 2023**

TO: _____
(EXHIBITOR'S NAME)

C/O: EXPO EVENT SERVICES



TS SHIPPER ADVANCE FREIGHT SERVICE

(advance warehousing is ONLY available if TS shipper is the carrier
and the address will be provided from TS shippers once your transportation arrangements have been finalized)

Booth: _____ Number _____ of _____ Pcs.
Carrier: TS SHIPPER

WAREHOUSE LABEL

RUSH!

EXHIBITION FREIGHT

**MUST ARRIVE ON OR BETWEEN
JANUARY 20 - FEBRUARY 9, 2023**

TO: _____
(EXHIBITOR'S NAME)

C/O: EXPO EVENT SERVICES



TS SHIPPER ADVANCE FREIGHT SERVICE

(advance warehousing is ONLY available if TS shipper is the carrier
and the address will be provided from TS shippers once your transportation arrangements have been finalized)

Booth: _____ Number _____ of _____ Pcs.
Carrier: TS SHIPPER

SHOW SITE LABEL

RUSH!

EXHIBITION FREIGHT

**MUST ARRIVE ON
FEBRUARY 16, 2023 (1PM - 5PM)
FEBRUARY 17, 2023 (8AM - 4PM)**

TO: _____
(EXHIBITOR'S NAME)

C/O: EXPO EVENT SERVICES



Los Angeles Convention Center
Exhibit Halls G & H
1201 S. Figueroa Street
Los Angeles, CA 90015

Booth: _____ Number _____ of _____ Pcs.
Carrier: _____

SHOW SITE LABEL

RUSH!

EXHIBITION FREIGHT

**MUST ARRIVE ON
FEBRUARY 16, 2023 (1PM - 5PM)
FEBRUARY 17, 2023 (8AM - 4PM)**

TO: _____
(EXHIBITOR'S NAME)

C/O: EXPO EVENT SERVICES



Los Angeles Convention Center
Exhibit Halls G & H
1201 S. Figueroa Street
Los Angeles, CA 90015

Booth: _____ Number _____ of _____ Pcs.
Carrier: _____

WAREHOUSE LABEL

RUSH!

EXHIBITION FREIGHT

**MUST ARRIVE ON OR BETWEEN
JANUARY 20 - FEBRUARY 9, 2023**

TO: _____
(EXHIBITOR'S NAME)

C/O: EXPO EVENT SERVICES



TS SHIPPER ADVANCE FREIGHT SERVICE
(advance warehousing is ONLY available if TS shipper is the carrier
and the address will be provided from TS shippers once your transportation arrangements have been finalized)

Booth: _____ Number _____ of _____ Pcs.
Carrier: TS SHIPPER

WAREHOUSE LABEL

RUSH!

EXHIBITION FREIGHT

**MUST ARRIVE ON OR BETWEEN
JANUARY 20 - FEBRUARY 9, 2023**

TO: _____
(EXHIBITOR'S NAME)

C/O: EXPO EVENT SERVICES



TS SHIPPER ADVANCE FREIGHT SERVICE
(advance warehousing is ONLY available if TS shipper is the carrier
and the address will be provided from TS shippers once your transportation arrangements have been finalized)

Booth: _____ Number _____ of _____ Pcs.
Carrier: TS SHIPPER

SHOW SITE LABEL

RUSH!

EXHIBITION FREIGHT

**MUST ARRIVE ON
FEBRUARY 16, 2023 (1PM - 5PM)
FEBRUARY 17, 2023 (8AM - 4PM)**

TO: _____
(EXHIBITOR'S NAME)

C/O: EXPO EVENT SERVICES



Los Angeles Convention Center
Exhibit Halls G & H
1201 S. Figueroa Street
Los Angeles, CA 90015

Booth: _____ Number _____ of _____ Pcs.
Carrier: _____

SHOW SITE LABEL

RUSH!

EXHIBITION FREIGHT

**MUST ARRIVE ON
FEBRUARY 16, 2023 (1PM - 5PM)
FEBRUARY 17, 2023 (8AM - 4PM)**

TO: _____
(EXHIBITOR'S NAME)

C/O: EXPO EVENT SERVICES



Los Angeles Convention Center
Exhibit Halls G & H
1201 S. Figueroa Street
Los Angeles, CA 90015

Booth: _____ Number _____ of _____ Pcs.
Carrier: _____



Reserve Your Shipment Today with the Official Show Carrier

Fast, Reliable, Secure Trade Show Transportation!



Los Angeles
Los Angeles
Convention Center
February 18 - 19, 2023



Don't wait for your freight, let your freight wait for you!

TS SHIPPER is the most comprehensive shipping company that directly services the trade show industry.
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- Ground Shipments
- Air Shipments
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*** Personal presence at the shows to make sure everything goes smoothly
*** Special discounted Show Rates *** Pre-printed bills of lading and shipping labels

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CALL US AT 216-566-5953



GO ONLINE AT WWW.TSSHIPPER.COM



1700 York Avenue, Suite 2T, New York, NY 10128
Phone: (216) 566-5953 Fax: (866) 728-3775

Show Name: _____

Show Dates: _____

Venue: _____

CONTACT INFORMATION

COMPANY: _____ CONTACT NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

PICK UP LOCATION

COMPANY NAME: _____ CONTACT NAME: _____

STREET ADDRESS: _____

CITY _____ STATE / COUNTRY: _____

ZIP / POSTAL CODE: _____ PHONE: _____

SHIPPING DESTINATION

COMPANY NAME: _____

SHOW NAME _____ BOOTH #: _____

STREET ADDRESS: _____ CITY _____

STATE / COUNTRY: _____ ZIP / POSTAL CODE: _____

ONSITE CONTACT: _____ PHONE: _____

TYPE OF SERVICE

Truck Load	Deferred	2 nd Day Air
Overnight Air	Economy / Standard Group	3 rd Day Air

ADDITIONAL SERVICES

Lift Gate	Residential	Inside Pick Up
-----------	-------------	----------------

Declared Value \$ _____ (Declared Value can not exceed \$10,000)

Phone: 216-566-5953

Email: info@tsshipper.com

Quick Quote: TSshipper.com



1700 York Avenue, Suite 2T, New York, NY 10128
 Phone: (216) 566-5953 Fax: (866) 728-3775

Show Name: _____

Show Dates: _____

Venue: _____

SHIPPING INFORMATION

Pickup Date: _____ Pick Up Time: _____ (4 hour window)

Delivery Date: _____ Delivery Time: _____ (4 hour window)

Number of Pieces	Length	Width	Height	Weight
Hazardous Materials: YES NO			Total Weight:	

ADDITIONAL INFORMATION OR INSTRUCTIONS

For an online Quick Quote, go to www.tsshipper.com

Send completed form to info@tsshipper.com or fax to

866-728-3775 For questions call us at 216-566-5953

Phone: 216-566-5953

Email: info@tsshipper.com

Quick Quote: Tsshipper.com



1700 York Avenue, Suite 2T, New York, NY 10128
Phone: (216) 566-5953 Fax: (866) 728-3775

Show Name: _____

Show Dates: _____

Venue: _____

PAYMENT AUTHORIZATION

EXHIBITING COMPANY: _____

BOOTH # _____

ADDRESS: _____

SHOW: _____

ONSITE CONTACT: _____

ORDERED BY: _____

CELL: _____

PHONE: _____

QUOTED AMOUNT:

EMAIL: _____

\$ _____

YOUR SIGNATURE ON THIS PAYMENT AUTHORIZATION DENOTES ACCEPTANCE ON ALL TERMS & CONDITIONS INCLUDED ON THIS FORM AND IN YOUR SERVICE MANUAL.

Terms:

TS Shipper requires a credit card authorization prior to handling any freight. Final freight charges must be settled in advance off freight pick up / delivery via credit card, company check or wire transfers. Services will be denied without complete payment. All adjustments to charges are to be made at show site. NO CREDITS WILL BE MADE AFTER SHOW CLOSING. Payment made by check must be in US Dollars from a US Bank

Company Check: Make Payable to TS Shipper LLC and reference the Show Name on the check. Return checks are subject to a \$25.00 bounced check fee. All Checks require a credit card on file. **Mail Check to:** TS Shipper LLC, 1700 York Avenue, Suite 2T, New York, NY 10128

Wire Transfer: If paying by wire transfer for TS Shipper LLC, include a \$25.00 surcharge for bank fees. **Call for wire transfer details.**

Credit Card: For your convenience, TS Shipper LLC will use this authorization to charge your credit card account for your advance order, not paid by check or wire transfer, and any additional transportation orders placed by your show site representative.

TS Shipper LLC is not associated with the show decorator and material handling charges incurred for the movement of your freight from the show dock to your booth is the sole responsibility of you / the exhibiting company.

Payment Information:

☐ VISA

☐ MasterCard

☐ American Express

Credit Card Number: _____

Expiration Date: _____ / _____ VID Code: _____ Visa / Master Card (3 digits), Amex (4 digits)

Name (as it appears on the card): _____

Cardholder's Signature _____ / _____
Date

Credit Card Billing Address:

Street: _____

City: _____ State: _____

Zip Code: _____ Country: (if not US) _____

Telephone: _____ Email: _____

The above cardholder named hereby authorizes TS Shipper LLC to charge my card.

As the credit card holder, I also authorize TS Shipper LLC to charge my credit card for future purchases verbally approved by me.

Authorization Valid Until: _____ / _____ Initials Here: _____



1700 York Avenue, Suite 2T, New York, NY 10128
Phone: (216) 566-5953 Fax: (866) 728-3775
Email: info@tsshipper.com

TS SHIPPER OUTBOUND FORM

Show Name _____

Show Dates _____

Venue _____

Company Name _____

Booth Number _____

OUTBOUND SHIPMENT DETAILS

Company / Business Name		
Street Address		
Show Name (if applicable)	City	State
Contact Name & Number	Zip/Postal Code	

☐ Economy / Deferred (4 - 7 Business Days)

☐ 2nd Day

☐ 3rd Day

☐ Next Day

Piece Count Estimate _____ Total Weight Estimate _____

Additional Information or Instructions

BOOTH PACKAGE RENTALS



Los Angeles Travel & Adventure Show

Los Angeles Convention Center

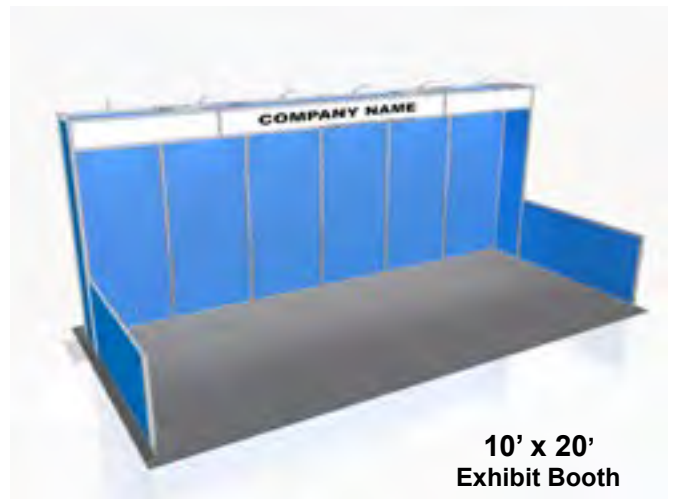
February 18 - 19, 2023

Deadline Date: February 9, 2023

EXPO EVENT SERVICES IS COMMITTED TO MAKING YOUR EXPOSITION EXPERIENCE A SUCCESS. WE OFFER CUSTOM BOOTH AND PAVILLION RENTAL PACKAGES THAT WILL PROMOTE YOUR BRAND, SAVE YOU MONEY AND TIME.



10' x 10'
Exhibit Booth



10' x 20'
Exhibit Booth



20' x 20'
Exhibit Booth

orders@expoeventsolutions.com

BOOTH PACKAGE ACCESSORIES



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

SHELVES / GONDOLAS

	Qty	Price	Total
12" Deep x 1 Meter Straight Shelf	_____	x \$98.00	_____
12" Deep x 1 Meter Angled Shelf	_____	x \$126.00	_____
12" Deep x 1 Meter x 5' One-Sided Gondola	_____	x \$352.00	_____
12" Deep x 1 Meter x 5' Two-Sided Gondola	_____	x \$451.00	_____



CABINETS / COUNTERS

	Qty	Price	Total
1 Meter x 1/2 Meter 36" _____ 42" _____ Panel Color _____	_____	x \$573.00	_____
2 Meter x 1/2 Meter 36" _____ 42" _____ Panel Color _____	_____	x \$804.00	_____
1 Meter Radius 36" _____ 42" _____ Panel Color _____	_____	x \$804.00	_____



LIGHT FIXTURES (Electricity Not Included)

	Qty	Price	Total
Clip On Light (75 watt)	_____	x \$67.00	_____
Stem Light (75 wall halogen)	_____	x \$141.00	_____
Track Light (300 watt)	_____	x \$414.00	_____
4' Fluorescent Fixture	_____	x \$96.00	_____
6' Fluorescent Fixture	_____	x \$150.00	_____
8' Fluorescent Fixture	_____	x \$188.00	_____



orders@expoeventsolutions.com

BOOTH PACKAGE RENTAL ORDER FORM



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

Basic Package Cost Includes:	Package	Base Rental Rate
Installation & Dismantle	10x10	\$ _____
Carpet w/ Visqueen	10x20	\$ _____
1 Header w/ Company Name	10x30	\$ _____
	20x20	\$ _____

Step 1 + Step 2 = Base Rental Rate

Step 3: Now Pick Your Accessories

Customized Booths in 3 Easy Steps

Step 1: Pick Your Booths Shell Size

10x10
10x20
10x30
20x20

Step 2: Pick Your Standard Carpet Color

Black	Red
Blue	Burgundy
Green	White
Gray	

Step 3: Pick Your Accessories

Standard Furniture
& Accessories (Page 38-39)

Special Event & Trade
Show Furnishing (Pages 40-65)

Hard wall Accessories
(Page 28)

List Selection / Qty

List Selection / Qty

List Selection / Qty

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The completed Booth Rental Order Form should be emailed to: orders@expoeventservices.com

What Happens Next

An Expo Event Services Designer will contact you to review your order, recommend graphic design options and send you a Booth Rental estimate.

SIGNAGE & GRAPHIC ORDER FORM



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • Phone (201) 300 - 2782 • Fax (917) 591 - 8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

DIGITAL INKJET SIGNS

Rates based on one color copy, white showcard, 10 words or less

Qty	Size/Description	Discount Price	Standard Price	Total Price
	8.5" x 11"	\$51.00	\$66.00	
	11" x 17"	\$60.00	\$78.00	
	14" x 22"	\$74.00	\$96.00	
	22" x 28"	\$91.00	\$118.00	
	24" x 36"	\$183.00	\$238.00	
	30" x 40"	\$198.00	\$257.00	
	Logo	Quoted upon request	Quoted upon request	
	Banner	Quoted upon request	Quoted upon request	

Background Color: _____ Copy Color: _____

Select Lay-out: ☐ Vertical ☐ Horizontal

Select Font Style: ☐ Corporate ☐ Jazzy

Expo Event Services, Inc., can meet any sign or graphic requirements you have. Please contact us at 201.994.1303 if you have any questions or need additional information. **Indicate sign copy Here (please attach additional sign copy if required)**

SUBTOTAL = _____ + TAX @ 9.50% = _____ = TOTAL _____

Payment Authorization Form must accompany order.

Any order received after Discount Deadline will be charged the standard Rates *NO EXCEPTIONS*

Cancellation Policy: All orders are non-refundable once ordered and processed.

GRAPHIC FILE SUBMISSION GUIDELINES



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

We want your graphics to look their best. We are committed to partnering with you in order to provide the most comprehensive and effective solutions in the trade show industry. In order to produce your graphics at the highest quality and facilitate the transfer of your files to us for production, we are pleased to provide you with this graphic file submission document. Note - the basic cost of graphic production is typically included in your sales quote. Additional prep work on supplied files may require additional fees. Please contact Expo Event Services for details.

File Formats

Program

Adobe Illustrator
Adobe Photoshop
Adobe InDesign
Adobe Acrobat

Preferred File (type)

ai, eps
tiff, psd, jpeg (high quality)
indd (include links)
PDF (press quality setting)

File Transfer Options

Media

Flash Drive
E-mail Attachments
FTP
DropBox

Note

With attached fonts and links
Limited to maximum size 5MB
zip or compression preferred
File sharing

Files obtained from the internet or artwork created in MS Office application (Word, Excel, Power Point, etc.) are often not suitable for high quality output, and typically require additional fees. Artwork should be created to full size - however for larger files i.e. Banner - artwork at 1/4 scale of actual size is acceptable. Scans should be no smaller than 300dpi at 1/4 size. To avoid additional fees associated with these file types, please supply files, at a minimum, two weeks prior to your show.

Vector Artwork

For the best quality in large format printing, artwork should be created and supplied in vector format (.ai or .eps), unless the image is a photo or image file (see bitmap/raster below). Logos and images taken from websites are generally gif's. Gif files are not acceptable as they are low resolution and will NOT print clearly. Artwork which is going to be produced in vinyl - i.e. solid company logo's or text, must be supplied in a vector format (.ai or .eps). Converting bitmap images to vector for vinyl production is a typical issue that may incur additional fees.



gif@400%

EXPO
EVENT SERVICES



.ai / .eps@400%

EXPO
EVENT SERVICES

Bitmap/Raster Artwork

JPEG/TIFF- We accept these formats but the original artwork must be of sufficient high resolution- 300dpi - and to size as needed for print - in order to print at the best quality.

PDF- These are print files only and can NOT be altered or versioned to fit different sizes. Artwork must be set up at the correct proportion and at print ready quality. Make sure images are saved at high resolution (300dpi).



Color Set Up

If your artwork utilizes PANTONE MATCHING SYSTEM (PMS), please supply a Pantone color reference. Note that Pantone colors are matched to the best possible interpretation for the specific output device and material printed on. If you would like us to match existing graphics, please provide hard copy of the graphics for reference. If your artwork utilizes CMYK values, the printer will use those.



Fonts

Convert all fonts into outlines or paths prior to uploading the files. Also please provide ALL FONTS utilized in your files. This is in case we need to edit copy or if some fonts were not converted to paths or outlines.

HANGING SIGNS/BANNERS INFORMATION FORM

Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023



Deadline Date: February 9, 2023

*** NON - ELECTRICAL SIGNS & BANNERS ONLY

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • Phone (201) 300 - 2782 • Fax (917) 591 - 8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

PLEASE PROVIDE THE FOLLOWING INFORMATION

Regardless of previous usage, an authorized signature is required on the Guarantee of Structural integrity Statement form and the following information is to be completed.

IMPORTANT NOTE

All ceiling rigging must conform to Show Management rules and regulations and facility limitations.

All overhead rigging/hanging must be assembled, installed and removed by Expo Event Services certified riggers.

Exhibitors are **REQUIRED** to include hanging/setup instructions and orientation diagrams in advance.

Electrical signs must be in working order and in accordance with the National Electric Code. Electrical services must be ordered through the electrical service provider (form included in manual).

STRUCTURE DESCRIPTION

Include blue print or drawing containing detailed information so hanging anchor points can be determined.

Type of Material:

Cloth Metal Wood Plastic Truss

Other: _____

Truss Only:

12" box 20" box Other: _____

Shape of Structure:

Circle Rectangle Square Triangle

Other: _____

Size (in feet):

_____ (H) x _____ (L) x _____ (W) x _____ (D)
height length width diameter

Additional Notes/Description:

STRUCTURE DESCRIPTION (continued)

Weight of Hanging Structure: _____ lbs

Any hanging structure that weighs in excess of 100 lbs will require the employment of chain motors.

Are you using chain motor(s)?

No

Yes (Quantity: _____)

Expo Events Provided

Exhibitor Provided

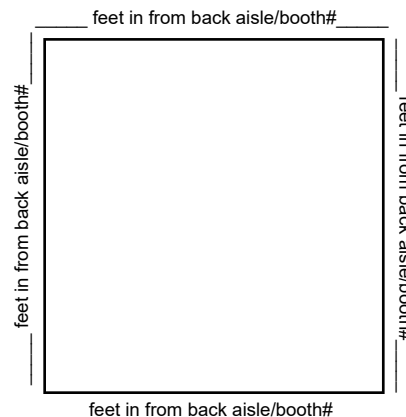
CHAIN MOTORS

QTY	ITEM	ADVANCE	STANDARD	TOTAL
	1/2 Ton Chain Motor	\$612.00	\$796.00	
	1 Ton Chain Motor	\$765.00	\$995.00	

- If your hanging structure is 100 lbs or more, please submit a **CERTIFIED WEIGHT BILL** and a **CERTIFIED STRUCTURAL ENGINEERED DRAWING**.
- All truss structures require a **CERTIFIED WEIGHT BILL**.

PLACEMENT DIAGRAM

Provide an overview sketch of how your sign should be hung in your booth in the box below. Place booth dimensions/booth number in the lines provided.



Number of feet from floor to bottom of sign: _____ ft

Would you like your sign centered over your booth?

Yes

No (I will provide an overhead sketch)

HANGING SIGNS/BANNERS ORDER FORM



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • Phone (201) 300 - 2782 • Fax (917) 591 - 8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

X

IMPORTANT NOTES

Expo Event Services certified riggers are required to assemble, install and remove all hanging signs to ensure structural integrity. Any signs that are not assembled by approved EES certified riggers are subject to an inspection fee.

Expo Event Services riggers are required to install and remove all hanging truss to ensure structural integrity.

Assembly/disassembly labor rates are per man, per hour with a one (1) hour minimum.

Overhead sign hang rates are per lift and crew, per hour with a one (1) hour minimum.

Expo Event Services will process requests for assembly and rigging in the order they are received and will make attempts to honor all requested start times.

Should hanging signor supervision not be present at the time the crew arrives a one (1) hour minimum charge will apply.

Additional charges will apply for any cables, connectors or other equipment deemed necessary to safely complete the installation of overhead sign or truss system. A EES certified rigger will determine such requirements onsite.

PLEASE INDICATE METHOD OF SUPERVISION YOU REQUIRE:

OK TO PROCEED WITHOUT EXHIBITOR SUPERVISION

WAIT FOR EXHIBITOR SUPERVISION

DISPLAY HOUSE TO SUPERVISE

SIGN ASSEMBLY / DISASSEMBLY LABOR

Please indicate who will supervise ASSEMBLY:

EES Supervision

Exhibitor/Display House Supervision

Please indicate who will supervise DISASSEMBLY:

EES Supervision

Exhibitor/Display House Supervision

SIGN ASSEMBLY LABOR

EST TOTAL HOURS	ITEM	ADVANCE	STANDARD	TOTAL
	ST	\$211.00	\$232.00	
	OT	\$346.00	\$382.00	
	Holiday	\$426.00	\$470.00	
EES Supervision: _____ x 30% =				
		(Assembly total)	(\$40.00 minimum)	

Date of Assembly: _____

Requested Start Time: _____

SIGN DISASSEMBLY LABOR

EST TOTAL HOURS	ITEM	ADVANCE	STANDARD	TOTAL
	ST	\$211.00	\$274.00	
	OT	\$346.00	\$450.00	
	Holiday	\$426.00	\$554.00	
EES Supervision: _____ x 30% =				
		(Assembly total)	(\$40.00 minimum)	

Date of Disassembly: _____

Requested Start Time: _____

OVERHEAD SIGN RIGGING LABOR

RIGGING INSTALLATION

EST TOTAL HOURS	ITEM	ADVANCE	STANDARD	TOTAL
	ST	\$919.00	\$1,016.00	
	OT	\$1,193.00	\$1,318.00	
	Holiday	\$1,432.00	\$1,581.00	

Date of Assembly: _____

Requested Start Time: _____

RIGGING REMOVAL

EST TOTAL HOURS	ITEM	ADVANCE	STANDARD	TOTAL
	ST	\$919.00	\$1,194.00	
	OT	\$1,193.00	\$1,551.00	
	Holiday	\$1,432.00	\$1,862.00	

Date of Disassembly: _____

Requested Start Time: _____

* There may be an additional charge of \$100.00 per hang point for signage being installed from the "unistrut" ceiling structure.

