



114 S. Berry Street, Brea, CA 92821
 Phone: 714.522.8270
 Fax: 714.522.8271
 information@blainesvs.com
 www.blainesvs.com

**Travel & Adventure
 Washington DC**
 Job # 200308

Advance Warehouse Shipment Deadline	February 28, 2020
1st Day of Direct Shipment Acceptance	March 5, 2020

Exhibitor: _____	Booth: _____
Address: _____	Phone: _____
City/ST/Zip: _____	Fax: _____
Authorized by: _____	Email: _____

The following are the Freight Handling rates for your event. **These charges are in addition to any freight bills that you will receive from your selected trucking company or common carrier.** Please find the rate(s) that best describe the shipment you are sending to the event. Use them to calculate your estimated charges from Blaine Event Services on the following page. **ALL SHIPMENTS WILL BE ROUNDED UP TO THE NEXT HIGHER 100 lbs. (cwt) INCREMENT.**

Please refer to the next page for explanations / definitions of shipment types and applicable surcharges. Please summarize these estimated charges on the next page (Estimated Freight Handling Charges). Listed rates cover both in and out handling. **Overtime in and out surcharges based on incoming weight only.**

Advance to Blaine Warehouse or Direct to Exhibit Hall Shipments (200 lb. minimum per shipment applies)

Crated or Skidded Shipment

Shipment Weight _____ cwt (100 lbs) x \$145.30**per 100 lbs. = \$ _____

***Crated or Skidded - Special Handling Shipment**

Shipment Weight _____ cwt (100 lbs) x \$190.30**per 100 lbs. = \$ _____

*Shipments of all crated exhibit materials received or shipped outbound by van lines, specialized carrier, UPS, FedEx, or any shipment without proper bill of lading and stated weight.

***Uncrated / Pad Wrapped Shipment**

Shipment Weight _____ cwt (100 lbs) x \$219.60**per 100 lbs. = \$ _____

*Handling of all uncrated or pad wrapped exhibit materials.

Overtime Charges (200 lb. minimum per shipment applies)

All rates quoted above are based on "straight time" (8:00am to 4:30pm Monday thru Friday except holidays). All freight received at our warehouse and / or exhibit hall that is moved in or out **BEFORE 8:00am or **AFTER** 4:30pm on weekdays or **ANYTIME** Saturdays, Sundays or Union Holidays will be assessed the following overtime charges. *In and out rates based on incoming weight only.*

Crated or Skidded Shipment

Shipment Weight _____ cwt (100 lbs) x \$35.50 **per 100 lbs. = \$ _____

***Crated or Skidded - Special Handling Shipment**

Shipment Weight _____ cwt (100 lbs) x \$48.50 **per 100 lbs. = \$ _____

***Uncrated / Pad Wrapped Shipment**

Shipment Weight _____ cwt (100 lbs) x \$55.20 **per 100 lbs. = \$ _____

Small Package Shipments (25 lb. MAXIMUM per shipment)

Advance Warehouse Shipment (25 lb. max. per shipment)	\$116.00	\$ _____
Direct to Exhibit Hall Shipment (25 lb. max. per shipment)	\$109.70	\$ _____

Outbound Shipments Special Requirements

Shrink-Wrap Pallet(s) (each) includes labor	S/T \$123.00	\$ _____	O/T \$195.00	\$ _____
Steel Banding (per lineal ft.)			\$2.60 ft.	\$ _____
Labor to Steel Band (per 1/2 hr.)	S/T \$92.80	\$ _____	O/T \$161.40	\$ _____

If your shipment is left on the show floor without proper documentation after the end of the designated move-out, your shipment will be returned to the BCS warehouse at the exhibitor's expense. Please notes that there is a 500 lb. minimum charge. Shipments not picked up or redirected with your carrier within 72 hours from the close of the show will be assessed a storage fee at a prevailing rate.

500 lb. minimum charge	\$371.20
Each Additionl 100 lbs.	\$74.30

It is the responsibility of the exhibitor to advise the Blaine Service Center representative of any problem with their order and to check their invoice for accuracy prior to payment at show site. Orders cancelled after delivery to your booth **will not be refunded. Absolutely no credits will be issued after the close of the show.**



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The following are the Freight Handling Surcharges that may apply to your shipment. These are in addition to the rates listed on the previous FREIGHT HANDLING SERVICES form. Below is a list of definitions of freight handling charges and the conditions where surcharges may be applicable to your shipment.