** In areas of certain convention centers, "high" hang point rigs must be installed prior to anything being hung from the "high" ceiling. If hang point rigs are required, the additional charge will be \$150.00 for each hang point rig. These points are in addition to the quoted rates.

IN-BOOTH FORKLIFT LABOR ORDER FORM



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

ST (STRAIGHT TIME): 8:00 AM to 4:30 PM - Monday through Friday
OT (OVERTIME): 4:30 PM to 8:00 AM - Monday through Friday (all day Saturday & Sunday)
DT (DOUBLE TIME): All hours Sunday and all scheduled union holidays

Exhibitors may need to order a forklift and/or rigging crew to assemble displays or to uncrate, unskid, position or re-position equipment or machinery and to re-crate or re-skid that equipment or machinery. The determination of the required crew size will be at the discretion of the official general service contractor.

Please Note: Exhibitor supervision of ALL labor is mandatory. Start times for forklift/rigging crew labor will only be guaranteed when labor is requested for the start time of the work day (8:00am). At the completion of work performed, your company's representative will return with the crew to the Expo Event Service Desk and approve the documented hours on the work order. Cancellation of previously ordered equipment or labor less than 48 hours prior to the start time you have scheduled will result in a one hour forklift and one hour rigger "cancellation fee". If you, the exhibitor, fail to use the forklift/rigger(s) confirmed on this order, a "no-show fee" of one hour per forklift/rigger(s) ordered will be assessed to the credit card you have on file.

LABOR RATES PER HOUR (one hour minimum)

Forklift and Operator	ST	\$240.00	\$312.00
	OT	\$334.00	\$434.00
	DT	\$482.00	\$627.00
Additional Rigger	ST	\$192.00	\$250.00
	OT	\$315.00	\$410.00
	DT	\$387.00	\$503.00

1. Forklift and Operator Installation Estimated Labor

_____	_____	_____	X	_____	X \$	_____	= \$	_____
Date	Start Time	# of Forklifts		# of Hours		Rate		Sub Total

Dismantle Estimated Labor

_____	_____	_____	X	_____	X \$	_____	= \$	_____
Date	Start Time	# of Forklifts		# of Hours		Rate		Sub Total

2. Additional Riggers Installation Estimated Labor

_____	_____	_____	X	_____	X \$	_____	= \$	_____
Date	Start Time	# of Forklifts		# of Hours		Rate		Sub Total

Dismantle Estimated Labor

_____	_____	_____	X	_____	X \$	_____	= \$	_____
Date	Start Time	# of Forklifts		# of Hours		Rate		Sub Total

TOTAL \$ _____

DISPLAY LABOR ORDER FORM



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • Phone (201) 300 - 2782 • Fax (917) 591 - 8316 • Email: orders@expoeventservices.com

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CONTACT SIGNATURE X	AUTHORIZED CONTACT - PLEASE PRINT	DATE

**PLEASE COMPLETE THIS FORM FOR ALL DISPLAY LABOR NEEDED.
TO DETERMINE IF YOU NEED DISPLAY LABOR, PLEASE READ THIS FORM CAREFULLY.**

1. Display Labor is required for all installation and dismantling of exhibits, including signs and floor covering installation.
2. Exhibitor may unpack and place merchandise.
3. Exhibitor may set up exhibit display if one person can accomplish the task in less than one-half (1/2) hour without the use of tools.

DISPLAY LABOR (One Hour Minimum per Worker)

Starting time can be guaranteed only when labor is requested for the start of the working day at 8 AM. All exhibit labor for 8 AM starting times will be dispatched to booth space. For all other starting times, check in at the labor desk one-half (1/2) hour before time requested. Labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If exhibitor fails to use the workers at the time confirmed, a one (1) hour "No Show" charge per worker will apply.

		Rates: per person/per hour	
Labor		Discount Price	Standard Price
Straight Time	8:00 a.m. to 4:30 p.m. Monday through Friday	\$190.00	\$247.00
Over Time	4:30 p.m. to 8:00 a.m. Monday through Friday; all day Saturday	\$315.00	\$410.00
Double Time	Sundays and Holidays	\$386.00	\$502.00

INSTALLATION LABOR

Schedule Date(s)	Schedule Start Time	Schedule End Time	Total # of Hours	Total # of Workers	Labor Rate	Total
						\$
						\$
						\$

EXPO EVENT SERVICES will provide the following service:

1. Unpack and install display labor before exhibitor arrival at show site
 2. Dismantle, pack and arrange to ship display after show closing
- A 30% (\$50.00 minimum) surcharge will be added to the labor rates above for this professional supervision.
The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (1/2) hour increments.

GRATUITIES IN

ANY FORM, INCLUDING CASH, GIFTS, OR LABOR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY

EXPO EVENT SERVICES. EXPO EVENT SERVICES requires the highest standards of integrity from all employees. All rates are subject to change if necessitated by increased labor and material costs.

DISMANTLE LABOR

Schedule Date(s)	Schedule Start Time	Schedule End Time	Total # of Hours	Total # of Workers	Labor Rate	Total
						\$
						\$
						\$

Please estimate the number of workers and hours per worker needed for installation and dismantling above. Invoice will be calculated according to actual hours worked.

IMPORTANT NOTICE

Your Company is encouraged to carry insurance covering potential injury, damage or loss associated with your display. Expo Event Services will NOT be responsible for injury to display personnel and damage or loss of display materials. In any case, the liability of Expo Event Services is limited to a max of 50% of total labor not to exceed \$1000.00.

DISPLAY LABOR INFORMATION FORM



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

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RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • Phone (201) 300 - 2782 • Fax (917) 591 - 8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

X

PLEASE COMPLETE THIS FORM FOR ALL DISPLAY LABOR NEEDED.
TO DETERMINE IF YOU NEED DISPLAY LABOR, PLEASE READ THIS FORM CAREFULLY.

INBOUND SHIPPING INFORMATION

Carrier: _____ Carrier Phone #: _____
Shipped to: Warehouse Show Site From City/St: _____ Date: _____
Total # of: Crates Cartons Fibercases Other: _____

SET-UP INFORMATION

Set-up Plans/Photo: Attached To be sent With Exhibitor In Crate # _____
Carpet: With Exhibit Rented from Expo Event Services Color Size
Electric Placement: Drawing Attached Drawing with Exhibit Electrical Under Carpet
Comments: _____

Graphics: With Exhibit Shipped Separately
Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING INFORMATION

Ship To: _____

Method: Common Carrier Air Freight Van Line Other: _____
Carrier (If Known): _____
Freight Charges: Prepaid Bill To: _____
Collect _____

Please Note: Expo Events Services will not be responsible for product or literature that is not properly packed and labeled by exhibitor personnel.

Special Instructions/Comments: _____

Emergency Contact:

Name: _____ Phone: _____

STANDARD CARPET ORDER FORM



Los Angeles Travel & Adventure Show Los Angeles Convention Center February 18 - 19, 2023

Deadline Date: February 9, 2023

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • Phone (201) 300 - 2782 • Fax (917) 591 - 8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

STANDARD CARPET



Black



Blue



Green



Gray



Red



Burgundy



White

Qty	Item	Discount	Standard	Total
	10' x 10' Booth Carpet	\$319.00	\$415.00	
	10' x 20' Booth Carpet	\$639.00	\$831.00	
	10' x 30' Booth Carpet	\$958.00	\$1,245.00	

Standard Cut

Standard carpet pricing includes delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for an additional minimal fee. Colors available in both 16oz. and 28 oz.. Colors may vary from the samples swatches listed

CUSTOM CARPET



Black



Blue



Green



Gray



Red



Burgundy



White

Qty	Item	Discount	Standard	Total
	Carpet Cut Carpet	\$7.06 sq.ft.	\$9.18 sq.ft.	
Booth Size: Length _____ ft. x Width _____ ft. = _____ sq.ft.				

Custom Cut

Custom carpet pricing includes delivery, installation, carpet tape, visqueen and carpet removal. Colors available in both 16oz. and 28 oz.. Colors may vary from the samples swatches listed

PADDING

Qty	Item	Discount	Standard	Total
	Custom Padding - 1/2"	\$2.82 sq.ft.	\$3.67 sq.ft.	
Booth Size: Length _____ ft. x Width _____ ft. = _____ sq.ft.				

SUBTOTAL = _____ + TAX @ 9.50% = _____ = TOTAL _____

Payment Authorization Form must accompany order.

Any order received after Discount Deadline will be charged the Standard Rates *NO EXCEPTIONS*

Cancellation Policy: Any Standard Carpet cancelled will be charged 50% after move-in begins and 100% after installation. Custom Cut Carpet orders are non-refundable 2 weeks prior to move-in.

STANDARD FURNITURE

Los Angeles Travel & Adventure Show

Los Angeles Convention Center

February 18 - 19, 2023

Deadline Date: February 9, 2023

Chairs



Upholstered
Side Chair



Upholstered
Tall Stool

Pedestal Tables



30" High Black
Table



42" High Black
Table

Draped & Undraped Tables



Accessories



Chrome Easel



Retractable Stanchion



Wastebasket

STANDARD FURNITURE & ACCESSORIES ORDER FORM



Los Angeles Travel & Adventure Show
Los Angeles Convention Center
February 18 - 19, 2023

Deadline Date: February 9, 2023

RETURN TO: Expo Event Services • 1700 York Ave Suite 2T • New York, NY 10128 • Phone (201) 300 - 2782 • Fax (917) 591 - 8316 • Email: orders@expoeventservices.com

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

	Qty	Item	Discount Price	Standard Price	Color	Total Price
CHAIRS		Upholstered Chair	\$137.00	\$178.00	N/A	
		Tall Black Stool	\$173.00	\$225.00	N/A	
UNDRAPED TABLES		4' x 24" x 30" Undraped Table	\$125.00	\$163.00	N/A	
		6' x 24" x 30" Undraped Table	\$138.00	\$179.00	N/A	
		8' x 24" x 30" Undraped Table	\$157.00	\$204.00	N/A	
UNDRAPED COUNTERS		4' x 24" x 42" Undraped Counter	\$138.00	\$180.00	N/A	
		6' x 24" x 42" Undraped Counter	\$154.00	\$200.00	N/A	
		8' x 24" x 42" Undraped Counter	\$168.00	\$218.00	N/A	
DRAPED TABLES	Drape Table Colors: Black, Blue, Burgundy, Green, Gray, Red, White					
		4' x 24" x 30" High Draped Table	\$225.00	\$293.00		
		6' x 24" x 30" High Draped Table	\$251.00	\$326.00		
		8' x 24" x 30" High Draped Table	\$285.00	\$371.00		
		4th side Draped – 30"	\$95.00	\$124.00		
DRAPED COUNTERS	Drape Counter Colors: Black, Blue, Burgundy, Green, Gray, Red, White					
		4' x 24" x 42" High Draped Counter	\$254.00	\$330.00		
		6' x 24" x 42" High Draped Counter	\$294.00	\$382.00		
		8' x 24" x 42" High Draped Counter	\$336.00	\$437.00		
		4th side Draped – 42"	\$117.00	\$152.00		
DRAPE	Drape Counter Colors: Black, Blue, Burgundy, Green, Gray, Red, White					
		3' High Banjo Drape (4 ft. min. order)	\$27.00 /ft	\$35.00 /ft		
		8' High Banjo Drape (4 ft. min. order)	\$32.00 /ft	\$42.00 /ft		
PEDESTAL TABLES		30" x 30" High Pedestal Table	\$289.00	\$376.00	N/A	
		30" x 42" High Pedestal Table	\$327.00	\$425.00	N/A	
ACCESSORIES		Chrome Easel	\$89.00	\$116.00	N/A	
		Wastebasket	\$58.00	\$75.00	N/A	
		Retractable Stanchion	\$215.00	\$280.00	N/A	
		Coat Tree	\$70.00	\$91.00	N/A	

SUBTOTAL = _____ + TAX @ 9.50% = _____ = TOTAL _____

Payment Authorization Form must accompany order.

Any order received after Discount Deadline will be charged the Standard Rates *NO EXCEPTIONS*

Cancellation Policy: Items cancelled after move-in begins will result in a 50% re-stocking fee. There will be no refund for items called after installation. NO EXCEPTIONS.



TRADE SHOW

2023 FURNITURE PRICE LIST

PARMA



Parma Sofa

79"W x 37"D x 36"H

Trade Show Price: \$669.00



Parma Loveseat

56"W x 37"D x 36"H

Trade Show Price: \$644.00



Parma Chair

33"W x 37"D x 36"H

Trade Show Price: \$503.00



Parma Bench Ottoman

60"W x 24"D x 17"H

Trade Show Price: \$345.00

SOPHISTICATION



Sophistication Sofa

72"W x 31"D x 48"H

Trade Show Price: \$802.00



Sophistication Loveseat

48"W x 31"D x 48"H

Trade Show Price: \$542.00



Sophistication Chair

24"W x 31"D x 48"H

Trade Show Price: \$407.00



Sophistication Corner

31"Square x 48"H

Trade Show Price: \$407.00



Sophistication Ottoman

31"Square x 19"H

Trade Show Price: \$306.00

WHISPER



Whisper Sofa

87"W x 37"D x 35"H

Trade Show Price: \$777.00



Whisper Loveseat

61"W x 37"D x 35"H

Trade Show Price: \$745.00



Whisper Chair

35"W x 37"D x 35"H

Trade Show Price: \$618.00



Whisper Bench Ottoman

60"W x 24"D x 17"H

Trade Show Price: \$345.00

AURORA



Aurora Sofa
90"W x 33"D x 30"H
Trade Show Price: \$941.00



Aurora Chair
39"W x 33"D x 30"H
Trade Show Price: \$560.00

CHATEAU



Chateau Sofa
82"W x 35"D x 36"H
Trade Show Price: \$941.00



Dijon Chair
24"W x 29"D x 35"H
Trade Show Price: \$407.00



Elan Chair
30"W x 29"D x 37"H
Trade Show Price: \$407.00



Marteen Chair
23"Square x 40"H
Trade Show Price: \$407.00

CROMWELL



Cromwell Sofa
78"W x 32"D x 29"H
Trade Show Price: \$941.00



Cromwell Chair
32"W x 32"D x 29"H
Trade Show Price: \$560.00

JADE



Jade Sofa
82"W x 36"D x 34"H
Trade Show Price: \$777.00



Jade Chair
32"W x 36"D x 34"H
Trade Show Price: \$453.00



Jade Bench Ottoman
48"W x 24"D x 19"H
Trade Show Price: \$345.00

MADISON



Madison Sofa
86"W x 34"D x 34"H
Trade Show Price: \$777.00



Madison Chair
33"W x 34"D x 34"H
Trade Show Price: \$453.00



Madison Bench - Sky
48"W x 24"D x 17"H
Trade Show Price: \$319.00



Madison Ottomon - Apricot
24"Square x 17"H
Trade Show Price: \$204.00



Madison Ottoman - Sand Dollar
24"Square x 17"H
Trade Show Price: \$204.00



Madison Ottoman - Sunflower
24"Square x 17"H
Trade Show Price: \$204.00



Madison Ottoman - Willow
24"Square x 17"H
Trade Show Price: \$204.00

MANGO



Mango Sofa
95"W x 36"D x 34"H
Trade Show Price: \$941.00



Mango Chair
39"W x 34"D x 34"H
Trade Show Price: \$560.00



Mango Ottoman
28"W x 25"D x 19"H
Trade Show Price: \$319.00

MONACO



Monaco Sofa
84"W x 35"D x 34"H
Trade Show Price: \$1,005.00



Monaco Chair
36"W x 35"D x 34"H
Trade Show Price: \$624.00



Monaco Oval Ottoman
48"W x 24"D x 17"H
Trade Show Price: \$363.00

MONTANA MOCHA



Montana Mocha Sofa
79"W x 35"D x 34"H
Trade Show Price: \$630.00



Montana Mocha Loveseat
57"W x 35"D x 34"H
Trade Show Price: \$554.00



Montana Mocha Chair
35"Square x 34"H
Trade Show Price: \$427.00

NIKO



Niko Sofa
81"W x 30"D x 38"H
Trade Show Price: \$828.00



Niko Loveseat
58"W x 30"D x 38"H
Trade Show Price: \$757.00



Niko Chair
31"W x 30"D x 38"H
Trade Show Price: \$630.00

OLIVER



Oliver Sofa
90"W x 34"D x 34"H
Trade Show Price: \$941.00



Oliver Chair
37"W x 34"D x 34"H
Trade Show Price: \$560.00

PENELOPE



Penelope Sofa
96"W x 36"D x 36"H
Trade Show Price: \$941.00



Penelope Chair
35"W x 36"D x 40"H
Trade Show Price: \$560.00



Penelope Ottoman
24"Round x 15"H
Trade Show Price: \$319.00

REGALE



Regale Sofa

78"W x 35"D x 39"H

Trade Show Price: \$941.00



Regale Chaise

26"W x 73"D x 39"H

Trade Show Price: \$814.00



Regale Chair

24"W x 22"D x 40"H

Trade Show Price: \$407.00



Regale Bench Ottoman

48"W x 24"D x 18"H

Trade Show Price: \$407.00

SUAVE MIDNIGHT



Suave Midnight Sofa

77"W x 36"D x 33"H

Trade Show Price: \$586.00



Suave Midnight Loveseat

54"W x 36"D x 33"H

Trade Show Price: \$509.00



Suave Midnight Chair

32"W x 36"D x 33"H

Trade Show Price: \$382.00



Suave Midnight Scoop Ottoman

31"W x 25"D x 20"H

Trade Show Price: \$217.00

WINSTON



Winston Sofa

93"W x 39"D x 34"H

Trade Show Price: \$941.00



Winston Chair

47"W x 38"D x 33"H

Trade Show Price: \$542.00



Winston Bench Ottoman

48"W x 24"D x 15"H

Trade Show Price: \$345.00

BLANC



Blanc Sofa

75"W x 35"D x 35"H

Trade Show Price: \$814.00



Blanc Loveseat

54"W x 35"D x 35"H

Trade Show Price: \$777.00



Blanc Chair

33"W x 35"D x 35"D

Trade Show Price: \$649.00



Blanc Bench Ottoman

48"W x 24"D x 18"H

Trade Show Price: \$390.00



Blanc Cube Ottoman

17"Square x 17"H

Trade Show Price: \$136.00

BOCA



Boca Armless Chair - Black

22"W x 27"D x 30"H

Trade Show Price: \$415.00



Boca Corner - Black

27"W x 27"D x 30"H

Trade Show Price: \$446.00



Boca Armless Chair - Charged

22"W x 27"D x 30"H

Trade Show Price: \$471.00

**Client responsible for power source.*



Boca Corner - Charged

27"W x 27"D x 30"H

Trade Show Price: \$509.00

**Client responsible for power source.*

CHANDLER



Chandler Sofa

76"W x 37"D x 35"H

Trade Show Price: \$669.00



Chandler Loveseat

53"W x 37"D x 35"H

Trade Show Price: \$644.00



Chandler Chair

31"W x 37"D x 35"H

Trade Show Price: \$503.00



Chandler Bench Ottoman

60"W x 24"D x 17"H

Trade Show Price: \$345.00

CONTINENTAL



Continental Curved Loveseat
82"W x 34"D x 31"H
Trade Show Price: \$802.00



Continental Reverse Loveseat
72"W x 34"D x 31"H
Trade Show Price: \$777.00



Continental Curved Bench
70"W x 26"D x 19"H
Trade Show Price: \$407.00



Continental Half Moon Ottoman
33"W x 19"D x 19"H
Trade Show Price: \$345.00



Continental Wedge Ottoman
30"W x 34"D x 19"H
Trade Show Price: \$345.00

CRYSTAL



Crystal Loveseat
75"W x 29"D x 60"H
Trade Show Price: \$846.00



Crystal Bench Loveseat
75"W x 28"D x 31"H
Trade Show Price: \$509.00



Crystal Chaise
72"W x 30"D x 41"H
Trade Show Price: \$802.00



Crystal Round Ottoman
43"Round x 20"H
Trade Show Price: \$542.00



Crystal 6' Bar Surround
80"W x 24"D x 42"H
Trade Show Price: \$269.00
**VIP Glow Bar 6' rental required*



Crystal 8' Bar Surround
104"W x 24"D x 42"H
Trade Show Price: \$306.00
**VIP Glow Bar 6' rental required*



ESSENTIALS



Essentials Banquette Flat Top (2 pieces)
60"Round x 19"H
Trade Show Price: \$745.00



Essentials Banquette (2 pieces)
60"Round x 48"H
Trade Show Price: \$1,011.00



Essentials Storage Ottoman
48"W x 24"D x 20"H
Trade Show Price: \$478.00



Essentials Turning Bed (2 pieces)
96"W x 48"D x 36"H
Trade Show Price: \$1,215.00



Essentials Turning Bed - Charged (2 pieces)
96"W x 48"D x 25"H
Trade Show Price: \$1,348.00

**Client responsible for power source.*

FUNCTION



Function Armless Chair
28"Square x 29"H
Trade Show Price: \$415.00



Function Corner
28"Square x 29"H
Trade Show Price: \$446.00

GRAMMERCY



Grammery Sofa
82"W x 36"D x 36"H
Trade Show Price: \$745.00



Grammery Loveseat
57"W x 36"D x 36"H
Trade Show Price: \$649.00



Grammery Chair
28"W x 36"D x 36"H
Trade Show Price: \$415.00



Grammery Chaise
63"W x 28"D x 36"H
Trade Show Price: \$554.00



GRAMMERCY



Grammercy 1/4 Round Ottoman

34"W x 19"D x 17"H

Trade Show Price: \$212.00



Grammercy Banquette

59"Round x 38"H (2 pieces)

Trade Show Price: \$1,011.00



Grammercy Corner

36"Square x 36"H

Trade Show Price: \$478.00



Grammercy Bench Ottoman

60"W x 24"D x 17"H

Trade Show Price: \$345.00



Grammercy Round Ottoman

46"Round x 17"H

Trade Show Price: \$345.00



Grammercy Square Ottoman

40"Square x 17"H

Trade Show Price: \$345.00

METRO



Metro Sofa

85"W x 35"D x 35"H

Trade Show Price: \$669.00



Metro Loveseat

60"W x 35"D x 35"H

Trade Show Price: \$644.00



Metro Chair

35"Square x 35"H

Trade Show Price: \$503.00



Metro Cube Ottoman

18"Square x 18"H

Trade Show Price: \$136.00



Metro Bench Ottoman

60"W x 24"D x 17"H

Trade Show Price: \$345.00



Metro Square Ottoman

40"Square x 17"H

Trade Show Price: \$345.00

WHISPER



Whisper 1/4 Round Ottoman
34"W x 19"D x 17"H
Trade Show Price: \$212.00



Whisper Square Ottoman
40"Square x 17"H
Trade Show Price: \$345.00



Whisper Round Ottoman
46"Round x 17"H
Trade Show Price: \$345.00



Whisper Banquette
59"Round x 38"H (2 pieces)
Trade Show Price: \$1,011.00



Whisper Cube Ottoman
18"Square x 18"H
Trade Show Price: \$136.00

ZEPELIN



Zeppelin Sectional
128"W x 28"D x 31"H (2 pieces)
Trade Show Price: \$1,684.00



COSTA



Costa Sofa

83"W x 36"D x 27"H

Trade Show Price: \$840.00



Costa Chair

38"W x 35"D x 26"H

Trade Show Price: \$453.00



Costa Table

41"W x 26"D x 15"H

Trade Show Price: \$262.00

EVOKE



Evoke Sofa

81"W x 35"D x 27"H

Trade Show Price: \$1,011.00



Evoke Chair

33"W x 35"D x 27"H

Trade Show Price: \$542.00



Evoke Cocktail Table

48"W x 24"D x 18"H

Trade Show Price: \$345.00



Evoke End Table

24"W x 28"D x 25"H

Trade Show Price: \$306.00

GRASS



Evoke Cube Ottoman

18"Square x 18"H

Trade Show Price: \$217.00



Grass Loveseat

49"W x 32"D x 48"H

Trade Show Price: \$802.00



Grass Bench Ottoman

48"W x 21"D x 18"H

Trade Show Price: \$554.00

VERONA



Verona Sofa

74"W x 38"D x 25"H

Trade Show Price: \$960.00



Verona Chair

28"W x 38"D x 25"H

Trade Show Price: \$495.00



Verona Ottoman

26"W x 21"D x 18"H

Trade Show Price: \$286.00

CHARGED COLLECTION

Client responsible for power source.



Deadline Date: February 9, 2023

CHARGING CHAIRS



Boca Armless Chair - Charged
22"W x 27"D x 30"H
Trade Show Price: \$471.00



Boca Corner - Charged
27"W x 27"D x 30"H
Trade Show Price: \$509.00



Patrice Tablet Chair - Charged
28"W x 31"D x 31"H
Trade Show Price: \$491.00

CHARGING BENCHES



Essentials Turning Bed - Charged
96"W x 48"D x 25"H
Trade Show Price: \$1,348.00



Lincoln Bench - Charged
59"W x 39"D x 17"H
Trade Show Price: \$745.00

CHARGING TABLES



Conference Table 8' White - Charged
96"W x 43"D x 30"H
Trade Show Price: \$1,062.00



Aspen Cocktail Table - Charged
48"W x 24"D x 18"H
Trade Show Price: \$446.00



Aspen Bar Table - Charged
72"W x 26"D x 42"H
Trade Show Price: \$789.00

2023 TRADE SHOW FURNISHINGS

AFTRADESHOW.COM





Aurora Sofa
90"W x 33"D x 30"H
Trade Show Price: \$941.00



Blanc Sofa
75"W x 35"D x 35"H
Trade Show Price: \$814.00



Chandler Sofa
76"W x 37"D x 35"H
Trade Show Price: \$669.00



Chateau Sofa
82"W x 35"D x 36"H
Trade Show Price: \$941.00



Costa Sofa
83"W x 36"D x 27"H
Trade Show Price: \$840.00



Cromwell Sofa
78"W x 32"D x 29"H
Trade Show Price: \$941.00



Evoke Sofa
81"W x 35"D x 27"H
Trade Show Price: \$1,011.00



Grammery Sofa
82"W x 36"D x 36"H
Trade Show Price: \$745.00



Jade Sofa
82"W x 36"D x 34"H
Trade Show Price: \$777.00



Madison Sofa
86"W x 34"D x 34"H
Trade Show Price: \$777.00



Mango Sofa
95"W x 36"D x 34"H
Trade Show Price: \$941.00



Metro Sofa
85"W x 35"D x 35"H
Trade Show Price: \$669.00



Monaco Sofa
84"W x 35"D x 34"H
Trade Show Price: \$1,005.00



Montana Mocha Sofa
79"W x 35"D x 34"H
Trade Show Price: \$630.00



Niko Sofa
81"W x 30"D x 38"H
Trade Show Price: \$828.00



Oliver Sofa
90"W x 34"D x 34"H
Trade Show Price: \$941.00



Parma Sofa
79"W x 37"D x 36"H
Trade Show Price: \$669.00



Penelope Sofa
96"W x 36"D x 36"H
Trade Show Price: \$941.00



Regale Sofa
78"W x 35"D x 39"H
Trade Show Price: \$941.00



Sophistication Sofa
72"W x 31"D x 48"H
Trade Show Price: \$802.00



Suave Midnight Sofa
77"W x 36"D x 33"H
Trade Show Price: \$586.00



Verona Sofa
74"W x 38"D x 25"H
Trade Show Price: \$960.00



Whisper Sofa
87"W x 37"D x 35"H
Trade Show Price: \$777.00



Winston Sofa
93"W x 39"D x 34"H
Trade Show Price: \$941.00

LOVESEATS



Blanc Loveseat
54"W x 35"D x 35"H
Trade Show Price: \$777.00



Chandler Loveseat
53"W x 37"D x 35"H
Trade Show Price: \$644.00



Continental Curved Loveseat
82"W x 34"D x 31"H
Trade Show Price: \$802.00



Continental Reverse Loveseat
72"W x 34"D x 31"H
Trade Show Price: \$777.00



Crystal Chaise
72"W x 30"D x 41"H
Trade Show Price: \$802.00



Crystal Loveseat
75"W x 29"D x 60"H
Trade Show Price: \$846.00



Grammercy Chaise
63"W x 28"D x 36"H
Trade Show Price: \$554.00



Grammercy Loveseat
57"W x 36"D x 36"H
Trade Show Price: \$649.00



Grass Loveseat
49"W x 32"D x 48"H
Trade Show Price: \$802.00



Metro Loveseat
60"W x 35"D x 35"H
Trade Show Price: \$644.00



Montana Mocha Loveseat
57"W x 35"D x 34"H
Trade Show Price: \$554.00



Niko Loveseat
58"W x 30"D x 38"H
Trade Show Price: \$757.00



Parma Loveseat
56"W x 37"D x 36"H
Trade Show Price: \$644.00



Regale Chaise
26"W x 73"D x 39"H
Trade Show Price: \$814.00



Sophistication Loveseat
48"W x 31"D x 48"H
Trade Show Price: \$542.00



Suave Midnight Loveseat
54"W x 36"D x 33"H
Trade Show Price: \$509.00



Whisper Loveseat
61"W x 37"D x 35"H
Trade Show Price: \$745.00

CHAIRS



Aurora Chair
39"W x 33"D x 30"H
Trade Show Price: \$560.00



Bianca Stage Chair
26"Square x 37"H
Trade Show Price: \$297.00



Blanc Chair
33"W x 35"D x 35"D
Trade Show Price: \$649.00



Boca Armless Chair - Black
22"W x 27"D x 30"H
Trade Show Price: \$415.00



Boca Armless Chair - Charged
22"W x 27"D x 30"H
Trade Show Price: \$471.00

**Client responsible for power source.*



Buckskin Stage Chair
25"W x 26"D x 37"H
Trade Show Price: \$249.00



Chamois Stage Chair
25"W x 26"D x 37"H
Trade Show Price: \$249.00



Chandler Chair
31"W x 37"D x 35"H
Trade Show Price: \$503.00



Costa Chair
38"W x 35"D x 26"H
Trade Show Price: \$453.00



Cromwell Chair
32"W x 32"D x 29"H
Trade Show Price: \$560.00



Dijon Chair
24"W x 29"D x 35"H
Trade Show Price: \$407.00



Elan Chair
30"W x 29"D x 37"H
Trade Show Price: \$407.00



Empire Chair
28"W x 32"D x 32"H
Trade Show Price: \$446.00



Evoke Chair
33"W x 35"D x 27"H
Trade Show Price: \$542.00



Function Armless Chair
28"Square x 29"H
Trade Show Price: \$415.00



Grammercy Chair
28"W x 36"D x 36"H
Trade Show Price: \$415.00



Ibiza Chair
31"W x 35"D x 32"H
Trade Show Price: \$618.00



Jade Chair
32"W x 36"D x 34"H
Trade Show Price: \$453.00



Madison Chair
33"W x 34"D x 34"H
Trade Show Price: \$453.00



Mango Chair
39"W x 34"D x 34"H
Trade Show Price: \$560.00



Marteen Chair
23"Square x 40"H
Trade Show Price: \$407.00



Metro Chair
35"Square x 35"H
Trade Show Price: \$503.00



Midnight Stage Chair
25"W x 26"D x 37"H
Trade Show Price: \$249.00



Monaco Chair
36"W x 35"D x 34"H
Trade Show Price: \$624.00



Monarch Chair
28"Square x 30"H
Trade Show Price: \$285.00



Montana Mocha Chair
35"Square x 34"H
Trade Show Price: \$427.00



Niko Chair
31"W x 30"D x 38"H
Trade Show Price: \$630.00



Oliver Chair
37"W x 34"D x 34"H
Trade Show Price: \$560.00

CHAIRS

Deadline Date: February 9, 2023

2023 TRADE SHOW FURNISHINGS

AFTRADESHOW.COM



Parma Chair
33"W x 37"D x 36"H
Trade Show Price: \$503.00



Patrice Table Chair - Charged
28"W x 31"D x 31"H
Trade Show Price: \$491.00

**Client responsible for power source.*



Penelope Chair
35"W x 36"D x 40"H
Trade Show Price: \$560.00



Regale Chair
24"W x 22"D x 40"H
Trade Show Price: \$407.00



Sophistication Chair
24"W x 31"D x 48"H
Trade Show Price: \$407.00



Suave Midnight Chair
32"W x 36"D x 33"H
Trade Show Price: \$382.00



Tulip Chair
27"W x 26"D x 35"H
Trade Show Price: \$269.00



Verona Chair
28"W x 38"D x 25"H
Trade Show Price: \$495.00



Whisper Chair
35"W x 37"D x 35"H
Trade Show Price: \$618.00



Winston Chair
47"W x 38"D x 33"H
Trade Show Price: \$542.00

OTTOMANS & BENCHES



Blanc Bench Ottoman
48"W x 24"D x 18"H
Trade Show Price: \$390.00



Chandler Bench Ottoman
60"W x 24"D x 17"H
Trade Show Price: \$345.00



Continental Curved Bench
70"W x 26"D x 19"H
Trade Show Price: \$407.00



Continental Half Moon Ottoman
33"W x 19"D x 19"H
Trade Show Price: \$345.00





Continental Wedge Ottoman
30"W x 34"D x 19"H
Trade Show Price: \$345.00



Crystal Bench Loveseat
75"W x 28"D x 31"H
Trade Show Price: \$509.00



Crystal Round Ottoman
43"Round x 20"H
Trade Show Price: \$542.00



Element Bench
71"W x 16"D x 18"H
Trade Show Price: \$319.00



Essentials Storage Ottoman
48"W x 24"D x 20"H
Trade Show Price: \$478.00



Fontana Ottoman
18"Square x 18"H
**Special Event Exclusive Item*



Grammercy 1/4 Round Ottoman
34"W x 19"D x 17"H
Trade Show Price: \$212.00



Grammercy Bench Ottoman
60"W x 24"D x 17"H
Trade Show Price: \$345.00



Grammercy Round Ottoman
46"Round x 17"H
Trade Show Price: \$345.00



Grammercy Square Ottoman
40"Square x 17"H
Trade Show Price: \$345.00



Grass Ottoman
48"W x 21"D x 18"H
Trade Show Price: \$554.00



Jade Bench Ottoman
48"W x 24"D x 19"H
Trade Show Price: \$345.00



Lincoln Bench - Charged
59"W x 39"D x 17"H
Trade Show Price: \$745.00



Luxe Almond Brittle Ottoman
60"W x 30"D x 27"H
Trade Show Price: \$1,210.00



Luxe California Wine Ottoman
50"Square x 20"H
Trade Show Price: \$1,287.00



Luxe Chartreuse Ottoman
90"W x 20"D x 20"H
Trade Show Price: \$1,210.00



Luxe Victory Blue Ottoman
80"W x 40"D x 20"H
Trade Show Price: \$2,043.00



Madison Bench - Sky
48"W x 24"D x 17"H
Trade Show Price: \$319.00



Madison Ottomon - Apricot
24"Square x 17"H
Trade Show Price: \$204.00



Madison Ottoman - Sand Dollar
24"Square x 17"H
Trade Show Price: \$204.00





Madison Ottoman - Sunflower
24"Square x 17"H
Trade Show Price: \$204.00



Madison Ottoman - Willow
24"Square x 17"H
Trade Show Price: \$204.00



Mango Ottoman
28"W x 25"D x 19"H
Trade Show Price: \$319.00



Metro Bench Ottoman
60"W x 24"D x 17"H
Trade Show Price: \$345.00



Metro Square Ottoman
40"Square x 17"H
Trade Show Price: \$345.00



Monaco Oval Ottoman
48"W x 24"D x 17"H
Trade Show Price: \$363.00



Parma Bench Ottoman
60"W x 24"D x 17"H
Trade Show Price: \$345.00



Penelope Ottoman
24"Round x 15"H
Trade Show Price: \$319.00



Regale Bench Ottoman
48"W x 24"D x 18"H
Trade Show Price: \$407.00



Sophistication Ottoman
31"Square x 19"H
Trade Show Price: \$306.00



Suave Midnight Scoop Ottoman
31"W x 25"D x 20"H
Trade Show Price: \$217.00



Verona Ottoman
26"W x 21"D x 18"H
Trade Show Price: \$286.00



Whisper 1/4 Round Ottoman
34"W x 19"D x 17"H
Trade Show Price: \$212.00



Whisper Bench Ottoman
60"W x 24"D x 17"H
Trade Show Price: \$345.00



Whisper Round Ottoman
46"Round x 17"H
Trade Show Price: \$345.00



Whisper Square Ottoman
40"Square x 17"H
Trade Show Price: \$345.00



Winston Bench Ottoman
48"W x 24"D x 15"H
Trade Show Price: \$345.00

CUBE OTTOMANS

Deadline Date: February 9, 2023

2023 TRADE SHOW FURNISHINGS

AERTRADESHOW.COM



Benton Cube Ottoman - Blue
17"Square x 18"H
Trade Show Price: \$136.00



Benton Cube Ottoman - Bronze
17"Square x 18"H
Trade Show Price: \$136.00



Benton Cube Ottoman - Gold
17"Square x 18"H
Trade Show Price: \$136.00



Benton Cube Ottoman - Silver
17"Square x 18"H
Trade Show Price: \$136.00



Blanc Cube Ottoman
17"Square x 17"H
Trade Show Price: \$136.00



Invoke Cube Ottoman
18"Square x 18"H
Trade Show Price: \$217.00



Luxe Hot Pink Cube Ottoman
20"Square x 20"H
Trade Show Price: \$455.00



Luxe Tropical Splash Cube Ottoman
20"Square x 20"H
Trade Show Price: \$455.00



Metro Cube Ottoman
18"Square x 18"H
Trade Show Price: \$136.00



Udder Madness Cube Ottoman
18"Square x 18"H
Trade Show Price: \$136.00



Vinyl Cube Ottoman - Blue
18"Square x 18"H
Trade Show Price: \$136.00



Vinyl Cube Ottoman - Green
18"Square x 18"H
Trade Show Price: \$136.00



Vinyl Cube Ottoman - Purple
18"Square x 18"H
Trade Show Price: \$136.00



Vinyl Cube Ottoman - Red
18"Square x 18"H
Trade Show Price: \$136.00



Whisper Cube Ottoman
18"Square x 18"H
Trade Show Price: \$136.00



Zambia Cube Ottoman
18"Square x 18"H
Trade Show Price: \$136.00



BANQUETTES & TURNING BEDS

Deadline Date: February 9, 2023



**Essentials Banquette
Flat Top (2 pieces)**
60"Round x 19"H
Trade Show Price: \$745.00



**Essentials Banquette
(2 pieces)**
60"Round x 48"H
Trade Show Price: \$1,011.00



**Essentials Turning Bed
(2 pieces)**
96"W x 48"D x 36"H
Trade Show Price: \$1,215.00



**Essentials Turning Bed -
Charged (2 pieces)**
96"W x 48"D x 25"H
Trade Show Price: \$1,348.00

**Client responsible for power source.*



Grammercy Banquette
59"Round x 38"H (2 pieces)
Trade Show Price: \$1,011.00



Whisper Banquette
59"Round x 38"H (2 pieces)
Trade Show Price: \$1,011.00

CAFÉ & DINING CHAIRS



Caprice Chair
25"W x 24"D x 32"H
Trade Show Price: \$136.00



Clara Chair
18"W x 21"D x 35"H
Trade Show Price: \$153.00



Colin Chair
22"W x 19"D x 33"H
Trade Show Price: \$136.00



Criss Cross Chair
17"W x 21"D x 35"H
Trade Show Price: \$153.00



Elio Chair
17"Square x 33"H
Trade Show Price: \$136.00



Escape Chair
17"W x 16"D x 32"H
Trade Show Price: \$136.00



Ghost Chair
21"Square x 37"H
Trade Show Price: \$153.00



Leslie Chair
17"W x 21"D x 31"H
Trade Show Price: \$121.00

2023 TRADE SHOW FURNISHINGS

AFTRADESHOW.COM





Milo Chair - Black
20"W x 22"D x 33"H
Trade Show Price: \$134.00



Milo Chair - California Wine
20"W x 22"D x 33"H
Trade Show Price: \$134.00



Milo Chair - Chartreuse
20"W x 22"D x 33"H
Trade Show Price: \$134.00



Milo Chair - Chocolate
20"W x 22"D x 33"H
Trade Show Price: \$134.00



Milo Chair - Jade
20"W x 22"D x 33"H
Trade Show Price: \$134.00



Milo Chair - Victory Blue
20"W x 22"D x 33"H
Trade Show Price: \$134.00



Milo Chair - White
20"W x 22"D x 33"H
Trade Show Price: \$134.00



Nexus Chair
19"W x 22"D x 32"H
Trade Show Price: \$161.00



Regal Dining Chair
19"W x 23"D x 38"H
Trade Show Price: \$192.00



Silk Back Armless Chair - Black
17"W x 18"D x 34"H
Trade Show Price: \$136.00



Silk Back Armless Chair - Blue
17"W x 18"D x 34"H
Trade Show Price: \$136.00



Silk Back Armless Chair - Green
17"W x 18"D x 34"H
Trade Show Price: \$136.00



Silk Back Armless Chair - Purple
17"W x 18"D x 34"H
Trade Show Price: \$136.00



Silk Back Armless Chair - Red
17"W x 18"D x 34"H
Trade Show Price: \$136.00



Silk Back Armless Chair - White
17"W x 18"D x 34"H
Trade Show Price: \$136.00



Sonic Chair
20"W x 21"D x 32"H
Trade Show Price: \$136.00



Vienna Chair - Orange
21"Square x 32"H
Trade Show Price: \$161.00



Vienna Chair - Smoke Grey
21"Square x 32"H
Trade Show Price: \$161.00



Vienna Chair - Teal
21"Square x 32"H
Trade Show Price: \$161.00



BAR STOOLS

Deadline Date: February 9, 2023

2023 TRADE SHOW FURNISHINGS

AFTRADESHOW.COM



Caprice Stool
25"W x 26"D x 44"H
Trade Show Price: \$237.00



Clara Stool
17"W x 21"D x 41"H
Trade Show Price: \$229.00



Colin Stool
20"W x 19"D x 46"H
Trade Show Price: \$192.00



Criss Cross Stool
15"W x 19"D x 41"H
Trade Show Price: \$229.00



Equino Stool
15"W x 13"D x 35"H
Trade Show Price: \$237.00



Escape Stool
16"Square x 41"H
Trade Show Price: \$192.00



Euro Stool
22"W x 24"D x 42"H
Trade Show Price: \$217.00



Ghost Stool
18"Square (at footbase) x 30"H
Trade Show Price: \$192.00



Hourglass Stool
18"W x 20"D x 43"H
Trade Show Price: \$237.00



Marcus Bar Stool
17"W (at footbase) x 29"H
Trade Show Price: \$173.00



Milo Stool - Black
20"W x 21"D x 41"H
Trade Show Price: \$217.00



Milo Stool - California Wine
20"W x 21"D x 41"H
Trade Show Price: \$217.00



Milo Stool - Chartreuse
20"W x 21"D x 41"H
Trade Show Price: \$217.00



Milo Stool - Chocolate
20"W x 21"D x 41"H
Trade Show Price: \$217.00



Milo Stool - Jade
20"W x 21"D x 41"H
Trade Show Price: \$217.00



Milo Stool - Victory Blue
20"W x 21"D x 41"H
Trade Show Price: \$217.00



Milo Stool - White
20"W x 21"D x 41"H
Trade Show Price: \$217.00



Nexus Stool
19"W x 20"D x 44"H
Trade Show Price: \$198.00



Regal Stool
19"W x 24"D x 45"H
Trade Show Price: \$237.00



Silk Back Stool - Black
17"W x 18"D x 42"H
Trade Show Price: \$217.00



BAR STOOLS

Deadline Date: February 9, 2023

2023 TRADE SHOW FURNISHINGS

AFRTRADESHOW.COM



Silk Back Stool - Blue
17"W x 18"D x 42"H
Trade Show Price: \$217.00



Silk Back Stool - Green
17"W x 18"D x 42"H
Trade Show Price: \$217.00



Silk Back Stool - Purple
17"W x 18"D x 42"H
Trade Show Price: \$217.00



Silk Back Stool - Red
17"W x 18"D x 42"H
Trade Show Price: \$217.00



Silk Back Stool - White
17"W x 18"D x 42"H
Trade Show Price: \$217.00



Sonic Stool
22"W x 23"D x 42"H
Trade Show Price: \$192.00



Vienna Stool - Orange
17"Square x 39"H
Trade Show Price: \$255.00



Vienna Stool - Smoke Grey
17"Square x 39"H
Trade Show Price: \$255.00



Vienna Stool - Teal
17"Square x 39"H
Trade Show Price: \$255.00

TABLES

BAR TABLES



24" Square Bar Table with Black Base - White
24"Square x 42"H
Trade Show Price: \$242.00



24" Square Bar Table with Chrome Base - White
24"Square x 42"H
Trade Show Price: \$242.00



24" Square Bar Table with Tulip Base - White
24"Square x 42"H
Trade Show Price: \$281.00



30" Round Bar Table with Black Base - Black
30"Round x 42"H
Trade Show Price: \$242.00



BAR TABLES



**30" Round Bar Table
with Chrome Base - Black**
30"Round x 42"H
Trade Show Price: \$242.00



**30" Round Bar Table
with Tulip Base - Black**
30"Round x 42"H
Trade Show Price: \$281.00



**30" Round Bar Table
with Black Base - Maple**
30"Round x 42"H
Trade Show Price: \$242.00



**30" Round Bar Table
with Chrome Base - Maple**
30"Round x 42"H
Trade Show Price: \$242.00



**30" Round Bar Table
with Tulip Base - Maple**
30"Round x 42"H
Trade Show Price: \$281.00



**30" Round Bar Table
with Black Base - White**
30"Round x 42"H
Trade Show Price: \$242.00



**30" Round Bar Table
with Chrome Base - White**
30"Round x 42"H
Trade Show Price: \$242.00



**30" Round Bar Table
with Tulip Base - White**
30"Round x 42"H
Trade Show Price: \$281.00



**32" Round Bar Table
with Black Base - Walnut**
32"Round x 42"H
Trade Show Price: \$345.00



**32" Round Bar Table
with Chrome Base - Walnut**
32"Round x 42"H
Trade Show Price: \$345.00



**32" Round Bar Table
with Tulip Base - Walnut**
32"Round x 42"H
Trade Show Price: \$382.00



**36" Round Bar Table
with Black Base - Black**
36"Round x 42"H
Trade Show Price: \$249.00



**36" Round Bar Table
with Chrome Base - Black**
36"Round x 42"H
Trade Show Price: \$249.00



**36" Round Bar Table
with Black Base - Maple**
36"Round x 42"H
Trade Show Price: \$249.00



**36" Round Bar Table
with Chrome Base - Maple**
36"Round x 42"H
Trade Show Price: \$249.00



**36" Round Bar Table
with Black Base - White**
36"Round x 42"H
Trade Show Price: \$249.00

BAR TABLES



36" Round Bar Table with Chrome Base - White
36"Round x 42"H
Trade Show Price: \$249.00



6' Rectangle Bar Table with Black Base
72"W x 24"D x 42"H
Trade Show Price: \$376.00



6' Rectangle Bar Table with Chrome Base
72"W x 24"D x 42"H
Trade Show Price: \$376.00