Advance to Blaine Warehouse Shipment:

Shipments of common freight and crated exhibits that will be received up to 30 days prior to the scheduled exhibitor move-in date with free storage during this period. Shipments will be delivered to your exhibit space and at the end of the event, delivered to the loading dock to your vehicle or designated common carrier. This also includes removal, storage and return of empty crates as necessary. **The cut-off date for these shipments will be 4 working days prior to the scheduled exhibitor move-in date.** Some exceptions may apply. Please refer to the Show Fact Sheet included in this exhibitor manual. **Advance shipments received prior to or after these dates will be subject to an "OFF-TARGET" handling charge of an additional \$25.00 per cwt. The weight will be rounded up to the next 100 lbs. (cwt) (200 lb. minimum)**

Direct to Exhibit Hall Shipments:

Shipments of common freight and crated exhibits that will be received on the the scheduled exhibitor move-in day(s) at the exhibit hall loading dock. This shipment will be unloaded from exhibitor's vehicle or designated common carrier and delivered to your exhibit space and, at the end of the event, delivered to the to the loading dock to your vehicle or designated common carrier. This also includes the removal, storage and return of empty crates as necessary. The designated dates and times are specified in the Show Fact Sheet included in this exhibitor manual. **Direct shipments received anytime other than those dates and times will be subject to an "OFF-TARGET" handling charge of \$25.00 per cwt. The weight will be rounded up to the next 100 lb. (cwt) (200 lb. minimum)**

Shipments returned to Warehouse:

If, for any reason, your shipment(s) have to be returned to the Blaine warehouse after the end of the designated move out, a freight handling surcharge will be assessed at the rate listed on the previous page. Please note that there is a 500 lb. minimum charge. Shipments not picked up or redirected with your carrier within 72 hours from the close of the show will be assessed a storage fee.

Marshalling Yard Fee:

A marshalling yard may be required for the event you are participating in. If it is required, all commercial carriers will be directed to check in to the marshalling yard prior to going to the dock to unload. Privately-owned vehicles may be required, to check in also, depending on move-in schedule. **A fee (per shipment) will be added to your invoice if marshalling of your delivery vehicle is required .**

ESTIMATED Totals

Estimated Advance / Direct Freight Handling Charges	\$ _____
Estimated Overtime Charges	\$ _____
Estimated Surcharges	\$ _____
TOTAL ESTIMATED FREIGHT HANDLING CHARGES	\$ _____

This order must be accompanied with a signed Payment Charge Authorization form. By signing that form, you, the exhibitor, are agreeing with the Material Handling Terms and Conditions policy(s) contained within this exhibitor manual.

It is the responsibility of the exhibitor to advise the Blaine Service Center representative of any problem with their order and to check their invoice for accuracy prior to payment at show site. Orders cancelled after delivery to your booth **will not be refunded. Absolutely no credits will be issued after the close of the show.**

Freight Handling Charges Recap Form



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 Authorized by: _____ Email: _____

All shipments, regardless of the method of transportation, **MUST BE PREPAID. COLLECT SHIPMENTS WILL NOT BE ACCEPTED.**
 Advance Warehouse "off-target" late shipments are subject to a surcharge (see below)

Advance Warehouse Shipping Address

THE LAST DAY YOUR FREIGHT WILL BE ACCEPTED IS: Friday, February 28, 2020

All shipments should be scheduled to arrive at our warehouse up to 30 days prior to the scheduled move-in date.
 Any shipment(s) arriving after this date will be charged a surcharge of \$25.00 per 100 lbs. (cwt) "off-target" receiving charge. All shipments should be addressed C/O BLAINE EVENT SERVICES.

Use this address to ship your freight to the Advance Warehouse

To:
 Name of Exhibitor AND Booth Number
For:
 Travel & Adventure Show Washington DC
 YRC
C/O:
 BLAINE EVENT SERVICES
 7600 PRESTON DRIVE
 LANDOVER, MD 20785

Direct to Show Shipping Address

THE FIRST DAY YOUR FREIGHT WILL BE ACCEPTED IS: Thursday, March 5, 2020

Shipments sent directly to the facility will be received on the scheduled move-in day(s). Shipments arriving at the facility prior to the scheduled move-in will be refused. The facility does not have storage space for these shipments. All Direct to Show shipments must be consigned to BLAINE EVENT SERVICES.

Use this address if you are shipping your freight Direct to Show

To:
 Name of Exhibitor AND Booth Number
For:
 Travel & Adventure Show Washington DC
 Walter E. Washington Convention Center
 Hall C
C/O:
 BLAINE EVENT SERVICES
 801 MT. VERNON PL. NW
 WASHINGTON, DC 20001

Important Information - Please read

The Material Handling Terms and Conditions Form contains conditions that limits your, the exhibitor's, recoveries in the event of loss or damage to your shipment. Please read and understand these limitations prior to ordering your freight handling services.

All shipments should be insured by you, the exhibitor, from the time it leaves the original point of shipment to the destination designated on the outbound Bill of Lading.
 Shipments received without receipts or freight bills (such as UPS, FedEx, etc.) will be delivered to your booth without guarantee of condition or piece count. **Blaine Event Services** assumes no liability for such shipments. We will not be responsible for shipments left in the booth by the exhibitor. Abandoned outbound shipments will be counted and shipped as we find them as we are clearing the exhibit hall.