6' Rectangle Bar Table with Tulip Base
72"W x 24"D x 42"H
Trade Show Price: \$451.00



Aspen Bar Table - Black
72"W x 26"D x 42"H
Trade Show Price: \$675.00



Aspen Bar Table - Charged
72"W x 26"D x 42"H
Trade Show Price: \$789.00



Aspen Bar Table - Maple
72"W x 26"D x 42"H
Trade Show Price: \$675.00



Aspen Bar Table - White
72"W x 26"D x 42"H
Trade Show Price: \$675.00

**Client responsible for power source*



Ava Bar Table
32"Round x 42"H
Trade Show Price: \$466.00



Chardonnay Bar Table
31"Round x 42"H
Trade Show Price: \$345.00



Club Bar Table
36"Square x 42"H
Trade Show Price: \$669.00



Cylinder Bar Table 30"
22"Round x 42"H (cylinder)
30"Round (top)
Trade Show Price: \$407.00



Cylinder Bar Table 42"
22"Round x 42"H (cylinder)
42"Round (top)
Trade Show Price: \$586.00



Cylinder Buffet Table 4'
22"Round x 42"H (cylinders)
48"W x 24"D (top)
Trade Show Price: \$618.00



Cylinder Buffet Table 6'
22"Round x 42"H (cylinders)
72"W x 24"D (top)
Trade Show Price: \$669.00



Fuze Bar Table
36"Square x 42"H
Trade Show Price: \$274.00

BAR TABLES



Hourglass Bar Table
36"Round x 42"H
Trade Show Price: \$415.00



Java Bar Table
30"Round x 42"H
Trade Show Price: \$407.00



LED Acrylic High Top Table
17"Square x 42"H (base)
30"Square (top)
Trade Show Price: \$542.00



LED Acrylic Pedestal
17"Square x 42"H
Trade Show Price: \$542.00



Memphis Rectangle Bar Table
66"W x 28"D x 42"H
Trade Show Price: \$712.00



Memphis Square Bar Table
38"Square x 42"H
Trade Show Price: \$586.00



Spectrum Bar Table - Blue
24"Square x 42"H
Trade Show Price: \$262.00



Spectrum Bar Table - Green
24"Square x 42"H
Trade Show Price: \$262.00



Spectrum Bar Table - Purple
24"Square x 42"H
Trade Show Price: \$262.00



Spectrum Bar Table - Red
24"Square x 42"H
Trade Show Price: \$262.00



Spectrum Bar Table with Tulip Base - Blue
24"Square x 42"H
Trade Show Price: \$300.00



Spectrum Bar Table with Tulip Base - Green
24"Square x 42"H
Trade Show Price: \$300.00



Spectrum Bar Table with Tulip Base - Purple
24"Square x 42"H
Trade Show Price: \$300.00



Spectrum Bar Table with Tulip Base - Red
24"Square x 42"H
Trade Show Price: \$300.00



Zinc Bar Table
24"Round x 42"H
Trade Show Price: \$363.00

CAFÉ TABLES



24" Square Café Table with Black Base - White
24"Square x 30"H
Trade Show Price: \$242.00



24" Square Café Table with Chrome Base - White
24"Square x 30"H
Trade Show Price: \$242.00



30" Round Café Table with Black Base - Black
30"Round x 30"H
Trade Show Price: \$242.00



30" Round Café Table with Chrome Base - Black
30"Round x 30"H
Trade Show Price: \$242.00



30" Round Café Table with Black Base - Maple
30"Round x 30"H
Trade Show Price: \$242.00



30" Round Café Table with Chrome Base - Maple
30"Round x 30"H
Trade Show Price: \$242.00



30" Round Café Table with Black Base - White
30"Round x 30"H
Trade Show Price: \$242.00



30" Round Café Table with Chrome Base - White
30"Round x 30"H
Trade Show Price: \$242.00



32" Round Café Table with Black Base - Walnut
32"Round x 30"H
Trade Show Price: \$345.00



32" Round Café Table with Chrome Base - Walnut
32"Round x 30"H
Trade Show Price: \$345.00



36" Round Café Table with Black Base - Black
36"Round x 30"H
Trade Show Price: \$249.00



36" Round Café Table with Chrome Base - Black
36"Round x 30"H
Trade Show Price: \$249.00



36" Round Café Table with Black Base - Maple
36"Round x 30"H
Trade Show Price: \$249.00



36" Round Café Table with Chrome Base - Maple
36"Round x 30"H
Trade Show Price: \$249.00



36" Round Café Table with Black Base - White
36"Round x 30"H
Trade Show Price: \$249.00



36" Round Café Table with Chrome Base - White
36"Round x 30"H
Trade Show Price: \$249.00

CAFÉ TABLES



6' Rectangle Café Table with Black Base
72"W x 24"D x 30"H
Trade Show Price: \$376.00



6' Rectangle Café Table with Chrome Base
72"W x 24"D x 30"H
Trade Show Price: \$376.00



Cylinder Café Table 42"
42"Round x 30"H (base)
42" Round (top)
Trade Show Price: \$586.00



Cylinder Dining Table
22"Round x 30"H (cylinders)
72"W x 36"D (top)
Trade Show Price: \$669.00



Fuze Café Table
36"Square x 30"H
Trade Show Price: \$274.00



Spectrum Café Table - Blue
24"Square x 30"H
Trade Show Price: \$262.00



Spectrum Café Table - Green
24"Square x 30"H
Trade Show Price: \$262.00



Spectrum Café Table - Purple
24"Square x 30"H
Trade Show Price: \$262.00



Spectrum Café Table - Red
24"Square x 30"H
Trade Show Price: \$262.00

DINING TABLES



Aspen Dining Table
72"W x 30"D x 30"H
Trade Show Price: \$579.00



Brio Dining Table
96"W x 48"D x 30"H
Trade Show Price: \$777.00



Brooklyn Rectangle Dining Table
60"W x 36"D x 30"H
Trade Show Price: \$497.00



Brooklyn Round Dining Table
42"Round x 30"H
Trade Show Price: \$390.00

DINING TABLES



Club Dining Table
72"W x 36"D x 30"H
Trade Show Price: \$802.00

**Includes built in Wireless LED Lighting*



Element Dining Table
79"W x 39"D x 30"H
Trade Show Price: \$592.00



Java Dining Table
42"Round x 30"H
Trade Show Price: \$415.00



Tahoe Dining Table
96"W x 48"D x 30"H
Trade Show Price: \$878.00



Vivid Rectangular Dining Table
60"W x 36"D x 30"H
Trade Show Price: \$478.00



Vivid Square Dining Table
42"Square x 30"H
Trade Show Price: \$415.00

COCKTAIL TABLES



Aria Cocktail Table - Blue
44"W x 20"D x 18"H
Trade Show Price: \$255.00



Aria Cocktail Table - Charcoal
44"W x 20"D x 18"H
Trade Show Price: \$255.00



Aria Cocktail Table - Green
44"W x 20"D x 18"H
Trade Show Price: \$255.00



Aria Cocktail Table - Purple
44"W x 20"D x 18"H
Trade Show Price: \$255.00



Aria Cocktail Table - Red
44"W x 20"D x 18"H
Trade Show Price: \$255.00



Aria Cocktail Table - White
44"W x 20"D x 18"H
Trade Show Price: \$255.00



Aspen Cocktail Table - Charged
48"W x 24"D x 18"H
Trade Show Price: \$446.00
**Client responsible for power source*



Ava Cocktail Table
40"Round x 16"H
Trade Show Price: \$345.00

COCKTAIL TABLES



Brooklyn Rectangle Cocktail Table
42"W x 24"D x 16"H
Trade Show Price: \$249.00



Brooklyn Round Cocktail Table
30"Round x 16"H
Trade Show Price: \$249.00



Civic Cocktail Table
44"W x 24"D x 15"H
Trade Show Price: \$294.00



Club Cocktail Table
44"W x 22"D x 18"H
Trade Show Price: \$345.00
**Includes built in Wireless LED Lighting*



Costa Cocktail Table
41"W x 26"D x 15"H
Trade Show Price: \$262.00



Cube Cocktail Table - Black
24"Square x 16"H
Trade Show Price: \$242.00



Evoke Cocktail Table
48"W x 24"D x 18"H
Trade Show Price: \$345.00



Fuze Cocktail Table
40"Square x 16"H
Trade Show Price: \$294.00



Greystone Cocktail Table
50"W x 30"D x 17"H
Trade Show Price: \$294.00



London Cocktail Table
40"Square x 16"H
Trade Show Price: \$294.00



Novel Cocktail Table
46"W x 15"D x 16"H
Trade Show Price: \$345.00



Pentagram Cocktail Table
40"Round x 13.5"H
Trade Show Price: \$294.00



Quasar Cocktail Table
40"Round x 16.5"H
Trade Show Price: \$294.00



Shoreline Cocktail Table
42"W x 24"D x 18"H
Trade Show Price: \$324.00



Tribeca Cocktail Table
48"W x 28"D x 19"H
Trade Show Price: \$255.00



Vivid Cocktail Table
50"W x 24"D x 16"H
Trade Show Price: \$255.00

CONSOLE TABLES



Aria Console Table - Charcoal

44"W x 20"D x 30"H

Trade Show Price: \$269.00



Aria Console Table - White

44"W x 20"D x 30"H

Trade Show Price: \$269.00



Fuze Console Table

60"W x 16"D x 34"H

Trade Show Price: \$319.00



Greystone Console Table

50"W x 16"D x 29"H

Trade Show Price: \$319.00



London Console Table

60"W x 16"D x 34"H

Trade Show Price: \$319.00



Tribeca Console Table

48"W x 18"D x 30"H

Trade Show Price: \$269.00



Vivid Console Table

50"W x 24"D x 30"H

Trade Show Price: \$269.00

END TABLES



Aria End Table - Blue

24"W x 20"D x 22"H

Trade Show Price: \$242.00



Aria End Table - Charcoal

24"W x 20"D x 22"H

Trade Show Price: \$242.00



Aria End Table - Green

24"W x 20"D x 22"H

Trade Show Price: \$242.00



Aria End Table - Purple

24"W x 20"D x 22"H

Trade Show Price: \$242.00



Aria End Table - Red

24"W x 20"D x 22"H

Trade Show Price: \$242.00



Aria End Table - White

24"W x 20"D x 22"H

Trade Show Price: \$242.00



Ava End Table

22"Round x 24"H

Trade Show Price: \$306.00



Brooklyn Round End Table

20"Round x 20"H

Trade Show Price: \$242.00

END TABLES



Brooklyn Square End Table
22"Square x 20"H
Trade Show Price: \$224.00



Civic End Table
20"Square x 18"H
Trade Show Price: \$249.00



Club End Table
22"Square x 18"H
Trade Show Price: \$306.00
**Includes built-in Wireless LED lighting*



Cube End Table - Black
24"Square x 21"H
Trade Show Price: \$249.00



Evoke End Table
24"W x 28"D x 25"H
Trade Show Price: \$306.00



Fuze End Table
24"Square x 23"H
Trade Show Price: \$262.00



Greystone End Table
22"Square x 23"H
Trade Show Price: \$262.00



London End Table
24"Square x 23"H
Trade Show Price: \$262.00



Novel End Table
15"Square x 16"H
Trade Show Price: \$306.00



Pentagram End Table
20"Round x 21"H
Trade Show Price: \$262.00



Quasar End Table
17"Round x 20"H
Trade Show Price: \$262.00



Shoreline End Table
20"Square x 22"H
Trade Show Price: \$286.00



Tribeca End Table
24"W x 28"D x 22"H
Trade Show Price: \$242.00



Vivid End Table
26"Square x 21"H
Trade Show Price: \$242.00

ACCENT TABLES



Azaria Accent Table
16"Round x 18"H
Trade Show Price: \$269.00



Eden Accent Table - Large
14"Square x 28"H
Trade Show Price: \$212.00



Eden Accent Table - Small
14"Square x 18"H
Trade Show Price: \$192.00



Fuze Pedestal
16"Square x 44"H
Trade Show Price: \$274.00



Hex Table
16"Round x 20"H
Trade Show Price: \$269.00



Hylton Tablet Table
18"W x 12"D x 28"H
Trade Show Price: \$217.00



Java Accent Table
20"Round x 24"H
Trade Show Price: \$224.00



London Pedestal
16"Square x 44"H
Trade Show Price: \$274.00



Mon End Table
18"Round x 24"H
Trade Show Price: \$173.00



Oro Mirrored Cube
18"Square x 18"H
Trade Show Price: \$161.00



Oyster Accent Table
16"Round x 18"H
Trade Show Price: \$269.00



Phoebe Table - Gold
17"Round x 22"H
Trade Show Price: \$161.00



Phoebe Table - Hazelnut
17"Round x 22"H
Trade Show Price: \$161.00



Phoebe Table - Lime Green
17"Round x 22"H
Trade Show Price: \$161.00



Phoebe Table - Rose
17"Round x 22"H
Trade Show Price: \$161.00



Phoebe Table - Teal
17"Round x 22"H
Trade Show Price: \$161.00



Phoebe Table - Yellow
17"Round x 22"H
Trade Show Price: \$161.00



Porto Accent Table
16"Round x 18"H
Trade Show Price: \$269.00



Reagan Accent Table
22"Round x 23"H
Trade Show Price: \$224.00

ACCENT TABLES



Rose Table
17"Round x 17"H
Trade Show Price: \$269.00



Sirona Accent Table
18"W x 12"D x 28"H
Trade Show Price: \$217.00



Woodland Large Pedestal
12"Square x 37"H
Trade Show Price: \$204.00



Woodland Medium Pedestal
12"Square x 28"H
Trade Show Price: \$186.00



Woodland Small Pedestal
12"Square x 20"H
Trade Show Price: \$173.00



Zanzibar Table
17"Square x 17"H
Trade Show Price: \$269.00

LIGHTED

All items are available in variety of colors through wireless LEDs powered by a wireless remote control.



Club Dining Table
72"W x 36"D x 30"H
Trade Show Price: \$802.00



Club Bar Table
36"Square x 42"H
Trade Show Price: \$669.00



Club Cocktail Table
44"W x 22"D x 18"H
Trade Show Price: \$345.00



Club End Table
22"Square x 18"H
Trade Show Price: \$306.00



Cylinder Bar Table 30"
22"Round x 42"H (cylinder)
30"Round (top)
Trade Show Price: \$407.00



Cylinder Bar Table 42"
22"Round x 42"H (cylinder)
42"Round (top)
Trade Show Price: \$586.00



Cylinder Buffet Table 4'
22"Round x 42"H (cylinders)
48"W x 24"D (top)
Trade Show Price: \$618.00



Cylinder Buffet Table 6'
22"Round x 42"H (cylinders)
72"W x 24"D (top)
Trade Show Price: \$669.00

All items are available in variety of colors through wireless LEDs powered by a wireless remote control.



Cylinder Café Table 42"
22"Round x 30"H (cylinder)
42"Round (top)
Trade Show Price: \$586.00



Cylinder Dining Table
22"Round x 30"H (cylinders)
72"W x 36"D (top)
Trade Show Price: \$669.00



Cylinder End Table
22"Round x 18"H
Trade Show Price: \$269.00



Hourglass Bar Table
36"Round x 42"H
Trade Show Price: \$415.00



LED Acrylic High Top Table
17"Square x 42"H (base)
30"Square (top)
Trade Show Price: \$542.00



Light Cube
18"Square x 18"H
Trade Show Price: \$269.00



VIP Glow Bar 4"
48"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Trade Show Price: \$745.00



VIP Glow Bar 6"
72"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Trade Show Price: \$884.00



VIP Glow Bar 8"
96"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Trade Show Price: \$1,011.00



VIP Glow Bar Corner*
24"Square x 42"H
Trade Show Price: \$415.00



VIP Glow Bar Curve*
86"W x 24"D x 42"H
Trade Show Price: \$1,152.00

*VIP Glow Bars have the ability to be custom branded.

BARS



Agile Bar
48"W x 16"D x 42"H
Trade Show Price: \$407.00



Crystal Bar Surround for 6' VIP Bar*
80"W x 24"D x 42"H
Trade Show Price: \$269.00



Crystal Bar Surround for 8' VIP Bar*
104"W x 24"D x 42"H
Trade Show Price: \$306.00



Meridian Bar - Harlequin Silver
88"W x 24"D x 42"H
Trade Show Price: \$1,152.00
**Includes LED lighting*



Meridian Bar - Wave White
88"W x 24"D x 42"H
Trade Show Price: \$1,152.00
**Includes LED lighting*



Noir Bar - Bubble Black
72"W x 24"D x 43"H
Trade Show Price: \$1,152.00



Noir Bar - Gatsby Gold
72"W x 24"D x 43"H
Trade Show Price: \$1,152.00



Provence Bar
72"W x 24"D x 42"H
Trade Show Price: \$1,011.00



Umber Bar 6'
72"W x 24"D x 42"H
Trade Show Price: \$884.00



VIP Glow Bar 4'**
48"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Trade Show Price: \$745.00



VIP Glow Bar 6'*
72"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Trade Show Price: \$884.00



VIP Glow Bar 8'*
96"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Trade Show Price: \$1,011.00



VIP Glow Bar Corner*
24"Square x 42"H
Trade Show Price: \$415.00



VIP Glow Bar Curve*
86"W x 24"D x 42"H
Trade Show Price: \$1,152.00

*VIP Glow Bars have the ability to be custom branded.

BAR BACKS



Blox Bar Back
30"W x 16"D x 86"H
Trade Show Price: \$509.00
**Please inquire for shelf dimensions*



Piazza Bar Back
44"W x 12"D x 79"H
13"W x 14"H (Shelf)
Trade Show Price: \$478.00



Provence Bar Back - Large
36"W x 18"D x 84"H
Trade Show Price: \$814.00
**Please inquire for shelf dimensions*



Provence Bar Back - Small
36"W x 14"D x 75"H
Trade Show Price: \$675.00
**Please inquire for shelf dimensions*

ACCENTS

PATTERN ACCENT PILLOWS



Abstract Magenta
16"Square
Trade Show Price: \$46.00



Deco Gold
16"Square
Trade Show Price: \$46.00



Hybrid Paradise
16"Square
Trade Show Price: \$46.00



Damask
16"Square
Trade Show Price: \$46.00



Jelly Rose
16"Square
Trade Show Price: \$46.00

SOLID ACCENT PILLOWS



Baby Pink
16"Square
Trade Show Price: \$46.00



Black
16"Square
Trade Show Price: \$46.00



Chocolate Brown
16"Square
Trade Show Price: \$46.00



Fiery Orange
16"Square
Trade Show Price: \$46.00

SOLID ACCENT PILLOWS



Fuchsia
16"Square
Trade Show Price: \$46.00



Gold
16"Square
Trade Show Price: \$46.00



Gunmetal
16"Square
Trade Show Price: \$46.00



Lime Green
16"Square
Trade Show Price: \$46.00



Maize Yellow
16"Square
Trade Show Price: \$46.00



Purple
16"Square
Trade Show Price: \$46.00



Red
16"Square
Trade Show Price: \$46.00



Royal Blue
16"Square
Trade Show Price: \$46.00



Silver
16"Square
Trade Show Price: \$46.00



Turquoise
16"Square
Trade Show Price: \$46.00



White
16"Square
Trade Show Price: \$46.00

TEXTURED ACCENT PILLOWS



Celina Pillow
18"Square
Trade Show Price: \$46.00



Kirby Pillow
18"Square
Trade Show Price: \$46.00



Onyx
18"Square
Trade Show Price: \$46.00



Platinum
18"Square
Trade Show Price: \$46.00



Sapphire
18"Square
Trade Show Price: \$46.00



Topaz
18"Square
Trade Show Price: \$46.00

BENTON ACCENT PILLOWS



Benton Pillow - Blue
17"Square
Trade Show Price: \$46.00



Benton Pillow - Bronze
17"Square
Trade Show Price: \$46.00



Benton Pillow - Gold
17"Square
Trade Show Price: \$46.00



Benton Pillow - Silver
17"Square
Trade Show Price: \$46.00

LUXE ACCENT PILLOWS



Luxe Pillow - Chartreuse
17"Square
Trade Show Price: \$46.00



Luxe Pillow - Grape
17"Square
Trade Show Price: \$46.00



Luxe Pillow - Tropical Splash
17"Square
Trade Show Price: \$46.00

RUGS



Athens Rug
5'7"W x 7'6"L
Trade Show Price: \$523.00



Cow Hide Rug
5-6'W x 7-8'L (sizes vary)
Trade Show Price: \$478.00



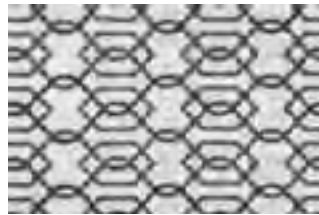
Grass Rug
5'W x 8'L
Trade Show Price: \$478.00



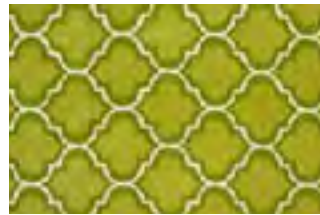
Illusions Black Rug
5'W x 7'6"L
Trade Show Price: \$478.00



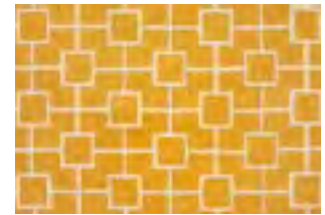
Illusions Gray Rug
5'W x 7'6"L
Trade Show Price: \$478.00



Linq Rug
12'W x 15'L
Trade Show Price: \$669.00



Marrakesh Rug
5'7"W x 7'6"L
Trade Show Price: \$523.00



Mod Rug
5'7"W x 7'6"L
Trade Show Price: \$523.00

RUGS



Paradigm Rug

12'W x 15'L

Trade Show Price: \$669.00



Pearl Rug

5'7"W x 7'6"L

Trade Show Price: \$478.00



Red Carpet

20'L x 5'W

35'L x 5'W

50'L x 5'W

Stanchions

41"H

Ropes

6'L

Event Price:

20'L x 5'W / \$182.00

35'L x 5'W / \$213.00

50'L x 5'W / \$242.00

Stanchions

41"H / \$22.00

Ropes

6'L / \$4.00

Trade Show Price:

20'L x 5'W / \$345.00

35'L x 5'W / \$415.00

50'L x 5'W / \$478.00

Stanchions - Chrome

41"H / \$77.00

Ropes - Red

6'L / \$40.00

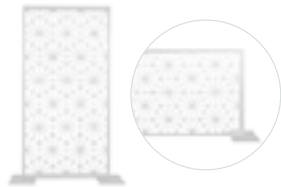


Sawyer Rug

12'W x 15'L

Trade Show Price: \$669.00

DIVIDER WALLS

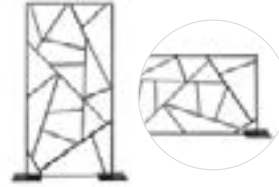


Blaze Divider Wall

8'H x 1"D x 4'W or

4'H x 1"D x 8'W

Trade Show Price: \$508.00

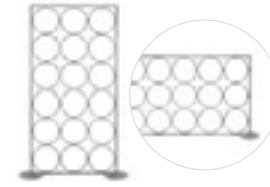


Corbin Divider Wall

8'H x 1"D x 4'W or

4'H x 1"D x 8'W

Trade Show Price: \$508.00



Vortex Divider Wall

8'H x 1"D x 4'W or

4'H x 1"D x 8'W

Trade Show Price: \$508.00



3' Box Hedge

72"W x 12"D x 36"H

Trade Show Price: \$814.00



7' Box Hedge

39"W x 12"D x 84"H

Trade Show Price: \$941.00



36" Bar Panel

36"W x 32"H

Trade Show Price: \$241.00



48" Bar Panel

48"W x 32"H

Trade Show Price: \$241.00



Clear Divider Panel

48"W x 76"H

Trade Show Price: \$786.00

PONY WALLS



**Blaze Pony Wall -
Fired Steel Top**
9'W x 12"D x 4'H
Trade Show Price: \$1,015.00



**Blaze Pony Wall -
Pasadena Oak Top**
9'W x 12"D x 4'H
Trade Show Price: \$1,015.00



**Blaze Pony Wall -
White Barn Top**
9'W x 12"D x 4'H
Trade Show Price: \$1,015.00



**Corbin Pony Wall -
Fired Steel Top**
9'W x 12"D x 4'H
Trade Show Price: \$1,015.00



**Corbin Pony Wall -
Pasadena Oak Top**
9'W x 12"D x 4'H
Trade Show Price: \$1,015.00



**Corbin Pony Wall -
White Barn Top**
9'W x 12"D x 4'H
Trade Show Price: \$1,015.00



**Vortex Pony Wall -
Fired Steel Top**
9'W x 12"D x 4'H
Trade Show Price: \$1,015.00



**Vortex Pony Wall -
Pasadena Oak Top**
9'W x 12"D x 4'H
Trade Show Price: \$1,015.00



**Vortex Pony Wall -
White Barn Top**
9'W x 12"D x 4'H
Trade Show Price: \$1,015.00

STANDS, RACKS, & PEDESTALS



Alto Literature Rack
11"W x 10"D x 57"H (6 pockets)
Trade Show Price: \$192.00

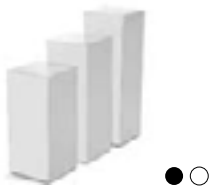


Argento Literature Rack
15"W x 12"D x 54"H (10 pockets)
Trade Show Price: \$186.00



Nero Literature Rack
15"W x 12"D x 54"H (10 pockets)
Trade Show Price: \$186.00

STANDS, RACKS, & PEDESTALS



Pedestals

Trade Show Price:

14"Square x 30"H \$262.00

14"Square x 36"H \$281.00

14"Square x 42"H \$332.00

24"Square x 36"H \$402.00



Pedestals

Trade Show Price:

24"Square x 30"H \$382.00

24"Square x 42"H \$402.00

18"Square x 30"H \$269.00

18"Square x 42"H \$370.00



Plexi Display Unit

17"Square x 68"H (base & top)

17"Square x 20"H (top only)

Trade Show Price: \$542.00



Sanitizer Stand

16"W x 75"H, 59"H (without detachable sign)

Trade Show Price: \$303.00

LIGHTING



Alder Floor Lamp

63"H

Trade Show Price: \$186.00



Alder Table Lamp

22"H

Trade Show Price: \$136.00



Neutrino Floor Lamp

67"H

Trade Show Price: \$173.00



Tripod Floor Lamp

62"H

Trade Show Price: \$186.00



Tripod Table Lamp

28"H

Trade Show Price: \$136.00



Winslow Floor Lamp

70"H

Trade Show Price: \$186.00



Winslow Table Lamp

37"H

Trade Show Price: \$136.00

DESKS, LATERAL FILES & CREDENZAS



2 Drawer Lateral File
36"W x 20"D x 29"H
Trade Show Price: \$338.00



Executive Desk
72"W x 36"D x 29"H
Trade Show Price: \$528.00



Jr. Executive Desk
60"W x 30"D x 29"H
Trade Show Price: \$509.00



Storage Credenza
66"W x 20"D x 29"H
Trade Show Price: \$446.00

CONFERENCE TABLES



42" Round Conference Table
42" Round x 29"H
Trade Show Price: \$338.00



6' Conference Table
72"W x 36"D x 29"H
Trade Show Price:
\$604.00 white
\$574.00 black/mahogany



8' Conference Table
96"W x 48"D x 29"H
Trade Show Price:
\$649.00 white
\$618.00 black/mahogany



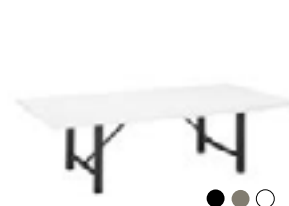
8' White Conference Table - Charged
96"W x 48"D x 29"H
Trade Show Price: \$1,062.00



10' Conference Table
120"W x 48"D x 29"H
Trade Show Price:
\$745.00 (white)
\$712.00 (black/mahogany)



Command 6' Conference Table
72"W x 36"D x 31"H
Trade Show Price: \$604.00



Command 8' Conference Table
96"W x 48"D x 31"H
Trade Show Price: \$649.00



Command 10' Conference Table
120"W x 48"D x 31"H
Trade Show Price: \$745.00

MISCELLANEOUS OFFICE ITEMS



14 Cubic Ft. Refrigerator
20"W x 30"D x 60"H
Trade Show Price: \$669.00



2 Drawer Lateral File
36"W x 18"D x 27"H
Trade Show Price: \$224.00



2 Drawer Vertical File
15"W x 25"D x 29"H
Trade Show Price: \$167.00
18"W x 25"D x 29"H
Trade Show Price: \$217.00



4 Cubic Ft. Refrigerator
19"W x 21"D x 33.5"H
Trade Show Price: \$345.00



MISCELLANEOUS OFFICE ITEMS



4 Drawer Lateral File
36"W x 18"D x 54"H
Trade Show Price: \$274.00



4 Drawer Vertical File
15"W x 25"D x 52"H (letter)
Trade Show Price: \$224.00
18"W x 25"D x 52"H (legal)
Trade Show Price: \$249.00



6' Rectangular Folding Table
72"W x 30"D x 29"H
Trade Show Price: \$116.00



8' Rectangular Folding Table
96"W x 30"D x 29"H
Trade Show Price: \$141.00



Bookcase
36"W x 12"D x 72"H
Trade Show Price: \$478.00



Computer Counter
48"W x 24"D x 42"H
Trade Show Price: \$249.00



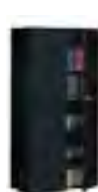
Computer Desk
48"W x 24"D x 29"H
Trade Show Price: \$237.00



Locking Pedestal
24"Square x 42"H
Trade Show Price: \$497.00



Screen Flex Partition
24'1"W x 6'H
Trade Show Price: \$1,075.00



Storage Cabinet
36"W x 18"D x 72"H
Trade Show Price: \$274.00



Training Table
48"W x 24"D x 29"H
Trade Show Price: \$542.00

CONFERENCE SEATING



Accord Hi-Back Executive Chair
25"Square x 44"H
Trade Show Price: \$382.00



Comet Stack Chair
23"W x 22"D x 32"H (with arms)
Trade Show Price: \$186.00
23"W x 22"D x 32"H (armless)
Trade Show Price: \$173.00



Enterprise Guest Fabric Chair
24"W x 27"D x 37"H
Trade Show Price: \$229.00



Enterprise Hi-Back Fabric Chair
25"W x 27"D x 45"H
Trade Show Price: \$269.00

CONFERENCE SEATING



**Enterprise Mid-Back
Fabric Chair**
24"W x 26"D x 39"H
Trade Show Price: \$249.00



Goal Drafting Stool
25"W x 24"D x 48"H (with arms)
Trade Show Price: \$217.00
Goal Drafting Stool Armless
21"W x 24"D x 48"H (armless)
Trade Show Price: \$204.00



Goal Task Chair
25"W x 24"D x 39"H (with arms)
Trade Show Price: \$204.00
Goal Task Chair Armless
21"W x 24"D x 39"H (armless)
Trade Show Price: \$186.00



Space Guest Chair
26"Square x 37"H
Trade Show Price: \$212.00



Space Hi-Back Chair
25"Square x 37"H
Trade Show Price: \$249.00



Tamiri Guest Leather Chair
25"W x 27"D x 37"H
Trade Show Price: \$249.00



Tamiri Hi-Back Leather Chair
25"W x 27"D x 45"H
Trade Show Price: \$306.00



Tamiri Mid-Back Leather Chair
25"W x 27"D x 39"H
Trade Show Price: \$269.00





LA Travel & Adventure Show

February 18-19, 2023



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**2023 LA Travel & Adventure
February 18-19, 2023
Los Angeles Convention Center
Los Angeles, CA**

QUALITY AND SERVICE	COST EACH	QUANTITY	TOTAL
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RENTAL

3' Green Plant	45.00		
4' Green Plant	60.00		
5' Green Plant	70.00		
6' Green Plant	80.00		
8' Green Plant	100.00		
Boston Fern	45.00		
Ivy	40.00		
Pothos	45.00		

BLOOMING PLANTS

Mums-Yellow	35.00		
Mums-White	35.00		
Mums-Lavender	35.00		
Potted Orchid	35.00		
Bromeliads	40.00		
Azaleas (seasonal)	40.00		
Kalanchoe	40.00		
Succulents	40.00		

FLOWER ARRANGEMENTS

Cut Flower Arrangement (tabletop, coffee table)	80.00		
Cut Flower Arrangement (reception, countertops, conference room)	100.00		
Custom Succulent Arrangement	125-300		
Bubble Bowl (for business cards only)	30.00		

TOTAL PLANTS AND FLOWERS _____

ADD 7.75% SALES TAX TOTAL _____

INCLUDING SALES TAX _____

RENTAL POLICY

All plants and materials are rental basis only. Items missing from booths are responsibility of the exhibitor and may be subject to additional charges.

ALL PRICES INCLUDE:

- Installation
- Servicing
- Top Dressing
- Decorative Containers
- Removal at End of Show

ALL GREEN PLANTS FOR RENTAL ONLY

CHOICE OF CONTAINERS

☐ WHITE ☐ BLACK

PAYMENT POLICY

To complete your order, please visit:

<https://800plantit.boomerecommerce.com>

For all inquiries, please email Customer Service at customerservice@800plantit.com



800PLANTIT.com

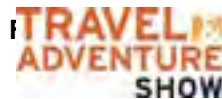
Live plants. Anytime, anywhere.

800.752.6848



Exhibitor Order Form 2023

Deadline Date: 10/15/2023



To place an order for AV equipment for your exhibit booth, please fill out this form and return it via email to exhibitservices@turningpointav.com or fax to 320-341-2270.

You may also fill out and submit the order form online at: www.TurningPointAV.com/exhibitor-orders

Onsite Contact Information

Company Name:

Onsite Contact Name:

Onsite Contact Phone Number:

Booth Number:

Set up Date:

Removal Date:

Equipment All equipment is charged on a per event basis	Advance Price ordered prior to 10 days of show start date	Standard Price ordered within 10 days of show start date, subject to availability	Quantity
32" LED Monitor (HDMI input) w/ tripod pole stand Monitors come with the ability to play video via laptop or jump drive	\$500.00	\$900.00	
50" LED Monitor (HDMI input) w/tripod pole stand Monitors come with the ability to play video via laptop or jump drive	\$900.00	\$1,900.00	0
3,000 Lumen LCD Projector Package (Includes LCD projector and 6' Tripod Screen)	\$700.00	\$1,400.00	
Wireless Handheld Microphone w/floor stand and (1) Powered Speaker	\$550.00	\$1,100.00	
DVD Player*	\$200.00	\$400.00	
Blu-Ray Player**	\$200.00	\$400.00	
PC Laptop Computer w/ Microsoft Office	\$500.00	\$1,000.00	

Labor - All exhibit hall AV setups will be charged a \$100.00 set up and removal fee.

All orders will be set by end of day Friday and struck by end of day Sunday.

Power - All power needs should be directed to your exhibit contractor at the venue.

Turning Point AV does not provide power.

Please list any additional items you may require and Turning Point AV will contact you with availability and pricing:

*DVD player playback is for **REGION 1 ONLY** (U.S., U.S. Territories, Canada, and Bermuda). Please contact us at exhibitservices@TurningPointAV.com if you need to make special arrangements for locations outside of those listed.

Blu Ray player playback is for **REGION A/1 ONLY (North America, Central America, South America, Japan, North Korea, South Korea, Taiwan, Hong Kong and Southeast Asia). Please contact us at exhibitservices@TurningPointAV.com if you need to make special arrangements for locations outside of those listed.

Please ensure there are no playback restrictions attached to your media. Turning Point AV is not responsible for media not formatted for replay on US consumer grade players.

Payment

I would like to pay with company check



An invoice with total amount due will be emailed to you.

Contact Name:

Email Address:

Company Name:

Telephone Number:

Billing Street Address:

City:

State:

Postal Code:

I would like to pay with credit card



A 3.5% processing fee will be charged to all credit card payments. A receipt with total amount paid will be emailed to you.

Contact Name:

Email Address:

Company Name:

Telephone Number:

Billing Street Address:

City:

State:

Postal Code:

Credit Card Type:



MasterCard

Visa

American Express

Discover

Credit Card Number

Expiration Month:

Expiration Year

Security Code:



Exhibitor Rental Terms and Conditions

Turning Point AV agrees to rent equipment and provide service in accordance with the following stipulations:

- The rental period is all or any portion of 3 days. Client agrees to pay rental fee stipulated for the period stated. If equipment is used for a longer period, additional rental fees will be accrued.
- This contract supersedes any and all previous verbal or written contracts and is held inviolable unless mutually agreed in writing.
- These terms and conditions supersede all previous representations, understanding, or agreements and shall prevail notwithstanding any variance with terms and conditions of any order submitted. These terms and conditions may be modified by Turning Point AV at any time.
- Equipment cancellation charges will be incurred at 100% for cancellations within 7 days of your event.
- The cancellation at any time of custom made products, such as gobos or items imprinted with custom logos, will be charged at 100%.
- Turning Point AV is not responsible for contractual agreements between Client and venue regarding audio visual.
- All request for services after your arrival are subject to the availability of the equipment and the services of our technicians.
- Emergency service will be billed at the prevailing rate.
- If you are uncertain of your requirements or for any changes you must notify the Turning Point AV Event Production Manager.
- PAYMENT TERMS: All payment must be received in full before delivery of equipment. A 3.5% processing fee will be added to all credit card payments.
- Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.
- In the event of a dispute between parties, payment due period will be extended until the dispute between parties is resolved. The prevailing party in such a dispute shall recover attorney's fees and cost incurred.
- If necessary to enforce the collection of amount due under this contract, Client agrees to pay all collection costs and charges including court costs and attorney's fees.
- If you are bringing a computer that will be used for presentation purposes during your event, the computer should be tested with the show equipment. Turning Point AV recommends testing the equipment to ensure compatibility and a smooth show. Please be sure you are familiar with the operation of both your computer and software.
- All equipment rentals are based upon a per room basis and not to be taken out of initial set up room for use elsewhere, unless other arrangements have been agreed to by client and Turning Point AV.



Smart City Wireless Services

Los Angeles Convention Center



Wifi Connection Guide

CONNECT

1

Connect to the network name (i.e., Exhibitor Internet or Instant Internet) by following your computer's procedure for choosing available wireless networks.

OPEN BROWSER

2

Open your browser (Internet Explorer, Firefox, Safari, or other browser). You should see a page resembling the graphic shown below. If you do not see the graphic shown, please refresh your browser.

BUY NOW

3

If this is your initial purchase click BUY NOW. Follow prompts to complete your purchase. Refer to service options and limitations shown to the right.

LOGIN

4

If you have already created an account and are returning for additional sessions, enter your username and password, then click LOGIN.



Wireless Options

Depending on where you are in the facility, you may see one or both of the following SSIDs (network names). Although you may see both Exhibitor and Instant Internet, they are not actually supported in all areas. These networks are supported only in the areas designated below. Choose the option which best suits your location and requirements.

Exhibitor Internet

Available throughout the facility.

*Connectivity speeds up to
1.54Mbps up/1.54Mbps down

5 GHz wireless frequency only

1 day for \$79.99

3 day for \$227.97
5% discount

5 day for \$359.95
10% discount

Instant Internet

Available in public spaces and
meeting rooms.

*Connectivity speeds up to
768k up/768k down

1 day for \$12.95

Complimentary Internet

Available in public spaces only

* Each purchase is limited to one device. One account cannot be shared among multiple devices simultaneously.

Questions

For questions regarding wireless services or any other wired Internet and Telephone services we provide, please call Smart City at 888-446-6911 or visit us online at www.smartcitynetworks.com

LOS ANGELES CONVENTION CENTER

SAMPLING

THIS INFORMATIONAL PACKET INCLUDES THE FOLLOWING:

- ☐ SAMPLING FORM + GUIDELINES
- ☐ SAMPLE COI - RETURN TO LEVY
- ☐ TFF APPLICATION - RETURN TO EVENT ORGANIZER

LOS ANGELES CONVENTION CENTER

SAMPLING FORM

information

**THE SALE
OF FOOD +
BEVERAGE
ITEMS IS
STRICTLY
PROHIBITED.**



1 FIRST STEP: DO YOU QUALIFY?

Are you the Manufacturer or Distributor?

Sponsoring Organizations of expositions and trade shows, and/or their exhibitors, may distribute **SAMPLE** food and/or beverage products **ONLY** upon written authorization and adherence.

ITEMS DISPENSED ARE LIMITED TO PRODUCTS **MANUFACTURED, PROCESSED OR DISTRIBUTED BY EXHIBITING COMPANIES.**

2 SECOND STEP: SIZE RESTRICTIONS

All items are limited to **SAMPLE SIZE** and must be dispensed/distributed in accordance to Health Codes

Non-Alcoholic Beverages limited to maximum of No cans or bottles will be permitted.
Food items are limited to "bite size", not to exceed Portions or a 2 oz.
prepackaged samples.

3 THIRD STEP: SAMPLING ALCOHOL

All alcohol sampling requires a Levy Bartender - fees apply

Alcoholic beverage sampling is permitted only if you are the manufacturer or distributor of the beverage. must be "sample" sizes

ALCOHOLIC BEVERAGES

2 oz. for beer/wine + .25 oz for liquor

HANDLING/STORAGE FEES MAY APPLY

4 FOURTH STEP: BUYOUT FEES

Food or Beverage Products brought on the premises for consumption that do not fall within the Sampling parameters

A buy-out fee will be determined by Levy on a case by case basis; however, the fee will be based on a percentage of the retail pricing for the food and/or beverage item and is subject to all applicable taxes and service charges.

5 FIFTH STEP: HEALTH DEPARTMENT

Every exhibitor that plans to sample food and beverage must obtain a Temporary Food Facility Permit through the LA County Health Department.

The permit is only valid for the specified site, dates, and business or organization. Each permit is limited to one food facility (exhibitor) operated by one owner.

PLEASE READ OVER THE FULL COMMUNITY EVENT HEALTH DEPARTMENT REQUIREMENTS

ESPECIALLY AS IT RELATES TO HAND WASHING AND WARE WASHING SINKS.

Sampling exhibitors are all required to provide their own hand washing sink.

6 SIXTH STEP: PAPERWORK SUBMISSION

RETURN TO EVENT ORGANIZER

☐ TEMPORARY FOOD FACILITY APPLICATION

RETURN TO LEVY

☐ **SAMPLING AUTHORIZATION FORM [LINK HERE!](#)**



OR USE THE QR CODE!

ADDITIONAL STAFFING + SERVICES FEES MAY APPLY

SAMPLE COI

certificate of insurance

EXHIBITING FIRM MUST PROVIDE LEVY WITH A CERTIFICATE OF INSURANCE SHOWING EVIDENCE OF COMMERCIAL LIABILITY WITH AN EACH OCCURRENCE LIMIT OF \$1,000,000.

Please review the attached sample for clear instructions.

CERTIFICATE OF LIABILITY INSURANCE

DATE PREPARED
07/26/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed: IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	INSURANCE AFFORDING COVERAGE	DATE
CA	Insurer 1: Truck Insurance Exchange	2/1/2018
	Insurer 2: Farmers Insurance Exchange	2/1/2018
	Insurer 3: Mid Century Insurance Company	2/1/2018
	Insurer 4:	
	Insurer 5:	
	Insurer 6:	

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
GENERAL LIABILITY	TYPE OF INSURANCE	ADDRESSEE (BUS, IND)	POLICY NUMBER	POLICY EFF DATE/EXPIRY DATE	LIMITS
A	☒ Comprehensive General Liability	Y X	802631801	10/01/2018 10/01/2019	EACH OCCURRENCE BODILY INJURY \$ 1,000,000
	☒ CLAIM-MADE				\$ 1,000,000
A	☒ AUTOMOBILE LIABILITY	Y X	802631801	10/01/2018 10/01/2019	EACH OCCURRENCE BODILY INJURY \$ 1,000,000
	☒ CLAIM-MADE				\$ 1,000,000
A	☒ AUTOMOBILE LIABILITY	Y X	802631801	10/01/2018 10/01/2019	EACH OCCURRENCE BODILY INJURY \$ 1,000,000
	☒ CLAIM-MADE				\$ 1,000,000
A	☒ AUTOMOBILE LIABILITY	Y X	802631801	10/01/2018 10/01/2019	EACH OCCURRENCE BODILY INJURY \$ 1,000,000
	☒ CLAIM-MADE				\$ 1,000,000
A	☒ AUTOMOBILE LIABILITY	Y X	802631801	10/01/2018 10/01/2019	EACH OCCURRENCE BODILY INJURY \$ 1,000,000
	☒ CLAIM-MADE				\$ 1,000,000
A	☒ AUTOMOBILE LIABILITY	Y X	802631801	10/01/2018 10/01/2019	EACH OCCURRENCE BODILY INJURY \$ 1,000,000
	☒ CLAIM-MADE				\$ 1,000,000
A	☒ AUTOMOBILE LIABILITY	Y X	802631801	10/01/2018 10/01/2019	EACH OCCURRENCE BODILY INJURY \$ 1,000,000
	☒ CLAIM-MADE				\$ 1,000,000
A	☒ AUTOMOBILE LIABILITY	Y X	802631801	10/01/2018 10/01/2019	EACH OCCURRENCE BODILY INJURY \$ 1,000,000
	☒ CLAIM-MADE				\$ 1,000,000
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	☒ CLAIM-MADE				\$ 1,000,000
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	☒ CLAIM-MADE				\$ 1,000,000
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	☒ CLAIM-MADE				\$ 1,000,000
A	☒ AUTOMOBILE LIABILITY	Y X	802631801	10/01/2018 10/01/2019	EACH OCCURRENCE BODILY INJURY \$ 1,000,000
	☒ CLAIM-MADE				\$ 1,000,000
A	☒ AUTOMOBILE LIABILITY	Y X	802631801	10/01/2018 10/01/2019	EACH OCCURRENCE BODILY INJURY \$ 1,000,000
	☒ CLAIM-MADE				\$ 1,000,000
A	☒ AUTOMOBILE LIABILITY	Y X	802631801	10/01/2018 10/01/2019	EACH OCCURRENCE BODILY INJURY \$ 1,000,000
	☒ CLAIM-MADE				\$ 1,000,000
A	☒ AUTOMOBILE LIABILITY	Y X			

**PLEASE ENSURE THE
CERTIFICATE OF
INSURANCE IS
UPLOADED AT LEAST
30 DAYS PRIOR TO
THE EVENT.**

SAMPLING AUTHORIZATION FORM [LINK HERE!](#)



OR USE THE QR CODE!

CERTIFICATE HOLDER:
LEVY PREMIUM FOODSERVICE LIMITED
PARTNERSHIP
+ AEG/LOS ANGELES CONVENTION CENTER
1201 S. FIGUEROA ST.
LOS ANGELES, CA 90015

LOS ANGELES CONVENTION CENTER

TFF APPLICATION

Temporary Food Facility Permit



**RETURN THIS COMPLETED
DOCUMENT TO
THE EVENT ORGANIZER**

***if you are unclear who this , please email tasteofla@levyrestaurants.com**

**THE SALE OF FOOD AND
BEVERAGE WILL NOT BE
PERMITTED.**

LA County Department of Health Permit fees:

1. Organizer permit: \$ 358.00
2. Food demonstrator \$ 59.00 (only sampling the products and no sales involved)
3. TFF pre-packaged \$ 82.00 (for selling the products and no sampling)
4. TFF pre-packaged with sampling \$ 116 (if you are sampling and selling the products at the same time)
5. Food Preparation \$ 184.00

Please be advised that application submitted less than 14 calendar days prior to the start of the event will be subjected to an expedited processing fee.