Blaine Event Services will not be responsible for damage to uncrated materials improperly packed, for any concealed damage, for loss or theft of materials after delivery to booth, or before picking up at the booth for loading out of the exhibit hall. In all these instances, **Blaine Event Services'** maximum limit of liability will be \$.30 per pound, per article per the agreement within the "Material Handling Terms and Conditions". At the close of the show, if your carrier fails to pick up or refuses to accept your shipment, **Blaine Event Services** reserves the right to re-route such shipment(s) or return to our designated warehouse pending advise from you, the exhibitor, a shipping destination and who will assume responsibility for the charges according to the service required. **Blaine Event Services** shall not be liable as a result of such re-routing or handling.

It is the responsibility of the exhibitor to advise the Blaine Service Center representative of any problem with their order and to check their invoice for accuracy prior to payment at show site. Orders cancelled after delivery to your booth **will not be refunded. Absolutely no credits will be issued after the close of the show.**



EXHIBIT MATERIAL

WAREHOUSE SHIPMENT

Deadline Date: Friday, February 28, 2020

To: _____
(Name of Exhibiting Company)

YRC

c/o Blaine Event Services
7600 Preston Drive
Landover, MD 20785

Event: **Travel & Adventure Show**
Washington DC

Booth: # _____

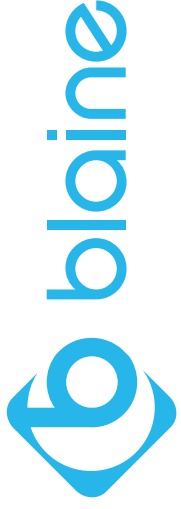


EXHIBIT MATERIAL

WAREHOUSE SHIPMENT

Deadline Date: Friday, February 28, 2020

To: _____
(Name of Exhibiting Company)

YRC

c/o Blaine Event Services
7600 Preston Drive
Landover, MD 20785

Event: **Travel & Adventure Show**
Washington DC

Booth: # _____





EXHIBIT MATERIAL

DIRECT TO SHOW SHIPMENT

For Delivery on: Thursday, March 5, 2020

To: _____
(Name of Exhibiting Company)

Walter E. Washington Convention Center
Hall C
c/o Blaine Event Services
801 Mt. Vernon Pl. NW
Washington, DC 20001

Event: **Travel & Adventure Show**
Washington DC

Booth: # _____



EXHIBIT MATERIAL

DIRECT TO SHOW SHIPMENT

For Delivery on: Thursday, March 5, 2020

To: _____
(Name of Exhibiting Company)

Walter E. Washington Convention Center
Hall C
c/o Blaine Event Services
801 Mt. Vernon Pl. NW
Washington, DC 20001

Event: **Travel & Adventure Show**
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Outbound Material Handling and Shipping Labels

Deadline Date	March 5, 2020
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Exhibitor: _____	Booth: _____
Address: _____	Phone: _____
City/ST/Zip: _____	Fax: _____
Authorized by: _____	Email: _____

Every Outbound Shipment will require a Material Handling Agreement and Labels. We would be happy to prepare these for you in advance. To take advantage of this service, please complete and return this form with your order.

Shipping Information

BILL TO: SHIPPER/EXHIBITOR NAME: _____
 BILLING ADDRESS: _____
 CITY: _____ STATE/PROVINCE: _____ ZIP/POSTAL CODE: _____

PREPAID **COLLECT**

SHIP TO: COMPANY NAME: _____
 ATTN: _____ PHONE#: _____
 DELIVERY ADDRESS: _____
 CITY: _____ STATE/PROVINCE: _____ ZIP/POSTAL CODE: _____
 SPECIAL INSTRUCTIONS: _____

** For multiple destinations, please fill out one form per destination.*

Method of Shipment

PLEASE CHECK DESIRED METHOD OF SHIPMENT BELOW

- BLAINE TRANSPORTATION (ground 5-7 business days)**
- Other Common Carrier _____
 Carrier Phone#: _____
- 1 Day: Delivery next business day
- 2 Day: Delivery by 5:00 P.M. second business day
- Deferred: Delivery within 3-4 business days
- Standard Ground
- Specialized: Pad wrapped, uncrated, or truckload

DESIRED ARRIVAL DATE: _____

DESIRED NUMBER OF LABELS: _____

PLEASE NOTE: If your preferred carrier is UPS or FedEx, they typically do not pick up after 3:00 PM or on weekends.

Once your shipment is packed and ready to be picked up, please visit the Blaine Service Desk to pick up your Material Handling Agreement and Pre-Printed Labels.

Verify the piece count, weight and sign the Material Handling Agreement prior to shipping out.

SHIPMENTS WITHOUT PAPERWORK TURNED IN WILL BE RETURNED TO OUR WAREHOUSE AT EXHIBITOR'S EXPENSE.

If you are using the Official Show Carrier, pick-up arrangements have already been made for you. Arrangements for pick-up by all other carriers is the responsibility of the exhibitor.