COMMUNITY EVENT TEMPORARY FOOD FACILITY APPLICATION

(*Submit 30 days in advance of the event)

*Application submitted less than 14 calendar days prior to the start of the event will be subjected to an expedited processing fee.



Name of Event: _____ Date(s) of the Event: _____ to: _____

Name of Facility: _____ Event Organizer: _____

Facility Operator: _____ Booth #: _____ # of Food Employees: _____

Mailing Address: _____ City: _____ Zip: _____

Telephone: _____ Fax: _____ E-mail: _____

Event Address: _____ City: _____ Zip: _____

On-site Phone: _____

TEMPORARY FOOD FACILITY TYPE:

☐ Food Booth
 ☐ Food Truck
 ☐ Food Cart
 ☐ Annual Food Booth

FOOD OPERATION TYPE:

☐ Pre-packaged
 ☐ Pre-packaged with Sampling
 ☐ Food Demonstration
 ☐ Food Preparation

FOOD TO BE SOLD/SERVED

All food preparation shall be completed either in the temporary food facility or at an approved food facility.

List food items to be sold/served: (teriyaki chicken, burrito, popcorn, etc.)	Check if commercially pre-packaged: (unopened, original containers)	Identify types of preparation at other locations: (cutting, washing, cooking, etc.)	Identify types of preparation at booth: (assembly, portioning, cooking, etc.)	Identify means of temperature control at booth: (steam table, refrigerator, ice chests, etc.)
	☐			
	☐			
	☐			
	☐			
	☐			
	☐			
	☐			
	☐			
	☐			

OFFICE USE ONLY:

Date Received: _____ Amount Paid: _____ Invoice #: _____ Approved By: _____

FOOD PREPARATION AT OTHER LOCATION

All food preparation must be completed either in the temporary facility or at an approved food facility. Identify any facility where advanced preparation will take place. **An agreement form must be submitted for food preparation at a permitted food facility.**

Name of Facility: _____ PR/Permit #: _____

Address of Facility: _____

Method of food temperature control used during transportation: _____

HOT/COLD HOLDING EQUIPMENT

Identify methods of maintaining food hot or cold during hours of operation.

Cold Holding: ☐ Mechanical Refrigerator ☐ Ice Chest ☐ Cold Table
☐ Other (Specify): _____

Hot Holding: ☐ Steam Table ☐ Chafing Dishes ☐ Electric Soup Warmer
☐ Hot Holding Cabinet ☐ Hot Dog Roller Grill ☐ Electric Rice Cooker/warmer
☐ Other (Specify): _____

At the end of the operating day, all potentially hazardous foods that are held at 45°F **shall be destroyed.**

At the end of the operating day, all potentially hazardous foods held at or above 135°F **shall be destroyed.**

EQUIPMENT/UTENSILS USED

Will multi-use kitchen utensils (knives, scoops, spatulas, bowls, etc.) be used inside the booth for food preparation?

☐ Yes ☐ No

Identify all **equipment** that will be used in food preparation at the food booth:

☐ Barbecue Grill ☐ Range Burner ☐ Deep Fryer ☐ Griddle ☐ Charbroiler ☐ Mixer ☐ Blender

☐ Other (Specify): _____

Identify all **utensils** that will be used in food preparation at the food booth:

Multi-use eating and drinking utensils are prohibited (plates, glassware, etc.)

FOOD PROTECTION

Identify methods of protecting foods from customer contamination.

☐ Sneeze Guards ☐ Only pre-packaged food or bottled drink
☐ Hinged chafing dishes ☐ Prepared and stored away from the customers ☐ Other
(Specify): _____

FOOD BOOTH CONSTRUCTION

Food preparation booths must be constructed with 4 sides, a washable floor and overhead protection.

Pre-packaged food booths require a washable floor and overhead protection.

Floor Material: _____ Wall Material: _____

Ceiling Material: _____ Size of Pass Through Window: _____

SINK REQUIREMENTS

Warewashing sink (one per four temporary food facilities) with hot and cold running water under pressure provided by:

☐ Event Organizer

☐ Pre-packaged only (not required)

☐ Temporary Food Facility Operator (complete Liquid Waste Disposal section)

*For temporary food facility operating for less than 4 hours adequate supply of spare utensils may be provided in lieu of a warewashing sink.

Handwashing sink with warm and cold running water provided by:

☐ Event Organizer

☐ Pre-packaged only (not required)

☐ Temporary Food Facility Operator (Complete Liquid Waste Disposal section.)

Type of handwashing sink:

☐ Permanently plumbed sink ☐ Self-contained portable sink ☐ Gravity fed unit

Water Source: _____ **Volume of Water:** _____ Gallons

LIQUID WASTE DISPOSAL

Liquid Waste Removal Provided By:

☐ Event Organizer

☐ TFF Operator

Method of Liquid Waste Removal:

☐ Connected to public sewer

☐ Waste tank _____ Gallons

Waste tank maintenance schedule: _____ per day _____ per hour

Provide the name, address and telephone number of Person(s) responsible for removal of liquid waste:

Name: _____

Address: _____

Telephone: _____

I agree to voluntarily destroy any and all potentially hazardous food(s) held at 45 F and/or held at or above 135 F at the end of the operating day in a manner approved by the enforcement agency.

Print Name: _____ Signature: _____

I have completed the application to the best of my ability. I understand that I may be asked to provide additional information in order for the application to be approved and that the information provided is considered part of the application.

I understand that failure to meet the conditions identified in this application or failure to comply with requirements set forth in the California Health and Safety Code may result in the disposal of food, suspension of my approval to operate and/or may result in the filing of misdemeanor criminal charges.

I understand that once the application is reviewed, the permit fee is non-refundable, including any expedited processing fee.

Application completed by:

Print Name: _____ Telephone: _____

Signature: _____ Cell Phone: _____

SAMPLING SERVICE



Menu

STAFF FEES

- BARTENDER \$250
- SERVER \$250
- WAREHOUSEMAN \$250
- RUNNER \$250
- STEWARD \$250

ALL STAFF FEES ARE BASED ON A 4 HOUR MINIMUM SHIFT. ADDITIONAL FEES PER HOUR WILL APPLY. ALL STAFF ARE UNION EMPLOYEES AND STAFF WILL BE DICTATED BASED ON THE UNION CLASSIFICATION

STORAGE FEES

FROZEN STORAGE

\$250 PER PALLET PER DAY

DRY STORAGE

\$150 PER PALLET PER DAY

PALLET DELIVERY

\$75 PER PALLET

CASE DELIVERY

\$35 PER DELIVERY

ADDITIONAL ITEMS

BOTTLED WATER (24 COUNT)	\$144
WATER JUG (5 – GALLONS)	\$55
ICE (20 LB BAG)	\$30
NAPKINS (SLEEVE)	\$15
SAMPLE CUPS	
3 OZ (100 CT)	\$30
1 OZ (250 CT)	\$20
BOXED GLOVES	\$20
HANDWASHING STATION - PER DAY	\$250

ADDITIONAL ITEMS AVAILABLE ON REQUEST.
ALL ITEMS SUBJECT TO AVAILABILITY.
PRICING SUBJECT TO CHANGE

ADDITIONAL STAFFING + SERVICES FEES MAY APPLY

EXHIBITOR ORDER FORM



EVENT NAME:

BOOTH NUMBER:

COMPANY NAME:

CONTACT NAME:

PHONE NUMBER:

EMAIL ADDRESS:

ONSITE NAME + PHONE NUMBER:

ALL ITEMS SUBJECT TO AVAILABILITY

EMAIL THIS COMPLETED FORM TO

TASTEFLA@LEVYRESTAURANTS.COM

**PLEASE ALLOW UP TO 120
MINUTES FOR DELIVERY**

ALL SERVICES ARE SERVED ON
DISPOSABLE PLATTERS

EVENT DATE:

TIME:

QUANTITY:

ITEM:

PRICE:

*Taste Los Angeles. Powered by Levy Restaurants
is the exclusive caterer at the Los Angeles Convention Center*

**ABSOLUTELY NO FOOD OR BEVERAGE, CANDY, LOGO WATER, ETC
ARE ALLOWED TO BE BROUGHT INTO THE
LOS ANGELES CONVENTION CENTER WITHOUT PRIOR AUTHORIZATION.**

TABLES AND ELECTRICAL REQUIREMENTS

FOOD SERVICES DOES NOT PROVIDE TABLES OR ELECTRICITY
IN YOUR EXHIBIT SPACE OR MEETING ROOM SPACE.

TABLES AND ELECTRICITY MUST BE
ORDERED THROUGH THE APPROPRIATE CONTRACTOR.

PAYMENT POLICY

FULL PAYMENT IS REQUIRED PRIOR TO
COMMENCEMENT OF SERVICES.

A credit card must be on file for all orders.

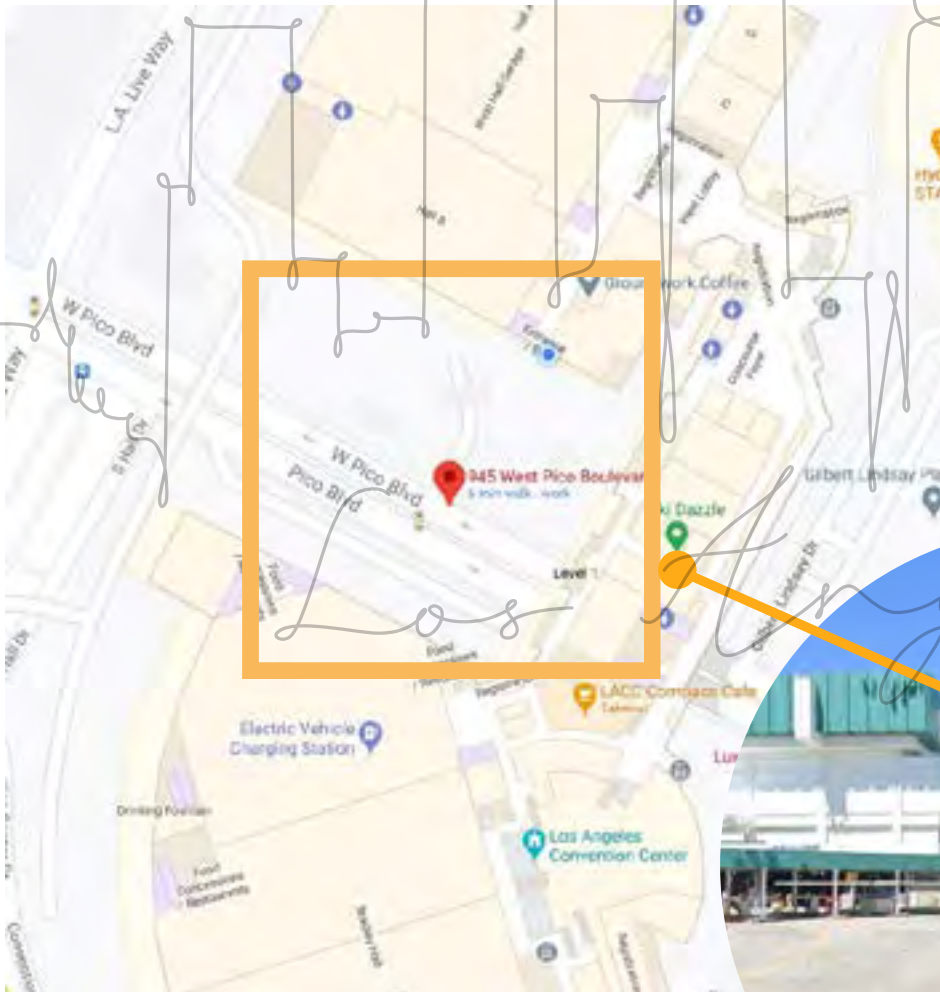
OTHER CHARGES

A \$50.00 DELIVERY CHARGE WILL APPLY
TO EACH DELIVERY AND REORDERS

LOS ANGELES CONVENTION CENTER

FOOD + BEVERAGE LOADING DOCK

945 W PICO BLVD



ALL DELIVERIES NEED TO BE SCHEDULED IN ADVANCE.
NO UNSCHEDULED DELIVERIES WILL BE RECEIVED.
PLEASE EMAIL TASTEOFLA@LEVYRESTAURANTS.COM



Levy catering

MENU

boxed lunch

MENUS

FANCY BOX

ALL MEALS INCLUDE

WHOLE FRUIT, BAG OF CHIPS, DESSERT BAR + CHOICE OF SANDWICH
OR SALAD

34 PER BOX

SANDWICH OPTIONS

GREEK CHICKEN WRAP - GF

SHREDDED CHICKEN, CHOPPED ROMAINE WITH MARINATED TOMATO, CUCUMBER,
FETA, KALAMATA OLIVE, LEMON VINAIGRETTE ON GF TORTILLA

FALAFEL PITA SANDWICH - VG

FALAFEL, TOMATO, CUCUMBER + HUMMUS IN PITA WRAP

CLASSIC ITALIAN SANDWICH

PROSCIUTTO, HAM, SALAMI, PROVOLONE, ARUGULA, PEPPERONI, TOMATOES,
BALSAMIC VINAIGRETTE
ON CIABATTA

NICOISE SALAD - GF

HARD-BOILED EGGS, POTATOES
GREEN BEANS, TOMATOES, TUNA, OLIVES WITH OLIVE OIL

POWER SALAD - VG/GF

KALE, SPINACH, RED QUINOA, SUNFLOWER SEEDS, CHIA SEEDS, SEASONAL FRUIT,
GARBANZO BEANS, POPPY SEED VINAIGRETTE

ASIAN CHICKEN SALAD

GRILLED CHICKEN, NAPA CABBAGE, GREEN ONION, RADISH, SHREDDED CARROTS,
SNOW PEAS, MANDARIN ORANGES, SLIVERED ALMONDS, FRIED RICE NOODLES,
SESAME GINGER DRESSING

ADDITIONAL STAFFING + SERVICES FEES MAY APPLY

chefs table

MENUS

venice canals

B&B SALAD

RAW BROCCOLI AND SHAVED
BRUSSELS SPROUTS SALAD,
SLICED APPLES
BALSAMIC HYDRATED
RAISINS WHITE BALSAMIC
AND BASIL VINAIGRETTE

TUSCAN CHICKEN

WITH SUNDRIED TOMATOES
AND SPINACH

SPAGHETTI

DI ZUCCA

WITH ORGANIC SQUASH
ZUCCHINI BLOSSOMS
CAMPANIA TOMATOES,
SPINACH AND VEGETABLE
BROTH

ROASTED CARROTS +

PARSNIPS

PARMESAN POLENTA

CHEESECAKE BITES

50 PER PERSON

hollywood wok + roll

SUNSET SALAD

RED AND GREEN CABBAGE
CHOPPED SALAD, CARROT
JICAMA

EDAMAME BEAN PEANUT +
GINGER SOY VINAIGRETTE

PEANUT NOODLE SALAD

RICE NOODLES
MATCHSTICK CUCUMBER
SHAVED CARROT
THAI CHILI CILANTRO LEAVES
GINGER TOASTED SESAME
SEED

+ CREAMY PEANUT DRESSING

THAI VEGETABLE SPRING ROLLS

WITH HOISIN SAUCE, SERVED
HOT

LEMONGRASS CHICKEN

WITH THAI BASIL, CHILI PEPPER

LIME STIR FRY SZECHUAN

JAPANESE EGGPLANT

GARLIC SAUCE

STEAMED JASMINE RICE

GREEN TEA CRÈME BRÛLÉE

55 PER PERSON

meet me at the greek

COLD BEET SALAD

WITH TAHINI, DILL, MINT
LEMON JUICE, OLIVE OIL,
TOASTED SESAME SEEDS

AUTUMN SALAD

SUNFLOWER SEEDS
POMEGRANATE SEEDS
SWEET POTATO SQUASH
AND MAPLE VINAIGRETTE

ROASTED CARROTS

WITH URFA BIEBER
LABNEH AND HONEY

SAFFRON RICE

WITH CURRENTS
ALMONDS AND CILANTRO

SAUTÉED CHICKEN

MOROCCAN VEGETABLE

TAGINE

LEMON PISTACHIO TARTS

54 PER PERSON

olvera street

MEXICAN CAESAR SALAD

ELOTE CORN SALAD

BUILD YOUR OWN FAJITA

BAR:

GRILLED SKIRT STEAK
GRILLED CHICKEN
GRILLED VEGETABLES WITH
PEPPERS AND ONIONS
FLOUR AND CORN
TORTILLAS

PICO DE GALLO, SHREDDED
CHEESE, GUACAMOLE,
SOUR CREAM

CHEESE ENCHILADAS

SPANISH STYLE RICE

RANCHERO STYLE BEANS

CHURRO CHIPS

WITH CHOCOLATE DIPPING
SAUCE

55 PER PERSON

griffith park

CUCUMBER, TOMATO, & ONION SALAD

WITH DILL AND MINT, FETA
VINAIGRETTE

QUINOA TABOULEH,

ARUGULA, CILANTRO,
ROASTED ONIONS, AND
RADISH

SANTA MARIA STYLE TRI TIP

WITH TOMATO CHIMICHURRI

HERB ROASTED CHICKEN

BREAST

WITH ROSEMARY PAN GRAVY

HONEY BISCUITS

ROASTED BROCCOLINI

WITH LEMON BUTTER

THREE CHEESE MACARONI &

CHEESE

FINGERLING POTATOES

LA FRUIT SALAD

55 PER PERSON

the beverly

CHOPPED ANTIPASTO SALAD

CEASAR SALAD

BAKED ZITI

WITH BOLOGNESE
BOWTIE PESTO PASTA
ROASTED ROSEMARY
CHICKEN

MARINATED GRILLED VEGETABLES

GARLIC KNOTTS

MINI CANNOLIS

WITH CINNAMON FILLING

45 PER PERSON

reception

MENUS

TASTE OF THE MEDITERRANEAN

- **CHICKEN SCHWARMA BOWL**
WITH CHICKEN SCHWARAMA ROTISSERIE + CRISPY FALAFEL DICED WITH BASMATI RICE, TOMATO, RED ONION + CUCUMBER SALAD, TZATZIKI SAUCE, PITA POCKET
- **DOLMA GREEK STUFFED GRAPE LEAVES**
WITH TZATZIKI SAUCE
- **HUMMUS DISPLAY WITH FRESH PITA + PITA CHIPS**
TRADITIONAL AND ROASTED RED PEPPER HUMMUS AND OLIVE TAMPONADE · CRUMBLED FETA CHEESE DICED TOMATOES, RED BELL PEPPERS AND GREEN ONIONS CUCUMBER WITH FRESH MINT SLICED KALAMATA OLIVES AND SLICED PEPPERONCINI'S
- **SPANAKOPITA WITH ONIONS AND HERBS**
28 PER PERSON

LATE NIGHT LA

- **CARNE ASADA TOT BAR**
CARNE ASADA TOT WITH CARNA ASADA, NACHO CHEESE, PICO DE GALLO AVOCADO CREMA
- **ELOTE CUP**
CORN NIBBLETS WITH CREMA, QUESO FRESCA, TAJIN AND CHOPPED CILANTRO. WITH ASSORTED LOCAL HOT SAUCES (IF YOU DARE)
- **BUILD YOUR OWN GUACAMOLE STATION**
SMASHED AVOCADO, POMEGRANATE SEEDS BAY SHRIMP, JAPALENOS, CILANTRO, ROASTED CORN, DICED RED ONIONS, DICED TOMATOES SERVED WITH FRESH TORTILLA CHIPS
28 PER PERSON

DOWNTOWN DOJO

- **CHICKEN AND PORK SHANGHAI DUMPLINGS**
- **SESAME CHICKEN MEATBALLS**
- **VEGETABLE EGG ROLLS**
- **KOREAN BBQ BEEF TACOS**
WITH QUESO FRESCO, PICKLED ONIONS AND CILANTRO
24 PER PERSON

LA STREET TACOS

- **CARNE ASADA AND CHICKEN**
JALAPENOS, PICO DE GALLO, CHIPOTLE CREMA GUACAMOLE, TOMATILLO SALSA, CORN TORTILLAS
- **CORN TORTILLA CHIPS**
22 PER PERSON

PLATTERS

GARDEN FRESH VEGETABLES

CHEF'S COLORFUL SELECTION OF THE FRESHEST MARKET VEGETABLES
SERVED WITH BUTTERMILK RANCH DIP, TRADITIONAL HUMMUS
14 PER PERSON

CALIFORNIA ARTISAN CHEESEBOARD

ARTISAN SELECTION OF HAND CRAFTED CHEESES ACCOMPANIED BY HOUSE MADE CHUTNEYS, HONEY, ARTISAN BREADS AND CRACKERS
15 PER PERSON

ANTIPASTI

IMPORTED CURED MEATS, CHEESES, LOCAL SEASONAL VEGETABLES, MARINATED OLIVES SERVED WITH A VARIETY OF FLAT BREADS CROSTINI'S AND BREADSTICKS
16 PER PERSON

FRESH FRUIT

SEASONAL LOCAL FRESH FRUITS AND BERRIES
16 PER PERSON

MEDITERRANEAN TABLE

ROASTED GARLIC HUMMUS, TZATZIKI, TABBOULEH, DOLMAS, FETA CHEESE STUFFED PEPPERS, MARINATED OLIVES AND SUN DRIED TOMATOES CRISP PITA CHIPS, SOFT NAAN BREAD
24 PER PERSON

additional menu options
available upon request.

recep tion

MENUS

BITES

ALL BITES ARE 10 PER PERSON

SAVORY OPTIONS

**BBQ PULLED PORK SLIDER
WITH ONION RING STACK**

SERVED WITH HORSE RADISH CREAM
DIPPING SAUCE

CHARCUTERIE BITES - GF

MEATS, CHEESES, AND ASSORTED
VEGETABLES GARNISHED WITH
ROSEMARY SPRIGS

SHRIMP + GRITS - GF

SERVED IN INDIVIDUAL CUPS

MINI LETTUCE WRAP BURGERS -GF

WITH CHEESE, TOMATO, PICKLES +
SECRET SAUCE

MELON CAPRESE SALAD - GF

WITH PROSCIUTTO, MELON BALLS,
BURRATA, WHITE BALSAMIC + HONEY,
GARNISHED WITH BASIL + MINT

CHICKEN + BISCUIT SANDWICHES

**BUFFALO CAULIFLOWER TACOS -
GF, VG**

WITH AVOCADO + VEGAN CILANTRO
CREMA ON CORN TORTILLAS

MINI STEAK FRITES BITES

WITH TOASTED ROSEMARY

FISH TACOS - GF

SERVED ON A LIME WEDGE

BONESLESS CHICKEN +

WAFFLE BITES

WITH MAPLE SYRUP GLAZE

TOFU CEVICHE - GF/VG

WITH CRISPY TORTILLA STRIPS

MINI MUSHROOM BITES -

GF/VG

WITH QUINOA + BALSAMIC
GLAZE

SWEET OPTIONS

DESSERT WAFFLE STICKS

RAINBOW SPRINKLES, BREAKFAST CEREAL +
DARK CHOCOLATE WITH PEANUTS

LA FRUIT STAND

SEASONAL FRUIT + MELON TOSSED WITH LIME
AND A HINT OF CHILI PEPPER

HOUSE-MADE POPTARTS

NON DAIRY, BLACKBERRY

SODA FLOATS

WITH HOUSEMADE BLACKBERRY SODA

PAPAYA BOATS

WITH NON DAIRY YOGURT, SEASONAL FRUITS
+ SHREDDED COCONUT

ADDITIONAL STAFFING + SERVICES FEES MAY APPLY

bar

MENUS

CANNED COCKTAILS - 14

JUNE SHINE
PASSION FRUIT VODKA SODA
VODKA MULE
VILLAGER SPIRITS
VODKA MAI TAI
TEQUILA MARGARITA

SELTZER - 9

ASHLAND
VARIETY PACK - BLACKBERRY
LEMONADE, PINEAPPLE, LIME,
TANGERINE
WILD BASIN
VARIETY PACK - CLASSIC LIME,
CUCUMBER PEACH, MELON BASIL,
LEMON AGAVE HIBISCUS

WINE - 12

BABE - CANNED
ROSE
PINOT GRIGIO
RED

BEER

CRAFT - 9
CROWN + HOPS
HAZY IPA
STONE
BUENAVEZA SALT & LIME LAGER
DELICIOUS IPA
EL SEGUNDO BREWING CO
CITRA PALE ALE
MADEWEST BREWING CO.
VENTURA LIGHT LAGER
STANDARD BLONDE ALE
THREE WEAVERS BREWING
SEAFARER KOLSCH-STYLE ALE
CLOUD CITY HAZY IPA
IMPORT - 9
MODELO
CORONA
DOMESTIC - 8
BUDLIGHT

CIDER - 9

ANTHEM
APPLE
PEAR

bar selections rotate
+ are subject to change.

bartender
required

every hour is
happy.
hour.
with you.

plated meal

MENUS

PLATED MEALS

ALL MEALS INCLUDE

ONE SALAD, ONE ENTREE OR DUO ENTREE AND ONE DESSERT

Pricing is based on the entrée selection

ICED WATER + ICED TEA + BREAD & BUTTER

COFFEE SERVICE IS AN ADDITIONAL 3 PER PERSON

SALAD OPTIONS

HOUSE SALAD

BABY FIELD GREENS, GRAPE TOMATOES, CUCUMBERS, SHREDDED CARROTS AND RED WINE VINAIGRETTE

TRADITIONAL CAESAR SALAD

CRISP ROMAINE LETTUCE, PARMESAN AND GARLIC CROUTONS WITH CREAMY CAESAR DRESSING

CALIFORNIA SALAD

ORGANIC FIELD GREENS, BLUE CHEESE CRUMBLES, DRIED CRANBERRIES, CANDIED WALNUTS WITH BALSAMIC VINAIGRETTE

PROSCIUTTO SALAD

PROSCIUTTO, BABY ARUGULA, CHERRY GRAPE TOMATOES, WATERMELON, MICRO BASIL BALSAMIC PEARLS AND OLIVE OIL

CARAMELIZED TRI COLORED CAULIFLOWER-STEAK SALAD

WINTER GREENS, GOLDEN BEETS, POMEGRANATE SEEDS
ROASTED SHALLOT VINAIGRETTE

LITTLE GEM WEDGE

TOMATOES, RED ONIONS, BLUE CHEESE CRUMBLES CRISP BACON
WITH CREAMY BLUE CHEESE DRESSING

BBQ SALAD

BABY GEM LETTUCE SALAD WITH TORTILLA CRUNCH, COTIJA CHEESE, SMOKED BACON
BABY TOMATOES, SHAVED PICKLED RED ONIONS
AND BBQ RANCH DRESSING

HEIRLOOM TOMATO AND BUFFALO MOZZARELLA

WILD ARUGULA, BALSAMIC VINAIGRETTE

ADDITIONAL STAFFING + SERVICES FEES MAY APPLY

plated meal

MENUS

ENTREE OPTIONS

CITRUS HERB CHICKEN

PAN ROASTED BRICK CHICKEN, OLIVE OIL
ROASTED POTATOES BUTTERED
ASPARAGUS, SWEET GARLIC JUS
55 PER PERSON

RIGATONI ALLA BOLOGNESE**BASIL, RICOTTA**

50 PER PERSON

BRAISED SHORT RIBS

GARLIC PARMESAN POLENTA, BRAISED
CARROTS, PARSNIPS
TRUFFLE REDUCTION
60 PER PERSON

FARMER'S MARKET VEGETABLE**RATATOUILLE PURSE**

VEGAN & GLUTEN FREE
55 PER PERSON

PETITE FILET MIGNON

SAUTÉED SPINACH, ROSEMARY
FINGERLING POTATOES, CIPOLLINI ONIONS
THREE PEPPERCORN SAUCE
65 PER PERSON

MISO GLAZED SALMON

COCONUT JASMINE RICE, BABY BOK CHOY
60 PER PERSON

CREOLE CHICKEN AND ROSEMARY GARLIC SHRIMP

WITH TOMATO LEEK RISOTTO CAKE
SPICY RED BELL PEPPER COULIS, FRIED LEEK
70 PER PERSON

STEAK AND SHRIMP

GRILLED NEW YORK STRIP STEAK AND
ACHIOTE BRUSHED GULF SHRIMP "LA
PADELLA"
CURRIED CAULIFLOWER, SAUTÉED PETITE
VEGETABLES
AND ROASTED GARLIC CREAM SAUCE
75 PER PERSON

SURF AND TURF**GRILLED FILET OF BEEF**

WITH SAUCE AU POIVRE BUTTER POACHED
LOBSTER TAIL
GRATIN POTATOES, GLAZED BABY CARROTS
SAUTÉED FRENCH BEANS WITH GARLIC AND
GREMOLATA CRUMBS
92 PER PERSON

STEAK AND CHICKEN

LEMON AND BLACK PEPPER MARINATED
AIRLINE CHICKEN BREAST
AND PETITE FILET, AGED WHITE CHEDDAR
CHEESE SCALLOPED POTATOES
ROASTED BRUSSEL SPROUTS AND BELL
PEPPERS
78 PER PERSON

DESSERT

CRÈME BRÛLÉE TRIO

TRADITIONAL, GREEN TEA, LAVENDER

CHOCOLATE MOUSSE

WITH BERRIES IN CHOCOLATE SHELL

RUSTIC APPLE TART

CINNAMON BOURBON CRÈME FRAICHE,
SESAME BRITTLE

BLOOD ORANGE AND CARDAMOM PANNA COTTA

WITH BLOOD ORANGE JELLY AND TOASTED
QUINOA CRUMBLE

DOUBLE CHOCOLATE CAKE

WILD BERRY SAUCE

ADDITIONAL STAFFING + SERVICES FEES MAY APPLY

show stopper

MENUS

Espresso Service

6 HOURS OF SERVICE
attendant included
(400 - 6 OZ. SERVINGS)
4.50 PER SERVING AFTER 400
(BOUGHT IN INCREMENTS OF 100)

ESPRESSO, CAPPUCCINO
MOCHA, LATTE & AMERICANO
SPECIFICATIONS: 100 LBS
REQUIREMENTS: ELECTRICAL AND
5' X 6' OPERATING SPACE

EXHIBITOR TO PROVIDE:
TWO DEDICATED 110 VOLT, 20 AMP
CIRCUITS
3,000 PER DAY

Smoothie Service

6 HOURS OF SERVICE
attendant included
(400 - 7 OZ SERVINGS)
4.50 PER SERVING AFTER 400
(BOUGHT IN INCREMENTS OF 100)

STRAWBERRY OR MANGO
SPECIFICATIONS: 50 LBS
REQUIREMENTS: ELECTRICAL AND
5' X 6' OPERATING SPACE

EXHIBITOR TO PROVIDE:
ONE DEDICATED 110 VOLT, 20 AMP
CIRCUITS
3,000 PER DAY

POPCORN CART *includes*

- POPCORN MACHINE AND KERNELS FOR POPPING
- POPCORN BAGS
- SERVICE ATTENDANT

FOR UP TO 6 HOURS OF SERVICE
PRICE SATISFIES QUANTITIES
FOR UP TO 400 PORTIONS
4 PER SERVING AFTER 400
(BOUGHT IN INCREMENTS OF 100)
1,200 PER DAY

Infused Waters

FOR 6 HOURS OF SERVICE
CHEF'S SELECTION OF FRUITS AND LOCAL
GROWN HERBS

ON DEMAND FILLING OF BOTTLES
WITH CHILLED STILL & AMBIENT STILL
WATER

INCLUDES A SERVICE ATTENDANT
PRICE SATISFIES QUANTITY
OF 400 BOTTLES OF WATER
6 PER SERVING AFTER 400
(BOUGHT IN INCREMENTS OF 100)
3,000 PER DAY

*ADDITIONAL CUSTOMIZATION AVAILABLE

additional options available on request



Levy catering MENU

ADDITIONAL STAFFING + SERVICES FEES MAY APPLY

levy @ the los angeles convention center | tasteofla@levyrestaurants.com | 1201 s. figueroa, los angeles, 90015

taste

Los Angeles
powered by *Levy*

city of dreams

LOS ANGELES IS A CITY OF OPPORTUNITY, BUT ALSO A SANCTUARY FOR DIVERSITY. THE CITY'S UNPARALLELED FOOD SCENE HAS LEFT AN INDELIBLE MARK ON OUR APPROACH TO FOOD, FROM USING THE FRESHEST INGREDIENTS IN HEARTY HEALTH-CONSCIOUS DISHES TO MELDING VIBRANT ETHNIC FLAVORS TOGETHER TO CREATE TRENDS THAT ARE DISTINCTLY L.A. OUR CREATIVITY RUNS WILD AND OUR POTENTIAL TO BUILD AWE-INSPIRING, SOUL-SATISFYING DISHES IS LIMITLESS.

THE ENERGY OF POSSIBILITY EMANATES THROUGH THIS CITY, AND YOU CAN FEEL IT IN EVERY DINING EXPERIENCE TO BE HAD TO LACC. WE ARE ALWAYS LOOKING FOR NEW STARS, WHETHER IT BE A PHENOMENAL NEW FOOD TREND OR SOMETHING WHOLLY ORIGINAL COMING STRAIGHT FROM OUR CULINARY TEAM'S MINDS.

LACC TONE:

ELEVATED | VIBRANT | AMBITIOUS

LOS ANGELES CONVENTION CENTER SIGNATURE ITEMS INCLUDE:

- KOREAN TACOS
- TAJIN FRIES
- HOUSE-MADE BISON MEATLOAF
- MACARON TOWERS
- SPECIALTY HEALTH SMOOTHIES
- LOCAL CRAFT BEER.



THOUSAND
DETAIL
DINING

WE BELIEVE THAT EVERY OCCASION SHOULD BE EXTRAORDINARY. IT'S ALL ABOUT THE FOOD AND THE THOUSANDS OF DETAILS THAT SURROUND IT.

YOUR DEDICATED CATERING SALES MANAGER WILL PARTNER WITH YOU TO

SHAPE AN EXPERIENCE THAT **STANDS OUT.**

TOGETHER WE LOOK FORWARD TO DELIVERING



FULL PAYMENT IS REQUIRED PRIOR TO COMMENCEMENT OF SERVICES.

THE LOS ANGELES CONVENTION CENTER

FOOD SERVICES DEPARTMENT (LEVY)

IS THE EXCLUSIVE CATERER.

ABSOLUTELY NO FOOD OR BEVERAGE, CANDY LOGO WATER, ETC ARE ALLOWED TO BE BROUGHT INTO THE LOS ANGELES CONVENTION CENTER WITHOUT PRIOR AUTHORIZATION.



GUARANTEES



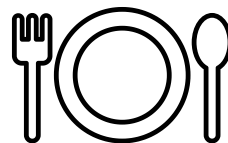
IN ORDER TO PROVIDE THE HIGHEST QUALITY AND SERVICE, A GUARANTEED NUMBER OF ATTENDEES AND QUANTITIES OF FOOD IS REQUIRED **7 DAYS PRIOR TO YOUR EVENT.** PLEASE REFER TO YOUR CATERING AGREEMENT FOR MORE DETAILS.

TAXES & FEES



PLEASE NOTE THAT ALL FOOD AND BEVERAGE ITEMS ARE SUBJECT TO A **19% SERVICE CHARGE** AND A SEPARATE **7.5% ADMINISTRATIVE FEE**, PLUS APPLICABLE SALES TAX. RATES ARE SUBJECT TO CHANGE. ONLY THE SERVICE CHARGE IS DISTRIBUTED TO SERVICE EMPLOYEES.

CHINA SERVICE



CHINA IS INCLUDED WITH SERVICES IN ALL MEETING ROOMS AND ANY PLATED FUNCTIONS. **ADDITIONAL FEES WILL APPLY** FOR CHINA SERVICE IN ALL OTHER SPACES.

NO TWO
EVENTS
ARE THE
SAME

This **menu is just a starting point to the planning process.**
for custom order, or additional menu options, please email
tasteofla@levyrestaurants.com

breakfast

MENUS

MORNING STROLL

- FRESHLY BAKED SIGNATURE PASTRIES
- SEASONAL FRESH SLICED FRUIT
- SCRAMBLED EGGS
- CINNAMON TOAST CASSEROLE
- APPLEWOOD SMOKED BACON
- CHICKEN APPLE SAUSAGE
- RED BLISS POTATOES

42 PER PERSON

BREAKFAST BITES

- FRESHLY BAKED MINI SIGNATURE PASTRIES
- TASTE OF LA FRUIT SALAD
- LOW FAT GREEK YOGURT PARFAIT *WITH CRUNCHY GRANOLA, SEASONAL BERRIES AND DRIZZLED WITH HONEY*
- MINI SAUSAGE AND GRAVY BREAKFAST TURNOVER
- CHEESE AND EGG CROISSANT SANDWICH

45 PER PERSON

HEALTHY + FIT

- ALMOND BUTTER TOAST
- WITH SLICED BANANAS AND HONEY
- TURKEY BACON
- SEASONAL FRESH SLICED FRUIT
- EGG WHITE FRITTATA
- WITH SPINACH AND GOAT CHEESE
- OATMEAL WITH BROWN SUGAR, DRIED FRUIT AND NUTS
- FRESH PRESSED JUICE

40 PER PERSON

CONTINENTAL

- FRESHLY BAKED SIGNATURE PASTRIES
- LA FRUIT SALAD
- REGULAR COFFEE + HOT TEA SERVICE

25 PER PERSON

**ALL MENUS CAN BE BOXED
MEALS FOR AN
ADDITIONAL FEE**

ENHANCEMENTS

OATMEAL	7
BROWN SUGAR, DRIED FRUITS AND FRESH BERRIES	
BREAKFAST QUINOA BOWL	11
QUINOA, MIXED BERRIES, SERVED WITH WARM SOY MILK & 2% MILK.	
TASTE OF L.A. BREAKFAST BURRITO	10
FILLED WITH FRESH SCRAMBLED EGGS, CHEDDAR CHEESE, TATER TOTS, BREAKFAST SAUSAGE OR BACON SERVED WITH CILANTRO CREMA	
BREAKFAST SANDWICHES	10
CHEDDAR CHEESE AND SCRAMBLED EGGS ON CROISSANT ADD BACON OR SAUSAGE!	

ADDITIONAL STAFFING + SERVICES FEES MAY APPLY

break fast

MENUS

CHEF ACTION STATION

PANCAKE STATION

BUTTERMILK PANCAKES, SWEET CREAM BUTTER, MAPLE SYRUP
SEASONAL BERRY COMPOTE, WHIPPED CREAM,
CHOCOLATE CHIPS, FUNFETTI CREAM

16 PER PERSON + CHEF FEES

WAFFLE STATION

WAFFLES, SWEET CREAM BUTTER, MAPLE SYRUP
SEASONAL BERRY COMPOTE, WHIPPED CREAM
NUTELLA, AND CHOCOLATE CHIPS, WHIPPED PEANUT BUTTER

16 PER PERSON + CHEF FEES

BAGEL STATION

BAGELS, SWEET CREAM BUTTER, CINNAMON BUTTER
PEANUT BUTTER, JELLY, FRESH SLICED BANANAS + ASSORTED
CREAM CHEESES

16 PER PERSON + CHEF FEES

PLATED BREAKFAST

ALL SERVED WITH A BASKET OF FRESH BAKED BREAKFAST BREADS AND PASTRIES
BUTTER AND FRUIT PRESERVES, AND ICE WATER.

ADD COFFEE AND TEA FOR 2.50 PER PERSON

40 PER PERSON

CHOOSE ONE ENTREE:

EGG WHITE FRITTATA
GOAT CHEESE, SPINACH
& SUNDRIED TOMATOES
BRIOCHE FRENCH TOAST
SEASONAL BERRY COMPOTE
BISCUITS & BUTTERMILK GRAVY
TOFU SCRAMBLE
SPINACH, TOMATOES & BLACK BEANS
INDIVIDUAL QUICHE
BLACK FOREST HAM & SMOKED CHEDDAR

CHOOSE TWO SIDES:

FRUIT SALAD
PORK SAUSAGE LINKS
APPLEWOOD SMOKED BACON
TURKEY BACON
BREAKFAST POTATOES
SCRAMBLED EGGS
CHICKEN APPLE SAUSAGE

ADDITIONAL STAFFING + SERVICES FEES MAY APPLY

all day break

MENUS

ENERGIZE

- LOCAL FRESH PRESSED JUICE
 - MIXED ARRAY OF DRIED FRUITS AND NUTS
 - LOW FAT GREEK YOGURT PARFAITS *WITH CRUNCHY GRANOLA AND SEASONAL BERRIES AND DRIZZLED WITH HONEY*
 - PROTIEN BAR
- 28 PER PERSON

SWEET + SALTY

- HOUSE MADE POTATO CHIPS
 - WITH TRUFFLE SALT + REGULAR WITH PARMESAN DIP
 - HOUSE-MADE POPTARTS
 - DRIED FRUITS, CHOCOLATE BARK, AND
 - SALTED CARAMEL BAR
 - COOKIES + BROWNIES
- 16 PER PERSON

ENHANCEMENTS

FRESH BAKED BREAKFAST PASTRIES	55 PER DOZEN
TO INCLUDE, COFFEE CAKE, BUTTER CROISSANT, BANANA BREAD, AND LEMON POPPY SEED MUFFIN, BUTTER & FRUIT PRESERVES	
AVOIDING GLUTEN + VEGAN PASTRIES	135 PER 2 DOZEN
TO INCLUDE, LEMON RASPBERRY SCONES AND BLUEBERRY MUFFINS	
ASSORTED DONUTS	55 PER DOZEN
ASSORTED BAGELS	55 PER DOZEN
YOGURT PARTFAIT JAR	8
LOW FAT GREEK YOGURT	
HOUSE-MADE GRANOLA, AND FRESH BERRIES	
INDIVIDUAL FRUIT FLAVORED YOGURT	4
ASSORTED FLAVORS	
WHOLE FRESH FRUIT	4
FRESH BAKED COOKIES	55 PER DOZEN
CHOCOLATE FUDGE BROWNIES	55 PER DOZEN
GOURMET DESSERT BARS	55 PER DOZEN
ASSORTED ENERGY & GRANOLA BARS	5
INDIVIDUALLY PACKAGED SNACKS	5
ASSORTED CHIPS, COOKIES, CRACKERS, PRETZELS	
HOMEMADE KETTLE CHIPS	10
WITH ROASTED GARLIC PARMESAN DIP	

beverage

MENUS

HOT BEVERAGES

REGULAR COFFEE
90 PER GALLON

DECAF COFFEE
90 PER GALLON

HOT TEA
90 PER GALLON

ICED COFFEE
150 PER 3 GALLONS



COLD BEVERAGES

REFILLABLE ALUMINUM
BOTTLED WATER
7

ASSORTED SODAS
4.5

TOPO CHICO SPARKLING
WATER
6

WATER COOLER BASE RENTAL
45 PER DAY

5 GAL WATER JUG
55 PER JUG

RED BULL
6

ICED TEA OR LEMONADE
150 PER 3 GALLONS

LOS ANGELES (April 19, 2022) – "This Earth Day, the Los Angeles Convention Center (LACC), owned by the City of Los Angeles and managed by ASM Global, is pleased to announce a ban on single-use plastic bottles throughout the facility."

ADDITIONAL STAFFING + SERVICES FEES MAY APPLY

a la carte lunch

MENUS

SANDWICHES + WRAPS

GREEK CHICKEN WRAP - GF

shredded Chicken, Chopped Romaine with
Marinated Tomato, Cucumber, Feta, Kalamata
Olive, Lemon Vinaigrette on GF Tortilla

FALAFEL PITA SANDWICH - VG

falafel, Tomato, Cucumber + hummus in Pita
Wrap

CLASSIC ITALIAN SANDWICH

Prosciutto, Ham, Salami, Provolone, Arugula,
Pepperoni, Tomatoes, Balsamic Vinaigrette
on Ciabatta

ROAST BEEF SANDWICH

with horseradish cream

TURKEY SANDWICH

with tomato, provolone cheese + lettuce + italian
dressing

CHICKEN CAESAR WRAP

BUFFALO CAULIFLOWER WRAP - VG/GF

with vegan ranch + gf tortilla

HAM HOAGIE SANDWICH

roasted ham, Cheddar cheese, Tomato slices,
Leaf Lettuce, Hoagie Bread

TURKEY CHIPOTLE WRAP - GF

roasted Turkey, Bacon, Spinach, Chipotle Aioli,
Tomato, Gluten-Friendly Tortilla

SALADS

NICOISE SALAD - GF

hard-boiled eggs, potatoes
green beans, tomatoes, tuna, olives with olive oil

CHOPPED GREEK SALAD - VG/GF

Chopped Romaine with Marinated Tomato,
Cucumber, Pickled Red Onion, Sliced Radish,
Kalamata Olive, Lemon Vinaigrette

AUTUMN SALAD - GF

sunflower seeds, pomegranate seeds, sweet
potato squash
with maple vinaigrette + shredded chicken

POWER SALAD - VG/GF

kale, Spinach, Red Quinoa, Sunflower Seeds,
Chia Seeds, Seasonal Fruit, Garbanzo Beans,
Poppy Seed Vinaigrette

ASIAN CHICKEN SALAD

grilled Chicken, Napa Cabbage, Green Onion,
Radish, Shredded Carrots, Snow Peas, Mandarin
Oranges, Slivered Almonds, Fried Rice Noodles,
Sesame Ginger Dressing

14 PER SALAD OR SANDWICH

*A LA CARTE SANDWICHES AND SALADS ARE SERVED ON PLATTERS. IF
YOU REQUEST ITEMS TO BE PACKAGED AND/OR WRAPPED,
ADDITIONAL FEES WILL APPLY.*

want a little
something extra?

WHOLE FRESH FRUIT	4
FRESH BAKED COOKIES	55 PER DOZEN
CHOCOLATE FUDGE BROWNIES	55 PER DOZEN
GOURMET DESSERT BARS	55 PER DOZEN
ASSORTED ENERGY & GRANOLA BARS	5
INDIVIDUALLY PACKAGED SNACKS	5
ASSORTED CHIPS, COOKIES, CRACKERS, PRETZELS	
HOMEMADE KETTLE CHIPS	10
WITH ROASTED GARLIC PARMESAN DIP	

ADDITIONAL STAFFING + SERVICES FEES MAY APPLY

boxed lunch

MENUS

BASIC BOX

ALL MEALS INCLUDE

WHOLE FRUIT, BAG OF CHIPS, FRESH BAKED COOKIE + CHOICE OF
SANDWICH OR SALAD

32 PER BOX

SANDWICH OPTIONS

ROAST BEEF SANDWICH
WITH HORSERADISH CREAM

TURKEY SANDWICH
WITH TOMATO, PROVOLONE CHEESE + LETTUCE + ITALIAN DRESSING

BUFFALO CAULIFLOWER WRAP - VG/GF
WITH VEGAN RANCH + GF TORTILLA

HAM HOAGIE SANDWICH
ROASTED HAM, CHEDDAR CHEESE, TOMATO SLICES, LEAF LETTUCE, HOAGIE BREAD

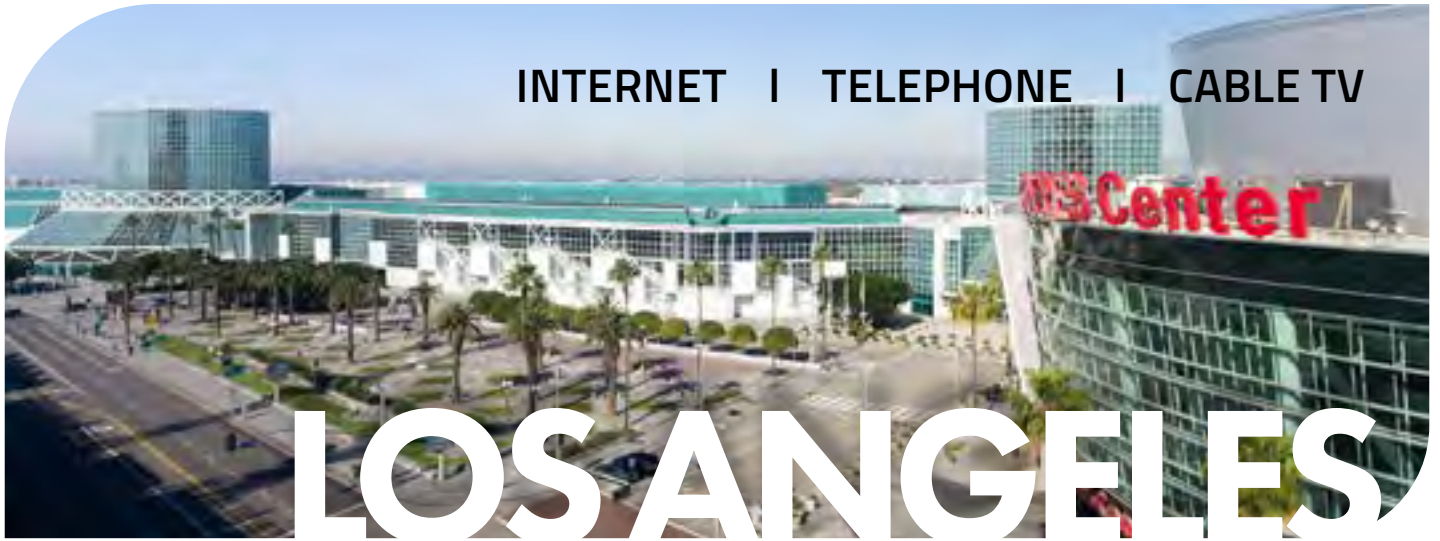
TURKEY CHIPOTLE WRAP - GF
ROASTED TURKEY, BACON, SPINACH, CHIPOTLE AIOLI, TOMATO, GLUTEN-FRIENDLY
TORTILLA

CHOPPED GREEK SALAD - VG/GF
CHOPPED ROMAINE WITH MARINATED TOMATO, CUCUMBER, PICKLED RED ONION,
SLICED RADISH, KALAMATA OLIVE, LEMON VINAIGRETTE

AUTUMN SALAD - GF
SUNFLOWER SEEDS, POMEGRANATE SEEDS, SWEET POTATO SQUASH
WITH MAPLE VINAIGRETTE + SHREDDED CHICKEN

ADDITIONAL STAFFING + SERVICES FEES MAY APPLY

INTERNET | TELEPHONE | CABLE TV



CONVENTION CENTER

EXHIBITOR ORDERING GUIDE

YOUR ROADMAP TO
A SUCCESSFUL EVENT



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FAQ

Frequently Asked Questions

DOES SMART CITY NETWORKS PROVIDE COMPLIMENTARY WI-FI?

Yes! Smart City Networks provides complimentary Wi-Fi in most designated public areas of the facility, such as the concourse lobbies and food courts. Check with your specific venue for locations. This service is made available to approximately 30 million guests, visitors, and attendees at our convention centers throughout the country. There is no requirement to purchase a Smart City Networks service in order to take advantage of the complimentary Wi-Fi.

WHY DOESN'T SMART CITY NETWORKS PROVIDE COMPLIMENTARY WI-FI IN THE EXHIBIT HALLS?

Exhibit halls are not public areas since this space is typically licensed to a company, government agency, or trade association for a private event. The space license agreement governs the availability of a range of services for the event and the license may or may not call for complimentary Wi-Fi services.

WILL MY PERSONAL HOTSPOT (MI-FI) WORK IN YOUR BUILDING?

Yes – however, the capability of your personal mobile hotspot is limited by your cellular carrier by the spectrum and Internet bandwidth capacity they have made available. Cellular carrier signals penetrate into a facility either from a nearby cellular tower or via an in-building Distributed Antenna System (DAS). It is important to remember that your personal mobile hotspot is obtaining a wireless signal from a shared cellular network, so service may be disrupted or become unreliable due to user density and demand on the carrier's network. In all cases, you have the option to take advantage of the complimentary Wi-Fi throughout the public areas, or if you choose, you can purchase an upgraded package based on your service requirements.

WHAT MUST BE IDENTIFIED ON MY FLOORPLANS?

Floor plans should include the surrounding booth numbers for orientation, measurements and easy identification of all required end location(s). Be sure to distinguish your main distribution line (MDL) and additional patch cables. Please reference Smart City's Communications Floorplan Worksheet.

TIP: Most of our venue's data jacks originate from a floor pocket. Be sure to submit a completed floorplan prior to the first day show move-in to avoid any additional labor charges.



Order online at:
<https://orders.smartcitynetworks.com>
or call 888.446.6911

DO YOU OFFER INCENTIVE RATES?

Yes! Orders received along with payment by the incentive deadline date will receive our early incentive pricing.

WHY ARE ROUTERS NOT ALLOWED ON A SHARED NETWORK?

Many times, Smart City has found that routers on a shared network are installed incorrectly, which can cause problems for other users of the network. Additionally, an accurate count of the number of devices on the network is required to determine the appropriate network size and bandwidth available to the network. For more information and to request the build-out of a special system to meet your needs, contact our team today for a quote.

CAN I PROVIDE MY OWN SWITCH AND/OR CABLING?

Yes, you can provide your own switch and patch cables for in booth cabling. Unless otherwise mandated by the venue.

Please Note: Connectivity can be guaranteed only to the point where Smart City Networks' services originate in the booth. Smart City Networks cannot guarantee service on customer/exhibitor-provided cable(s) and/or equipment. Any request for trouble diagnosis or problem resolution found not to be the fault of Smart City Networks (such as faulty equipment or damaged cable) may be billed to the exhibitor at the prevailing labor rate.

HOW MUCH BANDWIDTH DO I NEED?

To identify how much bandwidth you should require, please reach out to a technical representative in your organization, review your program specifications listed with any demonstrations or downloads you plan to run.

WHAT DOES SD, HD, AND UHD STAND FOR?

SD, HD, and UHD are the abbreviated names of three video streaming formats. The basic difference between each of the formats is the number of pixels comprising the video image. The greater the pixel count the sharper and more detailed your video will be.

FORMAT	RESOLUTION	BANDWIDTH REQUIRED
Standard Definition (SD)	720x480	3.0-5.0 Mbps
High Definition (HD)	1280x720 & 1920x1080	5.0-8.0 Mbps
Ultra High Definition (UHD)	3840x2160	25 Mbps

Our Promise ★★★★★

Smart City Networks is “Where Technology Meets Hospitality”. By anticipating and responding to our clients’ needs, we continue to lead the nation in providing quality advanced technology and telecommunication solutions to the trade show and event industry. We work to build personal relationships with our clients because excellent service requires an exceptional and long-lasting commitment.

“IN A HECTIC WORLD, WE PROVIDE PEACE OF MIND.”

Where
TECHNOLOGY
Meets HOSPITALITY

EXPERTISE

WE HAVE DESIGNED & INSTALLED
MORE NETWORKS
FOR MAJOR TRADESHOWS
THAN ANY OTHER ORGANIZATION

FIRST CLASS CUSTOMER SERVICE

Leading up to the start of your event, our **customer service team** will **work with you** to ensure all the required information needed to install services is collected prior to your arrival. These items include; verifying your order, providing all pertinent IP and wireless information, collecting a floor plan, advanced payment, and confirmation of all required signatures. We understand **there are a lot of moving parts** when planning to exhibit at a convention and our mission to make this process as easy as possible.

It's our goal to make our team as accessible as possible. All our events are staffed with local team members for you to utilize, helping **ensure network reliability and the delivery of the services you need**. During move-in and show days, our team is available to assist you with your ordered services.

KNOWLEDGEABLE TECHNICAL SUPPORT

Our experienced technicians are **readily available** to perform troubleshooting, installation of additional services, relocations and much more.

Our team will be available **throughout the entire event** to provide you with the show experience you've always envisioned.

REDUNDANCY OF EQUIPMENT

We always have spares on-hand and are network ready. Smart City always keeps network switches and wireless access points on-hand and connected to the network. If a piece of equipment fails, we can replace it immediately with **little to no downtime**.

24/7 NETWORK MONITORING

All ports on the Smart City network are **polled every minute for network stability**. Certified network engineers are on staff in our Network Operations Center during event hours and on call 24/7.



Is the exclusive provider of the following services:



INTERNET



TELEPHONE



CABLE TV

Need just a **BASIC** CONNECTION?

Our **BASIC INTERNET SERVICE**, ideal for
LIGHT INTERNET USAGE such as
web browsing and checking email via a wired connection.

SERVICE	INCENTIVE**	BASE	ON-SITE
Basic Internet	\$895	\$1,140	\$1,368
Additional Device	\$185	\$220	\$255
EQUIPMENT & LABOR	INCENTIVE**	BASE	ON-SITE
Switch Rental	\$185	\$225	\$270
Patch Cables	\$50	\$62	\$74
Labor (Floor Work)	\$125	\$125	\$125

***NOT FOR STREAMING**

****ORDER 21 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!**

Basic Internet Includes:

- 1.54 Mbps burstable to 3 Mbps per device
- **Routers are not permitted on this service and will not work**
- Each device includes (1) Private IP Address
- Up to 4 additional IPs [devices] may be purchased separately
- Ethernet RJ45 Hardline drop and is DHCP (plug and play)

To connect multiple devices to this service a Switch Rental, Patch Cables and Floor Work are required. If more than 5 devices are needed, another main drop (Basic Internet w/ 1 Private IP) is required. An additional 4 devices can then be added to your order. A maximum of 10 devices in one location is permitted.

ORDER NOW >



Order online at:
<https://orders.smartcitynetworks.com>
or call 888.446.6911

What if it's **MISSION CRITICAL?**

Our **DEDICATED WIRED SERVICES** are the
FASTEST AND MOST RELIABLE way
to deliver high quality experiences at your event.

DEDICATED SERVICES	STREAMING			INCENTIVE*	BASE	ON-SITE
	SD	or HD	or UHD			
3 Mbps Dedicated	1	N/A	N/A	\$3,495	\$4,370	\$5,244
6 Mbps Dedicated	2	1	N/A	\$5,900	\$7,375	\$8,850
10 Mbps Dedicated	3	2	N/A	\$7,850	\$9,810	\$11,772
15 Mbps Dedicated	5	3	N/A	\$11,700	\$14,630	\$17,556
25 Mbps Dedicated	6	4	1	\$19,250	\$24,060	\$28,872

***ORDER 21 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!**

Whether you are setting up your own booth Wi-Fi, Webcasting, HD Streaming, Gaming or require Point to Point connectivity, Dedicated Internet is the way to go!

Dedicated Services Include:

- Ethernet (1) RJ45 Hardline drop with VLAN
- **Wireless and Hardline routers are permitted**
- (5) Static Public IP addresses
- Speeds up to 1 Gbps available
- Additional Static IP addresses available for purchase

ORDER NOW >



Order online at:
<https://orders.smartcitynetworks.com>
or call 888.446.6911

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NEED WIRELESS CONNECTIVITY?



Our **STANDARD HOTSPOT** provides
SIMPLE & SECURE WIRELESS
connectivity ideal for checking emails, browsing the web,
processing payments, and light website demonstrations.

STANDARD HOTSPOT PROVIDES 1.5 Mbps PER DEVICE*			
DEVICE LIMIT	INCENTIVE**	BASE	ON-SITE
5 Device Limit	\$2,339	\$2,807	\$3,368
15 Device Limit	\$4,133	\$4,960	\$5,952
30 Device Limit	\$6,762	\$8,114	\$9,737
Additional Access Point Rental	\$750	\$750	\$750

* **NOT FOR STREAMING.**

** **ORDER 21 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!**

All Hotspots broadcast on the **5 Ghz frequency only** and include:

- (1) Custom network name or SSID
- (1) Password (8 character minimum)
- (1) Access Point - booth size may require additional Access Point rental

ORDER NOW >



Order online at:
<https://orders.smartcitynetworks.com>
or call 888.446.6911



Wi-Fi Splash Page services starting at \$250
<https://orders.smartcitynetworks.com/wifi-splash-page-design>

WILL YOUR BOOTH DEMO BRING OUT THE MASSES?

Our **PREMIUM HOTSPOT** combines
HIGH BANDWIDTH WIRELESS
with greater flexibility and customization options that generate
smoother product demos, quicker remote connectivity and superior
video streaming quality.

PREMIUM HOTSPOTS ARE NOT RATE LIMITED PER DEVICE							
BANDWIDTH ALLOCATION	STREAMING			INCENTIVE *	BASE	ON-SITE	
	SD	or	HD or UHD				
10 Mbps	3		N/A	\$8,800	\$10,560	\$12,672	
20 Mbps	6		4	\$16,600	\$19,920	\$23,904	
30 Mbps	10		6	\$24,200	\$29,040	\$34,848	
40 Mbps	13		8	\$31,550	\$37,860	\$45,434	
50 Mbps	16		10	\$39,050	\$46,860	\$56,232	
Additional Access Point Rental	N/A		N/A	\$750	\$750	\$750	

***ORDER 21 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!**

All Hotspots broadcast on the **5 Ghz frequency only** and include:

- (1) Custom network name or SSID
- (1) Password (8 character minimum)
- (1) Access Point - booth size may require additional Access Point rental

ORDER NOW >



Order online at:
<https://orders.smartcitynetworks.com>
or call 888.446.6911



Wi-Fi Splash Page services starting at \$250
<https://orders.smartcitynetworks.com/wifi-splash-page-design>

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NEED TELEPHONE OR CONFERENCE SERVICES?

Our **TELEPHONE SERVICES** provide reliable **VOICE SERVICE** solutions for Single Line, Multi Line, and Conference calls.

VOICE SERVICES	INCENTIVE*	BASE	ON-SITE
Single Line Telephone - With or Without Device	\$275	\$345	\$414
Multi Line Telephone	\$415	\$520	\$624
Polycom Speaker Phone	\$465	\$575	\$690

***ORDER 21 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!**

We have specialized in telephone services for over 30 years. Smart City provides reliable phone services with crystal clear connections. Our telephone services can be used for reception check-in, conference calls in meeting rooms and for credit card processing machines.

Telephone Service Information:

- Multi Line telephones include (1) Main number and (1) rollover line
- Polycom speakerphones require power source, electrical services may need to be ordered separately
- Domestic Long Distance is included
- International calling is billed separately

ORDER NOW >



Order online at:
<https://orders.smartcitynetworks.com>
or call 888.446.6911

NEED CABLE TV SERVICES?



Smart City Networks is the exclusive provider of **CABLE TV SERVICES**. Visit our online ordering site to learn more.

Our cable services deliver high-definition channels with clear and crisp picture quality to satisfy even the most discerning of viewers.

***ORDER 21 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!**

****Cable services may require a deposit in some locations.**

ORDER NOW



Order online at:
<https://orders.smartcitynetworks.com>
or call 888.446.6911

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EXPO CLEANING SERVICES

(Exhibitor Booth Cleaning Form)

NAME OF SHOW:

COMPANY NAME:

BOOTH #:

BOOTH SIZE:

X

CONTACT NAME:

PHONE #:

EMAIL ADDRESS:

FOR ASSISTANCE, PLEASE >>>>((Call Mauricio Maldonado @ (323) 246-6804))

FOR START OF SERVICE AND PAYMENT (ONLY CREDIT CARDS WILL BE ACCEPTED), PLEASE CALL Mauricio Maldonado @ (323) 246-6804

CLEANING SERVICES

- Prices are based on a total square footage of booth regardless of area to be cleaned
- 100 sq. ft. minimum
- Show Site Prices will apply to all cleaning orders placed at show site

VACUUMING (per sq. ft. - 100 sq. ft. minimum) - includes emptying of booth wastebasket(s) at the time of vacuuming

Booth Size (Sq. Ft.)	Description	Advance Price	Show Site Price	Total
	Booth Vacuuming - One Time	\$0.50	\$0.80	
	Booth Vacuuming - 2 Days	\$0.75	\$1.05	
	Booth Vacuuming - 3 Days	\$1.10	\$1.40	
	Booth Vacuuming - 4 Days	\$1.55	\$1.90	

SHAMPOOING (per sq. ft. - 100 sq. ft. minimum)

Booth Size (Sq. Ft.)	Description	Advance Price	Show Site Price	Total
	Shampoo Carpet - One Time	\$0.85	\$1.15	

PORTER SERVICE (per day) - includes emptying of booth wastebasket(s) & checks of your exhibit area during show hours

Number of Days	Description	Advance Price	Show Site Price	Total
	Exhibit Area / Under 500 sq. ft.	\$109.00	\$152.00	
	Exhibit Area / 501 - 1,500 sq. ft.	\$118.00	\$166.00	
	Exhibit Area / 1,501 - 2,500 sq. ft.	\$156.00	\$218.00	
	Exhibit Area / Over 2,500 sq. ft.			Call for Quote

We hereby agree to do the above described work in a good and satisfactory manner on the day or days mutually agreed upon.

We will exercise caution in the performance of said work but do not assume responsibility for any damage whatsoever that is beyond our reasonable control.

TOTAL COST

I hereby order the work as above specified and agree that I will pay the entire amount as stipulated after the work has been completed or within ten days after receipt of statement thereof. Any changes to this agreement must be made in writing and signed

Date:

Customer Signature:

Send form to mmaldonadoecs@yahoo.com



IMAGE QUEST

The BUSINESS SERVICE CENTER, would like to welcome you to the Los Angeles Convention Center in advance of your event. We are operated year-round by IMAGE QUEST PLUS, conveniently located in CONCOURSE HALL between West Hall and the South Hall lobby. We are prepared to assist you and your organization, offering a range of services including, but not limited to:

- **Printing/ Copying**
 - Full-Service Printers
 - Daily Schedules, Flyers, Press Release, etc.
 - Pre-Show printing and volume discounts
 - No shipping costs – BIG savings
 - Poster printing, On-Line On Demand
- **Marketing Materials**
 - Banners (Retractable & Standard)
 - Posters/ Post Cards/ Rack Sheets
 - Directional Signage
 - Booklets/ Pamphlets/ Brochures
 - Business Cards
- **Shipping & Receiving Services**
 - Up to 150 lbs.
 - FedEx, UPS, & Independent Courier Services
 - Best Rates on Premise
- **Luggage/ Coat Check Services**
 - Preferred Amenity amongst national and international travelers
- **Business Machine Rentals**
 - Copiers/ Printers Multifunction
- **Private Conference Rooms**
 - Available for hourly/ daily rental

Additional services that we offer include: mobile device charging station, computer workstations, lamination, and office supplies. We are happy and able to offer same-day copying and printing services.

Please be advised that IMAGE QUEST PLUS offers the most cost-effective rates on-premise for Inbound/Outbound package shipping and handling, specifically for the more budget-conscious presentations. Small-to-medium size packages and transport cases (up to 150 lbs.) may be shipped directly to the BUSINESS SERVICE CENTER, in advance of your event. Not only will our team actively track each package's arrival, we will extend *free storage* to all participants who opt to ship with us. For a nominal fee, we will ensure received inbound packages are delivered to the correct Exhibitor Booth or Meeting Room.

Please feel free to share this information with your participants exhibitors, sponsors, vendors.

We look forward to doing business with you! Please do not hesitate to reach out if you have any questions and/or concerns.



Services & Pricing Guide WALK-IN PRICES

VISUAL GRAPHICS, COMMUNICATIONS & DIGITAL PRINTING				MISCELLANEOUS OFFICE SUPPLIES	
X-Frame Banners	Color Posters	Window Displays		Pens, Markers	Post-Its
Vinyl Banners	Catalogs	Stickers & Decals		Acrylic Sign Stands	Ibuprofen, Tylenol
Brochures	Letterhead	Trade Show Graphics		Batteries	Masks
Business Cards	Envelopes	Interior/Exterior Signage		Tape	Chapstick
Flyers	Postcards	Retractable Banners		HDMI cable	Rubber Bands
Labels	Newsletters	Step and Repeat		Note pad	Glasses
Table Toppers	POP Displays	Tri-Fold Brochures		Toothbrush	Card Holders
				Deodorant	
DIGITAL COLOR PRINTING		BLACK & WHITE PRINTING			
8.5" x 11"	\$1.50	8.5" x 11"	\$0.50		
8.5" x 14"	\$1.75	8.5" x 14"	\$0.75		
11" x 17"	\$2.25	11" x 17"	\$1.00		
COLOR COPIES		BLACK & WHITE COPIES			
8.5" x 11"	\$1.15	8.5" x 11"	\$0.25		
8.5" x 14"	\$1.50	8.5" x 14"	\$0.50		
11" x 17"	\$2.00	11" x 17"	\$0.75		
DOCUMENT FINISHING SERVICES					
Spiral/Coil Binding		\$4.75			
Comb Binding / GBC		\$3.00			
Saddle Stitch/ Staple		Available Upon Request			
Lamination		Ask for Quote			
3 Ring Bind		Ask for Quote			
Perfect Bind		Ask for Quote			
CONTACT IQ AT THE BUSINESS SERVICE CENTER VIA PHONE OR EMAIL TO TAKE ADVANTAGE OF PRE- CONFERENCE/PRE-SHOW PRINTING DISCOUNTS!					
VOLUME DISCOUNTS AVAILABLE					
CUSTOM SOLUTIONS UPON REQUEST					
 					
				COMPUTER USAGE	
				Computer Terminal Rental	
				\$5 for 10 minutes	
				\$15 for 30 minutes	
				\$30 for 60 minutes	
				\$0.59/per minute (60 min +)	
				PACKAGE HANDLING FEES	
				Applies to both Inbound Receiving & Outbound shipping	
				Fees applied are in addition to standard shipping rates. Inbound & Outbound fees are applied on a per item basis, unless indicated otherwise. For inbound/outbound pallets or crates a labor fee of \$70.00 per hour will apply for breaking down pallets, building pallets, or excessive package handling or moving due to a customer's request. The Labor Fee can be charged in 15 minute increments.	
				Carrier Envelope	\$5.00
				Padded Pack	\$5.00
				1-10 lbs.	\$8.00
				11-21 lbs.	\$16.00
				22-41 lbs.	\$35.00
				42-60 lbs.	\$50.00
				61-100 lbs.	\$80.00
				101+ lbs.	\$120.00
				Pallet	\$495.00



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Services & Pricing Guide WALK-IN PRICES

HIGH COLOR GLOSS PRINTING		FOAM CORE POSTER BOARDS	
Copy Paper 8 ½" x 11" 11" x 17"	Cardstock 8 ½" x 11" 11" x 17"	COLOR 36 x 48" \$110.00 24 x 36" \$69.00 18 x 24" \$45.00 BLACK & WHITE 36 x 48" \$75.00 24 x 36" \$49.00 18 X 24" \$29.00 TABLE TOPPERS 11 X 17" \$35.00 8.5 X 11" \$25.00	
BUSINESS CARDS	CONFERENCE ROOM RENTAL		
Set-up fee \$35.00 250 1 Sided \$85.00 250 2 Sided \$99.00 500 1 Sided \$135.00 500 2 Sided \$150.00	Conference Room Rental is available upon request \$150 first hour \$95 for consecutive hour Day Rate is available ask for quote		
SCANNING	LAMINATION		
Single Page \$2.00 To Email \$7.50	8" X 11" \$4.00 11" X 17" \$7.00		
			
			

Los Angeles Convention Center

Tel. 213.765.4210

Fax 213.765.4590

BUSINESS SERVICE CENTER

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www.IQCopyprint.com